

PLEASANT VIEW SCHOOL DISTRICT

14004 ROAD 184 PORTERVILLE, CALIFORNIA 93257
TELEPHONE (559) 784-6769 FAX (559) 784-6819

BOARD OF TRUSTEES

Thomas Barcellos
President & Clerk

Alexander Garcia
Vice President

Davy Gobel

Rusty Gobel

Bridget Kidder

April 4th, 2024

A regular scheduled meeting of the Pleasant View Elementary School District Governing Board will be held April 9th, 2024 at 4:30 P.M. in the Expanded Learning Center at Pleasant View Elementary at 18900 Ave. 145.

AGENDA:

CALL TO ORDER - ROLL CALL:

Mark Odsather
District Superintendent

- A. Welcome
- B. Pledge of allegiance
- C. Roll Call

Kimberly Parrish
Principal

Niguel Baxter
Business Manager

AGENDA ITEMS - The Board reserves the right to change the order of items in order to expedite the conduct of business or provide convenience for those appearing before the Board. The Brown Act allows 2/3 of the board members present, as opposed to 2/3 of the entire board, to add an item to the agenda if the item is urgent and arose after posting of the agenda.

Approval of Agenda - Action Item

PUBLIC COMMENT: Members of the public may address the Board on any agenda or other item of interest during the public comment period. The public may also address the agenda items at any time they are taken up by the Board. The Board is not able to discuss or take action on any item that is not on the agenda. A reasonable time limit can be imposed on the public input for individuals/issues as deemed necessary.

In compliance with the American Disabilities Act, if you need special assistance to participate in meetings, call (559) 784-6769 48 hours in advance of the meeting.

Notice: If documents are distributed to the board members concerning agenda items less than 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at Pleasant View Elementary, 14004 Road 184, Poplar CA.

MINUTES: Approval of March 12th minutes.

ATTENDANCE:

- A. Interdistrict Agreements
- B. Enrollment/ADA/TK & Kindergarten Enrollment Projections

DISTRICT FINANCE:

- A. Vendor payments – Action Item
- B. Budget
 - Budget Comparison
 - State Budget Update
 - Budget Revisions – Action Item
- C. March Payroll – Action Item



PLEASANT VIEW
FALCONS

OLD BUSINESS:

- A. PVE Bond and Music Facility – Update
- B. ELOP/Community Center – Update

NEW BUSINESS:

- A. Monthly Calendar
- B. Principal Report
- C. LCAP 2024-2024 Discussion
- D. Resolution #5 In the Matter of Ordering Regular Governing Board Elections – Action Item
- E. 8th Grade Field Trip to Magic Mountain & Dodger Game May 22nd – Action Item
- F. Leadership Retreat July 29th-30th – Action Item
- G. Summer School Dates June 3rd – 21st – Action Item
- H. Agreement with Lumiar “Mosaico” – Action Item
- F. First Read and approval of Board Policy and Administrative Regulations – Action Item
 - i. BP & AR 0460 Local Control Accountability Plan
 - ii. BP 0500 Accountability
 - iii. BP 0520 Intervention in Underperforming Schools
 - iv. AR 1220 Citizen Advisory Committees
 - v. BP 1431 Waivers
 - vi. BP & AR 3400 Management of District Accounts
 - vii. BP 5116.2 Involuntary Student Transfers
 - viii. BP 5131.2 Bullying
 - ix. AR 5141.2 Administering Medication and Monitoring Health Conditions
 - x. BP & AR 5148.3 Preschool/Early Childhood Education
 - xi. BP 6142.8 Comprehensive Health Education
 - xii. BP 6170 Transitional Kindergarten
 - xiii. BP & AR 6173.3 Education for Juvenile Court School Students
 - xiv. Bylaw 9321 Closed Session

CLOSED SESSION:

- A. Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator Agency Designated Representative Mark Odsather - Pleasant View School District Employee Organization - Pleasant View Educators Association)

ADJOURNMENT

PLEASANT VIEW SCHOOL DISTRICT

14004 ROAD 184 PORTERVILLE, CALIFORNIA 93257
TELEPHONE (559) 784-6769 FAX (559) 784-6819

PLEASANT VIEW ELEMENTARY SCHOOL DISTRICT MINUTES REGULAR BOARD MEETING

BOARD OF TRUSTEES

Thomas Barcellos
President & Clerk

Alexander Garcia
Vice President

Davy Gobel
Rusty Gobel

Bridget Kidder

Mark Odsather
District Superintendent

Kimberly Parrish
Principal

Niguel Baxter
Business Manager

March 12th, 2024
Pleasant View Expanded Learning Center

18900 Ave 145
Porterville, CA

CALL TO ORDER - ROLL CALL: Alex Garcia, called the meeting to order, at 4:30 pm and the following were in attendance:

BOARD:

Tom Barcellos
Davy Gobel
Alex Garcia
Rusty Gobel
Bridget Kidder

OTHER:

Mark Odsather (Superintendent)
Kim Parrish (Principal)

AGENDA: On a motion by Rusty Gobel and a second by Bridget Kidder the board approved the Agenda. (5-0) (Ayes; Alex Garcia, Tom Barcellos, Davy Gobel, Rusty Gobel; Bridget Kidder)

PUBLIC COMMENT: No Comment

MINUTES: On a motion by Rusty Gobel and a second by Alex Garcia the board approved the February 20th board minutes. (5-0) (Ayes; Alex Garcia, Tom Barcellos, Davy Gobel, Rusty Gobel; Bridget Kidder)

ATTENDANCE:

1. On a motion by Alex Garcia and a second by Rusty Gobel the board approved the Interdistrict Agreements (5-0) (Ayes; Alex Garcia, Tom Barcellos, Davy Gobel, Rusty Gobel; Bridget Kidder) (On File)
2. M. Odsather stated that current enrollment was at 447 for PVE, 13 for Pre-K and an additional 5 students in Buena Vista Community Day, M. Odsather stated that current ADA is still around 430. M. Odsather stated that the district has Kindergarten enrollment scheduled for March 26th. (Exhibit A)



PLEASANT VIEW
FALCONS

DISTRICT FINANCE:

1. M. Odsather presented the vendor payments to the board for review and discussion. On a motion by Davy Gobel and a second by Tom Barcellos the board voted to approve Vendor payments; Batch #515 for \$229,265.62; Batch #516 \$48,176.00; (5-0) (Ayes; Alex Garcia, Tom Barcellos, Davy Gobel, Rusty Gobel; Bridget Kidder (Exhibit B)
2. M. Odsather presented the Budget Comparison report for review and discussion. M. Odsather stated that some of the ESSER monies had come in and the district is in a much stronger cash flow position. M. Odsather stated that the district still anticipates an additional million dollars from the ESSER program. M. Odsather stated that the Governors projected deficit is around \$36 billion and the LAO projects closer to \$72 billion. M. Odsather stated that he anticipates cuts in other areas at this point not necessarily in education. (Exhibit C)
3. M. Odsather presented the Budget Revisions to the board for review and discussion. On a motion by Rusty Gobel and a second by Davy Gobel the board voted to approve Budget Revisions with control number #30643062 (5-0) (Ayes; Alex Garcia, Tom Barcellos, Davy Gobel, Rusty Gobel; Bridget Kidder)(Exhibit D)
4. On a motion by Rusty Gobel and a second by Davy Gobel the board voted to approve the dates for the Budget Hearing and Adoption (5-0) (Ayes; Alex Garcia, Tom Barcellos, Davy Gobel, Rusty Gobel; Bridget Kidder)(Exhibit E)
5. M. Odsather presented the 2nd Interim Reports to the board for review and discussion. M. Odsather stated that the district received a Positive Certification on its 2nd Interim report. M. Odsather stated that the district is still not sure how the 24-25 budget will take shape. On a motion by Rusty Gobel and a second by Alex Garcia the board voted to approve the 2nd Interim reports (5-0) (Ayes; Alex Garcia, Tom Barcellos, Davy Gobel, Rusty Gobel; Bridget Kidder)(Exhibit F)
6. On a motion by Davy Gobel and a second by Rusty Gobel the board voted to approve February payroll. (5-0) (Ayes; Alex Garcia, Tom Barcellos, Davy Gobel, Rusty Gobel; Bridget Kidder)(Exhibit G)

OLD BUSINESS:

1. M. Odsather stated that the ELOP building is essentially complete with the exception of the punch list items. M. Odsather stated he anticipates those items getting cleared up in the next month.
2. M. Odsather stated that the district was eligible for \$1.5 to \$1.7 million in Bonds for the additional music/dance building next to the ELOP building. M. Odsather stated he was waiting on pricing on the buildings but costs have gone up dramatically since the current ELOP building was constructed. M. Odsather stated that if an additional building was out of the price range that modernizations to the West campus are needed as well. M. Odsather stated that he would work with the districts advisors to come up with a plan for the November 24' ballot. (Exhibit H)

NEW BUSINESS:

1. M. Odsather presented the March calendar to the board for review and discussion. M. Odsather stated that Conferences were last week as well as the Pleasant View track meet. M. Odsather stated the invitational track meet will be held March 28th at Porterville College. M. Odsather stated Kindergarten Registration will be held March 26th. (Exhibit I)
2. Principal Parrish reported to the board on the following topics, the Leadership Academy taking place on Saturdays. Mrs. Parrish stated that close to 30 staff members have been attending the Leadership series and additionally leading learning for the rest of the staff. Mrs. Parrish also discussed with the board the "More" summer pilot from Harvard, which is a literacy program based on Science and History. (Exhibit J)
3. M. Odsather presented the 2024-2025 calendar to the board for discussion and approval. On a motion by Alex Garcia and a second by R Gobel the board voted to approve 2023-2024 school calendar. (5-0) (Ayes; Alex Garcia, Tom Barcellos, Davy Gobel, Rusty Gobel; Bridget Kidder) (Exhibit K)
4. M. Odsather stated that the district would like to send a team to the Paideia conference at Pepperdine in June. Pleasant View will be presenting at the conference this year. On a motion by Alex Garcia and a second by Davy Gobel the board approved the conference. (5-0) (Ayes; Alex Garcia, Tom Barcellos, Davy Gobel, Rusty Gobel; Bridget Kidder)
5. M. Odsather presented the annual Solar Energy report to the board for review and discussion. M. Odsather stated that the solar production is 107% of the expected energy production. On a motion by Rusty Gobel and a second by Davy Gobel the board voted to approve the Annual Solar Energy Report. (5-0) (Ayes; Alex Garcia, Tom Barcellos, Davy Gobel, Rusty Gobel; Bridget Kidder) (Exhibit L)
6. M. Odsather stated that the state was changed how they provided funding for mental health services for special education students. The money would come directly to the districts instead of TCOE. M. Odsather stated that the district would prefer to remain a part of the TCOE JPA for these services and was recommending the district sign the MOU with TCOE to leave things the way they are. On a motion by Rusty Gobel and a second by Alex Garcia the board voted to approve the MOU with TCOE for ERMHS funding. (5-0) (Ayes; Alex Garcia, Tom Barcellos, Davy Gobel, Rusty Gobel; Bridget Kidder) (Exhibit M)
7. On a motion by Davy Gobel and a second by Bridget Kidder the board voted to approve the Y-27 Administrative Recommendations. (5-0) (Ayes; Alex Garcia, Tom Barcellos, Davy Gobel, Rusty Gobel; Bridget Kidder) (Exhibit N)
8. On a motion by Davy Gobel and a second by Bridget Kidder the board voted to approve the PVESD 10Gbps Internet Service with Spectrum Enterprises. (5-0) (Ayes; Alex Garcia, Tom Barcellos, Davy Gobel, Rusty Gobel; Bridget Kidder) (Exhibit O)
9. On a motion by Bridget Kidder and a second by Davy Gobel the board voted to approve the PVESD Firewall Project with AMS.NET. (5-0) (Ayes; Alex Garcia, Tom Barcellos, Davy Gobel, Rusty Gobel; Bridget Kidder) (Exhibit P)

10. M. Odsather stated that to help with flow of traffic and safety the Elementary school would like to place speed bumps in the parking lot at PVE. On a motion by Bridgett Kidder and a second by Davy Gobel the board approved the quote by Tri County Asphalt for the speed bumps in the parking lot at PVE. (5-0) (Ayes; Alex Garcia, Tom Barcellos, Davy Gobel, Rusty Gobel; Bridget Kidder) (Exhibit Q)
11. On a motion by Davy Gobel and a second by Rusty Gobel the board voted to approve the 23-24 Contract with PVEA and Pleasant View Elementary School District. (5-0) (Ayes; Alex Garcia, Tom Barcellos, Davy Gobel, Rusty Gobel; Bridget Kidder) (Exhibit R)
12. On a motion by Davy Gobel and a second by Bridget Kidder the board voted to approve the Contract with Dellavalle for water testing at the PVW campus. (5-0) (Ayes; Alex Garcia, Tom Barcellos, Davy Gobel, Rusty Gobel; Bridget Kidder) (Exhibit S)
13. M. Odsather presented the update from CWISTed on the Financial Literacy projects at Pleasant View. M. Odsather stated that there is great excitement from staff and parents about the results of the first round of projects and staff and students are already enjoying the second round of projects. (Exhibit T)
14. On a motion by Alex Garcia and a second by Bridget Kidder the board voted to approve the second read of the following board policies. (5-0) (Ayes; Alex Garcia, Tom Barcellos, Davy Gobel, Rusty Gobel; Bridget Kidder) (Exhibit U)
 - i. BP 0410 Nondiscrimination in District Programs and Activities
 - ii. BP 1312.2 & AR 1312.2 Complaints Concerning Instructional Materials
 - iii. BP 1312.3 & AR 1312.3 Uniform Complaint Procedures
 - iv. AR 1312.4 Williams Uniform Complaint Procedures
 - v. BP 5145.3 Nondiscrimination/Harassment
 - vi. BP 6143 & AR 6143 Course of Study
 - vii. BP6161.1 & AR 6161.1 Selection of Evaluation of Instructional Materials
 - viii. BP 6161.11 Supplementary Instructional Materials
 - ix. BP 1663.1 Library Media Centers
15. M. Odsather presented the Districts Initial Proposal and PVEAS Initial Proposal Regarding Certificated Unit Collective Bargaining Agreement Negotiations 2024-2025 (Exhibit V)

PERSONNEL:

1. On a motion by Davy Gobel and a second by Bridget Kidder the board voted to approve the hiring of Natalie Martinez and Short Term Permit for Elementary Music Tk-8th. (5-0) (Ayes; Alex Garcia, Tom Barcellos, Davy Gobel, Rusty Gobel; Bridget Kidder)

ADJOURNMENT:

1. On a motion by Rusty Gobel and a second by Davy Gobel the board voted to adjourn. At 6:16pm (5-0) (Ayes; Alex Garcia, Tom Barcellos, Davy Gobel, Rusty Gobel; Bridget Kidder)

Respectfully submitted,

Mark Odsather,
Secretary

Tom Barcellos, President & Clerk
or Alex Garcia, Vice President

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Respectfully submitted,



Mark Odsather,
Secretary

Tom Barcellos, President & Clerk
or Alex Garcia, Vice President

Pleasant View Elementary

04/02/2022
12:25 PM

Enrollment by Grade and Teacher

Page 1

2023-2024

Teacher	TK		K		1		2		3		4		5		6		7		8		ALL(Selected GR)			
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	Total			
001 Alvarado	8	6	14	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	8	6	14	
054 Saavedra	5	5	10	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5	5	10	
005 Garcia	-	-	-	5	13	18	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5	13	18	
003 Sidhu	-	-	-	6	12	18	-	-	-	-	-	-	-	-	-	-	-	-	-	-	6	12	18	
045 Ibarra	-	-	-	-	-	-	11	11	22	-	-	-	-	-	-	-	-	-	-	-	11	11	22	
047 Lopez	-	-	-	-	-	-	12	8	20	-	-	-	-	-	-	-	-	-	-	-	12	8	20	
013 Calvillo	-	-	-	-	-	-	9	6	15	-	-	-	-	-	-	-	-	-	-	-	9	6	15	
027 Krenk	-	-	-	-	-	-	8	9	17	-	-	-	-	-	-	-	-	-	-	-	8	9	17	
008 Vankham	-	-	-	-	-	-	8	8	16	-	-	-	-	-	-	-	-	-	-	-	8	8	16	
055 Domingo	-	-	-	-	-	-	-	-	-	8	8	16	-	-	-	-	-	-	-	-	8	8	16	
020 Drummond	-	-	-	-	-	-	-	-	-	8	8	16	-	-	-	-	-	-	-	-	8	8	16	
014 Irving	-	-	-	-	-	-	-	-	-	7	9	16	-	-	-	-	-	-	-	-	7	9	16	
048 Regaspi	-	-	-	-	-	-	-	-	-	-	13	10	23	-	-	-	-	-	-	-	13	10	23	
043 Toledo	-	-	-	-	-	-	-	-	-	-	15	9	24	-	-	-	-	-	-	-	15	9	24	
049 Haskins	-	-	-	-	-	-	-	-	-	-	-	-	9	10	19	-	-	-	-	-	9	10	19	
033 Patterson	-	-	-	-	-	-	-	-	-	-	-	-	8	9	17	-	-	-	-	-	8	9	17	
037 Valdez	-	-	-	-	-	-	-	-	-	-	-	-	10	8	18	-	-	-	-	-	10	8	18	
002 Maldonado	-	-	-	-	-	-	-	-	-	-	-	-	-	-	12	16	28	-	-	-	12	16	28	
050 Ulloa	-	-	-	-	-	-	-	-	-	-	-	-	-	-	16	11	27	-	-	-	16	11	27	
053 Mendoza	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15	9	24	-	-	15	9	24	
012 Moreno	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	16	7	23	-	-	16	7	23	
035 Luevano	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	14	9	23	14	9	23
051 ValdezC	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	14	9	23	14	9	23

School Total: 13 11 24 11 25 36 23 19 42 25 23 48 23 48 28 19 47 27 27 54 28 27 55 31 16 47 28 18 46 237 210 447

* Class total is calculated including Nonbinary gender students

Enrollment by Grade and Teacher

2023-2024

Teacher	PS		Total	M	ALL (Selected GR)		Total
	M	F			M	F	
001 Alvarado 4-5	-	4	4		-	4	4
054 Saavedra 4-5	4	5	9	4	4	5	9
School Total:	4	9	13	4	4	9	13

* Class total is calculated including Nonbinary gender students

Buena Vista Community Day School

04/02/2024
12:26 PM

Enrollment by Grade and Counselor

2023-2024

Counselor	***** 7 *****		Total	***** 8 *****		Total	***** ALL *****		
	M	F		M	F		M	F	Total
040 Camacho 503	1	1	2	-	-	-	1	1	2
040 Camacho 503	-	-	-	1	2	3	1	2	3
School Total:	1	1	2	1	2	3	2	3	5

* Class total is calculated including Nonbinary gender students

Accounts Payable Final PreList - 3/7/2024 12:14:02PM

*** FINAL ***
Batch No 517

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
013657	A.R.E. AUTO PARTS INC	PV-241418	3/5/2024		196504		010-00000-0-00000-36000-43000-0	\$664.22			
Total Check Amount:								\$664.22			
013915	AMAZON CAPITAL SERVICES	PV-241444	3/4/2024		1DK4-CYWR-XJ7X		010-07200-0-11100-24203-43000-0	\$104.24			
	AMAZON CAPITAL SERVICES	PV-241445	3/4/2024		1K9H-JFXV-WGW		010-81500-0-00000-81100-43000-0	\$47.75			
	AMAZON CAPITAL SERVICES	PV-241446	3/4/2024		1WTM-MDHN-XWCO		010-11000-0-11100-10000-43000-0	\$637.12			
	AMAZON CAPITAL SERVICES	PV-241447	3/4/2024		1WR6-C34V-X6RG		010-11000-0-11100-10000-43000-0	\$584.88			
	AMAZON CAPITAL SERVICES	PV-241448	3/4/2024		1jxw-K7fv-vym9		010-11000-0-11100-10000-43000-0	\$247.60			
	AMAZON CAPITAL SERVICES	PV-241449	3/4/2024		17V1-XDHM-TTXC		010-11000-0-11100-10000-43000-0	\$290.90			
	AMAZON CAPITAL SERVICES	PV-241450	3/4/2024		1N4G-YJQF-THR3		010-00000-0-11100-10000-43000-0	\$420.29			
	AMAZON CAPITAL SERVICES	PV-241451	3/4/2024		1CVH-WDXV-WJND		010-00000-0-00000-72000-43000-0	\$244.19			
	AMAZON CAPITAL SERVICES	PV-241452	2/28/2024		1T7L-KQY4-FYTD		010-00000-0-00000-72000-43000-0	(\$21.44)			
Total Check Amount:								\$2,555.53			
006003	ARAMARK UNIFORM SERVICES	PV-241427	2/29/2024		2580333841		010-00000-0-00000-82000-55000-0	\$66.75			
Total Check Amount:								\$66.75			
013731	CENTRAL CITIES PIZZA, INC.	PV-241423	3/1/2024		February		130-53100-0-00000-37000-47000-0	\$504.00			
	CENTRAL CITIES PIZZA, INC.		3/1/2024		February		130-53100-0-00000-37000-47000-0	\$504.00			
	CENTRAL CITIES PIZZA, INC.		3/1/2024		February		130-53100-0-00000-37000-47000-0	\$504.00			
	CENTRAL CITIES PIZZA, INC.		3/1/2024		February		130-53100-0-00000-37000-47000-0	\$504.00			
Total Check Amount:								\$2,016.00			
001292	COTTON CENTER AUTO PARTS/F ARM	PV-241425	2/21/2024		Jan 26 - Feb 21		010-81500-0-00000-81100-43000-0	\$16.11			
	COTTON CENTER AUTO PARTS/F ARM		2/21/2024		Jan 26 - Feb 21		010-81500-0-00000-81100-43000-0	\$21.29			
	COTTON CENTER AUTO PARTS/F ARM		2/21/2024		Jan 26 - Feb 21		010-81500-0-00000-81100-43000-0	\$6.45			
	COTTON CENTER AUTO PARTS/F ARM		2/21/2024		Jan 26 - Feb 21		010-81500-0-00000-81100-43000-0	\$25.62			
	COTTON CENTER AUTO PARTS/F ARM		2/21/2024		Jan 26 - Feb 21		010-81500-0-00000-81100-43000-0	\$32.31			
Total Check Amount:								\$101.78			
012911	GROUZET IRRIGATION SUPPLY	PV-241426	2/27/2024		188777		010-81500-0-00000-81100-43000-0	\$165.07			
Total Check Amount:								\$165.07			

Accounts Payable Final PreList - 3/7/2024 12:14:02PM

*** FINAL ***

Batch No 517

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
012313	CULLIGAN	PV-241424	2/29/2024		February		010-00000-0-00000-72000-43000-0	\$180.00			22
Total Check Amount:								\$180.00			
013213	GLASS DOCTOR	PV-241422	2/29/2024		19518369		010-81500-0-00000-81100-56000-0	\$437.74			
Total Check Amount:								\$437.74			
013973	JUMLAND	PV-241453	3/5/2024		24303827		010-26000-4-11100-39000-58000-0	\$400.00			
Total Check Amount:								\$400.00			
013163	MANGINI ASSOCIATES INC	PV-241411	3/1/2024		14437		010-07200-0-00000-85000-58000-0	\$7,166.49			
Total Check Amount:								\$7,166.49			
013972	MANUEL VELAZQUEZ	PV-241454	3/6/2024		Mother Son Dance		010-26000-4-11100-39000-58000-0	\$150.00			
Total Check Amount:								\$150.00			
013741	MIGUEL RIOS	PV-241420	3/6/2024		62182483		010-00000-0-00000-00000-86990-0	\$40.00			G
Total Check Amount:								\$40.00			
013900	PATRICIA TORRES	PV-241414	2/28/2024		00000		010-00000-0-00000-72000-52000-0	\$33.77			
Total Check Amount:								\$33.77			
013675	PITNEY BOWES BANK INC	PV-241421	3/3/2024		March		010-00000-0-00000-72000-58000-0	\$66.59			
Total Check Amount:								\$66.59			
013850	R & L CROW DISTRIBUTING	PV-241419	3/4/2024		Feb 29 - March 4		130-53100-0-00000-37000-47000-0	\$923.00			
Total Check Amount:								\$923.00			
	R & L CROW DISTRIBUTING		3/4/2024		Feb 29 - March 4		130-53100-0-00000-37000-47000-0	\$581.00			
Total Check Amount:								\$581.00			
013211	S.W. SCHOOL SUPPLY	PV-241434	3/2/2024		6000562675		010-11000-0-11100-10000-43000-0	\$1.70			
Total Check Amount:								\$1.70			
	S.W. SCHOOL SUPPLY	PV-241435	3/5/2024		6000564895		010-11000-0-11100-10000-43000-0	\$36.05			
Total Check Amount:								\$36.05			
	S.W. SCHOOL SUPPLY	PV-241436	3/5/2024		6000564896		010-11000-0-11100-10000-43000-0	\$34.54			
Total Check Amount:								\$34.54			
	S.W. SCHOOL SUPPLY	PV-241437	3/6/2024		6000566621		010-11000-0-11100-10000-43000-0	\$102.13			
Total Check Amount:								\$102.13			
	S.W. SCHOOL SUPPLY	PV-241438	3/6/2024		6000566618		010-00000-0-00000-72000-43000-0	\$111.82			
Total Check Amount:								\$111.82			
	S.W. SCHOOL SUPPLY	PV-241439	3/6/2024		6000566621		010-11000-0-11100-10000-43000-0	\$16.30			
Total Check Amount:								\$16.30			
	S.W. SCHOOL SUPPLY	PV-241440	3/7/2024		6000568524		010-11000-0-11100-10000-43000-0	\$16.23			
Total Check Amount:								\$16.23			

Accounts Payable Final PreList - 3/7/2024 12:14:02PM

*** FINAL ***
Batch No 517

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
013211	S.W. SCHOOL SUPPLY	PV-241441	3/7/2024		6000568523		010-11000-0-11100-10000-43000-0	\$8.36			
	S.W. SCHOOL SUPPLY	PV-241442	3/7/2024		6000568521		010-11000-0-11100-10000-43000-0	\$137.61			
	S.W. SCHOOL SUPPLY	PV-241443	3/7/2024		6000568522		010-11000-0-11100-10000-43000-0	\$45.00			
							Total Check Amount:	\$509.74			
013853	SAW'S AIR CONDITIONING & HEAT	PV-241417	2/29/2024		17589		010-81500-0-00000-81100-58000-0	\$2,075.00			
							Total Check Amount:	\$2,075.00			
012766	SISC III	PV-241416	3/1/2024		March		010-00000-0-00000-00000-95024-0	\$62,823.60	G	22	
	SISC III		3/1/2024		March		010-00000-0-00000-00000-95028-0	\$2,991.60	G	22	
	SISC III		3/1/2024		March		010-00000-0-00000-71100-34020-0	\$5,983.20	G	22	
							Total Check Amount:	\$71,798.40			
005383	SOUTHERN CALIF EDISON CO	PV-241415	2/29/2024		February		010-00000-0-00000-36000-58000-0	\$632.70			
	SOUTHERN CALIF EDISON CO		2/29/2024		February		010-00000-0-00000-82000-55000-0	\$2,168.87			
	SOUTHERN CALIF EDISON CO		2/29/2024		February		010-00000-0-00000-82000-55000-0	\$3,000.96			
	SOUTHERN CALIF EDISON CO		2/29/2024		February		010-00000-0-00000-82000-55000-0	\$1,333.79			
							Total Check Amount:	\$7,136.32			
012560	SYSO OF CENTRAL CALIFORNIA	PV-241428	3/4/2024		384965154		130-53100-0-00000-37000-47000-0	\$2,674.85			
	SYSO OF CENTRAL CALIFORNIA	PV-241429	3/4/2024		384965155		130-53100-0-00000-37000-43000-0	\$576.53			
							Total Check Amount:	\$3,251.38			
013139	TECHNICAL SMOKE TESTING	PV-241412	3/5/2024		819988		010-00000-0-00000-36000-58000-0	\$400.00			
013166	UBEO WEST LLC	PV-241433	3/6/2024		4434703		010-00000-0-00000-27000-56000-0	\$345.57			
							Total Check Amount:	\$400.00			
012657	WASTE MANAGEMENT	PV-241413	3/1/2024		March		010-00000-0-00000-82000-55000-0	\$650.12			
	WASTE MANAGEMENT		3/1/2024		March		130-53100-0-00000-82000-55000-0	\$650.12			
	WASTE MANAGEMENT		3/1/2024		March		010-00000-0-00000-82000-55000-0	\$649.49			
	WASTE MANAGEMENT		3/1/2024		March		130-53100-0-00000-82000-55000-0	\$649.49			
							Total Check Amount:	\$2,599.22			

Accounts Payable Final PreList - 3/7/2024 12:14:02PM

*** FINAL ***

Batch No 517

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
006227	WEISENBERGERS ACE HARDWARE	PV-241430	2/6/2024		B1266906		010-81500-0-00000-81100-43000-0	\$102.40			
	WEISENBERGERS ACE HARDWARE	PV-241431	2/22/2024		B1270254		010-81500-0-00000-81100-43000-0	\$208.48			
	WEISENBERGERS ACE HARDWARE	PV-241432	2/27/2024		A851001		010-81500-0-00000-81100-43000-0	\$103.73			
Total Check Amount:								\$414.61			

Accounts Payable Final PreList - 3/7/2024 12:14:02PM

*** FINAL ***

Batch No 517

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	Audit	EFT
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Total District Payment Amount: \$104,078.18

Accounts Payable Final PreList - 3/7/2024 12:14:02PM

*** FINAL ***

Batch No 517

Audit

Amount Flag EFT

Separate

Check Account Code

Reference Invoice

Number Date

PO # Invoice No

Batch No 517

Total Accounts Payable:

\$104,078.18

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 104,078.18 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Nicole Bayter 3/7/24
Authorizing Signature Date

Fund Summary	Total
010	\$96,007.19
130	\$8,070.99
Total	\$104,078.18

Accounts Payable Final PreList - 3/14/2024 12:29:33PM

*** FINAL ***
Batch No 518

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
013761	ADVANCED DATA STORAGE	PV-241495	3/9/2024		0180427		010-00000-0-00000-72000-58000-0	\$35.65		22	
	ADVANCED DATA STORAGE	PV-241496	3/9/2024		0180428		010-00000-0-00000-72000-58000-0	\$35.65		22	
							Total Check Amount:	\$71.30			
006003	ARAMARK UNIFORM SERVICES	PV-241483	3/7/2024		2580337165		010-00000-0-00000-82000-55000-0	\$66.75			
	ARAMARK UNIFORM SERVICES	PV-241484	3/7/2024		2580337166		010-00000-0-00000-82000-55000-0	\$77.66			
							Total Check Amount:	\$144.41			
013920	BRADY INDUSTRIES	PV-241493	3/8/2024		8706876		010-00000-0-00000-82000-43000-0	\$52.59			
							Total Check Amount:	\$52.59			
013756	BUZZ KILL PEST CONTROL	PV-241481	3/9/2024		75718		010-00000-0-00000-82000-58000-0	\$425.00			
	BUZZ KILL PEST CONTROL	PV-241482	3/9/2024		75719		010-00000-0-00000-82000-58000-0	\$122.00			
							Total Check Amount:	\$547.00			
013603	CENTRAL VALLEY BUSINESS FORMS	PV-241470	3/6/2024		251439		010-00000-0-00000-27000-43000-0	\$224.51			
							Total Check Amount:	\$224.51			
012512	DELLAVALLE LABORATORY	PV-241479	3/8/2024		055441-IN		010-00000-0-00000-82000-58000-0	\$5,704.00			
	DELLAVALLE LABORATORY	PV-241480	3/12/2024		0055617-IN		010-00000-0-00000-82000-58000-0	\$90.00			
							Total Check Amount:	\$5,794.00			
013719	ECOLAB	PV-241477	3/11/2024		4867421		130-53100-0-00000-82000-58000-0	\$144.33			
	ECOLAB	PV-241478	3/11/2024		4867422		130-53100-0-00000-82000-58000-0	\$156.45			
							Total Check Amount:	\$300.78			
013642	FRESNO CHAFFEE ZOO	PV-241472	2/27/2024		10388233		010-07200-0-11100-10000-58000-0	\$413.00			
							Total Check Amount:	\$413.00			
012736	HOME DEPOT	PV-241468	2/28/2024		February		010-81500-0-00000-81100-43000-0	\$299.21			
	HOME DEPOT		2/28/2024		February		010-81500-0-00000-81100-43000-0	\$277.02			
	HOME DEPOT		2/28/2024		February		010-81500-0-00000-81100-43000-0	\$449.73			
	HOME DEPOT		2/28/2024		February		010-81500-0-00000-81100-43000-0	\$196.30			
	HOME DEPOT		2/28/2024		February		010-81500-0-00000-81100-43000-0	\$187.13			

Accounts Payable Final PreList - 3/14/2024 12:29:33PM

*** FINAL ***

Batch No 518

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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013906	JESUS COVIAN	PV-241471	3/4/2024	000000			010-00000-0-00000-36000-56000-0	\$95.00			
								\$95.00			
Total Check Amount:								\$1,409.39			
012479	JORGENSEN & CO	PV-241457	3/12/2024	6119399			010-00000-0-00000-82000-58000-0	\$925.00			
								\$925.00			
Total Check Amount:								\$925.00			
012597	KIMBERLY PARRISH KIMBERLY PARRISH	PV-241455	3/13/2024 3/13/2024	000000 000000			010-00000-0-00000-72000-43000-0 010-00000-0-00000-72000-52000-0	\$130.00 \$261.97			22 22
								\$391.97			
Total Check Amount:								\$391.97			
012005	M. GREEN & COMPANY	PV-241494	3/11/2024	22/23 audit			010-00000-0-00000-71900-58000-0	\$2,750.00			
								\$2,750.00			
Total Check Amount:								\$2,750.00			
013735	MARK DUTRA	PV-241469	2/29/2024	2024-107-01			010-07200-0-11100-10000-58000-0	\$295.00			
								\$295.00			
Total Check Amount:								\$295.00			
013741	MIGUEL RIOS	PV-241465	3/11/2024	000000			010-00000-0-00000-36000-58000-0	\$95.00			
								\$95.00			
Total Check Amount:								\$95.00			
013888	ORKIN	PV-241467	2/24/2024	256490996			010-00000-0-00000-82000-58000-0	\$451.99			
								\$451.99			
Total Check Amount:								\$451.99			
011917	PITNEY BOWES INC	PV-241466	3/11/2024	3106569662			010-00000-0-00000-27000-56000-0	\$200.22			
								\$200.22			
Total Check Amount:								\$200.22			
013893	POPLAR MARKET POPLAR MARKET POPLAR MARKET POPLAR MARKET	PV-241456	3/12/2024 3/12/2024 3/12/2024 3/12/2024	Feb 28 - March 12 Feb 28 - March 12 Feb 28 - March 12 Feb 28 - March 12			130-53100-0-00000-37000-47000-0 130-53100-0-00000-37000-47000-0 130-53100-0-00000-37000-47000-0 130-53100-0-00000-37000-47000-0	\$46.97 \$220.69 \$227.29 \$326.65			
								\$821.60			
Total Check Amount:								\$821.60			
013850	R & L CROW DISTRIBUTING R & L CROW DISTRIBUTING	PV-241464	3/11/2024 3/11/2024	March 7 & 11 March 7 & 11			130-53100-0-00000-37000-47000-0 130-53100-0-00000-37000-47000-0	\$983.30 \$1,116.32			

*** FINAL ***
 Batch No 518

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013211	S.W. SCHOOL SUPPLY	PV-241485	3/8/2024		6000570720		010-11000-0-11100-10000-43000-0	\$2.40		
	S.W. SCHOOL SUPPLY	PV-241486	3/8/2024		6000570721		010-11000-0-11100-10000-43000-0	\$73.69		
	S.W. SCHOOL SUPPLY	PV-241487	3/8/2024		6000570719		010-11000-0-11100-10000-43000-0	\$28.01		
	S.W. SCHOOL SUPPLY	PV-241488	3/8/2024		6000570722		010-11000-0-11100-10000-43000-0	\$107.92		
	S.W. SCHOOL SUPPLY	PV-241489	3/9/2024		6000572599		010-00000-0-00000-72000-43000-0	\$42.83		
	S.W. SCHOOL SUPPLY	PV-241490	3/12/2024		6000574752		010-11000-0-11100-10000-43000-0	\$53.69		
	S.W. SCHOOL SUPPLY	PV-241491	3/12/2024		6000574751		010-11000-0-11100-10000-43000-0	\$28.73		
							Total Check Amount:	\$2,099.62		
012360	SMART & FINAL IRIS	PV-241461	3/1/2024		March 387213		010-07200-0-11100-10000-43000-0	\$257.18		22
	SMART & FINAL IRIS		3/1/2024		March 387213		010-26000-4-11100-10000-43000-0	\$75.81		22
	SMART & FINAL IRIS		3/1/2024		March 387213		010-26000-4-11100-10000-43000-0	\$51.82		22
	SMART & FINAL IRIS		3/1/2024		March 387213		010-26000-4-11100-10000-43000-0	\$118.34		22
	SMART & FINAL IRIS		3/1/2024		March 387213		010-07200-0-11100-10000-43000-0	\$48.05		22
	SMART & FINAL IRIS		3/1/2024		March 387213		010-90271-2-81000-59000-43000-0	\$62.27		22
	SMART & FINAL IRIS		3/1/2024		March 387213		130-53100-0-00000-37000-47000-0	\$22.98		22
	SMART & FINAL IRIS		3/1/2024		March 387213		010-26000-4-11100-10000-43000-0	\$64.52		22
	SMART & FINAL IRIS		3/1/2024		March 387213		130-53100-0-00000-37000-47000-0	\$49.95		22
							Total Check Amount:	\$750.92		
013568	STACK TECHNOLOGIES	PV-241463	3/8/2024		1318		010-07200-0-00000-85000-58000-0	\$1,844.00		22
							Total Check Amount:	\$1,844.00		
012726	STATE OF CALIFORNIA	PV-241462	3/4/2024		719072		010-00000-0-00000-27000-58000-0	\$128.00		
							Total Check Amount:	\$128.00		
012560	SYSO OF CENTRAL CALIFORNIA	PV-241475	3/11/2024		384973356		130-53100-0-00000-37000-47000-0	\$2,339.79		
	SYSO OF CENTRAL CALIFORNIA	PV-241476	3/11/2024		384973357		130-53100-0-00000-37000-43000-0	\$374.68		
							Total Check Amount:	\$2,714.47		
013304	TRANSACT COMMUNICATIONS, INC	PV-241458	3/6/2024		2024-24373		010-30100-4-11100-10000-58000-0	\$4,840.00		L
							Total Check Amount:	\$4,840.00		

Accounts Payable Final PreList - 3/14/2024 12:29:33PM

*** FINAL ***

Batch No 518

Audit

Amount Flag EFT

Separate

Check

Account Code

Invoice

Date

PO #

Invoice No

Reference Number

Vendor Name

Vendor No

TRIDENT BEVERAGE

PV-241460

3/1/2024

JACA126181QB

130-53100-0-00000-37000-47000-0

\$1,380.00

\$1,380.00

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PV-241459

3/7/2024

524273323

010-00000-0-00000-72000-58000-0

\$81.70

\$81.70

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PV-241492

3/5/2024

March

010-07200-0-11100-10000-43000-0

\$405.94

(\$430.54)

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Accounts Payable Final PreList - 3/14/2024 12:29:33PM

*** FINAL ***

Batch No 518

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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Total District Payment Amount: \$34,610.01

Accounts Payable Final PreList - 3/14/2024 12:29:33PM

*** FINAL ***

Batch No 518

Audit

Vendor No Vendor Name Reference Number Invoice Date PO # Invoice No Separate Check Account Code Amount Flag EFT

Batch No 518 Total Accounts Payable: \$34,610.01

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 34,610.01 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).


Authorizing Signature Date 3/14/24

Fund Summary	Total
010	\$27,220.61
130	\$7,389.40
Total	\$34,610.01

Accounts Payable Final Prelist - 3/26/2024 1:44:10PM

*** FINAL ***
Batch No 519

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
013915	AMAZON CAPITAL SERVICES	PV-241533	3/18/2024		1TL6-YVRG-XHX4		130-53100-0-00000-37000-43000-0	\$64.53			
	AMAZON CAPITAL SERVICES	PV-241534	3/18/2024		1XHW-6CFL-X6NG		010-00000-0-00000-72000-43000-0	\$53.97			
	AMAZON CAPITAL SERVICES	PV-241535	3/18/2024		1G9M-WRQH-WYHN		010-00000-0-00000-72000-43000-0	\$86.18			
	AMAZON CAPITAL SERVICES	PV-241536	3/18/2024		14PL-MRCC-Y4YD		010-11000-0-11100-10000-43000-0	\$364.06			
	AMAZON CAPITAL SERVICES	PV-241537	3/18/2024		1C46-LW4N-XJWL		010-11000-0-11100-10000-43000-0	\$115.60			
	AMAZON CAPITAL SERVICES	PV-241538	3/18/2024		1VKJ-YTXQ-Y7PV		010-67620-3-11100-10000-43000-0	\$107.72			
	AMAZON CAPITAL SERVICES	PV-241539	3/18/2024		1KFY-6HWY-WFRT		010-00000-0-00000-72000-43000-0	\$152.91			
	AMAZON CAPITAL SERVICES	PV-241540	3/18/2024		1RFN-4VKQ-WL3T		010-67620-3-11100-10000-43000-0	\$12.15			
	AMAZON CAPITAL SERVICES	PV-241541	3/18/2024		1NWN-TYLV-X749		010-26000-4-11100-10000-43000-0	\$121.40			
	AMAZON CAPITAL SERVICES	PV-241542	3/18/2024		1JLQ-YG3V-Y4DV		010-26000-4-11100-10000-43000-0	\$163.18			
	AMAZON CAPITAL SERVICES	PV-241543	3/18/2024		1RFN-4VKQ-WVGV		010-26000-4-11100-10000-43000-0	\$1,813.20			
							Total Check Amount:	\$3,054.90			
006003	ARAMARK UNIFORM SERVICES	PV-241498	3/14/2024		2580340492		010-00000-0-00000-82000-55000-0	\$66.75			
	ARAMARK UNIFORM SERVICES	PV-241552	3/21/2024		2580343798		010-00000-0-00000-82000-55000-0	\$66.75			
	ARAMARK UNIFORM SERVICES	PV-241553	3/21/2024		2580343800		010-00000-0-00000-82000-55000-0	\$77.66			
							Total Check Amount:	\$211.16			
004283	AT&T	PV-241499	3/13/2024		21413267		010-00000-0-00000-72000-59000-0	\$144.86			
							Total Check Amount:	\$144.86			
013691	BLAIR ELECTRIC SERVICES, INC.	PV-241512	3/14/2024		9798		010-81500-0-00000-81100-58000-0	\$1,007.36			
							Total Check Amount:	\$1,007.36			
013920	BRADY INDUSTRIES	PV-241515	3/13/2024		8716035		010-00000-0-00000-82000-43000-0	\$1,944.94			
	BRADY INDUSTRIES	PV-241516	3/15/2024		8723255		010-00000-0-00000-82000-43000-0	\$58.43			
	BRADY INDUSTRIES	PV-241517	3/15/2024		8723257		130-53100-0-00000-82000-64000-0	\$588.07			
	BRADY INDUSTRIES	PV-241545	3/20/2024		8734308		010-00000-0-00000-82000-43000-0	\$81.03			
							Total Check Amount:	\$2,672.47			
012565	CALIFORNIA DEPARTMENT OF EDUCA	PV-241510	3/13/2024		24 SF- 46462		130-53100-0-00000-37000-47000-0	\$50.70			
013810	Cindy Lopez	PV-241508	3/15/2024		000000		010-07200-0-11100-10000-43000-0	\$50.70			
							Total Check Amount:	\$50.70			
							Total Check Amount:	\$600.00			

Accounts Payable Final PreList - 3/26/2024 1:44:10PM

*** FINAL ***
Batch No 519

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
013355	CLASSIC CHARTER	PV-241511	3/6/2024		167628		010-07200-0-11100-10000-58000-0	\$600.00			
Total Check Amount:								\$2,589.00			L
013966	CLINE'S BUSINESS EQUIPMENT INC	PV-241562	3/14/2024		235220		010-00000-0-00000-27000-56000-0	\$181.92			
Total Check Amount:								\$2,589.00			
013923	CWISTED LLC	PV-241546	3/24/2024		Inv-000022		010-74350-3-11100-10000-58000-0	\$9,080.00			L 22
Total Check Amount:								\$9,080.00			
012512	DELLAVALLE LABORATORY	PV-241551	3/22/2024		55923-IN		010-00000-0-00000-82000-58000-0	\$100.00			
Total Check Amount:								\$100.00			
013883	ERIC REGASPI ERIC REGASPI	PV-241506	3/15/2024 3/15/2024		000000 000000		010-00000-0-00000-72000-43000-0 010-00000-0-00000-72000-52000-0	\$130.00 \$300.16			
Total Check Amount:								\$430.16			
013975	FRESNO ART MUSEUM	PV-241501	4/24/2024		908136		010-07200-0-11100-10000-58000-0	\$450.00			
Total Check Amount:								\$450.00			
013642	FRESNO CHAFFEE ZOO	PV-241509	2/27/2024		10388233		010-07200-0-11100-10000-58000-0	\$392.00			
Total Check Amount:								\$392.00			
013976	GENERATIONS PHOTOGRAPHY STUDIO	PV-241500	3/15/2024		87156024		010-11000-0-11100-10000-43000-0	\$196.65			
Total Check Amount:								\$196.65			
012479	JORGENSEN & CO JORGENSEN & CO JORGENSEN & CO	PV-241554 PV-241555 PV-241556	3/22/2024 3/22/2024 3/22/2024		6121371 6121514 6121516		010-00000-0-00000-82000-58000-0 010-00000-0-00000-82000-58000-0 010-00000-0-00000-82000-58000-0	\$2,043.32 \$1,395.87 \$842.13			L
Total Check Amount:								\$4,281.32			
012597	KIMBERLY PARRISH KIMBERLY PARRISH	PV-241507	3/13/2024 3/13/2024		000000 000000		010-00000-0-00000-72000-43000-0 010-00000-0-00000-72000-52000-0	\$130.00 \$261.97			

Accounts Payable Final PreList - 3/26/2024 1:44:10PM

*** FINAL ***

Batch No 519

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
013977	NATALIE MARTINEZ	PV-241497	3/14/2024		00000		010-11000-0-11100-10000-43000-0	\$17.92			
								\$391.97	Total Check Amount:		
013822	PARENTSQUARE, INC.	PV-241513	3/16/2022		7420		010-07200-0-11100-10000-58000-0	\$2,500.00	L		
	PARENTSQUARE, INC.	PV-241514	3/18/2024		SI-007731		010-00000-0-11100-10000-58000-0	\$2,500.00	L		
								\$5,000.00	Total Check Amount:		
013850	R & L CROW DISTRIBUTING	PV-241549	3/11/2024		March 14		130-53100-0-00000-37000-47000-0	\$1,527.80			
								\$1,527.80	Total Check Amount:		
013211	S.W. SCHOOL SUPPLY	PV-241524	3/15/2024		6000580423		010-11000-0-11100-10000-43000-0	\$68.27			
	S.W. SCHOOL SUPPLY	PV-241525	3/16/2024		6000583350		010-11000-0-11100-10000-43000-0	\$24.83			
	S.W. SCHOOL SUPPLY	PV-241526	3/16/2024		6000583351		010-11000-0-11100-10000-43000-0	\$54.75			
	S.W. SCHOOL SUPPLY	PV-241527	3/16/2024		6000583352		010-11000-0-11100-10000-43000-0	\$2.20			
	S.W. SCHOOL SUPPLY	PV-241528	3/16/2024		6000583349		010-11000-0-11100-10000-43000-0	\$363.25			
	S.W. SCHOOL SUPPLY	PV-241529	3/16/2024		6000583353		010-11000-0-11100-10000-43000-0	\$28.47			
	S.W. SCHOOL SUPPLY	PV-241530	3/19/2024		6000587751		010-00000-0-00000-27000-43000-0	\$12.64			
	S.W. SCHOOL SUPPLY	PV-241531	3/20/2024		6000591450		010-11000-0-11100-10000-43000-0	(\$71.78)			
	S.W. SCHOOL SUPPLY	PV-241532	3/20/2024		6000591449		010-11000-0-11100-10000-43000-0	\$11.80			
	S.W. SCHOOL SUPPLY	PV-241559	3/22/2024		6000599354		010-11000-0-11100-10000-43000-0	\$12.56			
	S.W. SCHOOL SUPPLY	PV-241560	3/23/2024		6000605027		010-11000-0-11100-10000-43000-0	\$20.16			
	S.W. SCHOOL SUPPLY	PV-241561	3/21/2024		6000594503		010-11000-0-11100-10000-43000-0	\$33.26			
								\$560.41	Total Check Amount:		
013815	SITEIQ	PV-241505	3/15/2024		423-9		010-00000-0-00000-82000-58000-0	\$9,374.10	L		
								\$9,374.10	Total Check Amount:		
005387	SOCALGAS	PV-241548	3/21/2024		March		010-00000-0-00000-82000-55000-0	\$1,129.69			
	SOCALGAS		3/21/2024		March		010-00000-0-00000-82000-55000-0	\$714.04			
								\$1,843.73	Total Check Amount:		
013882	STEVEN ULLLOA	PV-241504	3/15/2024		00000		010-00000-0-00000-72000-43000-0	\$130.00			
	STEVEN ULLLOA		3/15/2024		00000		010-00000-0-00000-72000-52000-0	\$299.49			

Accounts Payable Final PreList - 3/26/2024 1:44:10PM

*** FINAL ***
Batch No 519

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
012560	SYSCO OF CENTRAL CALIFORNIA	PV-241518	12/4/2023		384855218		130-53100-0-00000-37000-43000-0	\$95.29			H
	SYSCO OF CENTRAL CALIFORNIA	PV-241519	1/8/2024		384896044		130-53100-0-00000-37000-43000-0	\$46.41			
	SYSCO OF CENTRAL CALIFORNIA	PV-241520	1/17/2024		384905865		130-53100-0-00000-37000-47000-0	\$180.99			
	SYSCO OF CENTRAL CALIFORNIA	PV-241521	2/12/2024		384938222		130-53100-0-00000-37000-47000-0	\$2,173.64			
	SYSCO OF CENTRAL CALIFORNIA	PV-241522	2/12/2024		384938223		130-53100-0-00000-37000-43000-0	\$891.22			
	SYSCO OF CENTRAL CALIFORNIA	PV-241523	3/6/2024		384967529		130-53100-0-00000-37000-47000-0	(\$49.37)			
	SYSCO OF CENTRAL CALIFORNIA	PV-241557	3/25/2024		384989943		130-53100-0-00000-37000-47000-0	\$3,316.98			
	SYSCO OF CENTRAL CALIFORNIA	PV-241558	3/25/2024		384989944		130-53100-0-00000-37000-43000-0	\$433.66			
							Total Check Amount:	\$7,088.82			
013166	URBEO WEST LLC	PV-241544	3/25/2024		4455395		010-00000-0-00000-27000-56000-0	\$258.00			
							Total Check Amount:	\$258.00			
013773	unWIRED BROADBAND, INC.	PV-241550	4/1/2024		1944014		010-00000-0-00000-72000-59000-0	\$199.99			
							Total Check Amount:	\$199.99			
013066	VALLEY PACIFIC PETROLEUM SYSTE	PV-241563	3/15/2024		CL 24-740431		010-00000-0-00000-72000-52000-0	\$113.79			
							Total Check Amount:	\$113.79			
013764	Valley VoIP	PV-241503	3/15/2024		1321		010-00000-0-00000-72000-58000-0	\$1,611.44			22
							Total Check Amount:	\$1,611.44			
013004	Verizon Wireless	PV-241547	3/10/2024		9958798953		010-00000-0-11100-10000-59000-0	\$380.10			
							Total Check Amount:	\$380.10			
013974	VISALJA RAWHIDE	PV-241502	3/11/2024		00000		010-07200-0-11100-10000-58000-0	\$1,532.85			
							Total Check Amount:	\$1,532.85			

Accounts Payable Final PreList - 3/26/2024 1:44:10PM

*** FINAL ***

Batch No 519

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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Total District Payment Amount: \$55,772.91

Accounts Payable Final PreList - 3/26/2024 1:44:10PM

*** FINAL ***
Batch No 519

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
Total Accounts Payable: \$55,772.91											

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 55,772.91 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Neyla Bayler
 Authorizing Signature Date 3/26/24

Fund Summary	Total
010	\$46,452.99
130	\$9,319.92
Total	\$55,772.91

Budget Comparison Report

by Fund

	2023 - 2024 Working Thru 4/4/2024			2023 - 2024 Actual Thru 4/4/2024		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
010 General Fund						
86620 Net Increase (Decrease) in the Fair Value of Investments	\$0.00	\$0.00	\$0.00	\$167,564.09	\$0.00	\$167,564.09
86990 All Other Local Revenue	\$20,000.00	\$67,135.00	\$87,135.00	\$8,915.59	\$43,592.59	\$52,508.18
Total Other Local Revenues	\$80,000.00	\$79,772.00	\$159,772.00	\$215,067.80	\$51,349.59	\$266,417.39
Total Revenues	\$6,861,333.00	\$4,578,539.58	\$11,439,872.58	\$5,246,640.05	\$4,754,780.82	\$10,001,420.87
Expenditures						
Certificated Salaries						
11000 Certificated Teachers' Salaries	\$2,113,925.00	\$125,600.92	\$2,239,525.92	\$1,541,378.62	\$24,233.58	\$1,565,612.20
11002 Substitute Teachers	\$65,000.00	\$0.00	\$65,000.00	\$55,200.00	\$0.00	\$55,200.00
12000 Certificated Pupil Support Salaries	\$118,215.00	\$0.00	\$118,215.00	\$89,279.60	\$0.00	\$89,279.60
13000 Certificated Supervisors and Administrators Salaries	\$311,950.00	\$0.00	\$311,950.00	\$242,761.23	\$0.00	\$242,761.23
19000 Other Certificated Salaries	\$8,000.00	\$0.00	\$8,000.00	\$4,000.00	\$0.00	\$4,000.00
Total Certificated Salaries	\$2,617,090.00	\$125,600.92	\$2,742,690.92	\$1,932,619.45	\$24,233.58	\$1,956,853.03
Classified Salaries						
21000 Classified Instructional Salaries	\$230,000.00	\$290,851.22	\$520,851.22	\$173,577.15	\$180,686.72	\$354,263.87
22000 Classified Support Salaries	\$283,950.00	\$200,491.69	\$484,441.69	\$222,425.89	\$116,916.99	\$339,342.88
23000 Classified Supervisors' and Administrators' Salaries	\$107,600.00	\$112,950.00	\$220,550.00	\$80,875.37	\$79,801.52	\$160,676.89
24000 Clerical, Technical and Office Staff Salaries	\$220,550.00	\$35,850.00	\$256,400.00	\$156,667.77	\$26,305.53	\$182,973.30
29000 Other Classified Salaries	\$72,500.00	\$47,300.00	\$119,800.00	\$52,546.10	\$35,434.60	\$87,980.70
Total Classified Salaries	\$914,600.00	\$687,442.91	\$1,602,042.91	\$686,092.28	\$439,145.36	\$1,125,237.64
Employee Benefits						
31010 State Teachers' Retirement System, certificated positions	\$499,550.00	\$245,460.64	\$745,010.64	\$360,434.88	\$4,628.60	\$365,063.48
31020 State Teachers' Retirement System, classified positions	\$4,000.00	\$18,311.68	\$22,311.68	\$2,337.01	\$10,613.94	\$12,950.95
32010 Public Employees Retirement System, certificated positions	\$1,800.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$0.00
32020 Public Employees' Retirement System, classified positions	\$242,730.00	\$160,197.17	\$402,927.17	\$160,336.27	\$86,246.51	\$246,582.78
33012 OASDI, Certificated Positions	\$1,825.00	\$0.00	\$1,825.00	\$1,407.40	\$0.00	\$1,407.40
33013 Medicare, Certificated Positions	\$38,000.00	\$1,886.47	\$39,886.47	\$27,880.95	\$351.37	\$28,232.32
33022 OASDI, classified positions	\$56,775.00	\$35,747.58	\$92,522.58	\$41,688.80	\$22,981.09	\$64,669.89
33023 Medicare, classified positions	\$13,375.00	\$9,115.39	\$22,490.39	\$9,922.77	\$6,362.98	\$16,285.75

Budget Comparison Report

by Fund

	2023 - 2024 Working Thru 4/4/2024			2023 - 2024 Actual Thru 4/4/2024		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
010 General Fund						
34010 Health & Welfare Benefits, certificated positions	\$464,258.00	\$5,983.20	\$470,241.20	\$321,866.79	\$0.00	\$321,866.79
34020 Health & Welfare Benefits, classified positions	\$228,415.00	\$94,104.70	\$322,519.70	\$157,197.05	\$56,239.88	\$213,436.93
35010 State Unemployment Insurance, certificated positions	\$1,338.00	\$474.44	\$1,812.44	\$961.97	\$12.15	\$974.12
35020 State Unemployment Insurance, classified positions	\$677.00	\$1,929.73	\$2,606.73	\$342.46	\$219.56	\$562.02
36010 Worker's Compensation Insurance, certificated positions	\$36,850.00	\$1,989.78	\$38,839.78	\$27,138.61	\$342.03	\$27,480.64
36020 Worker's Compensation Insurance, classified positions	\$12,480.00	\$10,081.33	\$22,561.33	\$9,658.29	\$6,193.73	\$15,852.02
37010 OPEB, Allocated, certificated positions	\$22,325.00	\$395.00	\$22,720.00	\$15,103.50	\$189.15	\$15,292.65
37020 OPEB, Allocated, classified positions	\$7,655.00	\$7,636.42	\$15,291.42	\$5,354.22	\$3,426.98	\$8,781.20
37510 OPEB, Active Employees, certificated Positions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
37520 OPEB, Active Employees, classified positions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Employee Benefits	\$1,632,053.00	\$593,313.53	\$2,225,366.53	\$1,141,630.97	\$197,807.97	\$1,339,438.94
Books and Supplies						
42000 Books and Other Reference Materials	\$0.00	\$16,500.00	\$16,500.00	\$0.00	\$16,256.78	\$16,256.78
43000 Materials and Supplies	\$278,763.23	\$223,888.90	\$502,652.13	\$203,374.67	\$68,426.66	\$271,801.33
44000 Non-Capitalized Equipment	\$56,150.00	\$47,000.00	\$103,150.00	\$39,244.81	\$42,611.35	\$81,856.16
47000 Food	\$0.00	\$18,559.46	\$18,559.46	\$0.00	\$18,559.46	\$18,559.46
Total Books and Supplies	\$334,913.23	\$305,948.36	\$640,861.59	\$242,619.48	\$145,854.25	\$388,473.73
Services, Other Operating Expenses						
52000 Travel and Conferences	\$28,500.00	\$4,499.80	\$32,999.80	\$20,281.90	\$3,384.21	\$23,666.11
53000 Dues and Memberships	\$8,200.00	\$0.00	\$8,200.00	\$2,453.76	\$0.00	\$2,453.76
54400 Pupil Insurance	\$1,100.00	\$0.00	\$1,100.00	\$0.00	\$0.00	\$0.00
54500 Other Insurance	\$67,525.00	\$0.00	\$67,525.00	\$60,774.40	\$0.00	\$60,774.40
55000 Operation and Housekeeping Services	\$170,000.00	\$0.00	\$170,000.00	\$157,289.36	\$0.00	\$157,289.36
56000 Rentals, Leases, Repairs and Non-Capitalized Improvements	\$85,000.00	\$125,000.00	\$210,000.00	\$74,289.47	\$107,422.29	\$181,711.76
57103 Transfers of Direct Costs - Transportation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58000 Professional/Consulting Services and Operating Expenditures	\$624,600.00	\$538,198.56	\$1,162,798.56	\$453,698.32	\$287,101.04	\$740,799.36
58009 Pension Penalties & Interest	\$500.00	\$0.00	\$500.00	\$14.92	\$0.00	\$14.92
59000 Communications	\$29,500.00	\$0.00	\$29,500.00	\$12,035.14	\$0.00	\$12,035.14
Total Services, Other Operating Expenses	\$1,014,925.00	\$667,698.36	\$1,682,623.36	\$780,837.27	\$397,907.54	\$1,178,744.81

Budget Comparison Report

by Fund

	2023 - 2024 Working Thru 4/4/2024			2023 - 2024 Actual Thru 4/4/2024		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
010 General Fund						
Capital Outlay						
64000 Equipment	\$480,000.00	\$2,958,230.03	\$3,438,230.03	\$476,836.53	\$2,955,906.22	\$3,432,742.75
Total Capital Outlay	\$480,000.00	\$2,958,230.03	\$3,438,230.03	\$476,836.53	\$2,955,906.22	\$3,432,742.75
Other Outgo						
71420 Other Tuition, Excess Costs, and/or Deficits Payments to COE	\$0.00	\$0.00	\$0.00	\$5,158.00	\$0.00	\$5,158.00
74380 Debt Service - Interest	\$103,107.00	\$0.00	\$103,107.00	\$52,228.13	\$0.00	\$52,228.13
74390 Other Debt Service - Principal	\$227,941.00	\$0.00	\$227,941.00	\$227,941.00	\$0.00	\$227,941.00
Total Other Outgo	\$331,048.00	\$0.00	\$331,048.00	\$285,327.13	\$0.00	\$285,327.13
Direct Support/Indirect Costs						
73100 Transfers of Indirect Costs	(\$2,998.00)	\$2,998.00	\$0.00	(\$243.00)	\$243.00	\$0.00
Total Direct Support/Indirect Costs	(\$2,998.00)	\$2,998.00	\$0.00	(\$243.00)	\$243.00	\$0.00
Total Expenditures	\$7,321,631.23	\$5,341,232.11	\$12,662,863.34	\$5,545,720.11	\$4,161,097.92	\$9,706,818.03
Excess (Deficiency) of Revenues	(\$460,298.23)	(\$762,692.53)	(\$1,222,990.76)	(\$299,080.06)	\$593,682.90	\$294,602.84
Other Financing Sources/Uses						
Contributions						
89800 Contributions from Unrestricted Resources	(\$376,713.00)	\$376,713.00	\$0.00	\$0.00	\$0.00	\$0.00
89900 Contributions from Restricted Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Contributions	(\$376,713.00)	\$376,713.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Other Financing Sources/Uses	(\$376,713.00)	\$376,713.00	\$0.00	\$0.00	\$0.00	\$0.00
Net Increase (Decrease) in Fund	(\$837,011.23)	(\$385,979.53)	(\$1,222,990.76)	(\$299,080.06)	\$593,682.90	\$294,602.84
Beginning Balance						
Assets						
91100 Cash in County Treasury	\$3,453,943.33	\$1,620,938.76	\$5,074,882.09	\$3,453,943.33	\$1,620,938.76	\$5,074,882.09
91110 Fair Value Adjustment to Cash in County Treasury	(\$167,564.09)	\$0.00	(\$167,564.09)	(\$167,564.09)	\$0.00	(\$167,564.09)
92001 Accounts Receivable Clearing	\$12,545.59	\$204,633.70	\$217,179.29	\$12,545.59	\$204,633.70	\$217,179.29
93100 Due From Other Funds	\$15.15	\$0.00	\$15.15	\$15.15	\$0.00	\$15.15

010 General Fund	2023 - 2024 Working Thru 4/4/2024		2023 - 2024 Actual Thru 4/4/2024	
	Unrestricted	Restricted	Unrestricted	Restricted
93100 Due From Other Funds	\$0.00	\$0.00	\$50,000.00	\$0.00
Total Assets	\$2,039,631.13	\$971,887.38	\$2,684,148.68	\$1,951,549.81
Liabilities				
95009 County Wide Liabilities - by COE	\$0.00	\$0.00	\$0.00	\$0.00
95010 Accounts Payable Cleaning	\$0.00	\$0.00	\$0.00	\$0.00
95013 Deferred Wages Payable	\$0.00	\$0.00	\$137,704.04	\$0.00
95024 Health & Welfare Payable	\$0.00	\$0.00	(\$39,047.15)	\$0.00
95025 State Unemployment Insurance Payable	\$0.00	\$0.00	\$489.94	\$0.00
95026 Workers Compensation Payable	\$0.00	\$0.00	\$5,010.47	\$0.00
95028 Retiree Benefits Payable	\$0.00	\$0.00	(\$632.52)	\$0.00
95050 Other Current Liabilities	\$0.00	\$0.00	\$0.00	\$0.00
95051 Outlawed Employee Refunds & Voluntary Deductions	\$0.00	\$0.00	\$3,055.20	\$0.00
95053 STRS Excess Contributions Liability	\$0.00	\$0.00	\$6.40	\$0.00
96100 Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00
96500 Unearned Revenue	\$0.00	\$0.00	\$0.00	\$0.00
Total Liabilities	\$0.00	\$0.00	\$106,586.38	\$0.00
Total Ending Balance	\$2,039,631.13	\$971,887.38	\$2,577,562.30	\$1,951,549.81
Components of Ending Fund Balance				
Fund Balance, Nonspendable				
97200 Reserve for Encumbrances	\$35,319.65	\$5,858.39	\$35,319.65	\$5,858.39
Total Fund Balance, Nonspendable	\$35,319.65	\$5,858.39	\$35,319.65	\$5,858.39
Fund Balance, Unassigned				
97890 Reserve for Economic Uncertainties	\$359,503.00	\$0.00	\$359,503.00	\$0.00
97900 Undesignated/Unappropriated	(\$1,929,968.46)	(\$895,351.06)	(\$1,392,037.29)	\$84,311.37
97910 Beginning Fund Balance	\$2,875,766.69	\$1,357,866.91	\$2,875,766.69	\$1,357,866.91
97950 Other Restatements	\$875.67	\$0.00	\$875.67	\$0.00
Total Fund Balance, Unassigned	\$1,306,176.90	\$462,515.85	\$1,844,108.07	\$1,442,178.28
Total	\$4,345,808.03	\$1,434,303.23	\$4,421,170.37	\$3,393,728.10

Budget Comparison Report

BCR600

4/4/2024

10:20:01AM

by Fund

	2023 - 2024 Working Thru 4/4/2024			2023 - 2024 Actual Thru 4/4/2024		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
010 General Fund						
Budgetary and Other Accounts						
98100 Estimated Revenue	(\$6,484,620.00)	(\$4,830,860.58)	(\$11,315,480.58)	(\$6,484,620.00)	(\$4,830,860.58)	(\$11,315,480.58)
98200 Appropriations	\$7,218,074.23	\$5,340,232.11	\$12,558,306.34	\$7,218,074.23	\$5,340,232.11	\$12,558,306.34
98300 Encumbrances	(\$35,319.65)	(\$5,858.39)	(\$41,178.04)	(\$35,319.65)	(\$5,858.39)	(\$41,178.04)
Total Budgetary and Other Accounts	\$698,134.58	\$503,513.14	\$1,201,647.72	\$698,134.58	\$503,513.14	\$1,201,647.72
Total Components of Ending Fund Balance	\$2,039,631.13	\$971,887.38	\$3,011,518.51	\$2,577,562.30	\$1,951,549.81	\$4,529,112.11

County Fund	District Number	Fund	Current Cash 9110	Previous Total Payroll Objects	Percentage (%)
636	36	0100 General Fund	\$4,585,602.16	\$569,670.97	804.96
N/A	36	0800 Student Activity Special Revenue Fund	\$0.00		
ASM	36	1300 Cafeteria Special Revenue Fund	\$115,042.69	\$23,726.45	484.87
ATQ	36	2510 Developer Fees Fund	\$2,561.95		
ADO	36	3510 County School Facilities Fund - Modernization	\$11,047.70		
None	36	5610 Non-Treasury Debt Service COP/Revenue Bonds	\$0.00		
None	36	5620 Non-Treasury Debt Service COP/Revenue Bonds #2	\$0.00		
Report Total			\$4,714,254.50		

Budget Revision Report

Bdg Revision Final

Control Number: 40437823

Account Classification	Approved / Revised	Change Amount	Proposed Budget
Fund: 0100 General Fund			
Revenues			
Other State Revenues			
010-60530-0-00000-00000-85900-0	\$0.00	\$60,521.00	\$60,521.00
010-60530-3-00000-00000-85900-0	\$0.00	\$58,508.00	\$58,508.00
010-65470-0-00000-00000-85900-0	\$6,166.00	\$410.78	\$6,576.78
010-67620-3-00000-00000-85900-0	\$0.00	\$5,363.00	\$5,363.00
Total:	\$6,166.00	\$124,802.78	\$130,968.78
Total Revenues	\$6,166.00	\$124,802.78	\$130,968.78
Expenditures			
Employee Benefits			
010-00000-0-11100-10000-36020-0	\$50.00	\$25.00	\$75.00
Total:	\$50.00	\$25.00	\$75.00
Books and Supplies			
010-02430-0-35500-10000-43000-0	\$0.00	\$500.00	\$500.00
010-07200-0-11100-10000-43000-0	\$65,000.00	\$10,000.00	\$75,000.00
010-11000-0-11100-10000-43000-0	\$66,531.23	\$19,032.00	\$85,563.23
010-81500-0-00000-81100-43000-0	\$47,974.00	\$2,026.00	\$50,000.00
Total:	\$179,505.23	\$31,558.00	\$211,063.23
Services, Other Operating Expenses			
010-00000-0-00000-36000-56000-0	\$40,000.00	\$10,000.00	\$50,000.00
010-00000-0-00000-72000-58000-0	\$50,000.00	\$10,000.00	\$60,000.00
010-00000-0-00000-82000-55000-0	\$155,000.00	\$15,000.00	\$170,000.00
010-00000-0-00000-82000-58000-0	\$46,000.00	\$14,000.00	\$60,000.00
010-07200-0-00000-85000-58000-0	\$60,000.00	\$20,000.00	\$80,000.00
010-07200-0-11100-10000-58000-0	\$120,000.00	\$20,000.00	\$140,000.00
010-11000-0-11100-10000-58000-0	\$20,000.00	(\$10,000.00)	\$10,000.00
010-26000-4-11100-39000-58000-0	\$5,000.00	\$1,000.00	\$6,000.00
Total:	\$496,000.00	\$80,000.00	\$576,000.00

Budget Revision Report

Bdg Revision Final

Control Number: 40437823

Account Classification	Approved / Revised	Change Amount	Proposed Budget
Total Expenditures	\$675,555.23	\$111,583.00	\$787,138.23
Other Financing Sources/Uses			
Contributions			
010-81500-0-00000-00000-89800-0	\$349,700.00	\$2,026.00	\$351,726.00
	\$349,700.00	\$2,026.00	\$351,726.00
Total:			

Budgeted Unappropriated Fund Balance before this adjustment:

Total Adjustment to Unappropriated Fund Balance:

Budgeted Unappropriated Fund Balance after this adjustment:

\$2,991,683.51

\$15,245.78

\$3,006,929.29

36 Pleasant View Elementary School Dis
Fiscal Year: 2024

Budget Revision Report

BGR030
niguel
4/4/2024
10:30:26AM

Bdg Revision Final

Control Number: 40437823

Account Classification	Approved / Revised	Change Amount	Proposed Budget
Fund: 1300 Cafeteria Special Revenue Fund			
Expenditures			
Capital Outlay			
130-53100-0-00000-82000-64000-0	\$10,000.00	\$3,000.00	\$13,000.00
Total Expenditures	\$10,000.00	\$3,000.00	\$13,000.00

Total:

Budgeted Unappropriated Fund Balance before this adjustment:

\$131,546.23

Total Adjustment to Unappropriated Fund Balance:

(\$3,000.00)

Budgeted Unappropriated Fund Balance after this adjustment:

\$128,546.23

Budget Revision Report

BGR030
niguel
4/4/2024
10:30:26AM

Control Number: 40437823

Account Classification	Approved / Revised	Change Amount	Proposed Budget
------------------------	--------------------	---------------	-----------------

At a meeting of the school board on _____, the board approved the above budget account lines change to those amounts indicated in the proposed budget column.

Authorized by: _____

(County Office Use Only)
Updated at County Office on ____/____/____ by _____

PAYROLL PRELIST
TimeSheet Mid Month - 3/15/2024 7:07:00PM

Payroll Status
FINALIZED

DISTRICT PAYROLL PRELIST AUDIT TOTALS

RECEIVING CHECKS: 17
 APD TO CHECKING: 68
 APD TO SAVING: 0
 TOTAL GETTING PAID: 85

STARTING APD CHECKING NEXT MONTH: 3
 STARTING APD SAVING NEXT MONTH: 0

REGULAR FUNDED: 85
 FEDERAL FUNDED: 0
 CETA FUNDED: 0
 NON-SUI: 0

SUI=1
 SUI=2
 SUI=3
 SUI=0

PAYROLL TOTALS

	Monthly Gross	Daily Gross	Hourly Gross	Hourly and Daily Gross	Total Gross
NML	12,518.06	NML 3,500.00	NML 78,119.78	NML 81,619.78	NML 94,137.84
COA	1,000.00	Total 3,500.00	Total 78,119.78	81,619.78	COA 1,000.00
SPL	7,200.00				SPL 7,200.00
SPT	7,302.12				SPT 7,302.12
Total	28,020.18				109,639.96
OVERTIME TOTALS					
			OT 284.39	OT 284.39	OT 284.39
			OT1 1,540.98	OT1 1,540.98	OT1 1,540.98
			OT3 126.50	OT3 126.50	OT3 126.50
Total			1,951.87	1,951.87	1,951.87

NON-NML Total:	15,502.12	0.00	1,951.87	1,951.87	17,453.99
Total:	28,020.18	3,500.00	80,071.65	83,571.65	111,591.83
DOCKS:	0.00	DEFERRED HELD:	0.00	TAX ADJ:	WORK COMP: 0.00

The School District hereby orders that payment be made to the employees listed in the above Payroll Final. The detail listing of such employees is available on the payroll system. The County Office Of Education is also ordered to transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Nancy Baylter
 Authorized Signature
 3/14/24
 Date

PAYROLL PRELIST

3/14/2024

Page 19 of 20

TimeSheet Mid Month - 3/15/2024 7:07:00PM

Payroll Status
FINALIZED

CLASSIFIED

CLASSIFIED PAYROLL PRELIST AUDIT TOTALS

RECEIVING CHECKS: 13
 APD TO CHECKING: 36
 APD TO SAVING: 0
 TOTAL GETTING PAID: 49

STARTING APD CHECKING NEXT MONTH: 2
 STARTING APD SAVING NEXT MONTH: 0

REGULAR FUNDED: 49 SUI=1
 FEDERAL FUNDED: 0 SUI=2
 CETA FUNDED: 0 SUI=3
 NON-SUI: 0 SUI=0

PAYROLL TOTALS

	Monthly Gross		Hourly and Daily Gross		Total Gross
	NML	Total	NML	Total	
NML	4,518.06		78,119.78	78,119.78	82,637.84
SPL	1,000.00				1,000.00
Total	5,518.06		78,119.78	78,119.78	83,637.84
OVERTIME TOTALS					
OT		284.39	OT	284.39	284.39
OT1		1,540.98	OT1	1,540.98	1,540.98
OT3		126.50	OT3	126.50	126.50
Total		1,951.87	Total	1,951.87	1,951.87

NON-NML Total:	1,000.00	0.00	1,951.87	2,951.87
Total:	5,518.06	0.00	80,071.65	85,589.71
DOCKS:	0.00	DEFERRED HELD: 3,287.62	DEFERRED PAID: 0.00	WORK COMP: 0.00
		TAX ADJ: 0.00	TOTAL: 80,071.65	

PAYROLL PRELIST

3/14/2024

TimeSheet Mid Month - 3/15/2024 7:07:00PM

Payroll Status
FINALIZED

CERTIFICATED

CERTIFICATED PAYROLL PRELIST AUDIT TOTALS

RECEIVING CHECKS: 4
 APD TO CHECKING: 32
 APD TO SAVING: 0
 TOTAL GETTING PAID: 36

STARTING APD CHECKING NEXT MONTH: 1
 STARTING APD SAVING NEXT MONTH: 0

REGULAR FUNDED: 36 SUI=1
 FEDERAL FUNDED: 0 SUI=2
 CETA FUNDED: 0 SUI=3
 NON-SUI: 0 SUI=0

PAYROLL TOTALS

	Monthly Gross	Daily Gross	NML	Total	Hourly and Daily Gross	Total Gross
NML	8,000.00	3,500.00	NML	NML	3,500.00	11,500.00
COA	1,000.00	3,500.00	Total	Total	3,500.00	1,000.00
SPL	6,200.00					6,200.00
SPT	7,302.12					7,302.12
Total	22,502.12					26,002.12

OVERTIME TOTALS

NON-NML Total:	14,502.12	0.00	0.00	0.00	0.00	14,502.12
Total:	22,502.12	3,500.00	0.00	0.00	3,500.00	26,002.12
DOCKS:	0.00	DEFERRED HELD: 898.07	DEFERRED PAID: 0.00	TAX ADJ: 0.00	WORK COMP: 0.00	0.00

PAYROLL PRELIST

Regular Payroll - 3/28/2024 8:02:00PM

Payroll Status
FINALIZED

DISTRICT PAYROLL PRELIST AUDIT TOTALS

RECEIVING CHECKS: 3
 APD TO CHECKING: 41
 APD TO SAVING: 0
 TOTAL GETTING PAID: 44

STARTING APD CHECKING NEXT MONTH: 1
 STARTING APD SAVING NEXT MONTH: 0

REGULAR FUNDED: 44
 FEDERAL FUNDED: 0
 CETA FUNDED: 0
 NON-SUI: 0

SUI=1
 SUI=2
 SUI=3
 SUI=0

PAYROLL TOTALS

Monthly Gross

NML	295,823.16	NML	295,823.16
BBP	139.38	BBP	139.38
MISC	300.00	MISC	300.00
SPL	1,600.00	SPL	1,600.00
UGD	727.28	UGD	727.28
Total	298,589.82	Total	298,589.82

OVERTIME TOTALS

NON-NML Total:	2,766.66	0.00	0.00	0.00	2,766.66
Total:	298,589.82	0.00	0.00	0.00	298,589.82
DOCKS:	10,914.14	DEFERRED HELD:	13,927.75	DEFERRED PAID:	3,357.03
		TAX ADJ:	0.00	WORK COMP:	0.00

The School District hereby orders that payment be made to the employees listed in the above Payroll Final. The detail listing of such employees is available on the payroll system. The County Office Of Education is also ordered to transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Maryl Barber
 Authorized Signature
 Date 3/25/24

PAYROLL PRELIST

Regular Payroll - 3/28/2024 8:02:00PM

Payroll Status

FINALIZED

CERTIFICATED

CERTIFICATED PAYROLL PRELIST AUDIT TOTALS

RECEIVING CHECKS: 1
 APD TO CHECKING: 28
 APD TO SAVING: 0
 TOTAL GETTING PAID: 29

STARTING APD CHECKING NEXT MONTH: 1
 STARTING APD SAVING NEXT MONTH: 0

REGULAR FUNDED: 29 SUI=1
 FEDERAL FUNDED: 0 SUI=2
 CETA FUNDED: 0 SUI=3
 NON-SUI: 0 SUI=0

PAYROLL TOTALS

Monthly Gross

NML 220,827.47
 BBP 139.38
 MISC 300.00
 SPL 1,000.00
 UGD 727.28
Total 222,994.13

Total Gross

NML 220,827.47
 BBP 139.38
 MISC 300.00
 SPL 1,000.00
 UGD 727.28
Total 222,994.13

OVERTIME TOTALS

NON-NML Total: 2,166.66
Total: 222,994.13
DOCKS: 10,717.97

0.00
0.00

2,166.66
222,994.13

DEFERRED HELD: 13,471.95

DEFERRED PAID:

0.00

TAX ADJ:

0.00

WORK COMP: 0.00

PAYROLL PRELIST

Regular Payroll - 3/28/2024 8:02:00PM

Payroll Status

FINALIZED

CLASSIFIED

CLASSIFIED PAYROLL PRELIST AUDIT TOTALS

RECEIVING CHECKS: 2
 APD TO CHECKING: 13
 APD TO SAVING: 0
 TOTAL GETTING PAID: 15

REGULAR FUNDED: 15 SUI=1
 FEDERAL FUNDED: 0 SUI=2
 CETA FUNDED: 0 SUI=3
 NON-SUI: 0 SUI=0

STARTING APD CHECKING NEXT MONTH: 0
 STARTING APD SAVING NEXT MONTH: 0

PAYROLL TOTALS

Monthly Gross

NML 74,995.69
 SPL 600.00
 Total **75,595.69**

Total Gross

NML 74,995.69
 SPL 600.00
 Total **75,595.69**

OVERTIME TOTALS

NON-NML Total: 600.00
Total: 75,595.69

DOCKS: 196.17 **DEFERRED HELD: 455.80** **DEFERRED PAID: 3,357.03** **TAX ADJ: 0.00** **WORK COMP: 0.00**



Monthly Calendar

APRIL 2024



- Monday 4/1 - HOLIDAY: Easter**
- Tuesday 4/2 - Field Trip: 1st to Fresno Chaffee Zoo 7:45-3 pm
- Wednesday 4/3 - Field Trip: 5th SCICON Day Trip 8:45 am-3 pm
*Paraprofessional Appreciation Day
- Thursday 4/4 - FHCN Mobile Health @ PVE 1-5pm
*Library Workers Appreciation Day
- Friday 4/5 - **PVE TRACK MEET 2 pm** (PVW students will be bussed to PVE)
Baseball Game: Springville @ PVW 1pm

- Monday 4/8 - Galaxy 9 Kids Combo money due (\$8)
- Tuesday 4/9 - Field Trip: Kinder to Porterville Vallarta, Police, & Fire Station 8:30-1 pm
BOARD MEETING
- Wednesday 4/10 - INSTRUCTIONAL ROUNDS
- Thursday 4/11- HealthWise Screening (for insured employees)
SQUAD Bus Cleaning @ PVW 9-10 am
FOOD LINK @ PVE 3:30-5pm
- Friday 4/12 - Baseball Game: PVW @ Woodville 1pm

- Monday 4/15 - Field Trip: Library to Roller Towne 9am-1pm (all stu attending will depart and eat breakfast at PVE)
- Tuesday 4/16 - Field Trip: 3rd to Vallarta 9am-11am
- Wednesday 4/17 - Field Trip: 2nd Tri Academic/Perf.Att to Galaxy 9- 8:30-11:30 (all stu will depart and eat breakfast at PVE)
Field Trip: 6 students to TCOE w/ Mr. R
- Thursday 4/18- Field Trip: SQUAD to Poplar Church 10:45-1:30
- Friday 4/19 - Baseball Game: Terra Bella @ PVW 1pm

- Monday 4/22 - Field Trip: TK & STC (Mrs. Brenda) to Fresno Zoo 8-2:30pm
- Tuesday 4/23 - PVW Progress Awards 5/6 @ 9:10am, 7/8 @ 9:40am
- Wednesday 4/24 - Field Trip: 1st to Monterey Bay Aq. 6am-7pm (charter bus)
Field Trip: Kinder to Fresno Art Museum 8-3pm
Fire Drill
*Administrative Assistant Appreciation Day
- Thursday 4/25- PVE Progress Awards: TK/K-9:45am, 3/4-10:05am, 1/2, 10:35am
Field Trip: 6th to Pathway Exhibition 8:30-10:45
COOL OFF WITH TIOS @ PVE 2:30-3:30pm
- Friday 4/26 - Baseball Game: PVW @ Alta Vista 1pm

- Monday 4/29 - PVW Character Counts Awards 2pm
3rd Trimester Progress Reports go out
- Tuesday 4/30 - EARLY DISMISSAL: 1:50pm



April Birthdays

21 - Araceli Garcia, 22 - Raquel Garza, 27 - Diamond Jimenez



BEFORE THE BOARD OF TRUSTEES OF THE
PLEASANT VIEW SCHOOL DISTRICT
TULARE COUNTY, STATE OF CALIFORNIA

In the Matter of Ordering Regular
Governing Board Member Elections;
Specifications of the Election Order

RESOLUTION NO. 5

RECITALS

1. Election Code sections 1302, 10404.5 and 10405.7 authorize school districts and community college districts to establish the election day for governing board members to regularly occur on the same day as the statewide direct primary election, the statewide general election or the general municipal election is held.
2. The Board of Supervisors has received and approved a resolution from this Board establishing election of governing board members on the same day upon which the statewide general election is held.
3. Education Code section 5322 provides that whenever an election for governing board members is ordered, the governing board shall, by resolution, provide for specifications of the election order which shall be delivered to the county superintendent of schools and the officer conducting the election not less than 123 days prior to the date set for the election.
4. Other elections of school districts or other public agencies may be held in whole or part within the territory of this District and it is to the advantage of the District to consolidate therewith.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The above recitals are true and correct.
2. This Board hereby orders an election to be held within the territory included in this District on the 5th day of November, 2024, for the purpose of electing two (2) members for 4-year terms to the governing board of the District in accordance with the following specifications:

**PLEASANT VIEW SCHOOL DISTRICT
SPECIFICATIONS OF THE ELECTION ORDER**

- a. The election shall be held on Tuesday, November 5, 2024.
- b. The purpose of the election is to choose two (2) members of the governing board of this District for 4-year terms.

[NEW ITEM: The boxes you check below for c. – e. should match your district's Board Bylaw regarding Governing Board Elections (usually found at BB 9220).] Delete this language highlighted in pink for final resolution before printing.

- c. Adopt i or ii (please **check one box** in this section):
 - i. Candidate statements shall be paid for by the candidate. (*Elections Code section 13309 provides procedures for filing by indigent candidates.*)
 - ii. Candidate statements shall be paid for by the District. (*Elections Code section 13307.*)
 - d. Adopt i or ii (please **check one box** in this section):
 - i. Candidate statements shall be limited to 200 words.
 - ii. Candidate statements shall be limited to 400 words. (*Elections Code section 13307.*)
 - e. Adopt i or ii (please **check one box** in this section):
 - i. In the event of a tie vote, the winner of the election shall be determined by lot at a time and place to be designated by this Board.
 - ii. In the event of a tie vote, the governing board shall call a runoff election on the sixth Tuesday following the election at which the tie vote occurred. (*Education Code section 5016*) **All costs and expenses of conducting the special runoff election shall be borne by the District.**
3. The District will reimburse the county for the actual cost incurred by the county elections official in conducting the general election upon receipt of a bill stating the amount due as determined by the elections official.
 4. This Board hereby requests and consents to the consolidation of this election with other elections to be held in whole or in part in the territory of the District, pursuant to Education Code section 5340 et seq. and Elections Code section 10400 et seq.
 5. The Clerk of this Board is ordered to deliver copies of this Resolution, not less than 123 days prior to the date set for the election, to the county superintendent of school who shall deliver the order of election to the Tulare County elections official and, if applicable, to the election official of any other county in which the election is to be held, as required by Education Code section 5324.
 6. This Board requests that the county superintendent publish the notice of election in the following newspaper, which is a newspaper of general circulation that is regularly circulated in the territory:

Porterville Recorder
(Insert name of newspaper)

THE FOREGOING RESOLUTION was adopted upon motion by Trustee _____,
seconded by Trustee _____, at a regular/special meeting held on May ___, 2024,
by the following vote:

List Board Members Names Below:

AYES:	
NOES:	
ABSENT:	
ABSTAIN:	

I, _____, secretary of the governing board of the Pleasant View School District, do hereby certify that the foregoing Resolution was duly passed and adopted by said Board, at an official and public meeting thereof, this ___ day of May, 2024.

Date:

Secretary, Board of Trustees

Distribute as follows:

Original to: Vanessa Cantu, Business Services
Tulare County Office of Education
P.O. Box 5091
Visalia, CA 93278-5091

Copy to: Maryalice Cypert, Elections Program Coordinator
Tulare County Elections
5300 W. Tulare Avenue, Suite 105
Visalia, CA 93277

Pleasant View Elementary School District Mosaico Contract Renewal Addendum – 6 Month Term

This License Agreement ("Agreement") is entered into as of July 1st, 2024 ("Effective Date") by and between Mosaico – a Lumiar Education company – with its principal place of business located at Delaware, US ("Vendor") and Pleasant View Elementary School District, a public school district organized and existing under the laws of the State of California ("District"). Vendor and District may be referred to individually as "Party" and together as the "Parties" in this Agreement.

Term of Agreement Duration. The term of this Agreement shall be from July 1, 2024, through December 31, 2024 ("Term"). This Agreement may be renewed for one (1) additional six (6) month term by mutual written agreement of the Parties. This agreement complements the initial License Agreement term (July 1st, 2023 to June 30th, 2024) between the Parties

Support. The Vendor shall provide the following support for the Software Platform during the Term of this Agreement:

- Tickets and chat through "help" button;
- Per demand video calls, up to four (4) hours per month to be scheduled in advance (TBD) during District business hours, Pacific Standard Time ("PST");
- Updates required to keep the Software Platform operationally stable and reliable. The Vendor will communicate to the District in advance, allowing ample time (TBD) to communicate and prepare all users for scheduled downtime and unexpected changes and/or performance.

New Releases and Updates. All new releases and updates related to the software Platform during the Term of the Agreement shall be installed providing the District with user guides, instructions, and necessary training for the use of all such new releases and updates. The Updates will contribute to keep the Software Platform stable and reliable, during the duration of this Agreement.

Use of License. The License for the use of the Software Platform granted to District pursuant to this Agreement shall be available to District students for the correlating contract renewal period from July 1, 2024, through December 31, 2024.

Fees. The District shall pay the Vendor:

- A support services fee ("Support Fee") in the amount of \$1,750;
- License fee ("License Fee")
 - Up to to 500 students for the total sum value of \$3,300
 - From 501-750 students an additional total sum fee of \$750

Payment Terms: A one-time lump sum payment is to be made in July, 2024 with no outstanding balance for the term of the contract.

CCG LMOF MO

Ownership, Proprietary Information, and Intellectual Property.

Ownership.

Title to and ownership of the Software Platform and all applicable proprietary rights including, but not limited to, rights in patents, copyrights, author's rights, trademarks, trade names, Proprietary Information, graphic design and design elements, know-how and identified trade secrets in the Software Platform shall remain at all times throughout the duration of this agreement with the Vendor.

The District shall not reverse engineer, decompile or disable the Software Platform or any portion thereof, nor otherwise attempt to create or derive the source code of the Software Platform. Except for the rights set forth in this Agreement, no other right or license with respect to any intellectual property is granted under this Agreement.

- **The parts may enter a separate negotiation throughout the term of this contract to discuss a potential Ownership Transfer if the Software Platform demonstrates stability and reliability for a six-month period represented as the first semester of the 2024/2025 School Year from July - December 2024. In this case, a specific and separate term of agreement must be elaborated.**

Proprietary Information. The District understands and acknowledges that the Vendor has developed and owns certain intellectual property used in the development of the Software Platform, including but not limited to, source code, software tools or documentation, trade secrets, reports, memorandum, training manual and materials, data visualizations, files, input materials, output materials, software, and any other data or materials provided or made available to the District under this Agreement ("Proprietary Information"). In addition, Vendor shall own all other ideas, concepts, themes, documentation or other intellectual property or copyrightable material conceived, developed, created, written, or contributed which improves, enhances, or directly impacts any Proprietary Information, excepting any public domain data or information. District further acknowledges and agrees that the rights of whatever nature in the Proprietary Information are and shall remain the property of Vendor, and nothing in this Agreement shall be construed as assigning or transferring the ownership of any such rights to District or any third party. If any third-party requests copies of, or access to, the Software Platform or Proprietary Information pursuant to the California Public Records Act or any other applicable law, District will provide notice to Vendor of such requests as soon as reasonably practicable. **Access to all restricted information shall be granted under NDA to the District for due diligence in the event of evaluating a mutually beneficial Ownership transfer model.**

CCG

LMdF

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Rights and Obligations after Termination.

- **User Obligations:**

Upon termination or expiration of this Agreement, the License, and all rights to use of the Software Platform granted to District shall terminate and the District shall, unless Vendor directs otherwise, immediately discontinue any and all use of the Software Platform.

- **Vendor obligations:**

The Vendor will provide the District with a copy (data transfer) of all data input in the Software Platform throughout the District's entire period under contract. The data transfer will be provided within 20 working days upon termination.

Signatures:

Mark Odsather

Mark Odsather
Superintendent
Pleasant View School District

Lucas Mendes de Freitas

Lucas Mendes de Freitas Teixeira
CEO
Lumiar Education

Cauê Gaspari Gimenez

Cauê Gaspari Gimenez
Mosaico Director

Policy 0460: Local Control And Accountability Plan

Status: DRAFT

Original Adopted Date: 02/19/2019 | Last Revised Date: 06/13/2023

The Governing Board desires to ensure the most effective use of available funding to improve outcomes for all students. A comprehensive, data-driven planning process shall be used to identify annual goals and specific actions which are aligned with the district budget and facilitate continuous improvement of district practices.

The Board shall adopt a districtwide local control and accountability plan (LCAP) and an annual update to the LCAP, based on the most up-to-date template adopted by the State Board of Education (SBE), that addresses the state priorities in Education Code 52060 and any local priorities adopted by the Board. The LCAP and the annual update shall be adopted or updated, as required, on or before July 1 of each year. (Education Code 52060, 52064; 5 CCR 15494-15497)

The LCAP and the annual update shall focus on improving outcomes for all students, particularly those who are "unduplicated students" or are part of any numerically significant student subgroup that is at risk of or is underperforming. (Education Code 52060, 52064)

An "unduplicated student" is a student who is eligible for free or reduced-price meals, who is an English learner, or who is a foster youth, as defined in Education Code 42238.01. (Education Code 42238.02)

Numerically significant student subgroups include ethnic subgroups, socioeconomically disadvantaged students, English learners, long-term English learners, students with disabilities, foster youth, and students experiencing homelessness, when there are at least 30 students in the subgroup or at least 15 foster youth, students experiencing homelessness, or long-term English learners. (Education Code 52052)

Beginning July 1, 2025, if the district is identified by the California Department of Education (CDE) as needing an improvement plan pursuant to 34 CFR 300.600-300.647, the Board shall adopt, and update on an annual basis, an Individual with Disabilities Education Act (IDEA) Addendum, based on the template adopted by SBE. However, if the district adopts an improvement plan after being identified, but before July 1, 2025, the IDEA Addendum shall be developed upon expiration of the adopted improvement plan, but no later than July 1, 2028, whichever occurs first. The IDEA addendum shall be developed, reviewed, and approved in conjunction with and in the same manner as the LCAP and the annual update, and shall be submitted to CDE within 15 days of adoption by the Board. (Education Code 52064.3)

The Superintendent or designee shall review the school plan for student achievement (SPSA) submitted by each district school pursuant to Education Code 64001 to ensure that the specific actions included in the LCAP are consistent with strategies included in the SPSA. (Education Code 52062)

The LCAP shall also be aligned with other district and school plans, to the extent possible, in order to minimize duplication of effort and provide clear direction for program implementation.

As part of the adoption of the LCAP and the annual update, the Board shall separately adopt a local control funding formula budget overview for parents/guardians, based on the template developed by SBE, which includes specified information relating to the district's budget. The budget overview shall be adopted, reviewed, and approved in the same manner as the LCAP and the annual update. (Education Code 52064.1)

Advisory Committees

The Board shall establish a parent advisory committee, which shall be composed of a majority of parents/guardians and shall include parents/guardians of unduplicated students and parents/guardians of students with disabilities. (Education Code 52063; 5 CCR 15495)

Whenever district enrollment includes at least 15 percent English learners, with at least 50 students who are English

learners, the Board shall establish an English learner parent advisory committee, which shall be composed of a majority of parents/guardians of English learners. (Education Code 52063; 5 CCR 15495)

Beginning July 1, 2024, unless a student advisory committee is established to provide advice to the Board and Superintendent, two students shall be included as full members of the parent advisory committee. The students shall serve for a renewable term of one full school year. (Education Code 52063)

Student members of the parent advisory committee or the student advisory committee shall represent the diversity of the district's students, including geographical, socioeconomic, cultural, physical, and educational diversity, and particular effort shall be made to reach out to at-risk or disadvantaged students to serve as members of such committees. (Education Code 52063)

The Superintendent or designee shall present the LCAP and the annual update to each of these committee(s) before they are submitted to the Board for adoption, and shall respond in writing to comments received from the committee(s).

LCAP Development and Consultation

The Superintendent or designee shall gather data and information needed for effective and meaningful development of the LCAP and present it to the Board and community. Such data and information shall include, but not be limited to, data regarding the number of students in student subgroups, disaggregated data on student achievement levels, and information about current programs and expenditures.

The Board shall consult with teachers, principals, administrators, other school personnel, employee bargaining units, parents/guardians, and students in developing the LCAP and the annual update. Consultation with students shall enable unduplicated students and other numerically significant student subgroups to review and comment on LCAP development and may include surveys of students, student forums and committees, and/or meetings with student government bodies or other groups representing students. (Education Code 52060; 5 CCR 15495)

As part of the parent/guardian and community engagement process, the district shall solicit input on effective and appropriate instructional methods, including, but not limited to, establishing language acquisition programs to enable all students, including English learners and native English speakers, to have access to the core academic content standards and to become proficient in English. (Education Code 305-306)

The Superintendent or designee shall consult with the administrator(s) of the special education local plan area of which the district is a member to ensure that specific actions for students with disabilities are included in the LCAP and are consistent with strategies included in the annual assurances support plan for the education of students with disabilities. (Education Code 52062)

The Superintendent or designee shall notify members of the public of the opportunity to submit written comments regarding the specific actions and expenditures proposed to be included in the LCAP and the annual update. The notification shall be provided using the most efficient method of notification possible, which may not necessarily include producing printed notices or sending notices by mail. All written notifications related to the LCAP and the annual update shall be provided in the primary language of parents/guardians when required by Education Code 48985. (Education Code 52062)

The Board shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the LCAP and the annual update. The public hearing shall be held at the same meeting as the budget hearing required pursuant to Education Code 42127 and Board Policy 3100 - Budget. (Education Code 52062)

Adoption and Submission

The Board shall adopt the LCAP and the annual update prior to adopting the district budget, but at the same public meeting. This meeting shall be held after the public hearing described above, but not on the same day as the hearing. (Education Code 52062)

Not later than five days after adoption of the LCAP, the annual update, the district budget, and the budget overview for parents/guardians, the Board shall file the LCAP, the annual update, the budget, and the budget overview with the County Superintendent of Schools. (Education Code 42127, 52064.1, 52070)

If the County Superintendent sends, by August 15, a written request for clarification of the contents of the LCAP and the annual update, the Board shall respond in writing within 15 days of the request. If the County Superintendent then submits recommendations for amendments within 15 days of receiving the Board's response, the Board shall consider those recommendations in a public meeting within 15 days of receiving the recommendations. (Education Code 52070)

If the County Superintendent does not approve the district's LCAP and the annual update, the Board shall accept technical assistance from the County Superintendent focused on revising the LCAP and the annual update so that they can be approved. (Education Code 52071)

Revisions

The Board may adopt revisions to the LCAP and the annual update at any time during the period in which it is in effect, provided the Board follows the process to adopt the LCAP and the annual update pursuant to Education Code 52062 and the revisions are adopted in a public meeting.

Monitoring Progress and Complaints

The Superintendent or designee shall report to the Board, at least annually in accordance with the timeline and indicators established by the Superintendent and the Board, regarding the district's progress toward attaining each goal identified in the LCAP. Evaluation shall include, but not be limited to, an assessment of district and school performance reported on the California School Dashboard. Evaluation data shall be used to recommend any necessary revisions to the LCAP.

Any complaint that the district has not complied with legal requirements pertaining to the LCAP may be filed pursuant to Administrative Regulation 1312.3 - Uniform Complaint Procedures. (Education Code 52075)

Technical Assistance

If the district's LCAP and the annual update are not approved, the district shall accept technical assistance or other intervention that may be required pursuant to Education Code 52071.

Regulation 0460: Local Control And Accountability Plan

Status: DRAFT

Original Adopted Date: 02/19/2019 | Last Revised Date: 06/13/2023

Goals and Actions Addressing State and Local Priorities

The district's local control and accountability plan (LCAP) shall include, for the district and each district school: (Education Code 52060)

1. A description of the annual goals established for all students and for each numerically significant subgroup as defined in Education Code 52052, including ethnic subgroups, socioeconomically disadvantaged students, English learners, long-term English learners, students with disabilities, foster youth, and students experiencing homelessness. The LCAP shall identify goals for each of the following state priorities:
 - a. The degree to which district teachers are appropriately assigned in accordance with Education Code 44258.9 and fully credentialed in the subject areas and for the students they are teaching; every district student has sufficient access to standards-aligned instructional materials as determined pursuant to Education Code 60119; and school facilities are maintained in good repair as specified in Education Code 17002
 - b. Implementation of the academic content and performance standards adopted by the State Board of Education (SBE), including how the programs and services will enable English learners to access the Common Core State Standards and the English language development standards for purposes of gaining academic content knowledge and English language proficiency
 - c. Parent/guardian involvement and family engagement, including efforts the district makes to seek parent/guardian input in district and school site decision making and how the district will promote parent/guardian participation in programs for unduplicated students, as defined in Education Code 42238.02 and Board policy, and students with disabilities
 - d. Student achievement, as measured by all of the following as applicable:
 - i. Statewide assessments of student achievement
 - ii. The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University; have successfully completed career technical education (CTE) sequences or programs of study that align with SBE-approved career technical education standards and frameworks, including, but not limited to, those described in Education Code 52302, 52372.5, or 54692; and have successfully completed both college entrance courses and CTE sequences or programs
 - iii. The percentage of English learners who make progress toward English proficiency as measured by the SBE-certified assessment of English proficiency
 - iv. The English learner reclassification rate
 - v. The percentage of students who have passed an Advanced Placement examination with a score of 3 or higher
 - vi. The percentage of students who demonstrate college preparedness in the Early Assessment Program pursuant to Education Code 99300-99301
 - e. Student engagement, as measured by school attendance rates, chronic absenteeism rates, middle school dropout rates, high school dropout rates, and high school graduation rates, as applicable
 - f. School climate, as measured by student suspension and expulsion rates and other local measures, including surveys of students, parents/guardians, and teachers on the sense of safety and school connectedness, as applicable

At the same time as the drafts of the LCAP and the annual update are presented to these committees, the Superintendent or designee shall notify members of the public of the opportunity to submit written comments regarding the specific actions and expenditures proposed to be included in the LCAP. The notification shall be provided using the most efficient method of notification possible, which may not necessarily include producing printed notices or sending notices by mail. The notification shall also provide the deadline by which all written comments must be received, which shall be no later than the deadline for comments from the committee(s). All such written notifications shall be provided in the primary language of parents/guardians when required by Education Code 48985. (Education Code 52062)

Availability

The Superintendent or designee shall prominently post the LCAP, any updates or revisions to the LCAP, the annual update, the IDEA Addendum as applicable, and the local control funding formula budget overview for parents/guardians on the homepage of the district's website and the performance overview portion of the Dashboard. (Education Code 52064.1, 52064.3, 52065)

Policy 0500: Accountability

Status: DRAFT

Original Adopted Date: 03/11/2014

The Governing Board recognizes its responsibility to ensure accountability to the public for the performance of the district and each district school. The Board shall regularly review the effectiveness of district programs, personnel, and fiscal operations, with a focus on the capacity to improve student achievement. The Board shall establish appropriate processes and measures to monitor results and to evaluate progress toward accomplishing the district's vision and goals set forth in the local control and accountability plan (LCAP).

District and school performance shall be annually evaluated based on multiple measures specified in the California Accountability and Continuous Improvement System as reported on the California School Dashboard.

The district and each district school shall demonstrate comparable improvement in academic achievement for all numerically significant student subgroups. Numerically significant subgroups include ethnic subgroups, socioeconomically disadvantaged students, English learners, long-term English learners, students with disabilities, foster youth, and students experiencing homelessness, when the subgroup consists of at least 30 students with a valid test score or 15 foster youth, long-term English learners, or students experiencing homelessness. (Education Code 52052)

The Superintendent shall provide regular reports to the Board and the public regarding district and school performance. Opportunities for feedback from students, parents/guardians, staff, and community members shall be made available as part of any review and evaluation of district programs and operations and as part of the development or annual update of the LCAP.

Evaluation results may be used as a basis for revising district or school goals, updating the LCAP or other comprehensive plans, identifying and developing strategies to address disparities in achievement among student subgroups, implementing programmatic changes, determining the need for additional support and assistance, awarding incentives or rewards, and establishing other performance-based consequences.

The district shall accept technical assistance or other intervention that may be required pursuant to Education Code 52071 or 52072. If the County Superintendent of Schools is required to provide technical assistance to the district, the district shall accept the technical assistance by providing timely documentation to, and maintaining regular communication with, the County Superintendent. (Education Code 52071)

Policy 0520: Intervention In Underperforming Schools

Status: DRAFT

Original Adopted Date: 12/10/2019

The Governing Board desires that all district schools provide a high-quality educational program that maximizes the achievement of each district student. The district shall provide assistance to schools to support the continuous improvement of student performance within the priorities identified in the district's local control and accountability plan (LCAP) and to enhance the achievement of low-performing student subgroups.

At its discretion, the Board may submit a request to the County Superintendent of Schools for technical assistance regarding the following: (Education Code 52071)

1. Identifying the district's strengths and weaknesses in regard to state priorities addressed in the LCAP, including collaboration between the district and County Superintendent to review performance data on the state and local indicators included in the California School Dashboard, educator qualifications data, and other relevant local data and to identify effective, evidence-based programs or practices that address any areas of weakness
2. Identifying student subgroups that are low performing or experiencing significant disparities from other subgroups as identified on the California School Dashboard in order to identify and implement effective programs and practices to improve the outcomes and opportunities for these students
3. Securing assistance from an academic, programmatic, or fiscal expert, or team of experts, to identify and implement effective programs and practices that are designed to improve performance in any areas of weakness identified by the district
4. Identifying areas of strengths and weaknesses in the identified goals, actions, and services addressed in the LCAP, with a particular focus on those areas considered to be contributing toward meeting the increased or improved services requirement and all required goals
5. Reviewing the district's data management policies and collection and submission processes, including monitoring and oversight of the student information system, to ensure the submission of accurate data according to the processes and timelines established by the California Department of Education (CDE)

In the event that the County Superintendent requires the district to receive technical assistance based on a determination that one or more numerically significant student subgroups in a district school meet the performance criteria established pursuant Education Code 52064.5, the district shall, for a minimum of two years, maintain regular communication with, and provide timely documentation to, the County Superintendent regarding the district's completion of the activities listed in Items #1-5 above, or substantially similar activities. (Education Code 52071)

The district may, at its own expense, engage another service provider, including, but not limited to, another school district, the county office of education, or a charter school, to act as a partner to the district in filling the district's need for technical assistance. (Education Code 52071)

The district shall consider any recommendations from the California Collaborative for Educational Excellence in order to accomplish the goals set forth in the district's LCAP. (Education Code 52071, 52072, 52074)

If the Superintendent of Public Instruction (SPI) identifies the district as needing intervention, the district shall cooperate with any action taken by the SPI or any academic advisor appointed by the SPI, which may include one or more of the following: (Education Code 52072.1)

1. Revision of the district's LCAP
2. Revision of the district's budget, in conjunction with changes in the LCAP, that would allow the district to improve the outcomes for all student subgroups in regard to state and local priorities
3. A determination to stay or rescind any district action that would prevent the district from improving outcomes for all student subgroups, provided that action is not required by a collective bargaining agreement

In addition, any school identified by CDE for comprehensive support and improvement, targeted support and improvement, or additional targeted support and improvement shall develop and implement a school plan in accordance with 20 USC 6311. Such schools may be required to partner with an external entity, agency, or individual with demonstrated expertise and capacity to identify and implement more rigorous interventions.

Regulation 1220: Citizen Advisory Committees

Status: DRAFT

Original Adopted Date: 03/10/2015

Committee Charge

When committees are appointed, committee members shall receive written information which includes, but is not limited to:

1. The committee members' names
2. The procedure to be used in the selection of the committee chairperson and other committee officers
3. The name(s) and contact information of staff member(s) assigned to support the work of the committee
4. The goals and specific charge(s) of the committee, including its topic(s) for study
5. The specific period of time that the committee is expected to serve
6. Legal requirements regarding meeting conduct and public notifications
7. Resources available to help the committee perform its tasks
8. Timelines for progress reports and/or final report
9. Relevant Board policies and administrative regulations

Committees Subject to Brown Act Requirements

Brown Act requirements pertaining to open meetings, notices, and public participation pursuant to Government Code 54950-54963 shall be complied with by any committee created by formal action of the Governing Board, including, but not limited to, the following:

1. Advisory committee established pursuant to Education Code 8070 related to career technical education
2. Committee established to assist in development of a student wellness policy pursuant to 42 USC 1758b
3. Committee established pursuant to Education Code 17387-17391 related to the use or disposition of excess real property
4. Citizens' oversight committee established to examine the expenditure of general obligation bond or school facilities improvement bond revenues passed with a 55 percent majority of the voters pursuant to Education Code 15278 and 15359.3

Committees Not Subject to Brown Act Requirements

The following committees shall comply with procedural meeting requirements established in Education Code 35147:

1. Parent advisory committee and English learner parent advisory committee established pursuant to Education Code 52063 to review and comment on the local control and accountability plan
2. School site councils established pursuant to Education Code 65000-65001 to develop and approve a school plan for student achievement
3. District or school advisory committees established pursuant to Education Code 52176 related to programs for English learners
4. School advisory committees established pursuant to Education Code 54425(b) related to compensatory

education

5. Any district advisory committee established pursuant to Education Code 54444.2 related to migrant education programs
6. School committees established pursuant to Education Code 11503 related to parent involvement
7. Advisory committees established pursuant to Education Code 56190-56194 related to special education

Meetings of the above councils or committees shall be open to the public, and any member of the public shall have the opportunity to address the council or committee during the meeting on any item within its subject matter jurisdiction. Notice of the meeting shall be posted at the school site or other appropriate location accessible to the public at least 72 hours before the meeting, specifying the date, time, and location of the meeting and containing an agenda that describes each item of business to be discussed or acted upon. (Education Code 35147)

The above councils or committees shall not take action on any item of business not listed on the agenda until after all members present vote unanimously finding that there is a need to take immediate action and that this need came to the council's or committee's attention after the agenda was posted. In addition to addressing items on the agenda, members of the council, committee, or public may ask questions or make brief statements that do not have a significant effect on district students or employees or that can be resolved solely by providing information. (Education Code 35147)

Any council or committee violating the above procedural requirements must, at the demand of any person, reconsider the item at the next meeting, after allowing for public input on the item. (Education Code 35147)

Any materials provided to a council or committee shall be made available to any member of the public upon request pursuant to the California Public Records Act, Government Code 7920.00-7930.215. (Education Code 35147)

Committees Created by Superintendent

Committees created by the Superintendent or designee that do not report to the Board and are not specified in Education Code 35147, shall not be subject to the requirements of the Brown Act or Education Code 35147.

Policy 1431: Waivers

Status: DRAFT

Original Adopted Date: 03/11/2014 | Last Revised Date: 12/10/2019

The Governing Board recognizes that circumstances may arise in the operation of the district that require a waiver from state law or regulation. When it is in the interest of district students, the Board may request that the State Board of Education (SBE) waive any provision of state law or regulation which SBE has authority to waive pursuant to Education Code 33050.

Any waiver request to be submitted to SBE shall first be approved by the Board. The Superintendent or designee shall ensure that each proposed waiver request includes all information necessary for the Board to analyze the need for the waiver and make an informed decision.

If the proposed waiver request affects a program that requires the existence of a school site council, the Superintendent or designee shall obtain the school site council's approval of the request before presenting it to the Board. As appropriate, other councils or advisory committees, including bilingual advisory committees, shall be provided adequate opportunity to review a proposed waiver request, and the request shall include a written summary of any objections to the request by the councils or advisory committees. (Education Code 33051)

In addition, the Superintendent or designee shall consult with the exclusive representative of district employees in the development of the waiver request, and shall include in the request the exclusive representative's position regarding the waiver. (Education Code 33050, 33051)

A request for a waiver related to a regional occupational center or program operated by a joint powers agency shall be submitted as a joint waiver request with other participating school districts upon approval of a unanimous vote of the governing board of the joint powers agency. (Education Code 33050)

To receive public testimony on each proposal for a waiver request, the Board shall hold a properly noticed public hearing during a Board meeting. (Education Code 33050)

The notice, which shall state the time, date, location, and subject of the public hearing and invite public testimony, shall be printed in a newspaper of general circulation, posted at each school and three public places in the district, or published on the district's website.

If the district determines that a waiver is needed for more than one year, the Board shall reapply to SBE. When the Board has requested and received the same general waiver from SBE for two consecutive years, the Board does not subsequently need to reapply annually provided that the information contained on the request remains current, except that the district shall apply annually for the renewal of any waiver regarding teacher credentialing. (Education Code 33051)

Policy 3400: Management Of District Assets/Accounts

Status: DRAFT

Original Adopted Date: 09/02/2008

The Governing Board recognizes its fiduciary responsibility to effectively manage and safeguard the district's assets and resources in order to help achieve the district's goals for student learning. The Superintendent or designee shall establish and maintain an accurate, efficient financial management system that enhances the district's ability to meet its fiscal obligations, produces reliable financial reports, and complies with laws, regulations, policies, and procedures. The Superintendent or designee shall ensure that the district's accounting system provides ongoing internal controls and meets generally accepted accounting standards as specified by the California Department of Education and, as appropriate, the Governmental Accounting Standards Board (GASB). When required by law or as directed by the Board, and in accordance with Board Policy and Administrative Regulation 3460 - Financial Reports and Accountability, the Superintendent or designee shall submit to the Board reports of the district's financial status.

Capital Assets

The Superintendent or designee shall develop a system to accurately identify and value district assets in order to help ensure financial accountability and to minimize the risk of loss or misuse. District assets with a useful life of more than one year and an initial acquisition cost of \$5,000 or more shall be considered capital assets. The Superintendent or designee shall determine the estimated useful life of each capital asset and shall calculate and report the estimated loss of value or depreciation during each accounting period for all capital assets.

Internal Controls/Fraud Prevention

The Board expects Board members, employees, consultants, vendors, contractors, and other parties maintaining a business relationship with the district to act with integrity and due diligence in dealings involving the district's assets and fiscal resources.

Board members and district employees involved in the making of contracts on behalf of the district shall comply with the district's conflict of interest policy as specified in Board Bylaw 9270 - Conflict of Interest.

The Superintendent or designee shall develop internal controls which aid in the prevention and detection of fraud, financial impropriety, or irregularity within the district, assist with effective and efficient operation of the district, produce reliable financial information, and ensure compliance with all applicable laws and regulations. These internal controls may include, but are not limited to, segregating and monitoring employee duties relating to authorization, custody of assets, and recording or reporting of transactions; providing detailed, written job descriptions explaining the segregation of functions; adopting an integrated financial system; developing timely reconciliations of budgets, ledgers, and accounts; conducting background checks on business office employees; and requiring continuous in-service training for business office staff and board members on the importance of fraud prevention, financial management, budget, and governance.

All employees shall be alert for any indication of fraud, financial impropriety, or irregularity within their area of responsibility. Any employee who suspects fraud, impropriety, or irregularity shall immediately report those suspicions to the employee's immediate supervisor and/or the Superintendent or designee. In addition, the Superintendent or designee shall establish a method for employees and outside persons to anonymously report any suspected instances of fraud, impropriety, or irregularity.

The Superintendent or designee shall have primary responsibility for any necessary investigations of suspected fraud, impropriety, or irregularity, in coordination with legal counsel, the district's auditors, the Fiscal Crisis and Management Assistance Team (FCMAT), law enforcement agencies, or other governmental entities, as appropriate.

The Superintendent or designee shall provide regular reports to the Board on the status of the district's internal control procedures and recommend any necessary revisions to related Board policies or administrative regulations.

Regulation 3400: Management Of District Assets/Accounts

Status: DRAFT

Original Adopted Date: 09/07/2004

Accounts

The district's accounting system shall fully comply with the definitions, instructions and procedures set forth in the California Department of Education (CDE) School Accounting Manual. (Education Code 41010)

The district shall utilize CDE's standardized account code structure (SACS) software to develop financial reports. The district's accounting system shall comply with generally accepted accounting principles prescribed by the Governmental Accounting Standards Board (GASB) and meet other state and federal reporting guidelines.

The Superintendent or designee shall ensure that funds are encumbered in the district accounting records immediately after an expenditure is committed for subsequent payment.

Fraud and Misappropriation of Funds

Fraud, financial improprieties, or irregularities include but are not limited to:

1. Forgery or unauthorized alteration of any document or account belonging to the district
2. Forgery or unauthorized alteration of a check, bank draft, or any other financial document
3. Misappropriation of funds, securities, supplies, or other assets
4. Impropriety in the handling of money or reporting of financial transactions
5. Profiteering as a result of insider knowledge of district information or activities
6. Disclosing confidential and/or proprietary information to outside parties
7. Disclosing investment activities engaged in or contemplated by the district
8. Accepting or seeking anything of material value from contractors, vendors, or persons providing services or materials to the district
9. Destroying, removing, or inappropriately using of records, furniture, fixtures, or equipment
10. Failing to provide financial records to authorized state or local entities
11. Overstating income, expenses, or misreporting time
12. Failing to report a conflict of interest
13. Any other dishonest or fraudulent act

District Investigation

The Superintendent or designee shall investigate reports of fraudulent activity in a manner that protects the confidentiality of the parties and the facts. All employees involved in the investigation shall be advised to keep information about the investigation confidential.

If an investigation substantiates the occurrence of a fraudulent activity, the Superintendent or designee shall issue a report to appropriate personnel and to the Governing Board. The final disposition of the matter, any decision to file a criminal complaint or refer the matter to the appropriate law enforcement and/or regulatory agency for independent investigation, and discussing or disclosing the result of any investigation shall be made in consultation with legal counsel.

County Office of Education Investigation

The district shall cooperate with the County Superintendent of Schools, Fiscal Crisis and Management Assistance Team (FCMAT), law enforcement, or other governmental entities that conduct a fraud investigation, in accordance with law. (Education Code 1241.5)

Policy 5116.2: Involuntary Student Transfers

Status: DRAFT

Original Adopted Date: Pending

While the Governing Board desires to enroll students in the district school of their choice, it recognizes that circumstances sometimes necessitate the involuntary transfer of a student to another school or program in the district.

The Superintendent or designee shall develop procedures to facilitate the involuntary transfer of such students.

As applicable and as permitted by law, the Superintendent or designee shall review all educational options for which the student is eligible, the student's academic progress and needs, the enrollment capacity at the schools or programs to which the student could be involuntarily transferred, and the availability of support services and other resources.

The Superintendent or designee shall ensure that involuntary transfers are made in a non-discriminatory manner as specified in Board Policy 0410 - Nondiscrimination In District Programs And Activities.

Involuntary Transfer of a Student Convicted of Violent Felony or Misdemeanor Related to Possession of Firearms

A student may be transferred to another district school if the student is convicted of a violent felony, as defined in Penal Code 667.5(c), or a misdemeanor listed in Penal Code 29805 and is enrolled at the same school as the victim of the crime for which the student was convicted. However, before recommending such a transfer, the Superintendent, the principal, or other designee shall notify the student and the student's parent(s)/guardian(s) of the right to request a meeting with the principal or designee and shall attempt to resolve the conflict using restorative justice, counseling, or other such services. Participation of the victim in any conflict resolution program shall be voluntary, and the victim shall not be subjected to any disciplinary action for refusing to participate. (Education Code 48929)

If the attempt to resolve the conflict using restorative justice, counseling, or other such services is not successful or the victim elects not to participate, the principal or designee may submit to the Superintendent or designee a recommendation that the student should be involuntarily transferred. If the Superintendent or designee agrees with the recommendation, the Superintendent shall submit such recommendation to the Board for approval. The Superintendent's recommendation to the Board shall include the date by which the Superintendent or designee will review the involuntary transfer to determine whether to recommend to the Board that the student be permitted to transfer back to the student's original school.

The Board shall, in accordance with Board Bylaw 9321 - Closed Session, deliberate and vote on the recommendation, as well as any subsequent recommendation to permit the student to transfer back to the student's original school, in closed session to maintain the confidentiality of student information, unless a parent/guardian or adult student submits a written request that the matter be addressed in open session and doing so would not violate the privacy rights of any other student. The Board's decisions in these instances shall be final.

Involuntary Transfers to a Continuation Education Program or Class within the District

The Superintendent or designee may involuntarily transfer a high school student to a continuation education program or class in the district if the student commits an act enumerated in Education Code 48900 or is habitually truant or irregular in school attendance and either of the following conditions are met: (Education Code 48432.5)

1. Other means to improve the student's behavior have failed
2. It is the first time the student committed an act enumerated in Section 48900 and the principal of the student's school determines that the student's presence causes a danger to person(s) or property or threatens to disrupt the instructional process.

Prior any final decision to involuntarily transfer a student, the Superintendent or designee shall notify the student and the student's parent(s)/guardian(s) of the right to request a hearing with the Superintendent or designee. If such a hearing is requested, the Superintendent or designee shall provide the specific facts and reasons for the proposed transfer, including all documents relied upon. At the hearing, the Superintendent or designee shall also allow the student or the student's parent(s)/guardian(s) to question any evidence or witnesses presented and present evidence, including witnesses, on the student's behalf. The student shall be allowed to bring one or more representatives to present at the hearing. (Education Code 48432.5)

If the Superintendent or designee decides to involuntarily transfer the student, the Superintendent or designee shall provide the decision to the student and the student's parent(s)/guardian(s) in writing. The decision shall include the facts and reasons for the decision and whether the decision is subject to periodic review and the periodic review procedure. (Education Code 48432.5)

The decision shall also include the date by which the student may transfer back to the student's original school, which shall be no longer than the end of the semester following the semester during which the acts leading directly to the involuntary transfer occurred. (Education Code 48432.5)

The final decision to involuntarily transfer the student may not involve a member of the staff of the school in which the student is enrolled at the time that the decision is made. (Education Code 48432.5)

Involuntary Transfers to a Community Day School within the District

If a student is expelled from school for any reason in accordance with Board Policy 5144.1 - Suspension And Expulsion/Due Process, is probation-referred pursuant to Welfare and Institutions Code 300 or 602, or is referred by a school attendance review board or another formal district process, the student may be transferred to a district community day school as specified in Board Policy 6185 - Community Day School. (Education Code 48662)

Notice, Information, and Reports

The Superintendent or designee shall include notice of this policy in the annual notification to parents/guardians in accordance with Education Code 48980. (Education Code 48929)

Whenever 15 percent or more of the students enrolled in a district school speak a single primary language other than English, as determined from the California Department of Education census data collected pursuant to Education Code 52164, all notices and reports sent to the parent(s)/guardian(s) of any such student shall, in addition to being written in English, be written in the primary language, and may be responded to either in English or the primary language. (Education Code 48981, 48985)

Whenever an employee learns that a student's parent/guardian is unable to understand the district's printed notifications or reports for any reason, the employee shall inform the principal or designee, who shall work with the parent/guardian to establish other appropriate means of communication.

When a foster youth or American Indian Student, as defined in Welfare and Institutions Code 224.1, is being considered for an involuntary transfer, all notices, documents, and information that would be provided to parents/guardians shall be provided to the foster youth's educational rights holder, attorney, and county social worker and the American Indian Student's tribal social worker and, if applicable, county social worker. (Education Code 48853.5)

Policy 5131.2: Bullying

Status: DRAFT

Original Adopted Date: 06/19/2018 | Last Revised Date: 02/18/2020

This policy shall apply to all acts constituting bullying related to school activity or to school attendance occurring within a district school, to acts which occur off campus or outside of school-related or school-sponsored activities but which may have an impact or create a hostile environment at school, and to all acts of the Governing Board and the Superintendent in enacting policies and procedures that govern the district.

The Board recognizes the harmful effects of bullying on student well-being, student learning, and school attendance and desires to provide a welcoming, safe, and supportive school environment that protects students from physical, mental, and emotional harm. No individual or group shall, through physical, written, verbal, visual, or other means, harass, sexually harass, threaten, intimidate, cyberbully, cause bodily injury to, or commit hate violence against any student or school personnel, or retaliate against them for filing a complaint or participating in the complaint resolution process.

The Superintendent or designee shall develop strategies for addressing bullying in district schools with the involvement of students, parents/guardians, and staff. As appropriate, the Superintendent or designee may also collaborate with social services, mental health services, law enforcement, courts, and other agencies and community organizations in the development and implementation of effective strategies to promote safety in schools and the community.

Such strategies shall be incorporated into the comprehensive safety plan and, to the extent possible, into the local control and accountability plan and other applicable district and school plans.

Any complaint of bullying shall be investigated and, if determined to be discriminatory, resolved in accordance with law and the district's uniform complaint procedures specified in Administrative Regulation 1312.3. If, during the investigation, it is determined that a complaint is about nondiscriminatory bullying, the principal or designee shall inform the complainant and shall take all necessary actions to resolve the complaint.

If the Superintendent or designee believes it is in the best interest of a student who has been the victim of an act of bullying, as defined in Education Code 48900, the Superintendent or designee shall advise the student's parents/guardians that the student may transfer to another school. If the parents/guardians of a student who has been the victim of an act of bullying requests a transfer for the student pursuant to Education Code 46600, the Superintendent or designee shall allow the transfer in accordance with law and district policy on intradistrict or interdistrict transfer, as applicable.

District families are encouraged to model respectful behavior, contribute to a safe and supportive learning environment, and monitor potential causes of bullying.

Any employee who permits or engages in bullying or retaliation related to bullying shall be subject to disciplinary action, up to and including dismissal.

Regulation 5131.2: Bullying

Status: DRAFT

Original Adopted Date: 02/18/2020

Examples of Prohibited Conduct

Bullying is an aggressive behavior that involves a real or perceived imbalance of power between individuals with the intent to cause emotional or physical harm. Bullying can be physical, verbal, or social/relational and may involve a single severe act or repetition or potential repetition of a deliberate act. Bullying includes, but is not limited to, any act described in Education Code 48900(r).

Cyberbullying includes the electronic creation or transmission of harassing communications, direct threats, or other harmful texts, sounds, or images, which may be shared, sent, or posted publicly. Cyberbullying may include, but is not limited to, personal or private information that causes humiliation, false or negative information to discredit or disparage, or threats of physical harm. Cyberbullying may also include breaking into another person's electronic account or assuming that person's online identity in order to damage that person's reputation.

Examples of the types of conduct that may constitute bullying and are prohibited by the district include, but are not limited to:

1. Physical bullying: An act that inflicts harm upon a person's body or possessions, such as hitting, kicking, pinching, spitting, tripping, pushing, taking or breaking someone's possessions, or making cruel or rude hand gestures
2. Verbal bullying: An act that includes saying or writing hurtful things, such as teasing, name-calling, inappropriate sexual comments, taunting, or threats to cause harm
3. Social/relational bullying: An act that harms a person's reputation or relationships, such as leaving a person out of an activity on purpose, influencing others not to be friends with someone, spreading rumors, or embarrassing someone in public
4. Cyberbullying: An act that occurs on electronic devices such as computers, tablets, or cell phones, such as sending demeaning or hateful text messages, direct messages or public posts on social media apps, gaming forums, or emails, spreading rumors by email or by posting on social networking sites, shaming or humiliating by allowing others to view, participate in, or share disparaging or harmful content, or posting or sharing embarrassing photos, videos, website, or fake profiles

Measures to Prevent Bullying

The Superintendent or designee shall implement measures to prevent bullying in district schools, including, but not limited to, the following:

1. Developing a strategic plan for school connectedness and social skills with benchmark tracking, which may include providing regular opportunities and spaces for students to develop social skills and strengthen relationships and promoting adult support from family and school staff, peer-led programs, and partnerships with key community groups, implementing socially based educational techniques such as cooperative learning projects that can improve educational outcomes as well as peer relations, creating a supportive school environment that fosters belonging through equitable classroom management, mentoring, and peer support groups that allow students to lean on each other and learn from each other's experiences, and building social connection into health education courses including information on the consequences of social connection on physical and mental health, key risk and protective factors, and strategies for increasing social connection
2. Ensuring that each school establishes clear rules for student and staff conduct and implements strategies to promote a positive, supportive, and collaborative school climate
3. Providing information to students, through student handbooks, district and school websites and social media, and other age-appropriate means, about district and school rules related to bullying, mechanisms available for reporting incidents or threats, and the consequences for engaging in bullying

4. Encouraging students to notify school staff when they are being bullied or when they suspect that another student is being bullied, and providing means by which students may report threats or incidents confidentially and anonymously
5. Conducting an assessment of bullying incidents at each school and, if necessary, increasing supervision and security in areas where bullying most often occurs, such as playgrounds, hallways, restrooms, and cafeterias
6. Annually notifying district employees that, pursuant to Education Code 234.1, any school staff who witnesses an act of bullying against a student has a responsibility to immediately intervene to stop the incident when it is safe to do so

Staff Development

The Superintendent or designee shall annually make available to all certificated staff and to other employees who have regular interaction with students the California Department of Education (CDE) online training module on the dynamics of bullying and cyberbullying, including the identification of bullying and cyberbullying and the implementation of strategies to address bullying. (Education Code 32283.5)

The Superintendent or designee shall provide training to teachers and other school staff to raise their awareness about the legal obligation of the district and its employees to prevent discrimination, harassment, intimidation, and bullying of district students. Such training shall be designed to provide staff with the skills to:

1. Discuss the diversity of the student body and school community, including their varying immigration experiences
2. Discuss bullying prevention strategies with students, and teach students to recognize the behavior and characteristics of bullying perpetrators and victims
3. Identify the signs of bullying or harassing behavior
4. Take immediate corrective action when bullying is observed
5. Report incidents to the appropriate authorities, including law enforcement in instances of criminal behavior

Information and Resources

The Superintendent or designee shall post on the district's website, in a prominent location and in a manner that is easily accessible to students and parents/guardians, information on bullying and harassment prevention which includes the following: (Education Code 234.6)

1. The district's policy on student suicide prevention, including a reference to the policy's age appropriateness for students in grades K-6
2. The definition of sex discrimination and harassment as described in Education Code 230, including the rights set forth in Education Code 221.8
3. Title IX information included on the district's website pursuant to Education Code 221.61, and a link to the Title IX information included on CDE's website pursuant to Education Code 221.6
4. District policies on student sexual harassment, prevention and response to hate violence, discrimination, harassment, intimidation, bullying, and cyberbullying
5. A section on social media bullying that includes all of the references described in Education Code 234.6 as possible forums for social media
6. A link to statewide resources, including community-based organizations, compiled by CDE pursuant to Education Code 234.5

7. Any additional information the Superintendent or designee deems important for preventing bullying and harassment

Student Instruction

As appropriate, the district shall provide students with instruction, in the classroom or other educational settings, that promotes social-emotional learning, effective communication and conflict resolution skills, character development, respect for cultural and individual differences, self-esteem development, assertiveness skills, digital and media literacy skills, and appropriate online behavior.

The district shall also educate students about the negative impact of bullying, discrimination, intimidation, and harassment based on actual or perceived immigration status, religious beliefs and customs, or any other individual bias or prejudice.

Students should be taught the difference between appropriate and inappropriate behaviors, how to advocate for themselves, how to help another student who is being bullied, and when to seek assistance from a trusted adult. As role models for students, staff are responsible for teaching and modeling respectful behavior and building safe and supportive learning environments, and are expected to demonstrate effective problem-solving and anger management skills.

To discourage cyberbullying, teachers may advise students to be cautious about sharing passwords, personal data, or private photos online and to consider the consequences of making negative comments about others online.

Reporting and Filing of Complaints

Any student, parent/guardian, or other individual who believes that a student has been subjected to bullying or who has witnessed bullying may report the incident to a teacher, the principal, a compliance officer, or any other available school employee.

When a report of bullying is submitted, the principal or a district compliance officer shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with Administrative Regulation 1312.3 - Uniform Complaint Procedures. The student who is the alleged victim of the bullying shall be given an opportunity to describe the incident, identify witnesses who may have relevant information, and provide other evidence of bullying.

Within one business day of receiving such a report, a staff member shall notify the principal of the report, regardless of whether a uniform complaint is filed. In addition, any school employee who observes an incident of bullying involving a student shall, within one business day, report such observation to the principal or a district compliance officer, regardless of whether the alleged victim files a complaint.

Within two business days of receiving a report of bullying, the principal shall notify the district compliance officer identified in Administrative Regulation 1312.3.

Any individuals with information about cyberbullying activity shall save and print any electronic or digital messages that they feel constitute cyberbullying and shall notify a teacher, the principal, or other employee so that the matter may be investigated. When an investigation concludes that a student used a social networking site or service to bully or harass another student, the Superintendent or designee may report the cyberbullying to the social media platform and may request the material be removed.

Discipline/Corrective Actions

Corrective actions for a student who commits an act of bullying of any type may include counseling, behavioral intervention, and education, and, if the behavior is severe or pervasive as defined in Education Code 48900, may include suspension or expulsion in accordance with district policies and regulations.

When a student has been suspended, or other means of correction have been implemented against the student, for

an incident of racist bullying, harassment, or intimidation, the principal or designee shall engage both the victim and perpetrator in a restorative justice practice suitable to the needs of the students. The principal or designee shall also require the perpetrator to engage in a culturally sensitive program that promotes racial justice and equity and combats racism and ignorance and shall regularly check on the victim to ensure that the victim is not in danger of suffering from any long-lasting mental health issues. (Education Code 48900.5)

When appropriate based on the severity or pervasiveness of the bullying, the Superintendent or designee shall notify the parents/guardians of victims and perpetrators and may contact law enforcement.

Support Services

The Superintendent, principal, or designee may refer a victim, witness, perpetrator, or other student affected by an act of bullying to a school counselor, school psychologist, social worker, child welfare attendance personnel, school nurse, or other school support service personnel for case management, counseling, and/or participation in a restorative justice program as appropriate. (Education Code 48900.9)

If any student involved in bullying exhibits warning signs of suicidal thought or intention or of intent to harm another person, the Superintendent or designee shall, as appropriate, implement district intervention protocols which may include, but are not limited to, referral to district or community mental health services, other health professionals, and/or law enforcement, in accordance with Board Policy and Administrative Regulation 5141.52 - Suicide Prevention.

Regulation 5141.21: Administering Medication And Monitoring Health Conditions

Status: DRAFT

Original Adopted Date: 03/10/2015 | Last Revised Date: 02/18/2020

Definitions

Authorized health care provider means an individual who is licensed by the State of California to prescribe or order medication, including, but not limited to, a physician or physician assistant. (Education Code 49423; 5 CCR 601)

Other designated school personnel means any individual employed by the district, including a nonmedical school employee, who has volunteered or consented to administer medication or otherwise assist the student and who may legally administer the medication to the student or assist the student in the administration of the medication. (5 CCR 601, 621)

Medication may include not only a substance dispensed in the United States by prescription, but also a substance that does not require a prescription, such as over-the-counter remedies, nutritional supplements, and herbal remedies. (5 CCR 601)

Epinephrine auto-injector means a disposable delivery device designed for the automatic injection of a premeasured dose of epinephrine into the human body to prevent or treat a life-threatening allergic reaction. (Education Code 49414)

Anaphylaxis means a potentially life-threatening hypersensitivity to a substance, which may result from an insect sting, food allergy, drug reaction, exercise, or other cause. Symptoms may include shortness of breath, wheezing, difficulty breathing, difficulty talking or swallowing, hives, itching, swelling, shock, or asthma. (Education Code 49414)

Opioid antagonist means naloxone hydrochloride or another drug approved by the federal Food and Drug Administration that, when administered, negates or neutralizes in whole or in part the pharmacological effects of an opioid in the body and that has been approved for the treatment of an opioid overdose. (Education Code 49414.3)

Albuterol means a bronchodilator used to open the airways by relaxing the muscles around the bronchial tubes. (Education Code 49414.7)

Inhaler means a device used for the delivery of prescribed asthma medication that is inhaled. (Education Code 49414.7)

Notifications to Parents/Guardians

At the beginning of each school year, the Superintendent or designee shall notify parents/guardians of the options available to students who need to take prescribed medication during the school day and the rights and responsibilities of parents/guardians regarding those options. (Education Code 49480)

In addition, the Superintendent or designee shall inform the parents/guardians of any student on a continuing medication regimen for a nonepisodic condition of the following: (Education Code 49480)

1. The parent/guardian is required to inform the school nurse or other designated employee of the medication being taken, the current dosage, and the name of the supervising physician.
2. With the parent/guardian's consent, the school nurse or other designated employee may communicate with the student's physician regarding the medication and its effects and may counsel school personnel regarding the possible effects of the medication on the student's physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose.

When a student requires medication during the school day in order to participate in the educational program, the Superintendent or designee shall, as appropriate, inform the student's parents/guardians that the student may qualify for services or accommodations pursuant to the Individuals with Disabilities Education Act (20 USC 1400-1482) or Section 504 of the federal Rehabilitation Act of 1973 (29 USC 794).

Parent/Guardian Responsibilities

The responsibilities of the parent/guardian of any student who may need medication during the school day shall include, but are not limited to:

1. Submitting the parent/guardian written statement and the authorized health care provider's written statement each school year as described in the sections "Parent/Guardian Statement" and "Health Care Provider Statement" below. The parent/guardian shall provide a new authorized health care provider's statement if the medication, dosage, frequency of administration, or reason for administration changes. (Education Code 49414.5, 49423, 49423.1; 5 CCR 600, 626)
2. If the student is on a continuing medication regimen for a nonepisodic condition, informing the school nurse or other designated certificated employee of the medication being taken, the current dosage, and the name of the supervising physician, and updating the information when needed. (Education Code 49480)
3. Providing medications in properly labeled, original containers along with the authorized health care provider's instructions. For prescribed or ordered medication, the container also shall bear the name and telephone number of the pharmacy, the student's identification, and the name and phone number of the authorized health care provider. (5 CCR 606)

Parent/Guardian Statement

When district employees are to administer medication to a student, the parent/guardian's written statement shall:

1. Identify the student
2. Grant permission for an authorized district representative to communicate directly with the student's authorized health care provider and pharmacist, as may be necessary, regarding the health care provider's written statement or any other questions that may arise with regard to the medication
3. Contain an acknowledgment that the parent/guardian understands how district employees will administer the medication or otherwise assist the student in its administration
4. Contain an acknowledgment that the parent/guardian understands the responsibilities to provide a written statement from the authorized health care provider, to ensure that the medication is delivered to the school in a proper container by an individual legally authorized to be in possession of the medication, and to provide all necessary supplies and equipment
5. Contain an acknowledgment that the parent/guardian understands the right to terminate the consent for the administration of the medication or for otherwise assisting the student in the administration of medication at any time

In addition to the requirements in Items #1-5 above, if a parent/guardian has requested that the student be allowed to carry and self-administer prescription auto-injectable epinephrine or prescription inhaled asthma medication, the parent/guardian's written statement shall: (Education Code 49423, 49423.1)

1. Consent to the self-administration
2. Release the district and school personnel from civil liability if the student suffers an adverse reaction as a result of self-administering the medication

In addition to the requirements in Items #1-5 above, if a parent/guardian wishes to designate an individual who is not an employee of the district to administer medication to the student, the parent/guardian's written statement shall clearly identify the individual and shall state:

1. The individual's willingness to accept the designation
2. That the individual is permitted to be on the school site
3. Any limitations on the individual's authority

Health Care Provider Statement

When any district employee is to administer prescribed medication to a student, or when a student is to be allowed to carry and self-administer prescribed medication during school hours, the authorized health care provider's written statement shall include:

1. Clear identification of the student (Education Code 49423, 49423.1; 5 CCR 602)
2. The name of the medication (Education Code 49423, 49423.1; 5 CCR 602)
3. The method, amount, and time schedules by which the medication is to be taken (Education Code 49423, 49423.1; 5 CCR 602)
4. If a parent/guardian has requested that the student be allowed to self-administer medication, confirmation that the student is able to self-administer the medication (Education Code 49414.5, 49423, 49423.1; 5 CCR 602)
5. For medication that is to be administered by unlicensed personnel, confirmation by the student's health care provider that the medication may safely and appropriately be administered by unlicensed personnel (Education Code 49423, 49423.1; 5 CCR 602)
6. For medication that is to be administered on an as-needed basis, the specific symptoms that would necessitate administration of the medication, allowable frequency for administration, and indications for referral for medical evaluation
7. Possible side effects of the medication
8. Name, address, telephone number, and signature of the student's authorized health care provider

For self-administration of inhaled asthma medication, the district shall accept a written statement from a physician or surgeon contracted with a health plan licensed pursuant to Health and Safety Code 1351.2. Such written statement shall be in English and Spanish and shall include the name and contact information for the physician or surgeon. (Education Code 49423.1)

District Responsibilities

The Superintendent or designee shall ensure that any unlicensed school personnel authorized to administer medication to a student receives appropriate training from the school nurse or other qualified medical personnel.

The school nurse or other designated school personnel shall:

1. Administer or assist in administering medication in accordance with the authorized health care provider's written statement
2. Accept delivery of medications from parents/guardians and count and record them upon receipt
3. Maintain a list of students needing medication during the school day, including those authorized to self-administer medication, and maintain on the list the type of medication and the times and dosage to be administered
4. Maintain for each student a medication log which may:
 - a. Specify the student's name, medication, dose, method of administration, time of administration during the regular school day, date(s) on which the student is required to take the medication, and the authorized health care provider's name and contact information
 - b. Contain space for daily recording of the date, time, and amount of medication administered, and the signature of the individual administering the medication
5. Maintain for each student a medication record which may include the authorized health care provider's written

statement, the parent/guardian's written statement, the medication log, and any other written documentation related to the administration of medication to the student

6. Ensure that student confidentiality is appropriately maintained
7. Coordinate and, as appropriate, ensure the administration of medication during field trips and other school-related activities
8. Report to a student's parent/guardian and the site administrator any refusal by the student to take the medication
9. Keep all medication to be administered by the district in a locked drawer or cabinet
10. As needed, communicate with a student's authorized health care provider and/or pharmacist regarding the medication and its effects
11. Counsel other designated school personnel regarding the possible effects of a medication on a student's physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose
12. Ensure that any unused, discontinued, or outdated medication is returned to the student's parent/guardian at the end of the school year or, if the medication cannot be returned, dispose of it in accordance with state laws and local ordinances
13. In the event of a medical emergency requiring administration of medication, provide immediate medical assistance, directly observe the student following the administration of medication, contact the student's parent/guardian, and determine whether the student should return to class, rest in the school office, or receive further medical assistance
14. Report to the site administrator, the student's parent/guardian, and, if necessary, the student's authorized health care provider any instance when a medication is not administered properly, including administration of the wrong medication or failure to administer the medication in accordance with authorized health care provider's written statement

Emergency Epinephrine Auto-Injectors and Emergency Albuterol Inhalers

The Superintendent or designee shall provide epinephrine auto-injectors to school nurses or other trained personnel who have volunteered to administer them in an emergency and have received training. The school nurse, or when a school nurse or physician is unavailable, a trained volunteer may administer an epinephrine auto-injector to provide emergency medical aid to any person suffering, or reasonably believed to be suffering, from potentially life-threatening symptoms of anaphylaxis at school or a school activity. A trained volunteer may include the holder of an Activity Supervisor Clearance Certificate who has received specified training. (Education Code 49414)

Additionally, the Superintendent or designee may make emergency stock albuterol inhalers available to school nurses and trained personnel who have volunteered to be used to provide medical aid to person(s) suffering, or reasonably believed to be suffering, from respiratory distress. (Education Code 49414.7)

At least once per school year, the Superintendent or designee shall distribute to all employees a notice requesting volunteers to be trained to administer epinephrine auto-injectors and/or stock albuterol inhalers for emergency aid to individuals exhibiting signs of anaphylaxis reaction or respiratory distress. Such notice shall also describe the training that the volunteers will receive. (Education Code 49414, 49414.7)

The principal or designee at each school may designate one or more volunteers to receive initial and annual refresher training, which shall be provided by a school nurse or other qualified person designated by a physician and surgeon authorized pursuant to Education Code 49414 or 49414.7, and shall be based on the standards developed by the Superintendent of Public Instruction (SPI). Written materials covering the required topics for training shall be retained by the school for reference. (Education Code 49414, 49414.7)

A school nurse or other qualified supervisor of health, or a district administrator if the district does not have a qualified supervisor of health, shall obtain a prescription for epinephrine auto-injectors or stock albuterol inhalers for each school from an authorized physician and surgeon. Such prescription may be filled by local or mail order pharmacies or manufacturers. (Education Code 49414, 49414.7)

Elementary schools shall, at a minimum, be provided one adult (regular) and one junior epinephrine auto-injector. Secondary schools shall be provided at least one adult (regular) epinephrine auto-injector, unless there are any students at the school who require a junior epinephrine auto-injector. (Education Code 49414)

The district shall store emergency epinephrine auto-injectors and stock albuterol inhalers in an accessible location, and shall specify such location in annual notices to staff.

If either medication is used, the school nurse or other qualified supervisor of health shall restock the medication as soon as reasonably possible, but no later than two weeks after it is used. In addition, all medications shall be restocked before their expiration date. (Education Code 49414, 49414.7)

Any volunteer or trained personnel who administers either medication shall initiate emergency medical services or other appropriate medical follow up in accordance with the training materials retained by the school. (Education Code 49414, 49414.7)

Information regarding defense and indemnification provided by the district for any and all civil liability for volunteers administering epinephrine auto-injectors and/or stock albuterol inhalers shall be provided to each volunteer and retained in the employee's personnel file. (Education Code 49414, 49414.7)

A school may accept gifts, grants, and donations from any source for the support of the school in carrying out the requirements of Education Code 49414 or 49414.7, including, but not limited to, the acceptance of epinephrine auto-injectors and/or emergency albuterol inhalers from a manufacturer or wholesaler. (Education Code 49414, 49414.7)

The Superintendent or designee shall maintain records regarding the acquisition and disposition of the described medications for a period of three years from the date the records were created. (Business and Professions Code 4119.2)

Emergency Medication for Opioid Overdose

The district may elect to make emergency naloxone hydrochloride or another opioid antagonist available at schools for the purpose of providing emergency medical aid to persons suffering, or reasonably believed to be suffering, from an opioid overdose. In determining whether to make this medication available, the Superintendent or designee shall evaluate the emergency medical response time to the school and determine whether initiating emergency medical services is an acceptable alternative to providing an opioid antagonist and training personnel to administer the medication. (Education Code 49414.3)

Additionally, if the district accepts emergency naloxone hydrochloride or another opioid antagonist from the county office of education (COE), the Superintendent or designee shall maintain at least two units of the medication at each district middle, junior high, high, and adult school. (Education Code 49414.8)

When available at the school site, the school nurse shall provide emergency naloxone hydrochloride or another opioid antagonist for emergency medical aid to any person exhibiting potentially life-threatening symptoms of an opioid overdose at school or a school activity. Other designated personnel who have volunteered and have received training may administer such medication when a school nurse or physician is unavailable and shall only administer the medication by nasal spray or auto-injector. (Education Code 49414.3)

At least once per school year, the Superintendent or designee shall distribute to all staff a notice requesting volunteers to be trained to administer naloxone hydrochloride or another opioid antagonist, describing the training

that the volunteer will receive, and explaining the right of the volunteer to rescind the offer to volunteer at any time, including after receiving training. The notice shall also include a statement that no benefit will be granted to or withheld from any employee based on the offer to volunteer and that there will be no retaliation against any employee for rescinding the offer to volunteer. (Education Code 49414.3)

The principal or designee shall designate two or more volunteer employees to receive initial and annual refresher training, based on standards adopted by the SPI, regarding the storage and emergency use of naloxone hydrochloride or another opioid antagonist. The training shall be provided at no cost to the employee, conducted during regular working hours, and be provided by a school nurse or other qualified person designated by an authorizing physician and surgeon. Written materials provided during the training shall be retained at the school for reference. (Education Code 49414.3, 49414.8)

Each volunteer shall meet the minimum standards of training for the administration of an emergency opioid antagonist as specified in Education Code 49414.3 or shall have undergone opioid overdose prevention and treatment training and reviewed material available on the California Department of Public Health's website. (Education Code 49414.8)

Any prescription for naloxone hydrochloride or another opioid antagonist shall be obtained by a school nurse, other qualified supervisor of health, or, if the district does not have a qualified supervisor of health, a district administrator from an authorized physician and surgeon. Such prescription may be filled by local or mail order pharmacies or manufacturers. (Education Code 49414.3)

If the medication is used, the school nurse, other qualified supervisor of health, or district administrator, as applicable, shall restock the medication as soon as reasonably possible, but no later than two weeks after it is used. In addition, the medication shall be restocked before its expiration date. (Education Code 49414.3, 49414.8)

Employees and volunteers that render emergency treatment at the scene of an opioid overdose or suspected opioid overdose by administering an opioid antagonist shall not be liable for civil damages resulting from an act or omission, unless such act constitutes gross negligence or willful or wanton misconduct. (Health and Safety Code 1799.113)

Information regarding defense and indemnification provided by the district for any and all civil liability for volunteers administering naloxone hydrochloride or another opioid antagonist for emergency aid shall be provided to each volunteer in writing and retained in the employee's personnel file. (Education Code 49414.3)

A school may accept gifts, grants, and donations from any source for the support of the school in carrying out the requirements of Education Code 49414.3, including, but not limited to, the acceptance of the naloxone hydrochloride or another opioid antagonist from a COE, manufacturer, or wholesaler. (Education Code 49414.3)

The Superintendent or designee shall maintain records regarding the acquisition and disposition of naloxone hydrochloride or another opioid antagonist for a period of three years from the date the records were created. (Business and Professions Code 4119.8)

Anti-Seizure Medication

A school nurse or, if a school nurse is not onsite or available, a volunteer designated by the district may administer emergency anti-seizure medication to a student diagnosed with seizures, a seizure disorder, or epilepsy who has been prescribed such medication from the student's health care provider and is suffering from a seizure. (Education Code 49468.2)

Upon receipt of a request from the parent/guardian of a student diagnosed with seizures, a seizure disorder, or epilepsy who has been prescribed emergency anti-seizure medication, the Superintendent or designee may designate one or more volunteer(s) at the student's school to receive initial and annual refresher training regarding the emergency use of anti-seizure medication. (Education Code 49468.2)

In order to solicit volunteers, the district shall distribute a notice at least once, but no more than two times per school year, to all staff that includes the following information: (Education Code 49468.2)

1. A description of the volunteer request stating that the request is for volunteers to be trained to recognize and respond to seizures, including training to administer emergency anti-seizure medication to a student diagnosed

with seizures, a seizure disorder, or epilepsy if the student is suffering from a seizure

2. A description of the training that the volunteer will receive
3. The right of an employee to rescind the offer to volunteer
4. A statement that there will be no retaliation against any individual for rescinding the offer to volunteer, including after receiving training

A volunteer may rescind the offer to administer emergency anti-seizure medication at any time, including after receipt of training. (Education Code 49468.2)

If a volunteer rescinds the offer to volunteer or is no longer able to act as a volunteer for any reason, or if the placement of a student changes and the student no longer has access to a trained volunteer, the district may distribute an additional two notices per school year to all staff. (Education Code 49468.2)

Volunteer employees shall receive initial and annual refresher training, based on standards adopted by the SPI, regarding the recognition and response to seizures and the administration of emergency anti-seizure medication. The training shall be provided at no cost to the employee, conducted during regular working hours, and be provided by a school nurse or other qualified person designated by an authorizing physician and surgeon. Written materials provided during the training shall be retained at the school for reference. (Education Code 49468.2)

Before administering emergency anti-seizure medication or therapy prescribed to treat seizures in a student diagnosed with seizures, a seizure disorder, or epilepsy, the district shall obtain from the student's parent/guardian a seizure action plan as specified in Education Code 49468.3. The school or district nurse shall collaborate with the parent/guardian of each student diagnosed with seizures, a seizure disorder, or epilepsy in the development of a plan if the student does not have an individualized education plan or Section 504 plan. (Education Code 49468.3)

If the school obtains written consent from the student's parent/guardian, in accordance with 34 CFR 99.30, the seizure action plan shall be distributed to any school staff or volunteers responsible for the supervision or care of the student. (Education Code 49468.3)

Upon receipt of a request from a parent/guardian of a student diagnosed with seizure, a seizure disorder, or epilepsy, the district shall notify the parent/guardian that the student may qualify for services or accommodations pursuant to Section 504 of the federal Rehabilitation Act of 1973 or an individualized education program and shall assist the parent/guardian with the exploration of that option. (Education Code 49468.2)

Additionally, if there are no volunteers at the student's school, the Superintendent or designee shall notify the student's parent/guardian of the student's right to be assessed for services and accommodations guaranteed under Section 504 of the federal Rehabilitation Act of 1973 and the federal Individuals with Disabilities Education Act, and may ask the parent/guardian to sign such notices. (Education Code 49468.2)

The principal or designee shall notify the school nurse assigned to the school, or if a school nurse is not assigned to the school or district, the Superintendent or designee, if an employee administers an emergency anti-seizure medication. (Education Code 49468.3)

The notification described above and the seizure action plan shall be kept on file in the office of the school nurse or a school administrator, in compliance with all applicable state and federal privacy laws. (Education Code 49468.3)

The district shall provide volunteers defense and indemnification for any and all civil liability, with information stating such being provided to the volunteer in writing and retained in the volunteer's personnel file. (Education Code 49468.5)

Trained volunteers who administer emergency anti-seizure medication or medication prescribed for seizure disorder symptoms to a student diagnosed with seizures, a seizure disorder, or epilepsy who appears to be experiencing a seizure shall not be subject to professional review, be liable in a civil action, or be subject to criminal prosecution for acts or omissions in administering the emergency anti-seizure medication. (Education Code 49468.5)

Policy 5148.3: Preschool/Early Childhood Education

Status: DRAFT

Original Adopted Date: 12/11/2018 | Last Revised Date: 06/13/2023

The Governing Board recognizes the value of high-quality preschool experiences to enhance children's social-emotional development and acquisition of instructional knowledge, skills, and abilities. The Board desires to provide a supervised and cognitively rich learning environment designed to facilitate the transition to kindergarten for three- and four-year-old children.

The Superintendent or designee shall collaborate with the local child care and development planning council, the county office of education, other public agencies, organizations, and/or private preschool providers to assess the availability of preschool programs in the community and the extent to which the community's preschool needs are being met. The Board encourages the development of a comprehensive districtwide and/or countywide plan to increase children's access to high-quality preschool programs.

The Superintendent or designee shall provide information about preschool options in the community to parents/guardians upon request.

To receive preschool services, a child and the child's parent(s)/guardian(s) shall be required to provide evidence of residency in California. However, any person identified as experiencing homelessness shall only be required to submit a declaration that the person resides in California. (5 CCR 17745)

Preschool eligibility determinations shall be made without regard to a child's immigration status or that of the child's parent(s)/guardian(s) unless the child or the child's parent(s)/guardian(s) are under a final order of deportation from the U.S. Department of Homeland Security. (5 CCR 17745)

District Preschool Programs

When the Board determines that it is feasible, the district may contract with the California Department of Education (CDE) to provide preschool services in facilities at or near district schools, either directly or through a subcontract with a public or private provider.

District preschool programs shall comply with all health and safety laws and regulations, including, when applicable, licensure requirements pursuant to 22 CCR 101156.

The Board shall approve, for the district's preschool program, a written philosophical statement, goals, and objectives that reflect the cultural and linguistic characteristics of the families to be served and address the program components specified in 5 CCR 17701-17711 and the accompanying administrative regulation. (5 CCR 17701)

The Board shall set priorities for establishing or expanding services as resources become available, giving consideration to the benefits of providing early education programs for at-risk children and/or children residing in the attendance areas of the lowest performing district schools.

Preschool classroom needs shall be addressed in the district's facilities master plan, including an assessment as to whether adequate and appropriate space exists on school sites. As necessary, the Superintendent or designee shall provide information to the Board regarding facilities financing options for preschool classrooms and/or facilities available through partnering organizations or agencies.

Because parents/guardians are essential partners in supporting the development of their children, the Superintendent or designee shall involve them in program planning.

The Superintendent or designee shall coordinate the district's preschool program, transitional kindergarten program (TK), and elementary education program to provide a developmental continuum that builds upon children's growing

skills and knowledge. In order to provide families with the option of a full-day, high-quality instructional program, the district may enroll children who are in a TK or kindergarten program in a California State Preschool Program (CSPP) before and/or after the regular school day.

If an early enrollment child is enrolled in the district's TK program, the district shall concurrently offer the child enrollment in the district's CSPP program, subject to available space. (Education Code 48000.15)

A child's eligibility for TK enrollment shall not impact family eligibility for a preschool or child care program. (Education Code 8205, 48000)

The district's program shall be aligned with preschool learning foundations and curriculum frameworks developed by CDE which identify the knowledge, skills, and competencies that children typically attain as they complete their first or second year of preschool. The program shall be designed to facilitate children's development in essential skills in the areas of language and literacy, mathematics, physical development, health, visual and performing arts, science, history-social science, English language development, and social-emotional development.

The Superintendent or designee shall identify dual language learners in district preschool programs, and shall collect and report related data to CDE as required by Education Code 8241.5. The district's preschool program shall include activities and services that meet the needs of dual language learners for support in the development of their home language and English. (Education Code 8203)

The district's preschool program shall serve children with exceptional needs as required by Education Code 8208. Children with exceptional needs attending any CSPP program shall be educated in the least restrictive environment in accordance with 20 USC 1412.

The district's preschool program shall provide appropriate services to support the needs of at-risk children.

To maximize the ability of children to succeed in the preschool program, the program shall support children's health through proper nutrition and physical activity and shall provide or make referrals to available health and social services as needed.

The district shall encourage volunteerism by families participating in the program and shall communicate frequently with parents/guardians of enrolled children regarding their child's progress.

The Superintendent or designee shall ensure that administrators, teachers, and paraprofessionals in district preschool programs possess the appropriate permit(s) issued by the Commission on Teacher Credentialing, meet any additional qualifications established by the Board, and participate in professional development opportunities designed to continually enhance their knowledge and skills.

Preschool admissions policies and procedures shall be in writing and available to the public. Such policies and procedures shall include criteria designating those children whose needs can be met by the program and services, the ages of children who will be accepted, program activities, any supplementary services provided, any field trip provisions, any transportation arrangements, food service provisions, and a health examination requirement. (5 CCR 17743; 22 CCR 101218.1)

The Superintendent or designee shall ensure that subsidized preschool is provided to eligible families to the extent that state and/or federal funding is available and shall establish enrollment priorities in accordance with Education Code 8208, 8210, and 8211 and 5 CCR 17746-17748.

The Superintendent or designee shall recommend strategies to link the district's preschool program with other available child care and development programs in the district or community in order to assist families whose child

care needs extend beyond the length of time that the district's preschool program is offered.

The Superintendent or designee shall ensure that the plan to provide access to full-day learning programs the year before kindergarten addresses the needs of preschool children and their families as specified in Board Policy 6170.1 - Transitional Kindergarten. (Education Code 8281.5)

The Superintendent or designee shall develop and implement an annual plan of evaluation which conforms to state requirements. (5 CCR 17709-17711)

The district's uniform complaint procedures, with modifications as necessary, shall be used to investigate and resolve complaints alleging violation of applicable health or safety requirements for license-exempt programs operating under the CSPP. However, licensed programs shall refer complaints alleging health and safety violations to the California Department of Social Services. (Education Code 8212; 5 CCR 4610, 4611, 4690-4694, 17781)

The Superintendent or designee shall regularly report to the Board regarding enrollment in district preschool programs and the effectiveness of the programs in preparing preschoolers for transition into the elementary education program.

Regulation 5148.3: Preschool/Early Childhood Education

Status: DRAFT

Original Adopted Date: 12/11/2018 | Last Revised Date: 06/13/2023

Children with exceptional needs means either of the following: (Education Code 8205)

1. Children under three years of age who have been determined to be eligible for early intervention services pursuant to the California Early Intervention Services Act (Government Code 95000-95029.5) and its implementing regulations, including an infant or toddler with a developmental delay or established risk condition, or a child who is at high risk of having a substantial developmental disability, as defined in Government Code 95014. Children with exceptional needs under the age of three shall have active individualized family service plans (IFSP) and shall be receiving early intervention services.
2. Children 3 to 21 years of age, inclusive, who have been determined to be eligible for special education and related services by an individualized education program (IEP) team according to the special education requirements contained in Education Code 56000-56865, and who meet eligibility criteria described in Education Code 56026 and 56333-56338 and 5 CCR 3030-3031. Children with exceptional needs between ages 3 to 21 shall have an active IEP and shall be receiving early intervention services or appropriate special education.

Dual language learner children means children whose first language is a language other than English or children who are developing two or more languages, one of which may be English. (Education Code 8205)

Early enrollment child means a child whose fourth birthday will be between June 3 and September 1 preceding the school year during which they are enrolled in a transitional kindergarten (TK) classroom. (Education Code 48000.15)

Three-year-old children means children who will have their third birthday on or before December 1 of the fiscal year in which they are enrolled in a program approved by the California Department of Education (CDE) under the California State Preschool Program (CSPP). Children who have their third birthday on or after December 2 of the fiscal year, may be enrolled in a CSPP program on or after their third birthday. (Education Code 8205)

Four-year-old children means children who will have their fourth birthday on or before December 1 of the fiscal year in which they are enrolled in a CSPP program, or a child whose fifth birthday occurs after September 1 of the fiscal year in which they are enrolled in a CSPP program and whose parent or guardian has opted to retain or enroll them in a CSPP program. (Education Code 8205)

When approved by CDE under the CSPP, the district may operate one or more part- or full-day preschool programs in accordance with law and the terms of its contract with CDE.

The district's CSPP program shall include all of the following: (Education Code 8207)

1. Age and developmentally appropriate activities for children
2. Supervision
3. Parenting education and parent engagement
4. Social services that include, but are not limited to, identification of child and family needs and referral to appropriate agencies
5. Health services
6. Nutrition
7. Training and career ladder opportunities, documentation of which shall be provided to CDE
8. Physical activity to support children's health

The district's preschool program shall satisfy all the requirements described in 5 CCR 17701-17711, including, but not limited to, those related to the program philosophy, goals, and objectives, the educational program, the creation of a developmental profile for each child, staff development, family engagement and strengthening, community involvement, health and social services, nutrition, and program evaluation.

Minimum Hours/Days of Operation

The district's part-day preschool program shall operate a minimum of three hours, and up to three hours and 59 minutes, per day, excluding time for home-to-school transportation, and for at least 175 days per year unless otherwise specified in the contract with CDE. (Education Code 8207; 5 CCR 17727)

However, a part-day preschool program may also offer TK or kindergarten children whose families meet the requirements of Education Code 8208 less than four hours of wraparound childcare services and a part-day preschool program operating on a school site may be allowed flexibility in the operational hours. (Education Code 48000)

The district may enroll an early enrollment child in TK whose fourth birthday is between June 3 and September 1, inclusive, preceding the school year during which they are enrolled in TK. If an early enrollment child is enrolled in the district's TK program, the district shall concurrently offer the child enrollment in the district's CSPP, subject to available space. (Education Code 48000.15)

The district's full-day program shall operate for a minimum of 246 days per year, unless the contract specifies a lower number of days of operation, and for the number of operational hours reasonably necessary to meet the preschool needs of the families in the community. (Education Code 8207; 5 CCR 17728)

Staffing

The preschool program shall maintain an adult-child ratio of at least one adult for every eight children and a teacher-child ratio of at least one teacher for every 24 children. (Education Code 8241, 5 CCR 17713-17716)

Any person employed at a district preschool and any volunteer who provides care and supervision to children at a preschool shall, unless exempted by law, be immunized against influenza, pertussis, and measles in accordance with Health and Safety Code 1596.7995 and Administrative Regulation 5148 - Child Care and Development. Documentation of required immunizations, or applicable exemptions, shall be maintained in the employee's personnel file. (Health and Safety Code 1596.7995)

In addition, preschool teachers shall present evidence of a current tuberculosis clearance and meet other requirements as specified in Health and Safety Code 1597.055.

The district may require any volunteer who is to provide care and supervision to district preschool children to provide evidence that the volunteer is free of infectious tuberculosis.

Family Literacy Services

When any district part-day preschool program receives funding for family literacy services pursuant to Education Code 8221, the Superintendent or designee shall coordinate the provision of: (Education Code 8220)

1. Opportunities for parents/guardians to work with their children on interactive literacy activities, including activities in which parents/guardians actively participate in facilitating their children's acquisition of prereading skills through guided activities such as shared reading, learning the alphabet, and basic vocabulary development
2. Parenting education for parents/guardians of children in participating classrooms to support their child's development of literacy skills, including, but not limited to, parent education in:
 - a. Providing support for the educational growth and success of their children

- b. Improving parent-school communications and parental understanding of school structures and expectations
 - c. Becoming active partners with teachers in the education of their children
 - d. Improving parental knowledge of local resources for the identification of and services for developmental disabilities, including, but not limited to, contact information for the district special education referral
3. Referrals to providers of adult education and instruction in English as a second language as necessary to improve academic skills of parents/guardians
4. Staff development for teachers in participating classrooms that includes, but is not limited to:
- a. Development of a pedagogical knowledge, including, but not limited to, improved instructional and behavioral strategies
 - b. Knowledge and application of developmentally appropriate assessments of the prereading skills of children in participating classrooms
 - c. Information on working with families, including the use of on-site coaching, for guided practice in interactive literacy activities
 - d. Providing targeted interventions for all young children to improve kindergarten readiness upon program completion

Eligibility Criteria for Part-Day CSPP Programs

A three- or four-year-old child is eligible for a part-day CSPP program if the child's family is one of the following: (Education Code 8208)

1. A current aid recipient
2. Income eligible
3. Experiencing homelessness
4. One whose children are recipients of child protective services, or whose children have been identified as being abused, neglected, or exploited, or at risk of being abused, neglected or exploited
5. One who has children with exceptional needs, as defined in Education Code 8205
6. One with a household member who is certified to receive benefits from Medi-Cal, CalFresh, the California Food Assistance Program, the California Special Supplemental Nutrition Program for Women, Infants, and Children, the federal Food Distribution Program on Indian Reservations, Head Start, Early Head Start, or any other designated means-tested government program, as determined by CDE

After all eligible three- and four-year-old children have been enrolled as provided above, a part-day CSPP program may provide services to children in families whose income is no more than 15 percent above the income eligibility threshold, as described in Education Code 8213. No more than 10 percent of all the children enrolled in the CSPP program shall be from families above the income eligibility threshold. (Education Code 8208)

In addition, after all otherwise eligible children have been enrolled as provided in the paragraphs above, a part-day CSPP program may provide services to three- and four-year-old children in families whose income is above the income eligibility threshold if those children are children with exceptional needs. Such children with exceptional needs shall not count towards the 10-percent limit on enrollment of families with income above the income eligibility threshold described above. (Education Code 8208)

A CSPP program operating within the attendance boundary of a school where at least 80 percent of students are eligible for free and reduced-price lunch may enroll three- and four-year-old children after all otherwise eligible

children have been enrolled as provided in the paragraphs above. (Education Code 8208, 8217)

The district shall certify eligibility and enroll families into the part-day preschool program within 120 calendar days prior to the first day of the beginning of the new preschool year. Subsequent to a child's enrollment, the child shall be deemed eligible for the part-day CSPP program for the remainder of the program year and for the following program year, provided applicable age-eligibility requirements are met, as specified in Education Code 8205 and 48000. (Education Code 8208)

Enrollment Priorities for Part-Day CSPP Programs

The district shall give priority for part-day CSPP programs as follows: (Education Code 8210)

1. The first priority for services shall be given to three- or four-year-old children who are recipients of child protective services or who are at risk of being neglected, abused, or exploited and for whom there is a written referral from a legal, medical, or social service agency. If the district is unable to enroll a child in this first priority category, the district shall refer the child's parent/guardian to local resources and referral services so that services for the child can be located.
2. When the number of three- or four-year old children with exceptional needs required to be enrolled pursuant to Education Code 8208 have been enrolled and there are additional children with exceptional needs who are interested in enrolling, the second priority for services shall be given to all three- and four-year old children with exceptional needs from families with incomes below the income eligibility threshold, as described in Education Code 8213. Within this priority category, children with exceptional needs from families with the lowest income according to the income ranking on the most recent schedule of income ceiling eligibility table, as published by the Superintendent of Public Instruction (SPI) at the time of enrollment, shall be enrolled first. If two or more families have the same income ranking, the child that has been on the waiting list for the longest time shall be admitted first.
3. The third priority shall be given to eligible four-year-old children who are not enrolled in a state-funded TK program. This priority shall not include children eligible for enrollment as children with exceptional needs pursuant to Education Code 8208(a)(1)(E), who are from families with incomes above the income eligibility threshold, as described in Education Code 8213. Within this priority category, eligible children with the lowest income according to the income ranking on the most recent schedule of income ceiling eligibility table, as published by the SPI at the time of enrollment, shall be enrolled first.

If two or more families have the same income ranking according to the most recent schedule of income ceiling eligibility table, a child who is identified as a dual language learner shall be enrolled first. If there are no children identified as dual language learners, the child that has been on the waiting list for the longest time shall be admitted first.

4. The fourth priority shall be given to eligible three-year-old children. This priority shall not include children eligible for enrollment as children with exceptional needs pursuant to Education Code 8208(a)(1)(E), who are from families with incomes above the income eligibility threshold, as described in Education Code 8213. Enrollment determinations within this priority category shall be made in the same way as for third priority in Item #3 above.
5. The fifth priority, after all otherwise eligible children have been enrolled, shall be given to children from families whose income is no more than 15 percent above the eligibility income threshold, as described in Education Code 8213. Within this priority category, priority shall be given to three- and four-year-old children with exceptional needs interested in enrolling beyond those already enrolled in the 10 percent of funded enrollment set aside pursuant to Education Code 8208, then to four-year old children before three-year-old children without exceptional needs.
6. After all otherwise eligible children have been enrolled in the first through fifth priority categories, as described in Items #1-5 above, the district may enroll other children in the following order:
 - a. A CSPP program site operating within the attendance boundary of a school where at least 80 percent of students are eligible for free and reduced-price meals as described in Education Code 8217 may enroll any three- or four-year-old children whose families reside within the attendance boundary of the

qualified elementary school. These children shall, to the extent possible, be enrolled by lowest to highest income according to the most recent schedule of income ceiling eligibility table.

- b. Children enrolling in a CSPP program that provides expanded learning and care to TK or kindergarten students, pursuant to Education Code 48000

Regardless of the priorities listed above, until the district attains the percent of funded enrollment set aside for children with exceptional needs pursuant to Education Code 8208, children with exceptional needs shall be enrolled without regard to the priorities listed above. Within this category, eligible children with the lowest income according to the income ranking on the most recent schedule of income ceiling eligibility table, as published by the SPI at the time of enrollment, shall be enrolled first. If two or more families have the same income ranking, the child that has been on the waiting list for the longest time shall be admitted first. (Education Code 8210)

Eligibility and Enrollment Priorities for Full-Day CSPP Programs

A three- or four-year-old child is eligible for a full-day CSPP program if the family meets both of the following requirements: (Education Code 8208)

1. The child's family is one of the following:
 - a. A current aid recipient, income eligible, or experiencing homelessness
 - b. One whose children are recipients of child protective services, or whose children have been identified as being abused, neglected, or exploited, or at risk of being abused, neglected, or exploited
 - c. One who has children with exceptional needs, as defined in Education Code 8205
 - d. One with a household member who is certified to receive benefits from Medi-Cal, CalFresh, the California Food Assistance Program, the California Special Supplemental Nutrition Program for Women, Infants, and Children, the federal Food Distribution Program on Indian Reservations, Head Start, Early Head Start, or any other designated means-tested government program, as determined by CDE
2. The child's family needs the childcare services because of either the following:
 - a. The child is identified by a legal, medical, or social services agency, the district liaison for homeless students, a Head Start program, or an emergency or transitional shelter as being a recipient of protective services; as being or at risk of being neglected, abused, or exploited; or as experiencing homelessness
 - b. The parents/guardians are participating in vocational training leading directly to a recognized trade, paraprofession, or profession; are engaged in an educational program for English language learners or to attain a high school diploma or general educational development certificate; are employed or seeking employment; are seeking permanent housing for family stability; or are incapacitated

After all eligible three- and four-year-old children have been enrolled as provided above, a full-day CSPP program may provide services to children in families whose income is no more than 15 percent above the income eligibility threshold, as described in Education Code 8213. No more than 10 percent of all the children enrolled in the CSPP program shall be from families above the income eligibility threshold. (Education Code 8208)

After all families meeting the criteria specified in the paragraphs above have been enrolled, a full-day CSPP program may provide services to three- and four-year-old children in families who do not meet at least one of the criteria in Item #2 above. (Education Code 8208)

After all otherwise eligible children have been enrolled as provided above, a CSPP program operating within the attendance boundary of a school where at least 80 percent of students are eligible for free and reduced-price meals as described in Education Code 8217 may enroll any four-year-old child. (Education Code 8208)

For full-day CSPP programs, the district shall use the same priority ranking specified in Items #1-4 of "Enrollment Priorities for Part-Day CSPP Programs" above, and the following: (Education Code 8211)

1. After all otherwise eligible children based on Items #1-4 of "Enrollment Priorities for Part-Day CSPP Programs"

have been enrolled, fifth priority shall be given to children from families whose income is no more than 15 percent above the eligibility income threshold, as described in Education Code 8213. Within this priority category, priority shall be given to three- and four-year-old children with an IFSP or IEP, then to four-year old children before three-year-old children without IFSP or IEP.

2. After all otherwise eligible children based on Items #1-4 of "Enrollment Priorities for Part-Day CSPP Programs" and Item #1 above have been enrolled, the district may enroll other children in the following order:
 - a. Three- and four-year old children from families who do not meet at least one of the need requirements in Item #2 above. Within this priority, families shall be enrolled in income ranking order, lowest to highest, and within income ranking order, four-year old children before three-year old children
 - b. When a CSPP program site operates within the attendance boundary of a school where at least 80 percent of students are eligible for free and reduced-price meals as described in Education Code 8217, three- or four-year-old children whose families reside within the attendance boundary of the school may be enrolled without establishing eligibility or a need for services. Such children shall, to the extent possible, be enrolled by lowest to highest income ranking order.

Regardless of the priorities listed above, until the district attains the percent of funded enrollment set aside for children with exceptional needs pursuant to Education Code 8208, children with exceptional needs shall be enrolled without regard to the priorities listed above. Within this category, eligible children with the lowest income according to the income ranking on the most recent schedule of income ceiling eligibility table, as published by the SPI at the time of enrollment, shall be enrolled first. If two or more families have the same income ranking, the child that has been on the waiting list for the longest time shall be admitted first. (Education Code 8211)

Upon establishing initial eligibility or ongoing eligibility for a full-day CSPP program, a family shall be considered to meet all eligibility and need requirements for those services for not less than 24 months. Such families shall receive those services for not less than 24 months before having eligibility or need recertified, and shall not be required to report changes to income or other changes for at least 24 months. If the eligibility period ends before the end of a program year, eligibility shall be extended until the end of the program year, provided age-eligibility requirements are met, as specified in Education Code 8205. However, a family that establishes initial eligibility or ongoing eligibility on the basis of income shall report increases in income that exceed the threshold for ongoing income eligibility, as described in Education Code 8213, and the family's ongoing eligibility for services shall at that time be recertified. In addition, a family may, at any time, voluntarily report income or other changes. This information shall be used, as applicable, to reduce the family's fees, increase the family's services, or extend the period of the family's eligibility before recertification. (Education Code 8208)

Waiting List

The Superintendent or designee shall consult the county's centralized eligibility list, when available, or shall maintain a district waiting list in accordance with applicable enrollment priorities. As vacancies occur, applicant families shall be contacted in order of priority on the waiting list. (5 CCR 17744)

Combined Preschool/Transitional Kindergarten Classroom

When a child is eligible for both the preschool program and the district's TK program, the district may place the child in a classroom which is commingled with children from both programs as long as the commingled program meets all of the requirements of each program as well as the following requirements: (Education Code 8207, 48000)

1. An early childhood environment rating scale, as specified in 5 CCR 18281, shall be completed for the classroom
2. All children enrolled for 10 or more hours per week shall be evaluated using the Desired Results Developmental Profile, as specified in 5 CCR 18272
3. The classroom shall be taught by a teacher who holds a credential issued by the Commission on Teacher Credentialing in accordance with Education Code 44065 and 44256
4. The classroom shall comply with the adult-child ratio specified in Education Code 8241

5. Contractors of the district shall report the services, revenues, and expenditures for children in the CSPP in accordance with 5 CCR 18068
6. The classroom shall not include children enrolled in TK for a second year or children enrolled in a regular kindergarten classroom

Fees and Charges

Fees for participation in the district's full-day CSPP program shall be assessed and collected in accordance with the fee schedule established by the SPI in conjunction with the California Department of Social Services. (Education Code 8252)

Family fees accrued but uncollected prior to October 1, 2023, may be forgiven and not collected. (Education Code 8252)

In addition, no fee shall be charged to an eligible family whose child is enrolled in a part-day preschool program or a family that is receiving CalWORKs cash aid. (Education Code 8253; 5 CCR 17735)

A family may be exempt from the fees for up to 12 months for any child enrolled in full-day preschool on the basis of being the recipient of child protective services or as being, or at risk of being, abused, exploited, or neglected. (Education Code 8253; 5 CCR 17735)

The Superintendent or designee shall establish a process that involves parents/guardians in determining whether to require parents/guardians to provide diapers and/or whether and how much to charge parents/guardians for field trip expenses, within the limit specified in law. A child shall not be denied participation in a field trip due to the parent/guardian's inability or refusal to pay the fee, and no adverse action shall be taken against a parent/guardian for that inability or refusal. (Education Code 8254)

Disenrollment Based on Reduced Funding

When necessary to disenroll families from subsidized preschool services, families shall be disenrolled in reverse order of the priority for services specified in Education Code 8210 and 8211 and as described above in the sections "Enrollment Priorities for Part-Day CSPP Programs" and "Eligibility and Enrollment Priorities for Full-Day CSPP Programs." (Education Code 8214; 5 CCR 17744)

Expulsion/Unenrollment and Suspension Based on Behavior

Suspension means any removal of a child from all or part of the program day, or the prevention of a child from attending the program for one or more days, in response to the child's behavior.

Removing the child from the program means moving a child to an isolated or separate room. Programs may remove children from specific situations to allow the child to calm down or regain composure, such as taking the child for a walk or accompanying the child to an outdoor environment. However, the child must return to the classroom as soon as the child has calmed down and may not be removed for longer than 30 minutes.

Expulsion means the permanent dismissal of a child from a program in response to a child's behavior.

Persistent and serious behaviors means either repeated patterns of behavior that significantly interfere with the learning of other children, or interactions with peers and adults that are not responsive to the use of developmentally appropriate guidance, including, but not limited to, physical aggression, property destruction, and self-injury.

A district preschool program shall not expel or unenroll a child or persuade or encourage a child's parents/guardians to voluntarily unenroll from the program based on the child's behavior, unless the district first takes the following actions to address the child's behavior: (Education Code 8489.1)

1. In writing, inform the parents/guardians of the child's persistent and serious behaviors and consult with the parents/guardians and teacher in an effort to maintain the child's safe participation in the program

2. If the child has an IFSP or IEP, contact, with written parent/guardian consent, the agency or district employee responsible for such plan or program to seek consultation in regard to serving the child
3. If appropriate, consider completing a comprehensive screening of the child, including, but not limited to, screening the child's social and emotional development, referring the parents/guardians to community resources, and implementing behavior supports within the program

If the district has taken the actions specified in Items #1-3 above and the child's continued enrollment would present a serious safety threat to the child or other enrolled children, the district shall refer the parents/guardians to other potentially appropriate placements, the local child care resource and referral agency, or any other referral service available in the local community. The district shall, to the greatest extent possible, support direct transition to a more appropriate placement. The district may then unenroll the child. The district shall have up to 180 days to complete the actions described above. (Education Code 8489.1)

A child shall not be suspended from a CSPP program, nor shall a child's parent/guardian be encouraged or persuaded to prematurely pick up a child before the program day ends, except as a last resort in extraordinary circumstances, when a safety threat exists that cannot be eliminated or reduced without the removal of the child.

Before determining that a suspension is necessary, the district shall collaborate with the child's parents/guardians and, as needed, shall use appropriate community resources to determine that no other reasonable option is appropriate.

When suspension is deemed necessary, the district shall help the child return to full participation in the program as soon as possible while ensuring safety, by doing the following:

1. Continuing to engage with the child's parents/guardians and continuing to use appropriate community resources
2. Developing a written plan to document the action and supports needed
3. Providing referrals to appropriate community resources
4. If the child has an IFSP or IEP, contacting, with written parent/guardian consent, the agency responsible for the child's IFSP or IEP, to seek consultation on servicing the child

Upon enrollment, the parents/guardians of each child shall be notified, in writing, of the limitations on expulsion, suspension, or any form of disenrollment and how the parents/guardians may file an appeal to CDE in the event of expulsion or suspension. If the district suspends or expels a child from any CSPP program, the district shall, at least 24 hours before the effective date of the suspension or expulsion, issue the child's parents/guardians a written "Notice of Action, Recipient of Services," as described in 5 CCR 17783, informing the parents/guardians of the right to file an appeal of the action directly with CDE no later than 14 calendar days after receiving the notice.

Children with exceptional needs may only be suspended or expelled in conformance with the procedures and limitations of the Individuals with Disabilities Education Act.

Notice of Action

Upon receiving a parent/guardian's application for services, the Superintendent or designee shall review the application and documentation and shall certify the eligibility of the family or child.

The district's decision to approve or deny a child's enrollment shall be communicated to the family through a written Notice of Action mailed or delivered within 30 days from the date the application is signed by the parent/guardian. (5 CCR 17782)

Subsequently, the Superintendent or designee shall mail or deliver a Notice of Action to a parent/guardian at least 14 calendar days before any intended change in services, including, but not limited to, an increase or decrease in fees, an increase or decrease in the amount of services, or termination of services, due to any of the following circumstances:

(5 CCR 17783)

1. A determination during recertification or update of the application that the need or eligibility requirements are no longer being met or the fee or amount of service needs to be modified
2. Failure of the parent/guardian to document the family's need or eligibility after the district requested such documentation in writing
3. An indication by the parent/guardian that the parent/guardian no longer wants the service
4. The death of a parent/guardian or child
5. The conclusion of a limited-term agreement, provided that the parent/guardian has been informed in writing of the date that the services would terminate

For each child enrolled in the district's preschool program, the Superintendent or designee shall maintain a family data file including, but not limited to, a completed and signed application for services, documentation of income eligibility, and a copy of all Notices of Action. For each child not receiving subsidized services, the family data file shall also include records of the specific reason(s) for enrolling each child, the child's family income, and evidence that the district has made a diligent search for children eligible for subsidized services. (5 CCR 17758)

Parent Hearing

If a parent/guardian disagrees with any district action to deny the child's eligibility for subsidized preschool services, disenroll the child due to a funding shortage, increase or decrease fees, increase or decrease the amount of services, terminate services, or otherwise change the level of services, the parent/guardian may file a request for a hearing with the Superintendent or designee within 14 calendar days of the date the Notice of Action was received. Within 10 calendar days of receiving the request for a hearing, the Superintendent or designee shall notify the parent/guardian of the time and place of the hearing, which, to the extent possible, shall be convenient for the parent/guardian. (5 CCR 17784)

The hearing shall be conducted in accordance with the procedures specified in 5 CCR 17784 by a district administrator who is at a staff level higher in authority than the staff person who made the contested decision. Within 10 calendar days after the hearing, the district administrator shall mail or deliver a written decision to the parent/guardian. If the parent/guardian disagrees with the written decision, the parent/guardian may, within 14 calendar days, appeal the decision to CDE. (5 CCR 17785-17786)

Policy 6142.8: Comprehensive Health Education

Status: DRAFT

Original Adopted Date: 06/06/2006 | Last Revised Date: 05/11/2021

The Governing Board believes that health education should foster the knowledge, skills, and attitudes that students need in order to lead healthy lives and avoid high-risk behaviors, and that creating a safe, supportive, inclusive, and nonjudgmental environment is crucial in promoting healthy development for all students. The district's health education program shall be part of a coordinated school health system which recognizes that mental health and social connection are critical to student's overall health, well-being, and academic success, supports the physical, mental, and social well-being of students, reflects the importance of digital and media literacy, and is linked to district and community services and resources.

Goals for the district's health education program shall be designed to promote student wellness and shall include, but not be limited to, goals for nutrition promotion and education, physical activity, and other school-based activities that promote student well-being.

Any health education course offered to middle or high school students shall include instruction in mental health that meets the requirements of Education Code 51925-51926, and as specified in Administrative Regulation 6143 - Courses of Study.

The district shall provide a planned, sequential, research-based, and developmentally appropriate health education curriculum for students in grades K-12 which is aligned with the state's content standards and curriculum framework and integrated with other content areas of the district's curriculum. The Superintendent or designee shall determine the grade levels and subject areas in which health-related topics will be addressed, in accordance with law, Board policy, and administrative regulation.

As appropriate, the Superintendent or designee shall involve school administrators, teachers, school nurses, health professionals representing various fields of health care, parents/guardians, community-based organizations, and other community members in the development, implementation, and evaluation of the district's health education program. Health and safety professionals may be invited to provide related instruction in the classroom, school assemblies, and other instructional settings.

The Superintendent or designee shall provide professional development as needed to ensure that health education teachers are knowledgeable about academic content standards, the state curriculum framework, and effective instructional methodologies.

The Superintendent or designee shall provide periodic reports to the Board regarding the implementation and effectiveness of the district's health education program, which may include, but not be limited to, a description of the district's program and the extent to which it is aligned with the state's content standards and curriculum framework, the amount of time allotted for health instruction at each grade level, student achievement of district standards for health education, and the manner in which the district's health education program supports the physical, mental, and social well-being of students.

Regulation 6142.8: Comprehensive Health Education

Status: DRAFT

Original Adopted Date: 06/06/2006 | Last Revised Date: 05/11/2021

Content of Instruction

The district's health education program shall include instruction at the appropriate grade levels in the following content areas:

1. Alcohol, tobacco, and other drugs
2. Human growth, development, and sexual health
3. Injury prevention and safety

Instruction related to injury prevention and safety may include, but is not limited to, first aid, protective equipment such as helmets, violence prevention, topics related to bullying and harassment, emergency procedures, and Internet safety, and as required by law.

4. Mental, emotional, and social health

Health education courses offered to middle and/or high school students shall include mental health instruction that meets the requirements of Education Code 51925-51927, as specified in Administrative Regulation 6143 - Courses of Study.

5. Nutrition and physical activity
6. Personal and community health

Instruction in personal and community health may include, but is not limited to, oral health, personal hygiene, sun safety, vision and hearing protection, transmission of germs and communicable diseases, symptoms of common health problems and chronic diseases, and the effect of behavior on the environment, and as required by law.

Within each of the above content areas, instruction shall be designed to assist students in developing:

1. An understanding of essential concepts related to enhancing health
2. The ability to analyze internal and external influences that affect health
3. The ability to access and analyze health information, products, and services
4. The ability to use interpersonal communication skills, decision-making skills, and goal-setting skills to enhance health
5. The ability to practice behaviors that reduce risk and promote health
6. The ability to promote and support personal, family, and community health

High School Health Education

Whenever the Board requires a course in health education for graduation from high school, the district's high school health education course(s) shall include instruction in:

1. Sexual harassment and violence, including, but not limited to, the affirmative consent standard as defined in Education Code 67386. When delivering such instruction, teachers shall consult information related to sexual harassment and violence in the Health Education Framework for California Public Schools. (Education Code 51225.36)

2. Compression-only cardiopulmonary resuscitation (CPR), which is based on national evidence-based emergency cardiovascular care guidelines for the performance of compression-only CPR and includes instruction relative to the psychomotor skills necessary to perform compression-only CPR. (Education Code 51225.6)

Students Excused from Health Instruction

Upon written request from a parent/guardian, a student shall be excused from any part of health instruction that conflicts with the student's religious training and beliefs, including personal moral convictions. (Education Code 51240)

The district shall excuse a student from instruction in comprehensive sexual health education and HIV prevention education if the student's parent/guardian requests in writing that the student be excused. However, pursuant to Education Code 51932, such parental request shall not excuse a student from instruction, materials, presentations, or programming that discuss gender, gender identity, gender expression, sexual orientation, discrimination, harassment, bullying, intimidation, relationships, or family and do not discuss human reproductive organs and their functions. (Education Code 51938)

In addition, the district shall excuse a student from instruction in sexual abuse and/or sexual assault awareness and prevention if the student's parent/guardian requests in writing that the student be excused. (Education Code 51900.6)

The district shall not administer any exam, survey, or questionnaire which contains questions about the student's or the student's family's personal beliefs or practices in sex, family life, morality, or religion unless the student's parent/guardian has given written permission. (Education Code 51513)

However, the district may administer anonymous, voluntary, and confidential tests, questionnaires, and surveys containing age-appropriate questions about students' attitudes concerning or practices relating to sex, as long as parents/guardians are notified of the right to request in writing that the student be excused from participation. A student shall be excused from participating in any such research or evaluation tools if the student's parent/guardian requests in writing to excuse the student from participation. (Education Code 51938)

Involvement of Health Professionals

Health care professionals, health care service plans, health care providers, and other entities participating in a voluntary initiative with the district are prohibited from communicating about a product or service in a way that is intended to encourage persons to purchase or use the product or service. However, the following activities may be allowed: (Education Code 51890)

1. Health care or health education information provided in a brochure or pamphlet that contains the logo or name of a health care service plan or health care organization, if provided in coordination with the voluntary initiative
 2. Outreach, application assistance, and enrollment activities relating to federal, state, or county-sponsored health care insurance programs if the activities are conducted in compliance with the statutory, regulatory, and programmatic guidelines applicable to those programs
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Policy 6170.1: Transitional Kindergarten

Status: DRAFT

Original Adopted Date: 12/11/2018 | Last Revised Date: 05/10/2022

The Governing Board desires to offer a high-quality transitional kindergarten (TK) program for eligible children who do not yet meet the minimum age criterion for kindergarten. The TK program shall assist students in developing the academic, social, and emotional skills needed to succeed in kindergarten and beyond.

The district's TK program shall be the first year of a two-year kindergarten program. (Education Code 48000)

The Board encourages ongoing collaboration among district preschool staff, other preschool providers, elementary teachers, administrators, and parents/guardians in the development, implementation, and evaluation of the district's TK program.

Eligibility

The district's TK program shall admit children as follows: (Education Code 48000):

1. For the 2023-24 school year, children whose fifth birthday is between September 2 and April 2
2. For the 2024-25 school year, children whose fifth birthday is between September 2 and June 2
3. For the 2025-26 school year, and in each school year thereafter, children who turn four by September 1

A child's eligibility for TK enrollment shall not impact family eligibility for a preschool or childcare program, including, but not limited to, a Head Start program, a childcare center serving children through an alternative payment program, a general childcare and development program, a California State Preschool Program (CSPP), a migrant childcare and development program, childcare and development services for children with special needs, or a program serving children through a CalWORKs Stage 1, Stage 2, or Stage 3 program. (Education Code 48000)

Parents/guardians of eligible children shall be notified of the availability of the TK program and of the age, residency, immunization, and any other enrollment requirements. Enrollment in the TK program shall be voluntary.

On a case-by-case basis, a child whose fifth birthday is on or before September 1 may be admitted into the district's TK program upon request of a child's parents/guardians, if the Superintendent or designee, determines that it is in the child's best interest.

At any time during the school year, the district may admit into the TK program a child whose fifth birthday is after the date specified for admittance for the applicable year as described above, provided that upon the recommendation of the Superintendent or designee, the Board determines that enrollment in a TK program is in the child's best interest and the child's parents/guardians approve. Prior to such enrollment, the child's parents/guardians shall be provided information regarding the advantages and disadvantages and any other explanatory information about the effect of early admittance. (Education Code 48000)

Additionally, the district may enroll an early enrollment child in TK whose fourth birthday is between June 3 and September 1, inclusive, preceding the school year during which they are enrolled in TK. The Superintendent or designee shall maintain any classroom that includes an early enrollment child with a classroom enrollment that does not exceed 20 students and an adult-to-student ratio of at least one adult to every 10 students. Additionally, if an early enrollment child is enrolled in TK, the district shall concurrently offer enrollment to the child in the district's CSPP, subject to available space. (Education Code 48000.15)

Curriculum and Instruction

The district's TK program shall be based on a modified kindergarten curriculum that is age and developmentally appropriate. (Education Code 48000)

The program shall be aligned with the preschool learning foundations and preschool curriculum frameworks developed by the California Department of Education (CDE). It shall be designed to facilitate students' development in essential knowledge and skills related to language and literacy, mathematics, physical development, health, visual and performing arts, science, history-social science, English language development, and social-emotional development.

The Board shall establish the length of the school day in the district's TK program, which shall be at least three hours but no more than four hours long, including recess but excluding noon intermission, except for TK students enrolled in expanded learning opportunity programs provided by the district pursuant to Education Code 46120. If the district has adopted an extended-day kindergarten, the length of the school day for the TK program may be different than the length of the school day for the kindergarten program either at the same or different school sites. The Superintendent or designee shall annually report to CDE as to whether the district's TK programs are offered full day, part day, or both. (Education Code 8973, 37202, 46111, 46115, 46117, 48003)

The Superintendent or designee shall collaborate with parents/guardians and relevant community groups, in accordance with the plan developed for how all children in the attendance area of the district will have access to full-day learning programs the year before kindergarten that meet the needs of parents/guardians, including through partnerships with the district's expanded learning offerings, the After School Education and Safety Program, CSPP, Head Start programs, and other community-based early learning and care programs.

TK students may be placed in the same classrooms as kindergarten students when necessary, provided that the instructional program is differentiated to meet student needs.

TK students may be commingled in the same classroom with four-year-old students from a CSPP program as long as the commingled program meets all of the requirements of each program as well as the following requirements: (Education Code 8207, 48000):

1. The classroom does not include students enrolled in TK for a second year or students enrolled in a regular kindergarten
2. An early childhood environment rating scale, as specified in 5 CCR 18281, is completed for the classroom
3. All children enrolled for 10 or more hours per week are evaluated using the Desired Results Developmental Profile, as specified in 5 CCR 18272
4. The classroom is taught by a teacher that holds a credential issued by the Commission on Teacher Credentialing (CTC) in accordance with Education Code 44065 and 44256
5. The classroom is in compliance with the adult-child ratio specified in Education Code 8241
6. Contractors of the district report the services, revenues, and expenditures for children in the preschool program in accordance with 5 CCR 18068 except for contractors of the TK program

The district shall maintain an average TK class enrollment of not more than 24 students for each school site, not including students who are continuously enrolled in and meet the minimum day requirement for independent study for more than 14 school days in a school year. (Education Code 48000)

Staffing

The Superintendent or designee shall ensure that teachers assigned to teach in TK classes possess a teaching credential or permit from CTC that authorizes such instruction.

A credentialed teacher who is first assigned to a TK class after July 1, 2015, shall, by August 1, 2025, have at least 24 units in early childhood education and/or child development, comparable professional experience in a preschool setting, and/or a child development teacher permit or an early childhood specialist credential issued by CTC. (Education Code 48000)

The Superintendent or designee may provide professional development as needed to ensure that TK teachers are knowledgeable about the standards and effective instructional methods for teaching young children, including, but not limited to, developing competencies in serving inclusive classrooms and dual language learners.

The district shall maintain an average of at least one adult for every 12 students for TK classrooms and, contingent upon an appropriation of funding, maintain an average of at least one adult for every 10 students commencing with the 2025-26 school year. (Education Code 48000)

Continuation to Kindergarten

Students who complete the TK program shall be eligible to continue in kindergarten the following school year. Parents/guardians of such students shall not be required to submit a signed Kindergarten Continuance Form for kindergarten attendance.

However, whenever children who would otherwise be age-eligible for kindergarten are enrolled in TK, the Superintendent or designee shall obtain a Kindergarten Continuance Form signed by the parent/guardian near the end of the TK year consenting to the child's enrollment in kindergarten the following year.

A student shall not attend more than two years in kindergarten or a combination of TK and kindergarten. (Education Code 46300)

Assessment

The Superintendent or designee may develop or identify appropriate formal and/or informal assessments of TK students' development and progress. The Superintendent or designee shall monitor and regularly report to the Board regarding program implementation, the progress of students in meeting related academic standards, and student preparedness for future education.

Regulation 6173.3: Education For Juvenile Court School Students

Status: DRAFT

Original Adopted Date: Pending

The Superintendent or designee shall collaborate with the County Superintendent of Schools and the county probation department to facilitate the transition of students from a juvenile court school into the regular schools of the district. Such collaboration may include, but not be limited to, the development of data-sharing systems, communication strategies, and other structures that aid in the enrollment, placement, and continuous educational progress of such students.

Enrollment

A former juvenile court school student transferring into a regular district school shall be immediately enrolled in the school. The Superintendent or designee shall not deny enrollment to a student solely on the basis of an arrest, adjudication by a juvenile court, formal or informal supervision by a probation officer, detention in a juvenile facility, enrollment in a juvenile court school, or other contact with the juvenile justice system. (Education Code 48645.5)

Transfer of Coursework and Credits

When a student enrolled in a juvenile court school transfers into a district school, the district will receive an official transcript from the transferring school or district which reflects full and partial credits and grades earned by the student and includes: (Education Code 51225.2)

1. A determination of the days of enrollment and/or seat time, if applicable, for all full and partial credits earned based on any measure of full or partial coursework being satisfactorily completed

Partial coursework satisfactorily completed includes any portion of an individual course, even if the student did not complete the entire course

2. Separate listings for credits and grades earned at each school and local educational agency so it is clear where credits and grades were earned
3. A complete record of the student's seat time, including both period attendance and days of enrollment

The district shall transfer the credits and grades from the transferring school's transcript onto an official district transcript in the same manner as described in Item #2, above. (Education Code 51225.2)

If the Principal or designee has knowledge that the transcript from the transferring school may not include certain credits or grades, the Principal or designee shall contact the prior school within two business days to request that the full or partial credits be issued, which shall then be issued and provided by the prior school within two business days of the request. (Education Code 51225.2)

The district shall accept and issue full credit for any coursework that the former juvenile court school student has satisfactorily completed while attending another public school, a charter school, a school in a country other than the United States, or a nonpublic, nonsectarian school. (Education Code 51225.2)

If the entire course was completed, the district shall not require the student to retake the course. (Education Code 51225.2)

If the entire course was not completed at the previous school, the student shall be issued partial credit for the coursework completed and shall be required to take the uncompleted portion of the course. However, a student may be required to retake the portion of the course completed if the Superintendent or designee, in consultation with the holder of educational rights for the student, finds that the student is reasonably able to complete the requirements in time to graduate from high school. Whenever partial credit is issued to a former juvenile court school student in any particular course, the student shall be enrolled in the same or equivalent course, if applicable, so that the student may continue and complete the entire course. (Education Code 51225.2)

Partial credits shall be awarded on the basis of 0.5 credits for every seven class periods attended per subject. If the school is on a block schedule, each block schedule class period attended shall be equal to two regular class periods per subject.

In no event shall the district prevent a former juvenile court school student from taking or retaking a course to meet the eligibility requirements for admission to the California State University or the University of California. (Education Code 51225.2)

Applicability of Graduation Requirements

If a student completes district graduation requirements while being detained in a juvenile facility, the district shall issue the student a diploma from the school the student last attended, unless the County Superintendent issues the diploma. (Education Code 48645.5)

A student who transfers to a district school from a juvenile court school shall generally be expected to complete all courses required by Education Code 51225.3 and to fulfill any additional graduation requirements prescribed by the Governing Board.

However, when a student who has completed the second year of high school transfers from a juvenile court school into a district school, the student shall be exempted from all district-adopted coursework and other district-established graduation requirements, unless the district makes a finding that the student is reasonably able to complete the additional requirements in time to graduate from high school by the end of the student's fourth year of high school. Within 30 calendar days of the student's transfer, the Superintendent or designee shall notify the student, the student's educational rights holder, and the student's social worker or probation officer of the availability of the exemption and whether the student qualifies for it. If the Superintendent or designee fails to provide this notification, the student shall be eligible for the exemption once notified, even if the notification occurs after the termination of the court's jurisdiction over the student. (Education Code 51225.1)

To determine whether a student is in the third or fourth year of high school, the district shall use either the number of credits the student has earned as of the date of the transfer, the length of school enrollment, or, for a student with significant gaps in school attendance, the student's age as compared to the average age of students in the third or fourth year of high school, whichever qualifies the student for the exemption. (Education Code 51225.1)

If a former juvenile court school student was not properly notified of an exemption, declined the exemption, or was not previously exempted, the student or the student's educational rights holder may request the exemption and the Superintendent or designee shall exempt the student within 30 days of the request. A student may request the exemption even if the student is no longer a juvenile court student. (Education Code 51225.1)

When the Superintendent or designee determines that a student who transferred into a district school is reasonably able to complete district-established graduation requirements by the end of the student's fourth year of high school, the student shall not be exempted from those requirements. Within 30 calendar days of the following academic year, the student shall be reevaluated based on the student's course completion status at the time, to determine if the student continues to be reasonably able to complete the district-established graduation requirements in time to graduate by the end of the student's fourth year of high school. Written notice as to whether the student then qualifies for the exemption shall be provided to the student, the student's educational rights holder, and if applicable, to the student's social worker or probation officer. (Education Code 51225.1)

If, upon reevaluation, it is determined that the former juvenile court student is not reasonably able to complete the district-established graduation requirements in time to graduate from high school by the end of the student's fourth year of high school, the Superintendent or designee shall provide the student with the option to receive an exemption from district-established graduation requirements or stay in school for a fifth year to complete the district-established graduation requirements upon agreement with the student, or if under 18 years of age, the student's educational rights holder, and shall provide notifications in accordance with Education Code 51225.1. (Education Code 51225.1)

When a former juvenile court student is exempted from district-established graduation requirements, the Superintendent or designee shall consult with the student and the student's educational rights holder about the following: (Education Code 51225.1)

1. Discussion of how any requirements that are waived may affect the student's postsecondary education or vocation plans, including the ability to gain admission to a postsecondary educational institution
2. Discussion and information about other options available to the student, including, but not limited to, a fifth year of high school, possible credit recovery, and any transfer opportunities available through the California Community Colleges
3. Consideration of the student's academic data and any other information relevant to making an informed decision on whether to accept the exemption

The district shall not require or request a former juvenile court student to transfer schools in order to qualify for an exemption and shall not grant any request made by a former juvenile court student, the student's educational rights holder, or the district liaison on behalf of the student, for a transfer solely to qualify for an exemption. (Education Code 51225.1)

The Superintendent or designee shall not require a former juvenile court student who is eligible for an exemption from district-established graduation requirements and would otherwise be entitled to remain in attendance at the school, to accept the exemption or be denied enrollment in, or the ability to complete, courses for which the student is otherwise eligible, including courses necessary to attend an institution of higher education, regardless of whether such courses are required for statewide graduation requirements. (Education Code 51225.1)

If a former juvenile court student is exempted from district-established graduation requirements, the exemption shall not be revoked. Additionally, the exemption shall continue to apply after the termination of the court's jurisdiction over the student while still enrolled in the school or if the student transfers to another school, including a charter school, or school district. (Education Code 51225.1)

The Superintendent or designee shall not require or request that a former juvenile court student who is exempted from district-established graduation requirements and who completes the statewide coursework requirements before the end of the fourth year of high school, and would otherwise be entitled to remain in school, graduate before the end of the student's fourth year of high school. (Education Code 51225.1)

Upon making a finding that a former juvenile court student is reasonably able to complete district-established graduation requirements within the fifth year of high school, the Superintendent or designee shall: (Education Code 51225.1)

1. Consult with the student and, if under 18 years of age, the student's educational rights holder, of the option to remain in school for a fifth year to complete the district-established graduation requirements and how that will affect the student's ability to gain admission to a postsecondary educational institution
2. Consult with and provide information to the student about transfer opportunities available through the California Community Colleges
3. Upon agreement with the student or with the student's educational rights holder if under 18 years of age, permit the student to stay in school for a fifth year to complete the district-established graduation requirements

When a juvenile court student who has completed the second year of high school transfers into the district or between high schools within the district, and the Superintendent or designee determines that the student is not reasonably able to complete the district-established graduation requirements within the student's fifth year of high school but is reasonably able to complete the statewide coursework requirements within the fifth year of high school, the student shall be exempted from all district-established graduation requirements and be provided with the option to remain in school for a fifth year to complete the statewide requirements. In such situations, the Superintendent or designee shall consult with the student and the student's educational rights holder, regarding the

following: (Education Code 51225.1)

1. The student's option to remain in school for a fifth year to complete statewide coursework requirements
2. The effect of waiving the district-established requirements and remaining in school for a fifth year on the student's postsecondary education or vocation plans, including the ability to gain admission to an institution of higher education
3. Other options available to the student, including, but not limited to, possible credit recovery, and any transfer opportunities available through the California Community Colleges
4. The student's academic data and any other information relevant to making an informed decision on whether to accept the exemption and option to remain in school for a fifth year to complete the statewide coursework requirements

Notification and Complaints

Information regarding the educational rights of former juvenile court school students, as specified in Education Code 51225.1 and 51225.2, shall be included in the annual uniform complaint procedures notification distributed to students, parents/guardians, employees, and other interested parties pursuant to 5 CCR 4622. (Education Code 51225.1, 51225.2)

Any complaint that the district has not complied with requirements regarding the education of former juvenile court school students, as specified in Education Code 51225.1 or 51225.2, may be filed in accordance with the district's procedures in AR 1312.3 - Uniform Complaint Procedures.

Regulation 6173.3: Education For Juvenile Court School Students

Status: DRAFT

Original Adopted Date: Pending

The Superintendent or designee shall collaborate with the County Superintendent of Schools and the county probation department to facilitate the transition of students from a juvenile court school into the regular schools of the district. Such collaboration may include, but not be limited to, the development of data-sharing systems, communication strategies, and other structures that aid in the enrollment, placement, and continuous educational progress of such students.

Enrollment

A former juvenile court school student transferring into a regular district school shall be immediately enrolled in the school. The Superintendent or designee shall not deny enrollment to a student solely on the basis of an arrest, adjudication by a juvenile court, formal or informal supervision by a probation officer, detention in a juvenile facility, enrollment in a juvenile court school, or other contact with the juvenile justice system. (Education Code 48645.5)

Transfer of Coursework and Credits

When a student enrolled in a juvenile court school transfers into a district school, the district will receive an official transcript from the transferring school or district which reflects full and partial credits and grades earned by the student and includes: (Education Code 51225.2)

1. A determination of the days of enrollment and/or seat time, if applicable, for all full and partial credits earned based on any measure of full or partial coursework being satisfactorily completed

Partial coursework satisfactorily completed includes any portion of an individual course, even if the student did not complete the entire course

2. Separate listings for credits and grades earned at each school and local educational agency so it is clear where credits and grades were earned

3. A complete record of the student's seat time, including both period attendance and days of enrollment

The district shall transfer the credits and grades from the transferring school's transcript onto an official district transcript in the same manner as described in Item #2, above. (Education Code 51225.2)

If the Principal or designee has knowledge that the transcript from the transferring school may not include certain credits or grades, the Principal or designee shall contact the prior school within two business days to request that the full or partial credits be issued, which shall then be issued and provided by the prior school within two business days of the request. (Education Code 51225.2)

The district shall accept and issue full credit for any coursework that the former juvenile court school student has satisfactorily completed while attending another public school, a charter school, a school in a country other than the United States, or a nonpublic, nonsectarian school. (Education Code 51225.2)

If the entire course was completed, the district shall not require the student to retake the course. (Education Code 51225.2)

If the entire course was not completed at the previous school, the student shall be issued partial credit for the coursework completed and shall be required to take the uncompleted portion of the course. However, a student may be required to retake the portion of the course completed if the Superintendent or designee, in consultation with the holder of educational rights for the student, finds that the student is reasonably able to complete the requirements in time to graduate from high school. Whenever partial credit is issued to a former juvenile court school student in any particular course, the student shall be enrolled in the same or equivalent course, if applicable, so that the student may continue and complete the entire course. (Education Code 51225.2)

Partial credits shall be awarded on the basis of 0.5 credits for every seven class periods attended per subject. If the school is on a block schedule, each block schedule class period attended shall be equal to two regular class periods per subject.

In no event shall the district prevent a former juvenile court school student from taking or retaking a course to meet the eligibility requirements for admission to the California State University or the University of California. (Education Code 51225.2)

Applicability of Graduation Requirements

If a student completes district graduation requirements while being detained in a juvenile facility, the district shall issue the student a diploma from the school the student last attended, unless the County Superintendent issues the diploma. (Education Code 48645.5)

A student who transfers to a district school from a juvenile court school shall generally be expected to complete all courses required by Education Code 51225.3 and to fulfill any additional graduation requirements prescribed by the Governing Board.

However, when a student who has completed the second year of high school transfers from a juvenile court school into a district school, the student shall be exempted from all district-adopted coursework and other district-established graduation requirements, unless the district makes a finding that the student is reasonably able to complete the additional requirements in time to graduate from high school by the end of the student's fourth year of high school. Within 30 calendar days of the student's transfer, the Superintendent or designee shall notify the student, the student's educational rights holder, and the student's social worker or probation officer of the availability of the exemption and whether the student qualifies for it. If the Superintendent or designee fails to provide this notification, the student shall be eligible for the exemption once notified, even if the notification occurs after the termination of the court's jurisdiction over the student. (Education Code 51225.1)

To determine whether a student is in the third or fourth year of high school, the district shall use either the number of credits the student has earned as of the date of the transfer, the length of school enrollment, or, for a student with significant gaps in school attendance, the student's age as compared to the average age of students in the third or fourth year of high school, whichever qualifies the student for the exemption. (Education Code 51225.1)

If a former juvenile court school student was not properly notified of an exemption, declined the exemption, or was not previously exempted, the student or the student's educational rights holder may request the exemption and the Superintendent or designee shall exempt the student within 30 days of the request. A student may request the exemption even if the student is no longer a juvenile court student. (Education Code 51225.1)

When the Superintendent or designee determines that a student who transferred into a district school is reasonably able to complete district-established graduation requirements by the end of the student's fourth year of high school, the student shall not be exempted from those requirements. Within 30 calendar days of the following academic year, the student shall be reevaluated based on the student's course completion status at the time, to determine if the student continues to be reasonably able to complete the district-established graduation requirements in time to graduate by the end of the student's fourth year of high school. Written notice as to whether the student then qualifies for the exemption shall be provided to the student, the student's educational rights holder, and if applicable, to the student's social worker or probation officer. (Education Code 51225.1)

If, upon reevaluation, it is determined that the former juvenile court student is not reasonably able to complete the district-established graduation requirements in time to graduate from high school by the end of the student's fourth year of high school, the Superintendent or designee shall provide the student with the option to receive an exemption from district-established graduation requirements or stay in school for a fifth year to complete the district-established graduation requirements upon agreement with the student, or if under 18 years of age, the student's educational rights holder, and shall provide notifications in accordance with Education Code 51225.1. (Education Code 51225.1)

When a former juvenile court student is exempted from district-established graduation requirements, the Superintendent or designee shall consult with the student and the student's educational rights holder about the following: (Education Code 51225.1)

1. Discussion of how any requirements that are waived may affect the student's postsecondary education or vocation plans, including the ability to gain admission to a postsecondary educational institution
2. Discussion and information about other options available to the student, including, but not limited to, a fifth year of high school, possible credit recovery, and any transfer opportunities available through the California Community Colleges
3. Consideration of the student's academic data and any other information relevant to making an informed decision on whether to accept the exemption

The district shall not require or request a former juvenile court student to transfer schools in order to qualify for an exemption and shall not grant any request made by a former juvenile court student, the student's educational rights holder, or the district liaison on behalf of the student, for a transfer solely to qualify for an exemption. (Education Code 51225.1)

The Superintendent or designee shall not require a former juvenile court student who is eligible for an exemption from district-established graduation requirements and would otherwise be entitled to remain in attendance at the school, to accept the exemption or be denied enrollment in, or the ability to complete, courses for which the student is otherwise eligible, including courses necessary to attend an institution of higher education, regardless of whether such courses are required for statewide graduation requirements. (Education Code 51225.1)

If a former juvenile court student is exempted from district-established graduation requirements, the exemption shall not be revoked. Additionally, the exemption shall continue to apply after the termination of the court's jurisdiction over the student while still enrolled in the school or if the student transfers to another school, including a charter school, or school district. (Education Code 51225.1)

The Superintendent or designee shall not require or request that a former juvenile court student who is exempted from district-established graduation requirements and who completes the statewide coursework requirements before the end of the fourth year of high school, and would otherwise be entitled to remain in school, graduate before the end of the student's fourth year of high school. (Education Code 51225.1)

Upon making a finding that a former juvenile court student is reasonably able to complete district-established graduation requirements within the fifth year of high school, the Superintendent or designee shall: (Education Code 51225.1)

1. Consult with the student and, if under 18 years of age, the student's educational rights holder, of the option to remain in school for a fifth year to complete the district-established graduation requirements and how that will affect the student's ability to gain admission to a postsecondary educational institution
2. Consult with and provide information to the student about transfer opportunities available through the California Community Colleges
3. Upon agreement with the student or with the student's educational rights holder if under 18 years of age, permit the student to stay in school for a fifth year to complete the district-established graduation requirements

When a juvenile court student who has completed the second year of high school transfers into the district or between high schools within the district, and the Superintendent or designee determines that the student is not reasonably able to complete the district-established graduation requirements within the student's fifth year of high school but is reasonably able to complete the statewide coursework requirements within the fifth year of high school, the student shall be exempted from all district-established graduation requirements and be provided with the option to remain in school for a fifth year to complete the statewide requirements. In such situations, the Superintendent or designee shall consult with the student and the student's educational rights holder, regarding the

following: (Education Code 51225.1)

1. The student's option to remain in school for a fifth year to complete statewide coursework requirements
2. The effect of waiving the district-established requirements and remaining in school for a fifth year on the student's postsecondary education or vocation plans, including the ability to gain admission to an institution of higher education
3. Other options available to the student, including, but not limited to, possible credit recovery, and any transfer opportunities available through the California Community Colleges
4. The student's academic data and any other information relevant to making an informed decision on whether to accept the exemption and option to remain in school for a fifth year to complete the statewide coursework requirements

Notification and Complaints

Information regarding the educational rights of former juvenile court school students, as specified in Education Code 51225.1 and 51225.2, shall be included in the annual uniform complaint procedures notification distributed to students, parents/guardians, employees, and other interested parties pursuant to 5 CCR 4622. (Education Code 51225.1, 51225.2)

Any complaint that the district has not complied with requirements regarding the education of former juvenile court school students, as specified in Education Code 51225.1 or 51225.2, may be filed in accordance with the district's procedures in AR 1312.3 - Uniform Complaint Procedures.

Bylaw 9321: Closed Session

Status: DRAFT

Original Adopted Date: 12/10/2019

The Governing Board is committed to complying with state open meeting laws and modeling transparency in its conduct of district business. The Board shall hold a closed session during a regular, special, or emergency meeting only for purposes authorized by law.

Each agenda shall contain a general description of each closed session item to be discussed at the meeting as required by law and provided in the accompanying Exhibit (1). (Education Code 35145, Government Code 54954.2, 54954.5, 54957)

In the open session preceding the closed session, the Board shall disclose the items to be discussed in closed session as specified in this bylaw. The Board may either state the information on the agenda or refer the public to the item(s) as listed by number or letter on the agenda. In the closed session, the Board may consider only those items covered in its statement. (Government Code 54957, 54957.7)

After the closed session, the Board shall reconvene in open session before adjourning the meeting and, when applicable, shall publicly disclose any actions taken in the closed session, the votes or abstentions thereon, and other disclosures as specified in this bylaw. Such reports may be made in writing or orally at the location announced in the agenda for the closed session as required by law and provided in the accompanying Exhibit (2). (Education Code 32281; Government Code 54957.1, 54957.7)

When an action taken during a closed session involves final approval or adoption of a document, such as a contract or settlement agreement, that becomes public upon such approval or adoption, the Superintendent or designee shall provide a copy of the document to any person present at the conclusion of the closed session who submitted a written request. If the action taken results in one or more substantive amendments, the Superintendent or designee shall make the document available the next business day or when the necessary changes to the document are completed. Whenever copies of an approved agreement will not be immediately released due to an amendment, the Board president shall orally summarize the substance of the amendment for those present at the end of the closed session. (Government Code 54957.1)

Confidentiality

A Board member shall not disclose confidential information received in closed session unless the Board authorizes the disclosure of that information or the information has been publicly reported by the District. (Government Code 54963)

The Board shall not disclose any information that is protected by state or federal law. In addition, no victim or alleged victim of tortious sexual conduct or child abuse shall be identified in any Board agenda, notice, announcement, or report required by the Brown Act, unless the identity of the person has previously been publicly disclosed. (Government Code 54957.7, 54961)

Personnel Matters: Appointment, Employment, Performance Evaluation, or Discipline/Dismissal/Release

The Board may hold a closed session under the "personnel exception" to consider the appointment, employment, performance evaluation, discipline, dismissal, or change in employment status of an employee. Such a closed session shall not include discussion or action on proposed compensation except for a reduction of compensation that results from the imposition of discipline. (Government Code 54957, 54957.1)

Personnel Matters: Specific Complaints or Charges

The Board may hold a closed session to hear complaints or charges brought against an employee, unless the employee who is the subject of the complaint requests an open session. Before the Board holds a closed session on specific complaints or charges brought against an employee, the Superintendent or designee shall ensure that the employee receives written notice of the right to have the complaints or charges heard in open session. This notice

shall be delivered personally or by mail at least 24 hours before the time of the closed session. (Government Code 54957)

Personnel Matters: Application for Early Withdraw of Funds in Deferred Compensation Plan

The Board may hold a closed session to discuss an employee's application for early withdrawal of funds in a deferred compensation plan when the application is based on financial hardship arising from an unforeseeable emergency due to illness, accident, casualty, or other extraordinary event, as specified in the deferred compensation plan. (Government Code 54957.10)

Negotiations/Collective Bargaining

The Board may meet in closed session to review the Board's position and/or instruct its designated representative(s) regarding salaries, salary schedules, or compensation paid in the form of fringe benefits of its represented and unrepresented employees, and, for represented employees, any other matter within the statutorily provided scope of representation. A closed session regarding salaries, salary schedules, or compensation paid in the form of fringe benefits may include discussions of the district's available funds and funding priorities, but only insofar as they relate to providing instructions to the Board's designated representative. Final action on the proposed compensation of one or more unrepresented employees shall not be taken in closed session. (Government Code 54957.6)

The Board also may meet in closed session with a state conciliator who has intervened in proceedings regarding any of the purposes enumerated in Government Code 54957.6.

Pursuant to Government Code 54957.1, approval in closed session of an agreement regarding labor negotiations with represented employees pursuant to Government Code 54957.6 shall be reported after the agreement is final and has been accepted or ratified by the other party. However, the Board may, at its sole discretion, vote on such an agreement in open session. (Government Code 54957.1)

Pursuant to Government Code 3549.1, the Board may, without following the requirements of the Brown Act, meet in closed session exclusively for the purpose of discussing its position regarding any matter within the scope of representation or for the purpose of instructing its designated representatives. The Board shall not discuss any other item at any such closed session. (Government Code 3549.1)

Matters Related to Students

If a public hearing would lead to the disclosure of confidential student information such as grades or discipline information, the Board shall meet in closed session to consider a suspension, disciplinary action, any other action against a student except expulsion, or a challenge to a student record. At least 72 hours prior to the start of the meeting of which the closed session is a part, the Superintendent or designee, on behalf of the Board, shall, in writing, by registered or certified mail or by personal service, notify the student and the student's parent/guardian of the intent of the Board to hear the item in closed session. If a written request for open session is received from the student or the student's parents/guardians within 48 hours of receiving the notice, the meeting shall be public, except that any discussion at that meeting which may be in conflict with the right to privacy of any other student shall remain in closed session. (Education Code 35146, 48912, 49070)

If the Board conducts an expulsion hearing pursuant to Board Policy 5144.1 - Suspension and Expulsion/Due Process, the Board shall do so in closed session unless the student submits a written request at least five days before the date of the hearing that the hearing be held in open session. Regardless of whether the expulsion hearing is conducted in open or closed session, the Board shall meet in closed session for the purpose of deliberating and determining whether the student should be expelled. (Education Code 48918)

In order to protect student privacy rights provided in 20 USC 1232g or other applicable laws, the identity of a student shall not be listed in the agenda and, unless the item is heard in open session, shall not be included in any report after closed session. Additionally, a student matter shall be listed in the open session portion of the agenda with the same description and numbering system as it was on the closed session portion of the agenda.

Security Matters

The Board may meet in closed session with the Governor, Attorney General, District Attorney, district legal counsel, sheriff or chief of police, or their respective deputies, or a security consultant or a security operations manager, on matters posing a threat to the security of public buildings; to the security of essential public services, including water, drinking water, wastewater treatment, natural gas service, and electric service; or to the public's right of access to public services or public facilities. Such discussions may be held in closed session during an emergency meeting called pursuant to Board Bylaw 9320 - Meetings and Notices and Board Bylaw/Exhibit (1) 9323.2 - Actions By The Board.

The Board may also meet in closed session to consult with law enforcement officials on the development of a plan for tactical responses to criminal incidents and to approve the plan. (Education Code 32281)

Real Property Negotiations

The Board may meet in closed session with its real property negotiator prior to the purchase, sale, exchange, or lease of real property by or for the district in order to grant its negotiator authority regarding the price and terms of payment for the property. (Government Code 54956.8)

Anticipated Litigation/Initiation of Litigation

Based on the advice of its legal counsel, the Board may hold a closed session to confer with or receive advice from its legal counsel regarding anticipated litigation or whether to initiate litigation when discussion of either matter in open session would prejudice the district's position with respect to such litigation. For this purpose, "litigation" means any adjudicatory proceeding, including eminent domain, before a court, administrative body exercising its adjudicatory authority, hearing officer, or arbitrator. (Government Code 54956.9)

Litigation is considered to be "anticipated" when, in the Board's opinion based on the advice of its legal counsel regarding the existing facts and circumstances, there is a significant exposure to litigation against the district or against a district officer or employee based on prior or prospective activities or alleged activities during and potentially during the course and scope of that office or employment. (Government Code 54956.9)

Existing facts and circumstances are limited to the following: (Government Code 54956.9)

1. Facts and circumstances that might result in litigation against the district but which the district believes are not yet known to potential plaintiff(s)
2. Facts and circumstances including, but not limited to, an accident, disaster, incident, or transactional occurrence which might result in litigation against the district, which are already known to potential plaintiff(s)
3. The receipt of a claim pursuant to the Government Claims Act or a written threat of litigation from a potential plaintiff
4. A threat of litigation made by a person in an open meeting on a specific matter within the responsibility of the Board
5. A threat of litigation made by a person outside of an open meeting on a specific matter within the responsibility of the Board, provided that the district official or employee receiving knowledge of the threat made a record of the statement before the meeting

Each agenda item related to anticipated litigation shall only contain one such matter. For an anticipated litigation item that is anticipated based on Items #2, #3, or #5 above, the agenda item shall also include the facts or circumstances that might result in litigation, the claim or written threat of litigation, or the record of the threat. However, the agenda item shall not identify the alleged victim of unlawful or tortious sexual conduct or anyone making the threat on the alleged victim's behalf, or identify a public employee who is the alleged perpetrator of any unlawful or tortious conduct upon which a threat of litigation is based, unless the identity of the person has been publicly disclosed. (Government Code 54956.9)

Existing Litigation

Based on the advice of its legal counsel, the Board may hold a closed session to confer with or receive advice from its legal counsel regarding existing litigation when discussion of the matter in open session would prejudice the district's position with respect to such litigation. Litigation is considered to be "existing" when the district has been named a party to the litigation or a district officer or employee has been named a party to the litigation based on prior or prospective activities or alleged activities during the course and scope of that office or employment, including litigation in which involves whether an activity is outside the course and scope of the office or employment. For this purpose, "litigation" means any adjudicatory proceeding, including eminent domain, before a court, administrative body exercising its adjudicatory authority, hearing officer, or arbitrator. (Government Code 54956.9)

Tort, Public, or Workers' Compensation Liability

The Board may meet in closed session to discuss a claim for the payment of tort liability losses, public liability losses, or workers' compensation liability incurred by a joint powers agency (JPA) formed for the purpose of insurance pooling or self-insurance authority of which the district is a member. (Government Code 54956.95)

Joint Powers Agency Issues

When the board of the JPA has so authorized and upon advice of district legal counsel, the Board may meet in closed session in order to receive, discuss, and take action concerning information that has direct financial or liability implications for the district and that was obtained in a closed session of a JPA of which the district is a member. During the Board's closed session, a Board member serving on the JPA board may disclose confidential information acquired during a closed session of the JPA to fellow Board members. (Government Code 54956.96)

Review of Audit Report from California State Auditor's Office

Upon receipt of a confidential final draft audit report from the California State Auditor's Office and before the report has been made public, the Board may meet in closed session to discuss its response to that report. After public release of the report from the California State Auditor's Office, any Board meeting to discuss the report shall be conducted in open session, unless exempted from that requirement by some other provision of law. (Government Code 54956.75)

Review of Assessment Instruments

The Board may meet in closed session to review the contents of any student assessment instrument approved or adopted for the statewide testing system. Before any such meeting, the Board shall agree by resolution to accept any terms or conditions established by the State Board of Education for this review. (Education Code 60617)

Exhibit 9321-E(1): Closed Session

Status: DRAFT

Original Adopted Date: Pending

BOARD MEETING AGENDA DESCRIPTIONS FOR CLOSED SESSION ITEMS

The Governing Board meeting agenda shall include the following description of a closed session item, as applicable:

Personnel Matters

PUBLIC EMPLOYEE APPOINTMENT
Government Code 54957

Title: _____
(Specify position to be filled)

PUBLIC EMPLOYMENT
Government Code 54957

Title: _____
(Specify position to be filled)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Government Code 54957

Title: _____
(Specify title of employee being evaluated)

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Government Code 54957
(Due to employee privacy rights, no additional information may be provided.)

SPECIFIC COMPLAINT OR CHARGE AGAINST EMPLOYEE
Government Code 54957
(Due to employee privacy rights, no additional information may be provided.)

EMPLOYEE APPLICATION FOR EARLY WITHDRAWAL OF FUNDS IN DEFERRED COMPENSATION PLAN
Government Code 54957.10
(No additional information may be provided.)

Negotiations/Collective Bargaining

CONFERENCE WITH LABOR NEGOTIATORS
Government Code 54957.6

District-Designated Representatives: _____
(Specify names of representatives attending the closed session. If circumstances necessitate the absence of a specified designated representative, an agent or designee may participate in place of the absent representative as long as the name of the agent or designee is announced at an open session held prior to the closed session.)

Employee Organization: _____
(Specify name of employee organization with which negotiations are being held.)

or

Unrepresented Employee(s): _____
(Specify position of unrepresented employee(s) who are the subject of the negotiations.)

Matters Related to Students

STUDENT SUSPENSION/OTHER DISCIPLINARY ACTION
Education Code 35146

Tracking/Identification Number: [REDACTED]
(Due to student privacy rights, no additional information may be provided. The district may use other means to identify the student for record-keeping purposes.)

STUDENT EXPULSION
Education Code 48912

Tracking/Identification Number: [REDACTED]
(Due to student privacy rights, no additional information may be provided. The district may use other means to identify the student for record-keeping purposes.)

STUDENT GRADE CHANGE APPEAL
Education Code 49070

Tracking/Identification Number: [REDACTED]
(Due to student privacy rights, no additional information may be provided. The district may use other means to identify the student for record-keeping purposes.)

CONFIDENTIAL STUDENT MATTER

Action Under Consideration: [REDACTED]
(If the Board is considering a confidential student matter other than those listed above, specify type of action.)

Tracking/Identification Number: [REDACTED]
(Due to student privacy rights, no additional information may be provided. The district may use other means to identify the student for record-keeping purposes.)

Security Matters

THREAT TO PUBLIC SERVICES OR FACILITIES
Government Code 54957

Consultation With: [REDACTED]
(Specify name of law enforcement agency and title of officer, or name of applicable agency representative and title, with whom the Board will consult.)

DEVELOPMENT/APPROVAL OF TACTICAL RESPONSE PLAN
Education Code 32281

Consultation With: [REDACTED]
(Specify name of law enforcement agency and title of officer, or name of applicable agency representative and title, with whom the Board will consult.)

Real Property Negotiations

CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Government Code 54956.8

Property: [REDACTED]
(Specify street address or, if no street address, the parcel number or other unique reference of the real property under negotiation.)

District Negotiator: [REDACTED]
(Specify names of negotiators attending the closed session. If circumstances necessitate the absence of a specified negotiator, an agent or designee may participate in place of the absent negotiator as long as the name of the agent or designee is announced at an open session held prior to the closed session.)

Party With Whom District Is Negotiating: [REDACTED]

(Specify name of party, not agent.)

Under Negotiation: _____
(Specify whether instruction to negotiator will concern price, terms of payment, or both.)

Anticipated Litigation/Initiation of Litigation

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code 54956.9(d)(2) or (3)

(If applicable) Existing Facts And Circumstances:

CONFERENCE WITH LEGAL COUNSEL - INITIATION OF LITIGATION
Initiation of litigation pursuant to Government Code 54956.9(d)(4)

(If applicable) Existing Facts And Circumstances:

Existing Litigation

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Government Code 54956.9(d)(1)

Name Of Case: _____
(Specify by reference to claimant's name, names of parties, or case or claim numbers.)

or

Case name unspecified, as identification of the case would jeopardize service of process or existing settlement negotiations

Tort, Public, or Workers' Compensation Liability

LIABILITY CLAIMS
Government Code 54956.95

Name Of Claimant(s): _____
(Specify name, except when the claimant is a victim or alleged victim of tortious sexual conduct or child abuse unless the identity of the person has been publicly disclosed.)

Name Of Agency Against Which Claim Is
Made: _____

Joint Powers Authority Issues

INFORMATION FROM A JOINT POWERS AGENCY WITH DIRECT FINANCIAL OR LIABILITY IMPLICATIONS FOR DISTRICT
Government Code 54956.96

Name Of JPA: _____

Discussion Will Concern: _____
(Specify closed session description used by the JPA.)

Name Of District Representative On JPA
board: _____

Review of Audit from State Auditor's Office

AUDIT BY CALIFORNIA STATE AUDITOR'S OFFICE
Government Code 54956.75
(No additional information is required.)

Review of Assessment Instruments

REVIEW OF STUDENT ASSESSMENT INSTRUMENT
Education Code 60617

(Reference resolution in which board agreed to accept the terms or conditions established by rules and regulations of the State Board of Education.)

Exhibit 9321-E(2): Closed Session

Status: DRAFT

Original Adopted Date: Pending

REPORTS OF CLOSED SESSION ACTIONS

Following a closed session during any Governing Board meeting, the Board shall reconvene in open session to present, orally or in writing, a report of any of the following actions taken during the closed session, as applicable:

Personnel Matters

PUBLIC EMPLOYEE APPOINTMENT

Title: _____
(Specify position to be filled)

Appointment Made: (Yes; otherwise no action taken)

Ayes: _____
Nays: _____
Abstentions: _____
Absent: _____
Recused: _____
(Enter names of Board members)

PUBLIC EMPLOYMENT

Title: _____
(Specify position to be filled)

Decision to Employ: (Yes; otherwise no action taken)

Ayes: _____
Nays: _____
Abstentions: _____
Absent: _____
Recused: _____
(Enter names of Board members)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: _____
(Specify title of employee being evaluated)

(If applicable) Board evaluated an employee in the above listed position.

PUBLIC EMPLOYEE DISCIPLINE/DISSMISSAL/RELEASE

Title: _____
(Specify position affected)

(If applicable) Decision to Dismiss/Release: (Yes; otherwise no action taken)

Ayes: _____
Nays: _____
Abstentions: _____
Absent: _____
Recused: _____

(Enter names of Board members)

SPECIFIC COMPLAINT OR CHARGE AGAINST EMPLOYEE

(If applicable) Board heard/discussed a specific complaint or charge against an employee.

EMPLOYEE APPLICATION FOR EARLY WITHDRAWAL OF FUNDS IN DEFERRED COMPENSATION PLAN

(If applicable) Board received/discussed an employee's application for early withdrawal of funds in deferred compensation plan.

Negotiations/Collective Bargaining

*(If applicable) Agreement Reached With: [REDACTED]
(Specify Employee Organization)*

Ayes: [REDACTED]

Nays: [REDACTED]

Abstentions: [REDACTED]

Absent: [REDACTED]

Recused: [REDACTED]

(Enter names of Board members)

Matters Related to Students

STUDENT SUSPENSION/OTHER DISCIPLINARY ACTION

Tracking/Identification Number: [REDACTED]

(If applicable) Board heard/discussed this matter and will vote in open session as indicated in the agenda.

STUDENT EXPULSION

Tracking/Identification Number: [REDACTED]

(If applicable) Board heard/discussed this matter and will vote in open session as indicated in the agenda.

STUDENT GRADE CHANGE APPEAL

Tracking/Identification Number: [REDACTED]

(If applicable) Board heard/discussed this matter.

CONFIDENTIAL STUDENT MATTER

Action Under Consideration: [REDACTED]

Tracking/Identification Number: [REDACTED]

(If applicable) Board heard/discussed this matter.

Security Matters

THREAT TO PUBLIC SERVICES OR FACILITIES

*(If applicable) Board consulted with: [REDACTED]
(Specify name of law enforcement agency and title of officer, or name of applicable agency representative and title, with whom the Board will consult.)*

DEVELOPMENT/APPROVAL OF TACTICAL RESPONSE PLAN

(If applicable) Board approved a Tactical Response Plan.

Ayes: _____
Nays: _____
Abstentions: _____
Absent: _____
Recused: _____
(Enter names of Board members)

Real Property Negotiations

(If applicable) Board approved an agreement concluding real estate negotiations and the agreement is final.

Substance Of Agreement: _____
Ayes: _____
Nays: _____
Abstentions: _____
Absent: _____
Recused: _____
(Enter names of Board members)

Anticipated Litigation/Initiation of Litigation

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

(If applicable) Board has given approval to legal counsel to defend the district against anticipated litigation.

Ayes: _____
Nays: _____
Abstentions: _____
Absent: _____
Recused: _____
(Enter names of Board members)

or

(If applicable) Board approved an agreement concluding this matter and the agreement is final.

Adverse Party(s): _____
Substance Of Agreement: _____
Ayes: _____
Nays: _____
Abstentions: _____
Absent: _____
Recused: _____
(Enter names of Board members)

CONFERENCE WITH LEGAL COUNSEL - INITIATION OF LITIGATION

(If applicable) Board has given approval to legal counsel to initiate litigation.

Ayes: _____
Nays: _____
Abstentions: _____
Absent: _____

Recused: _____
(Enter names of Board members)

or

(If applicable) Board approved an agreement concluding this matter and the agreement is final.

Adverse Party(s): _____

Substance Of Agreement: _____

Ayes: _____

Nays: _____

Abstentions: _____

Absent: _____

Recused: _____

(Enter names of Board members)

Existing Litigation

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

(If applicable) Board has given approval to legal counsel to defend the district, seek or refrain from seeking appellate review or relief, or to enter as an amicus curiae in this litigation.

Ayes: _____

Nays: _____

Abstentions: _____

Absent: _____

Recused: _____

(Enter names of Board members)

or

(If applicable) Board approved an agreement concluding this litigation and the agreement is final.

Substance Of Agreement: _____

Ayes: _____

Nays: _____

Abstentions: _____

Absent: _____

Recused: _____

(Enter names of Board members)

Tort, Public, or Workers' Compensation Liability

LIABILITY CLAIMS

(If applicable) Board approved disposing of this claim and that disposition is final.

Substance Of Claim, Including Amount Of Payment To Claimant: _____

Ayes: _____

Nays: _____

Abstentions: _____

Absent: _____

Recused: _____

(Enter names of Board members)

Joint Powers Agency Issues

INFORMATION FROM A JOINT POWERS AGENCY WITH DIRECT FINANCIAL OR LIABILITY IMPLICATIONS FOR DISTRICT

(If applicable) Board heard/discussed this matter.

Review of Audit from State Auditor's Office

AUDIT BY CALIFORNIA STATE AUDITOR'S OFFICE

(If applicable) Board heard/discussed this matter.

Review of Assessment Instruments

REVIEW OF STUDENT ASSESSMENT INSTRUMENT

(If applicable) Board reviewed the assessment in compliance with the applicable board resolution.
