

PLEASANT VIEW SCHOOL DISTRICT

14004 ROAD 184 PORTERVILLE, CALIFORNIA 93257
TELEPHONE (559) 784-6769 FAX (559) 784-6819

PLEASANT VIEW ELEMENTARY SCHOOL DISTRICT MINUTES REGULAR BOARD MEETING

BOARD OF TRUSTEES

Alexander Garcia
President & Clerk

Thomas Barcellos
Vice President

Davy Gobel

Rusty Gobel

Bridget Kidder

Mark Odsather
District Superintendent

Kimberly Parrish
Principal

Niguel Baxter
Business Manager

April 11th, 2023

Pleasant View Cafeteria

18900 Ave 145

Porterville, CA

CALL TO ORDER - ROLL CALL: Alex Garcia, called the meeting to order, at 4:30 pm and the following were in attendance:

BOARD:

Tom Barcellos

Rusty Gobel

Alex Garcia

Bridget Kidder

ABSENT: Davy Gobel

OTHER:

Mark Odsather (Superintendent)

Kim Parrish (Principal)

AGENDA: On a motion by Tom Barcellos and a second by Davy Gobel the board approved the Agenda. (4-0) (Ayes; Alex Garcia, Tom Barcellos, Bridget Kidder, Rusty Gobel, Absent: Davy Gobel)

PUBLIC COMMENT: No Comment

MINUTES: On a motion by Rusty Gobel and second by Davy Gobel the board voted to approve the February 21st, and March 14th minutes. (4-0) (Ayes; Alex Garcia, Tom Barcellos, Bridget Kidder, Rusty Gobel, Absent: Davy Gobel)

ATTENDANCE:

1. On a motion by Rusty Gobel and a second by Tom Barcellos the board voted to approve Interdistrict Agreements. (4-0) (Ayes; Alex Garcia, Tom Barcellos, Bridget Kidder, Rusty Gobel, Absent: Davy Gobel) (On File)
2. M. Odsather stated that current enrollment was at 436, M. Odsather stated that current P-2 ADA is around 397, M. Odsather stated the district has picked up a number of students in the last few months, M. Odsather stated the district is still anticipating declining enrollment over the next three to five years. (Exhibit A)



PLEASANT VIEW
FALCONS

DISTRICT FINANCE:

1. M. Odsather presented the vendor payments to the board for review and discussion. On a motion by Rusty Gobel and a second by Tom Barcellos the board voted to approve Vendor payments; Batch #469 for \$318,311.13; Batch #470 \$59,819.37; Batch #471 \$92,405.46; (4-0) (Ayes; Alex Garcia, Tom Barcellos, Bridget Kidder, Rusty Gobel, Absent: Davy Gobel) (Exhibit B)
2. M. Odsather presented the Budget Comparison report for review and discussion. M. Odsather stated that the district is waiting on May Revise to see what the state's education budget will look like, and even though tax revenue is expected to fall short by \$21 Billion it doesn't look like there will be cuts to Education. M. Odsather stated the district continues to look into the future and is positioning itself to maintain a balanced budget even with the potential declining enrollment. (Exhibit C)
3. M. Odsather presented the Budget Revisions to the board for review and discussion. On a motion by Bridgette Kidder and a second by Davy Gobel the board voted to approve Budget Revisions with control number #40339738 (4-0) (Ayes; Alex Garcia, Tom Barcellos, Bridget Kidder, Rusty Gobel, Absent: Davy Gobel) (Exhibit D)
4. M. Odsather presented the contract proposal for business services support to the board for review and approval. On a motion by Tom Barcellos and a second by Rusty Gobel the board voted to approve the Business Services contract with TCOE. (4-0) (Ayes; Alex Garcia, Tom Barcellos, Bridget Kidder, Rusty Gobel, Absent: Davy Gobel) (Exhibit E)
5. On a motion by Rusty Gobel and a second by Tom Barcellos the board voted to approve March payroll. (4-0) (Ayes; Alex Garcia, Tom Barcellos, Bridget Kidder, Rusty Gobel, Absent: Davy Gobel) (Exhibit F)

OLD BUSINESS:

1. M. Odsather stated that the modernization project had been delayed due to weather and they are anticipating closing out the building sometime in May.
2. M. Odsather stated that the district is anticipating the building going out to bid in the first part of May and should be complete sometime towards the end of September.

NEW BUSINESS:

1. M. Odsather presented the Monthly Calendar for April to the board for review. M. Odsather stated that the district had a large number of field trips planned for the remainder of the year, including trips to Blue Oak Ranch, SCICON, Fresno Discovery Center. (Exhibit G)
2. Mrs. Parrish discussed with the board the recent professional development with the staff as well as end of the year events coming up.

3. M. Odsather stated that district continues to develop the LCAP, and will continue to update the board on the progress and take recommendations for the 2023-24 LCAP.
4. M. Odsather stated that TCOE is looking at a different funding model for ERS services and he would report back in a later meeting, when he had actual numbers to go off of.
5. On a motion by Bridget Kidder and a second by Rusty Gobel the board voted to approve the 8th grade trip to Magic Mountain and the Los Angeles Dodger Game on May 16th. (4-0) (Ayes; Alex Garcia, Tom Barcellos, Bridget Kidder, Rusty Gobel, Absent: Davy Gobel)
6. M. Odsather stated that in recent years the leadership team had gone on a retreat before the start of school to organize the upcoming year and it had been extremely beneficial. On a motion by Tom Barcellos and a second by Rusty Gobel the board voted to approve the Leadership Retreat on July 27th, 2023 (4-0) (Ayes; Alex Garcia, Tom Barcellos, Bridget Kidder, Rusty Gobel, Absent: Davy Gobel)
7. M. Odsather state that he had been working with Sunnyside school district to organize an overnight trip to SCICON for the 8th graders on May 12th and 13th. On a motion by Bridget Kidder and a second by Rusty Gobel the board voted to approve the overnight 8th Grade trip to SCICON. (4-0) (Ayes; Alex Garcia, Tom Barcellos, Bridget Kidder, Rusty Gobel, Absent: Davy Gobel) (Exhibit H)
8. M. Odsather stated that the district would like to maintain its summer school camps. On a motion by Rusty Gobel and a second by Bridget Kidder the board voted to approve Summer School Camp dates of June 5th-23rd. (4-0) (Ayes; Alex Garcia, Tom Barcellos, Bridget Kidder, Rusty Gobel, Absent: Davy Gobel)
9. M. Odsather presented the water quality testing contract with Dellavalle Laboratories to the board for approval. On a motion by Tom Barcellos and a second by Rusty Gobel the board voted to approve Resolution #10. (4-0) (Ayes; Alex Garcia, Tom Barcellos, Bridget Kidder, Rusty Gobel, Absent: Davy Gobel) (Exhibit I)
10. M. Odsather presented the contract with Lumiar for the Mosaico to the board for approval. On a motion by Tom Barcellos and a second by Rusty Gobel the board voted to approve the contract with Lumiar. (4-0) (Ayes; Alex Garcia, Tom Barcellos, Bridget Kidder, Rusty Gobel, Absent: Davy Gobel) (Exhibit J)
11. M. Odsather presented the updates to the following board policies for first read and discussion. (Exhibit K)
 - i. BP & AR 0430 Comprehensive Plan for Special Education
 - ii. BP & AR 0450 Comprehensive Safety Plan
 - iii. BP & AR 0460 Local Control Accountability Plan
 - iv. BP & AR 3250 Transportation Fees
 - v. AR 3260 Fees and Charges
 - vi. BP & AR 3460 Financial Reports and Accountability
 - vii. BP & AR 3515 Campus Security
 - viii. AR 3516.2 Bomb Threats
 - ix. BP 3540 Transportation
 - x. BP & AR 5131.7 Weapons and Dangerous Instruments
 - xi AR 5141.3 Health Examinations

- xii BP & AR 5142 Safety
- xiii AR 5142.2 Safe Routes to School Program
- xiv. BP & AR 5148.2 Before/After School Programs
- xv. BP & AR 5148.3 Preschool/Early Childhood Education
- xvi. AR 6164.4 Identification and Evaluation of Individuals for Special Education
- xvii. Bylaw 9220 Governing Board Elections
- xviii. Bylaw 9223 Filling Vacancies
- xix. Bylaw 9323 Meeting Conduct
- xx. Bylaw 3260 Fees and Charges

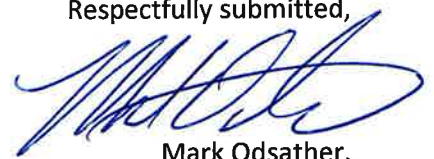
ADJOURNMENT:

1. On a motion by Rusty Gobel and a second by Bridget Kidder the board voted to adjourn at 5:26pm (4-0) (Ayes; Alex Garcia, Tom Barcellos, Bridget Kidder, Rusty Gobel, Absent: Davy Gobel)



Alex Garcia, President & Clerk
or Tom Barcellos, Vice President

Respectfully submitted,



Mark Odsather,
Secretary

Pleasant View Elementary

04/03/2023
10:49 AM

2022-2023

Enrollment by Grade and Teacher

Page 1

Teacher	TK		K		1		2		3		4		5		6		7		8		ALL(Selected GR)		
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	Total
001 Alvarado	6	12	18	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	6	12	18
005 Garcia	-	-	-	10	9	19	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10	9	19
003 Sidhu	-	-	-	13	8	21	-	-	-	-	-	-	-	-	-	-	-	-	-	-	13	8	21
045 Ibarra	-	-	-	-	12	8	20	-	-	-	-	-	-	-	-	-	-	-	-	-	12	8	20
047 Lopez	-	-	-	-	9	11	20	-	-	-	-	-	-	-	-	-	-	-	-	-	9	11	20
013 Calvillo	-	-	-	-	-	-	6	9	15	-	-	-	-	-	-	-	-	-	-	-	6	9	15
027 Krenk	-	-	-	-	-	-	8	7	15	-	-	-	-	-	-	-	-	-	-	-	8	7	15
008 Vankham	-	-	-	-	-	-	8	7	15	-	-	-	-	-	-	-	-	-	-	-	8	7	15
020 Drummond	-	-	-	-	-	-	-	-	7	7	14	-	-	-	-	-	-	-	-	-	7	7	14
014 Irving	-	-	-	-	-	-	-	-	9	6	15	-	-	-	-	-	-	-	-	-	9	6	15
046 Valdezlv	-	-	-	-	-	-	-	-	8	6	14	-	-	-	-	-	-	-	-	-	8	6	14
012 Moreno	-	-	-	-	-	-	-	-	-	-	7	10	17	-	-	-	-	-	-	-	7	10	17
048 Regaspi	-	-	-	-	-	-	-	-	-	-	8	9	17	-	-	-	-	-	-	-	8	9	17
043 Toledo	-	-	-	-	-	-	-	-	-	-	7	9	16	-	-	-	-	-	-	-	7	9	16
049 Haskins	-	-	-	-	-	-	-	-	-	-	-	-	12	6	18	-	-	-	-	-	12	6	18
033 Patterson	-	-	-	-	-	-	-	-	-	-	-	-	8	11	19	-	-	-	-	-	8	11	19
037 Valdez	-	-	-	-	-	-	-	-	-	-	-	-	9	10	19	-	-	-	-	-	9	10	19
002 Maldonado	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15	7	22	-	-	-	15	7	22
050 Ulloa	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15	8	23	-	-	-	15	8	23
040 Camacho	-	-	-	-	-	-	-	-	-	-	-	-	-	-	14	8	22	-	-	-	14	8	22
041 Ramirez	-	-	-	-	-	-	-	-	-	-	-	-	-	-	13	10	23	-	-	-	13	10	23
052 Arreola	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	8	9	17	
035 Luevano	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7	11	18	
051 ValdezC	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7	10	17	

School Total: 6 12 18 23 17 40 21 19 40 22 23 45 24 19 43 22 28 50 29 27 56 30 15 45 27 18 45 22 30 52 226 208 434

* Class total is calculated including Nonbinary gender students

Exhibit A 4/8/23

Pleasant View Elementary

04/03/2023
10:50 AM

2022-2023

Enrollment by Grade and Teacher

Page 1

Teacher	M	***** PS *****		M	ALL(Selected GR)	Total
		F	F			
001 Alvarado 4-5	-	3	3	-	3	3

School Total: 3 3 3 3 3 3

* Class total is calculated including Nonbinary gender students

Accounts Payable Final PreList - 3/9/2023 1:16:34PM

*** FINAL ***
Batch No 469

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
013915	AMAZON CAPITAL SERVICES	PV-231076	3/6/2023		1J73-YCTW-MM4K		010-00000-0-00000-72000-43000-0	\$77.55			
	AMAZON CAPITAL SERVICES	PV-231077	3/6/2023		19JX-FKN1-M3JF		010-00000-0-00000-72000-43000-0	\$95.75			
	AMAZON CAPITAL SERVICES	PV-231078	3/6/2023		7YTF-V74R-MF7H		010-00000-0-00000-27000-43000-0	\$322.01			
	AMAZON CAPITAL SERVICES	PV-231079	3/6/2023		1N4X-GMW6-MH91		010-07200-0-11100-10000-43000-0	\$65.78			
	AMAZON CAPITAL SERVICES	PV-231080	3/6/2023		1RV4-DKDY-MC1G		010-07200-0-11100-10000-43000-0	\$47.68			
	AMAZON CAPITAL SERVICES	PV-231081	3/6/2023		1CWJ-9L3V-MQFX		010-07200-0-11100-10000-43000-0	\$67.86			
	AMAZON CAPITAL SERVICES	PV-231082	3/6/2023		1FFR-XY6X-MPRV		010-07200-0-11100-10000-43000-0	\$140.95			
	AMAZON CAPITAL SERVICES	PV-231083	3/6/2023		174M-3YHT-MTQY		010-07200-0-11100-10000-43000-0	\$492.34			
	AMAZON CAPITAL SERVICES	PV-231084	3/6/2023		1KFK-PC9J-MJ7V		010-07200-0-11100-10000-43000-0	\$21.53			
							Total Check Amount:	\$1,331.45			
012049	AMERICAN TRUCK PARTS COMPANY	PV-231065	2/20/2023		04ATP7334		010-00000-0-00000-36000-56000-0	\$2,610.18			
	AMERICAN TRUCK PARTS COMPANY	PV-231066	2/16/2023		04ATP7616		010-00000-0-00000-36000-56000-0	\$2,810.96			
							Total Check Amount:	\$5,421.14			
006003	ARAMARK UNIFORM SERVICES	PV-231073	2/23/2023		2580150739		010-00000-0-00000-82000-55000-0	\$158.08			
	ARAMARK UNIFORM SERVICES	PV-231074	2/23/2023		2580150737		010-00000-0-00000-82000-55000-0	\$66.85			
	ARAMARK UNIFORM SERVICES	PV-231075	3/2/2023		2580154258		010-00000-0-00000-82000-55000-0	\$66.85			
							Total Check Amount:	\$291.78			
013731	CENTRAL CITIES PIZZA, INC.	PV-231056	3/2/2023		February		130-53100-0-00000-37000-47000-0	\$420.00			
	CENTRAL CITIES PIZZA, INC.		3/2/2023		February		130-53100-0-00000-37000-47000-0	\$388.50			
	CENTRAL CITIES PIZZA, INC.		3/2/2023		February		130-53100-0-00000-37000-47000-0	\$420.00			
	CENTRAL CITIES PIZZA, INC.		3/2/2023		February		130-53100-0-00000-37000-47000-0	\$441.00			
							Total Check Amount:	\$1,669.50			
013603	CENTRAL VALLEY BUSINESS FORMS	PV-231058	2/23/2023		245050		010-07200-0-11100-10000-43000-0	\$988.76			
							Total Check Amount:	\$988.76			
013314	CENTRAL VALLEY REFRIGRATION IN	PV-231057	2/1/2023		48356		130-53100-0-00000-82000-58000-0	\$310.40			
							Total Check Amount:	\$310.40			
012989	CONSOLIDATED TESTING LABORATOR	PV-231088	3/8/2023		38078		010-26000-3-00000-85000-58000-0	\$1,542.11			

Exhibit B
4/11/23

Accounts Payable Final PreList - 3/9/2023 1:16:34PM

*** FINAL ***
Batch No 469

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
001292	COTTON CENTER AUTO PARTS/F ARM	PV-231055	2/8/2023		Jan 27- Feb 8		010-81500-0-00000-81100-43000-0	\$3.22			
	COTTON CENTER AUTO PARTS/F ARM		2/8/2023		Jan 27- Feb 8		010-81500-0-00000-81100-43000-0	\$4.31			
	COTTON CENTER AUTO PARTS/F ARM		2/8/2023		Jan 27- Feb 8		010-81500-0-00000-81100-43000-0	\$94.45			
	COTTON CENTER AUTO PARTS/F ARM		2/8/2023		Jan 27- Feb 8		010-81500-0-00000-81100-43000-0	\$102.23			
	COTTON CENTER AUTO PARTS/F ARM		2/8/2023		Jan 27- Feb 8		010-81500-0-00000-81100-43000-0	\$70.02			
	COTTON CENTER AUTO PARTS/F ARM		2/8/2023		Jan 27- Feb 8		010-81500-0-00000-81100-43000-0	\$7.50			
							Total Check Amount:	\$1,542.11			
012313	CULLIGAN	PV-231059	2/28/2023		February		010-00000-0-00000-72000-43000-0	\$148.00			22
							Total Check Amount:	\$148.00			
012736	HOME DEPOT	PV-231070	1/27/2023		1541095		010-81500-0-00000-81100-43000-0	\$268.34			
	HOME DEPOT	PV-231071	2/16/2023		5124979		010-81500-0-00000-81100-43000-0	\$80.51			
	HOME DEPOT	PV-231072	2/22/2023		9023163		010-81500-0-00000-81100-44000-0	\$849.97			
							Total Check Amount:	\$1,198.82			
013635	JTS CONSTRUCTION	PV-231054	2/28/2023		01-01263		010-26000-3-00000-85000-64000-0	\$107,917.18			A
	JTS CONSTRUCTION		2/28/2023		01-01263		351-77100-0-00000-85000-64000-0	\$62,897.57			A
							Total Check Amount:	\$170,814.75			
012998	LINDER EQUIPMENT CO.	PV-231053	2/27/2023		SA24006		010-00000-0-00000-36000-56000-0	\$304.94			
							Total Check Amount:	\$304.94			
013163	MANGINI ASSOCIATES INC	PV-231063	2/28/2023		13229		351-77100-0-00000-85000-58000-0	\$7,205.13			L
	MANGINI ASSOCIATES INC	PV-231064	2/28/2023		13267		010-32120-0-00000-85000-58000-0	\$1,466.35			
							Total Check Amount:	\$8,671.48			
013866	NATIONAL PAIDEIA CENTER	PV-231087	3/8/2023		1749		010-07200-0-11100-10000-58000-0	\$9,000.00			L
							Total Check Amount:	\$9,000.00			

Accounts Payable Final PreList - 3/9/2023 1:16:34PM

*** FINAL ***

Batch No 469

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013371	NCS PEARSON, INC	PV-231051	3/3/2023		21460686		010-07200-0-11100-10000-58000-0	\$71.00		
							Total Check Amount:	\$71.00		
013928	PHS: DRAMA CLUB	PV-231085	3/1/2023		7		010-07200-0-11100-10000-58000-0	\$105.00		
							Total Check Amount:	\$105.00		
013927	PRO VISION	PV-231060	3/6/2023		2115464		010-00000-0-00000-36000-44000-0	\$6,355.85		
							Total Check Amount:	\$6,355.85		
013675	PURCHASE POWER	PV-231052	3/3/2023		March		010-00000-0-00000-27000-56000-0	\$1,020.99		
							Total Check Amount:	\$1,020.99		
012368	QUILL CORP	PV-231067	2/23/2023		31007454		010-00000-0-00000-72000-43000-0	\$48.48		
	QUILL CORP	PV-231068	2/24/2023		31008731		010-00000-0-00000-72000-43000-0	\$23.26		
	QUILL CORP	PV-231069	2/27/2023		31033540		010-00000-0-00000-72000-43000-0	\$18.95		
							Total Check Amount:	\$90.69		
013850	R & L CROW DISTRIBUTING	PV-231050	3/8/2023		Feb 21-27, Mar 6		010-54660-0-00000-37000-47000-0	\$512.60		22
	R & L CROW DISTRIBUTING		3/8/2023		Feb 21-27, Mar 6		010-54660-0-00000-37000-47000-0	\$426.20		22
	R & L CROW DISTRIBUTING		3/8/2023		Feb 21-27, Mar 6		010-54660-0-00000-37000-47000-0	\$674.60		22
	R & L CROW DISTRIBUTING		3/8/2023		Feb 21-27, Mar 6		010-54660-0-00000-37000-47000-0	\$1,862.60		22
							Total Check Amount:	\$3,476.00		
013211	S.W. SCHOOL SUPPLY	PV-231099	2/24/2023		6000039053		010-11000-0-11100-10000-43000-0	\$2.45		
	S.W. SCHOOL SUPPLY	PV-231100	2/24/2023		6000039054		010-11000-0-11100-10000-43000-0	\$19.83		
	S.W. SCHOOL SUPPLY	PV-231101	2/24/2023		6000039055		010-11000-0-11100-10000-43000-0	\$193.90		
	S.W. SCHOOL SUPPLY	PV-231102	2/26/2023		6000040109		010-11000-0-11100-10000-43000-0	\$167.23		
	S.W. SCHOOL SUPPLY	PV-231103	2/26/2023		6000040110		010-11000-0-11100-10000-43000-0	\$17.44		
	S.W. SCHOOL SUPPLY	PV-231104	2/26/2023		6000040111		010-11000-0-11100-10000-43000-0	\$32.38		
	S.W. SCHOOL SUPPLY	PV-231105	2/26/2023		6000040112		010-11000-0-11100-10000-43000-0	\$46.48		
	S.W. SCHOOL SUPPLY	PV-231106	2/26/2023		6000040113		010-11000-0-11100-10000-43000-0	\$42.99		
	S.W. SCHOOL SUPPLY	PV-231107	3/5/2023		6000048062		010-11000-0-11100-10000-43000-0	\$64.33		
	S.W. SCHOOL SUPPLY	PV-231108	3/4/2023		6000047497		010-11000-0-11100-10000-43000-0	\$346.87		
	S.W. SCHOOL SUPPLY	PV-231109	3/4/2023		6000047498		010-11000-0-11100-10000-43000-0	\$75.43		
	S.W. SCHOOL SUPPLY	PV-231110	3/4/2023		6000047499		010-11000-0-11100-10000-43000-0	\$27.54		

Accounts Payable Final PreList - 3/9/2023 1:16:34PM

*** FINAL ***

Batch No 469

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check Account Code	Amount	Flag	EFT
013211	S.W. SCHOOL SUPPLY	PV-231111	3/4/2023		6000047500	010-11000-0-11100-10000-43000-0	\$21.25		
	S.W. SCHOOL SUPPLY	PV-231112	3/4/2023		6000047501	010-00000-0-00000-72000-43000-0	\$53.08		
	S.W. SCHOOL SUPPLY	PV-231113	3/4/2023		6000047502	010-11000-0-11100-10000-43000-0	\$55.86		
	S.W. SCHOOL SUPPLY	PV-231114	3/4/2023		6000047503	010-11000-0-11100-10000-43000-0	\$1.70		
						Total Check Amount:	\$1,168.76		
012766	SISC III	PV-231048	3/1/2023		March	010-00000-0-00000-00000-95024-0	\$62,947.70	G	22
	SISC III		3/1/2023		March	010-00000-0-00000-00000-95028-0	\$2,927.80	G	22
	SISC III		3/1/2023		March	010-00000-0-00000-71100-34020-0	\$5,855.60	G	22
						Total Check Amount:	\$71,731.10		
012360	SMART & FINAL IRIS	PV-231049	3/1/2023		February	010-07200-0-11100-10000-43000-0	\$77.67		
	SMART & FINAL IRIS		3/1/2023		February	130-53100-0-00000-37000-43000-0	\$69.90		
						Total Check Amount:	\$147.57		
005383	SOUTHERN CALIF EDISON CO	PV-231046	3/1/2023		February	010-00000-0-00000-36000-58000-0	\$395.61		
	SOUTHERN CALIF EDISON CO		3/1/2023		February	010-00000-0-00000-82000-55000-0	\$1,443.10		
	SOUTHERN CALIF EDISON CO		3/1/2023		February	010-00000-0-00000-82000-55000-0	\$2,816.15		
	SOUTHERN CALIF EDISON CO		3/1/2023		February	010-00000-0-00000-82000-55000-0	\$1,627.79		
						Total Check Amount:	\$6,282.65		
012910	STEWART, KEITH	PV-231047	3/6/2023		00000	010-00000-0-00000-36000-58000-0	\$100.00		
						Total Check Amount:	\$100.00		
012560	SYSCO OF CENTRAL CALIFORNIA	PV-231090	2/13/2023		384496758	130-53100-0-00000-37000-47000-0	\$3,609.25	H	
	SYSCO OF CENTRAL CALIFORNIA	PV-231091	2/15/2023		384498815	130-53100-0-00000-37000-47000-0	(\$45.15)		
	SYSCO OF CENTRAL CALIFORNIA	PV-231092	2/20/2023		384504454	130-53100-0-00000-37000-47000-0	\$3,383.55		
	SYSCO OF CENTRAL CALIFORNIA	PV-231093	2/27/2023		384512247	130-53100-0-00000-37000-47000-0	\$2,415.80		
	SYSCO OF CENTRAL CALIFORNIA	PV-231094	3/6/2023		384522532	130-53100-0-00000-37000-47000-0	\$1,961.83		
	SYSCO OF CENTRAL CALIFORNIA	PV-231095	2/13/2023		384496759	130-53100-0-00000-37000-43000-0	\$296.38		
	SYSCO OF CENTRAL CALIFORNIA	PV-231096	2/20/2023		384504455	130-53100-0-00000-37000-43000-0	\$426.64		
	SYSCO OF CENTRAL CALIFORNIA	PV-231097	2/27/2023		384512248	130-53100-0-00000-37000-43000-0	\$548.96		
	SYSCO OF CENTRAL CALIFORNIA	PV-231098	3/6/2023		384522533	130-53100-0-00000-37000-43000-0	\$367.33		
						Total Check Amount:	\$12,964.59		

*** FINAL ***
 Batch No 469

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
013842	Total Compensation Systems,	PV-231045	3/3/2023		11532		010-00000-0-00000-72000-58000-0	\$720.00			
							Total Check Amount:	\$720.00			
013269	TULARE COUNTY REGISTRAR OF VOT	PV-231089	3/8/2023		23NOV26		010-00000-0-00000-71100-58000-0	\$999.08			
							Total Check Amount:	\$999.08			
013435	U.S. BANK	PV-231044	2/26/2023		495389124		010-00000-0-00000-27000-56000-0	\$535.78			
							Total Check Amount:	\$535.78			
013629	UNION BANK	PV-231115	2/23/2023		February		010-07200-0-11100-10000-43000-0	\$88.98			M
	UNION BANK		2/23/2023		February		010-07200-0-11100-10000-43000-0	\$66.70			M
	UNION BANK		2/23/2023		February		010-07200-0-11100-10000-43000-0	\$319.71			M
	UNION BANK		2/23/2023		February		010-07200-0-11100-10000-43000-0	\$582.92			M
	UNION BANK		2/23/2023		February		010-07200-0-11100-10000-43000-0	\$516.13			M
	UNION BANK		2/23/2023		February		010-07200-0-11100-10000-58000-0	\$1,437.00			M
	UNION BANK		2/23/2023		February		010-07200-0-11100-10000-58000-0	\$50.00			M
	UNION BANK		2/23/2023		February		010-11000-0-11100-10000-43000-0	\$379.02			M
	UNION BANK		2/23/2023		February		010-07200-0-11100-10000-43000-0	\$88.98			M
	UNION BANK		2/23/2023		February		010-81500-0-00000-81100-56000-0	\$260.00			M
	UNION BANK		2/23/2023		February		010-07200-0-11100-10000-43000-0	\$877.80			M
	UNION BANK		2/23/2023		February		010-07200-0-11100-10000-58000-0	\$25.00			M
							Total Check Amount:	\$4,692.24			
013847	Urbanists Collective	PV-231086	3/8/2023		Murals		010-00000-0-11100-10000-58000-0	\$2,200.00			
							Total Check Amount:	\$2,200.00			
013066	VALLEY PACIFIC PETROLEUM SYSTE	PV-231042	3/1/2023		February		130-53100-0-00000-82000-43000-0	\$159.27			
	VALLEY PACIFIC PETROLEUM SYSTE		3/1/2023		February		010-00000-0-00000-82000-43000-0	\$135.33			
	VALLEY PACIFIC PETROLEUM SYSTE		3/1/2023		February		010-00000-0-00000-82000-43000-0	\$109.29			
							Total Check Amount:	\$403.89			
012627	VOLLMER EXCAVATION, L.P.	PV-231043	2/28/2023		43111		010-81500-0-00000-81100-56000-0	\$610.74			

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*** FINAL ***

Batch No 469

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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Total Check Amount: \$610.74

012657	WASTE MANAGEMENT	PV-231041	3/1/2023		March		010-00000-0-00000-82000-55000-0	\$650.12			
	WASTE MANAGEMENT		3/1/2023		March		130-53100-0-00000-82000-55000-0	\$650.12			
	WASTE MANAGEMENT		3/1/2023		March		010-00000-0-00000-82000-55000-0	\$649.49			
	WASTE MANAGEMENT		3/1/2023		March		130-53100-0-00000-82000-55000-0	\$649.49			

Total Check Amount: \$2,599.22

006227	WEISENBERGERS ACE HARDWARE	PV-231061	2/21/2023		B1197063		010-81500-0-00000-81100-43000-0	\$10.03			
	WEISENBERGERS ACE HARDWARE	PV-231062	2/22/2023		B1197437		010-81500-0-00000-81100-43000-0	\$51.09			

Total Check Amount: \$61.12

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*** FINAL ***

Batch No 469

Audit
Amount Flag EFT

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
Total District Payment Amount: \$318,311.13										

Tulare County Office of Education
Accounts Payable Final PreList - 3/9/2023 1:16:34PM

3/9/2023
 1:16:34PM

*** FINAL ***
 Batch No 469

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
Total Accounts Payable: \$318,311.13											

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 318,311.13 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Nigel Bayler 3/9/23
 Authorizing Signature Date

Fund Summary	Total
010	\$231,735.16
130	\$16,473.27
351	\$70,102.70
Total	\$318,311.13

*** FINAL ***

Batch No 470

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
006003	ARAMARK UNIFORM SERVICES	PV-231129	3/9/2023		2580157763		010-00000-0-00000-82000-55000-0	\$158.08			
	ARAMARK UNIFORM SERVICES	PV-231130	3/9/2023		2580157762		010-00000-0-00000-82000-55000-0	\$66.85			
							Total Check Amount:	\$224.93			
012498	A-Z BUS SALES, INC	PV-231124	3/9/2023		INVSAC4819		010-00000-0-00000-36000-43000-0	\$65.36			
							Total Check Amount:	\$65.36			
013756	BUZZ KILL PEST CONTROL	PV-231127	3/11/2023		61911		010-00000-0-00000-82000-58000-0	\$113.00			
	BUZZ KILL PEST CONTROL	PV-231128	3/11/2023		61912		010-00000-0-00000-82000-58000-0	\$394.00			
							Total Check Amount:	\$507.00			
013161	CDW GOVERNMENT, INC	PV-231123	2/28/2023		HC03676		010-00000-0-00000-27000-43000-0	\$338.77			
							Total Check Amount:	\$338.77			
013585	LANE ENGINEERS, INC.	PV-231139	3/1/2023		52295		010-32120-0-00000-85000-58000-0	\$3,000.00	L		
							Total Check Amount:	\$3,000.00			
012005	M. GREEN & COMPANY	PV-231122	1/31/2023		21/22 audit		010-00000-0-00000-71900-58000-0	\$21,690.00	A		
							Total Check Amount:	\$21,690.00			
013032	ODSATHER, MARK	PV-231121	3/14/2023		00000		010-00000-0-00000-72000-52000-0	\$290.82			
	ODSATHER, MARK		3/14/2023		00000		010-00000-0-00000-72000-43000-0	\$115.00			
							Total Check Amount:	\$405.82			
013888	ORKIN	PV-231116	2/11/2023		36031236		010-00000-0-00000-82000-58000-0	\$410.00	N		
							Total Check Amount:	\$410.00			
013218	POPLAR COMMUNITY SERVICE	PV-231120	3/1/2023		February & March		010-00000-0-00000-82000-55000-0	\$238.00			
	DISTR		3/1/2023		February & March		010-00000-0-00000-82000-55000-0	\$385.00			
	POPLAR COMMUNITY SERVICE		3/1/2023		February & March		010-00000-0-00000-82000-55000-0	\$238.00			
	DISTR		3/1/2023		February & March		010-00000-0-00000-82000-55000-0	\$385.00			
	POPLAR COMMUNITY SERVICE		3/1/2023		February & March		Total Check Amount:	\$1,246.00			

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*** FINAL ***
Batch No 470

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
013211	S.W. SCHOOL SUPPLY	PV-231131	3/4/2023		CM6000047496		010-11000-0-11100-10000-43000-0	(\$6.87)			
	S.W. SCHOOL SUPPLY	PV-231132	3/8/2023		6000049589		010-11000-0-11100-10000-43000-0	\$85.43			
	S.W. SCHOOL SUPPLY	PV-231133	3/8/2023		6000049590		010-11000-0-11100-10000-43000-0	\$88.56			
	S.W. SCHOOL SUPPLY	PV-231134	3/8/2023		600049591		010-11000-0-11100-10000-43000-0	\$60.11			
	S.W. SCHOOL SUPPLY	PV-231135	3/9/2023		6000050103		010-11000-0-11100-10000-43000-0	\$31.99			
	S.W. SCHOOL SUPPLY	PV-231136	3/10/2023		6000051098		010-11000-0-11100-10000-43000-0	\$16.49			
	S.W. SCHOOL SUPPLY	PV-231137	3/10/2023		6000051099		010-11000-0-11100-10000-43000-0	\$13.11			H
	S.W. SCHOOL SUPPLY	PV-231138	3/10/2023		6000051100		010-11000-0-11100-10000-43000-0	\$13.11			
							Total Check Amount:	\$301.93			
013815	SITEIQ	PV-231119	2/16/2023		4971		010-00000-0-00000-82000-58000-0	\$9,101.07			L
							Total Check Amount:	\$9,101.07			
013304	TRANSACTION COMMUNICATIONS, INC	PV-231118	2/22/2023		2023-22333		010-00000-0-00000-72000-58000-0	\$5,193.50			L
							Total Check Amount:	\$5,193.50			
013009	Tulare County Superintendent	PV-231125	2/1/2023		231663		010-00000-0-00000-76002-58000-0	\$3,834.99			L
	Tulare County Superintendent	PV-231126	1/23/2023		231536		010-07200-0-11100-10000-58000-0	\$13,200.00			L
							Total Check Amount:	\$17,034.99			
013764	Valley VoIP	PV-231117	3/7/2023		1236		010-00000-0-00000-72000-59000-0	\$300.00			22
							Total Check Amount:	\$300.00			

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*** FINAL ***

Batch No 470

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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Total District Payment Amount: \$59,819.37

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*** FINAL ***

Batch No 470

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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Batch No 470

Total Accounts Payable:

\$59,819.37

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 59,819.37 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Nigel Bayler 3/16/23
 Authorizing Signature Date

Fund Summary	Total
010	\$59,819.37
Total	\$59,819.37

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*** FINAL ***

Batch No 471

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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013657	A.R.E. AUTO PARTS INC	PV-231153	3/15/2023		174843		010-00000-0-00000-36000-43000-0	\$607.55		
								\$607.55		
013915	AMAZON CAPITAL SERVICES	PV-231182	3/20/2023		1VMP-7LRV-KMHM		010-81500-0-00000-81100-43000-0	\$60.06		
	AMAZON CAPITAL SERVICES	PV-231183	3/20/2023		11GK-HHKJ-KPXH		010-00000-0-11100-10000-43000-0	\$58.17		
	AMAZON CAPITAL SERVICES	PV-231184	3/20/2023		17WT-44CN-KTDJ		010-00000-0-00000-72000-43000-0	\$205.87		
	AMAZON CAPITAL SERVICES	PV-231185	3/20/2023		1313-1DQC-KWFF		010-81500-0-00000-81100-43000-0	\$218.51		
	AMAZON CAPITAL SERVICES	PV-231186	3/20/2023		13DP-T4XX-KWTP		010-00000-0-11100-10000-43000-0	\$802.20		
	AMAZON CAPITAL SERVICES	PV-231187	3/20/2023		1DWC-KXNV-L4P1		010-00000-0-11100-10000-43000-0	\$414.79		
	AMAZON CAPITAL SERVICES	PV-231188	3/20/2023		17CT-F1W7-LWRG		010-81500-0-00000-81100-43000-0	\$111.55		
								\$1,871.15		

Total Check Amount:

013898	AM-TECH INSPECTION SERVICES	PV-231159	3/20/2023		1897		351-77100-0-00000-85000-58000-0	\$8,300.00	L	
								\$8,300.00		

Total Check Amount:

006003	ARAMARK UNIFORM SERVICES	PV-231174	3/16/2023		2580161264		010-00000-0-00000-82000-55000-0	\$66.85		
	ARAMARK UNIFORM SERVICES	PV-231175	3/23/2023		2580164786		010-00000-0-00000-82000-55000-0	\$66.85		
	ARAMARK UNIFORM SERVICES	PV-231176	3/23/2023		2580164787		010-00000-0-00000-82000-55000-0	\$158.08		
								\$291.78		

Total Check Amount:

004283	AT&T	PV-231160	3/13/2023		19655689		010-00000-0-00000-72000-59000-0	\$119.65		
								\$119.65		

Total Check Amount:

012498	A-Z BUS SALES, INC	PV-231161	3/22/2023		INVSACS201		010-00000-0-00000-36000-43000-0	\$89.14		
								\$89.14		

Total Check Amount:

013920	BRADY INDUSTRIES	PV-231172	3/15/2023		7913968		010-00000-0-00000-82000-43000-0	\$77.23		
	BRADY INDUSTRIES	PV-231173	3/22/2023		7929403		010-00000-0-00000-82000-43000-0	\$50.40		
	BRADY INDUSTRIES	PV-231211	3/27/2023		7939425		010-00000-0-00000-82000-43000-0	\$3,224.75		
								\$3,352.38		

Total Check Amount:

012565	CALIFORNIA DEPARTMENT OF EDUCA	PV-231158	3/16/2023		23 SF-43647		130-53100-0-00000-37000-47000-0	\$446.55		
								\$446.55		

Total Check Amount:

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*** FINAL ***
Batch No 471

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
013929	CALIFORNIA LEAGUE OF SCHOOLS	PV-231140	3/16/2023		M3N924F2QF2		010-07200-0-11100-10000-58000-0	\$2,504.00			
Total Check Amount:								\$2,504.00			
013707	CAMILLE VALDEZ CAMILLE VALDEZ	PV-231141	3/27/2023 3/27/2023		000000 000000		010-07200-0-11100-10000-43000-0 010-07200-0-11100-10000-52000-0	\$80.00 \$285.58			
Total Check Amount:								\$365.58			
012431	CAPITAL ONE	PV-231162	3/19/2023		1647633974		010-90271-2-81000-59000-43000-0	\$48.49			
Total Check Amount:								\$48.49			
013169	CENTRAL TULARE COUNTY SCHOOLS	PV-231156	10/1/2022		12		010-00000-0-00000-72000-54500-0	\$11,569.00			
Total Check Amount:								\$11,569.00			
013923	CWISTED LLC	PV-231157	3/24/2023		Inv-000002		010-74350-3-11100-10000-58000-0	\$14,855.00		L	
Total Check Amount:								\$14,855.00			
012676	FERNANDEZ, REFUGIO	PV-231155	3/24/2023		000000		010-81500-0-00000-81100-43000-0	\$109.72			
Total Check Amount:								\$109.72			
013642	FRESNO CHAFFEE ZOO	PV-231170	3/9/2023		1405083		010-07200-0-11100-10000-58000-0	\$508.00			
Total Check Amount:								\$508.00			
012597	KIMBERLY PARRISH KIMBERLY PARRISH	PV-231151	3/27/2023 3/27/2023		000000 000000		010-74350-3-11100-10000-43000-0 010-74350-3-11100-10000-52000-0	\$100.00 \$259.38			22 22
Total Check Amount:								\$359.38			
012102	LOZANO SMITH LOZANO SMITH	PV-231168 PV-231169	3/13/2023 3/13/2023		2183964 2183965		010-00000-0-00000-76002-58000-0 010-00000-0-00000-76002-58000-0	\$928.20 \$191.10			
Total Check Amount:								\$1,119.30			
013592	MANUEL LUEVANO	PV-231154	3/27/2023		000000		010-74350-3-11100-10000-43000-0	\$100.00			
Total Check Amount:								\$100.00			
013888	ORKIN	PV-231214	3/18/2023		241380582		010-00000-0-00000-82000-58000-0	\$410.00			
Total Check Amount:								\$410.00			

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*** FINAL ***
Batch No 471

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
013500	PALAFX, MARILU	PV-231150	3/27/2023		00000		010-00000-0-00000-72000-52000-0	\$87.25			
								Total Check Amount:			\$410.00
013893	POPLAR MARKET	PV-231152	3/27/2023		February 6- March 23		130-53100-0-00000-37000-47000-0	\$312.69			
	POPLAR MARKET		3/27/2023		February 6- March 23		130-53100-0-00000-37000-47000-0	\$13.98			
	POPLAR MARKET		3/27/2023		February 6- March 23		130-53100-0-00000-37000-47000-0	\$10.78			
	POPLAR MARKET		3/27/2023		February 6- March 23		010-00000-0-11100-10000-43000-0	\$21.55			
	POPLAR MARKET		3/27/2023		February 6- March 23		010-00000-0-11100-10000-43000-0	\$33.93			
	POPLAR MARKET		3/27/2023		February 6- March 23		130-53100-0-00000-37000-47000-0	\$17.98			
	POPLAR MARKET		3/27/2023		February 6- March 23		130-53100-0-00000-37000-47000-0	\$3.49			
	POPLAR MARKET		3/27/2023		February 6- March 23		130-53100-0-00000-37000-47000-0	\$6.49			
								Total Check Amount:			\$420.89
013220	PORTERVILLE LOCK & SAFE	PV-231166	3/15/2023		3390		010-00000-0-00000-82000-58000-0	\$293.07			
	PORTERVILLE LOCK & SAFE	PV-231167	3/13/2023		3214		010-00000-0-00000-82000-58000-0	\$106.96			
								Total Check Amount:			\$400.03
013850	R & L CROW DISTRIBUTING	PV-231149	3/23/2023		March 20 & 23		010-54660-0-00000-37000-47000-0	\$1,495.40			22
	R & L CROW DISTRIBUTING		3/23/2023		March 20 & 23		010-54660-0-00000-37000-47000-0	\$964.40			22
	R & L CROW DISTRIBUTING		3/23/2023		March 20 & 23		010-54660-0-00000-37000-47000-0	\$1,214.60			22
								Total Check Amount:			\$3,674.40
013166	RAY MORGAN COMPANY INC	PV-231164	3/7/2023		4042669		010-00000-0-00000-27000-56000-0	\$96.53			
	RAY MORGAN COMPANY INC	PV-231165	3/14/2023		4050259		010-00000-0-00000-27000-56000-0	\$439.01			
								Total Check Amount:			\$535.54
013211	S.W. SCHOOL SUPPLY	PV-231189	3/23/2023		CM6000058525		010-11000-0-11100-10000-43000-0	(\$47.00)			
	S.W. SCHOOL SUPPLY	PV-231190	3/17/2023		6000055167		010-00000-0-00000-72000-43000-0	\$162.55			
	S.W. SCHOOL SUPPLY	PV-231191	3/17/2023		6000055166		010-11000-0-11100-10000-43000-0	\$2.12			
	S.W. SCHOOL SUPPLY	PV-231192	3/18/2023		6000056392		010-11000-0-11100-10000-43000-0	\$6.12			
	S.W. SCHOOL SUPPLY	PV-231193	3/21/2023		6000056995		010-90271-2-81000-59000-43000-0	\$399.81			
	S.W. SCHOOL SUPPLY	PV-231194	3/22/2023		6000058052		010-11000-0-11100-10000-43000-0	\$1.81			
	S.W. SCHOOL SUPPLY	PV-231195	3/23/2023		6000058526		010-11000-0-11100-10000-43000-0	\$27.31			

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*** FINAL ***
Batch No 471

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013211	S.W. SCHOOL SUPPLY	PV-231196	3/23/2023		6000058527		010-11000-0-11100-10000-43000-0	\$17.26		
	S.W. SCHOOL SUPPLY	PV-231197	3/23/2023		6000058528		010-11000-0-11100-10000-43000-0	\$13.45		
	S.W. SCHOOL SUPPLY	PV-231198	3/24/2023		6000059464		010-11000-0-11100-10000-43000-0	\$25.96		
	S.W. SCHOOL SUPPLY	PV-231199	3/24/2023		6000059465		010-90271-2-81000-59000-43000-0	\$196.53		
	S.W. SCHOOL SUPPLY	PV-231200	3/25/2023		6000060138		010-11000-0-11100-10000-43000-0	\$47.00		
	S.W. SCHOOL SUPPLY	PV-231201	3/25/2023		6000060139		010-11000-0-11100-10000-43000-0	\$45.32		
	S.W. SCHOOL SUPPLY	PV-231202	3/25/2023		6000060140		010-90271-2-81000-59000-43000-0	\$106.51		
	S.W. SCHOOL SUPPLY	PV-231203	3/25/2023		6000060142		010-11000-0-11100-10000-43000-0	\$78.67		
	S.W. SCHOOL SUPPLY	PV-231204	3/28/2023		6000060962		010-11000-0-11100-10000-43000-0	\$12.77		
	S.W. SCHOOL SUPPLY	PV-231205	3/28/2023		6000060963		010-11000-0-11100-10000-43000-0	\$23.24		
	S.W. SCHOOL SUPPLY	PV-231206	3/28/2023		6000060964		010-11000-0-11100-10000-43000-0	\$0.61		
	S.W. SCHOOL SUPPLY	PV-231207	3/28/2023		6000060965		010-11000-0-11100-10000-43000-0	\$23.24		
	S.W. SCHOOL SUPPLY	PV-231208	3/28/2023		6000060966		010-11000-0-11100-10000-43000-0	\$17.20		
	S.W. SCHOOL SUPPLY	PV-231209	3/29/2023		6000061957		010-11000-0-11100-10000-43000-0	\$6.54		
							Total Check Amount:	\$1,167.02		
012295	SCHOOLS EXCESS LIABILITY FUND	PV-231148	1/2/2023		AB218_5472058-A2		010-00000-0-00000-72000-54500-0	\$10,289.42		
							Total Check Amount:	\$10,289.42		
005387	SOCALGAS	PV-231163	3/23/2023		March		010-00000-0-00000-82000-55000-0	\$1,470.60		
	SOCALGAS		3/23/2023		March		010-00000-0-00000-82000-55000-0	\$1,305.82		
							Total Check Amount:	\$2,776.42		
013568	STACK TECHNOLOGIES	PV-231146	3/23/2023		1291		010-00000-0-00000-27000-44000-0	\$3,695.65	L	22
							Total Check Amount:	\$3,695.65		
013875	SUCCESSFUL PRACTICES NETWORK	PV-231147	3/16/2023		Conf. Registrations		010-74350-3-11100-10000-58000-0	\$5,670.00	L	
							Total Check Amount:	\$5,670.00		
012560	SYSO OF CENTRAL CALIFORNIA	PV-231177	3/27/2023		384545869		010-07200-0-11100-10000-43000-0	\$207.80		
	SYSO OF CENTRAL CALIFORNIA	PV-231178	3/20/2023		384537934		130-53100-0-00000-37000-47000-0	\$39.72		
	SYSO OF CENTRAL CALIFORNIA	PV-231179	3/27/2023		384545867		130-53100-0-00000-37000-47000-0	\$3,446.23		
	SYSO OF CENTRAL CALIFORNIA	PV-231180	3/20/2023		384537936		130-53100-0-00000-37000-43000-0	\$503.21		
	SYSO OF CENTRAL CALIFORNIA	PV-231181	3/27/2023		384545868		130-53100-0-00000-37000-43000-0	\$564.71		

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Batch No 471

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
013714	TRIDENT BEVERAGE	PV-231145	3/8/2023		JACA116422QB		130-53100-0-00000-37000-47000-0	\$1,495.00			
Total Check Amount:								\$4,761.67			
013009	Tulare County Superintendent	PV-231212	3/22/2023		232234		010-07200-0-11100-31400-58000-0	\$5,190.41			
Total Check Amount:								\$1,495.00			
013435	U.S. BANK	PV-231210	3/29/2023		497777532		010-00000-0-00000-27000-56000-0	\$535.78			
Total Check Amount:								\$535.78			
013773	unWIRED BROADBAND, INC.	PV-231144	4/1/2023		1607148		010-00000-0-00000-72000-59000-0	\$199.99			
Total Check Amount:								\$199.99			
013847	Urbanists Collective	PV-231143	3/20/2023		PVE- Mural on Cafe		010-00000-0-11100-10000-58000-0	\$1,500.00			
Total Check Amount:								\$1,500.00			
013004	Verizon Wireless	PV-231142	3/10/2023		9929766010		010-00000-0-11100-10000-59000-0	\$380.10			
Total Check Amount:								\$380.10			
012657	WASTE MANAGEMENT	PV-231213	4/1/2023		April		010-00000-0-00000-82000-55000-0	\$650.12			
	WASTE MANAGEMENT		4/1/2023		April		130-53100-0-00000-82000-55000-0	\$650.12			
	WASTE MANAGEMENT		4/1/2023		April		010-00000-0-00000-82000-55000-0	\$649.49			
	WASTE MANAGEMENT		4/1/2023		April		010-00000-0-00000-82000-55000-0	\$649.49			
Total Check Amount:								\$2,599.22			

Accounts Payable Final PreList - 3/30/2023 1:48:11PM

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Batch No 471

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	Audit	EFT
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Total District Payment Amount: \$92,405.46

Accounts Payable Final PreList - 3/30/2023 1:48:11PM

*** FINAL ***

Batch No 471

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
Total Accounts Payable: \$92,405.46											

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 92,405.46 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Nigel Bayter 3/30/23
 Authorizir@Signature Date

Fund Summary	Total
010	\$76,594.51
130	\$7,510.95
351	\$8,300.00
Total	\$92,405.46

by Fund
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Budget Comparison Report

	2022 - 2023 Working Thru 4/3/2023			2022 - 2023 Actual Thru 4/3/2023		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
010 General Fund						
Revenues						
LCFF Sources						
80110 LCFF State Aid - Current Year	\$4,783,554.00	\$0.00	\$4,783,554.00	\$3,528,972.85	\$0.00	\$3,528,972.85
80120 Education Protection Account	\$1,161,380.00	\$0.00	\$1,161,380.00	\$974,181.00	\$0.00	\$974,181.00
80190 LCFF/Revenue Limit State Aid - Prior Years	\$0.00	\$0.00	\$0.00	(\$16,325.37)	\$0.00	(\$16,325.37)
80410 Secured Rolls Tax	\$337,397.00	\$0.00	\$337,397.00	\$150,129.35	\$0.00	\$150,129.35
80420 Unsecured Roll Taxes	\$0.00	\$0.00	\$0.00	\$17,890.34	\$0.00	\$17,890.34
80430 Prior Years' Taxes	\$0.00	\$0.00	\$0.00	\$2,263.65	\$0.00	\$2,263.65
80440 Supplemental Taxes	\$0.00	\$0.00	\$0.00	\$5,669.21	\$0.00	\$5,669.21
80470 Community Redevelopment Funds	\$0.00	\$0.00	\$0.00	\$5,298.00	\$0.00	\$5,298.00
80471 Redevelopment PTF Residual Distributions	\$0.00	\$0.00	\$0.00	\$21,838.00	\$0.00	\$21,838.00
Total LCFF Sources	\$6,282,331.00	\$0.00	\$6,282,331.00	\$4,689,917.03	\$0.00	\$4,689,917.03
Federal Revenues						
82200 Child Nutrition Programs	\$0.00	\$15,363.10	\$15,363.10	\$0.00	\$15,363.10	\$15,363.10
82900 All Other Federal Revenue	\$0.00	\$3,344,479.69	\$3,344,479.69	\$0.00	\$751,951.32	\$751,951.32
Total Federal Revenues	\$0.00	\$3,359,842.79	\$3,359,842.79	\$0.00	\$767,314.42	\$767,314.42
Other State Revenues						
85200 Child Nutrition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
85500 Mandated Cost Reimbursements	\$14,435.00	\$0.00	\$14,435.00	\$14,435.00	\$0.00	\$14,435.00
85600 State Lottery Revenue	\$66,407.00	\$26,172.00	\$92,579.00	\$38,035.85	\$4,998.24	\$43,034.09
85900 All Other State Revenue	\$2,032.50	\$2,166,532.00	\$2,168,564.50	\$2,032.50	\$1,267,709.30	\$1,269,741.80
Total Other State Revenues	\$82,874.50	\$2,192,704.00	\$2,275,578.50	\$54,503.35	\$1,272,707.54	\$1,327,210.89
Other Local Revenues						
86250 Community Redevelopment Funds Not Subject to Revenue Lim	\$0.00	\$6,938.00	\$6,938.00	\$0.00	\$6,938.00	\$6,938.00
86600 Interest	\$25,000.00	\$0.00	\$25,000.00	\$34,154.91	\$0.00	\$34,154.91
86602 Interest - Refund of Federal/State Interest	\$0.00	\$0.00	\$0.00	(\$309.21)	\$0.00	(\$309.21)
86620 Net Increase (Decrease) in the Fair Value of Investments	\$0.00	\$0.00	\$0.00	\$145,856.94	\$0.00	\$145,856.94

Exhibit C 7/11/23 71945

Budget Comparison Report

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by Fund

	2022 - 2023 Working Thru 4/3/2023			2022 - 2023 Actual Thru 4/3/2023		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
010 General Fund						
86990 All Other Local Revenue	\$26,792.78	\$63,135.00	\$89,927.78	\$27,759.39	\$38,389.78	\$66,149.17
Total Other Local Revenues	\$51,792.78	\$70,073.00	\$121,865.78	\$207,462.03	\$45,327.78	\$252,789.81
Total Revenues	\$6,416,998.28	\$5,622,619.79	\$12,039,618.07	\$4,951,882.41	\$2,085,349.74	\$7,037,232.15
Expenditures						
Certificated Salaries						
11000 Certificated Teachers` Salaries	\$1,875,954.00	\$151,362.29	\$2,027,316.29	\$1,331,779.31	\$112,115.03	\$1,443,894.34
11002 Substitute Teachers	\$60,000.00	\$0.00	\$60,000.00	\$40,063.34	\$0.00	\$40,063.34
12000 Certificated Pupil Support Salaries	\$107,464.00	\$0.00	\$107,464.00	\$78,712.69	\$0.00	\$78,712.69
13000 Certificated Supervisors and Administrators Salaries	\$279,150.00	\$0.00	\$279,150.00	\$209,340.81	\$0.00	\$209,340.81
19000 Other Certificated Salaries	\$8,000.00	\$0.00	\$8,000.00	\$6,625.00	\$0.00	\$6,625.00
Total Certificated Salaries	\$2,330,568.00	\$151,362.29	\$2,481,930.29	\$1,666,521.15	\$112,115.03	\$1,778,636.18
Classified Salaries						
21000 Classified Instructional Salaries	\$205,573.00	\$274,459.10	\$480,032.10	\$155,649.92	\$174,906.85	\$330,556.77
22000 Classified Support Salaries	\$329,465.00	\$212,525.00	\$541,990.00	\$210,051.38	\$174,879.30	\$384,930.68
23000 Classified Supervisors' and Administrators' Salaries	\$93,400.00	\$1,179.98	\$94,579.98	\$51,446.76	\$1,179.98	\$52,626.74
24000 Clerical, Technical and Office Staff Salaries	\$201,016.00	\$0.00	\$201,016.00	\$149,442.34	\$0.00	\$149,442.34
29000 Other Classified Salaries	\$66,950.00	\$86,916.39	\$153,866.39	\$43,857.73	\$62,851.88	\$106,709.61
Total Classified Salaries	\$896,404.00	\$575,080.47	\$1,471,484.47	\$610,448.13	\$413,818.01	\$1,024,266.14
Employee Benefits						
31010 State Teachers` Retirement System, certificated positions	\$441,349.00	\$287,880.51	\$729,229.51	\$312,339.88	\$21,414.04	\$333,753.92
31020 State Teachers` Retirement System, classified positions	\$3,000.00	\$6,353.79	\$9,353.79	\$2,662.64	\$2,696.07	\$5,358.71
32010 Public Employees Retirement System, certificated positions	\$1,800.00	\$0.00	\$1,800.00	\$1,109.94	\$0.00	\$1,109.94
32020 Public Employees` Retirement System, classified positions	\$224,278.00	\$152,270.53	\$376,548.53	\$122,889.74	\$87,781.71	\$210,671.45
33012 OASDI, Certificated Positions	\$1,900.00	\$0.00	\$1,900.00	\$1,522.63	\$0.00	\$1,522.63
33013 Medicare, Certificated Positions	\$33,929.00	\$2,214.35	\$36,143.35	\$23,994.49	\$1,625.67	\$25,620.16
33022 OASDI, classified positions	\$55,210.00	\$37,476.93	\$92,686.93	\$36,673.02	\$24,281.03	\$60,954.05
33023 Medicare, classified positions	\$13,079.00	\$8,848.80	\$21,927.80	\$8,803.56	\$5,996.95	\$14,800.51
34010 Health & Welfare Benefits, certificated positions	\$444,398.00	\$35,100.00	\$479,498.00	\$307,051.50	\$23,544.29	\$330,595.79

Budget Comparison Report

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by Fund

	2022 - 2023 Working Thru 4/3/2023			2022 - 2023 Actual Thru 4/3/2023		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
010 General Fund						
34020 Health & Welfare Benefits, classified positions	\$236,251.00	\$96,987.29	\$333,238.29	\$154,274.07	\$60,398.24	\$214,672.31
35010 State Unemployment Insurance, certificated positions	\$11,710.00	\$761.62	\$12,471.62	\$8,273.75	\$560.55	\$8,834.30
35020 State Unemployment Insurance, classified positions	\$4,532.00	\$3,071.78	\$7,603.78	\$3,035.75	\$2,067.98	\$5,103.73
36010 Worker's Compensation Insurance, certificated positions	\$52,066.00	\$3,409.81	\$55,475.81	\$30,500.31	\$2,066.38	\$32,566.69
36020 Worker's Compensation Insurance, classified positions	\$19,933.00	\$13,700.10	\$33,633.10	\$11,190.18	\$7,622.70	\$18,812.88
37010 OPEB, Allocated, certificated positions	\$51,525.00	\$3,296.46	\$54,821.46	\$15,372.23	\$1,047.94	\$16,420.17
37020 OPEB, Allocated, classified positions	\$20,209.00	\$13,156.16	\$33,365.16	\$5,662.62	\$3,791.86	\$9,454.48
37510 OPEB, Active Employees, certificated Positions	\$58,501.00	\$4,675.00	\$63,176.00	\$0.00	\$0.00	\$0.00
37520 OPEB, Active Employees, classified positions	\$12,015.00	\$8,921.00	\$20,936.00	\$0.00	\$0.00	\$0.00
Total Employee Benefits	\$1,685,685.00	\$678,124.13	\$2,363,809.13	\$1,045,356.31	\$244,895.41	\$1,290,251.72
Books and Supplies						
42000 Books and Other Reference Materials	\$0.00	\$15,000.00	\$15,000.00	\$0.00	\$5,059.62	\$5,059.62
43000 Materials and Supplies	\$299,784.17	\$125,495.64	\$425,279.81	\$230,531.46	\$60,788.86	\$291,320.32
44000 Non-Capitalized Equipment	\$33,500.00	\$30,728.38	\$64,228.38	\$27,415.22	\$13,310.61	\$40,725.83
47000 Food	\$0.00	\$15,363.10	\$15,363.10	\$0.00	\$12,542.10	\$12,542.10
Total Books and Supplies	\$333,284.17	\$186,587.12	\$519,871.29	\$257,946.68	\$91,701.19	\$349,647.87
Services, Other Operating Expenses						
52000 Travel and Conferences	\$15,100.00	\$4,664.06	\$19,764.06	\$11,189.63	\$2,006.72	\$13,196.35
53000 Dues and Memberships	\$8,200.00	\$0.00	\$8,200.00	\$2,154.36	\$0.00	\$2,154.36
54400 Pupil Insurance	\$1,100.00	\$0.00	\$1,100.00	\$0.00	\$0.00	\$0.00
54500 Other Insurance	\$67,525.00	\$0.00	\$67,525.00	\$62,327.42	\$0.00	\$62,327.42
55000 Operation and Housekeeping Services	\$165,000.00	\$0.00	\$165,000.00	\$130,249.83	\$0.00	\$130,249.83
56000 Rentals, Leases, Repairs and Non-Capitalized Improvements	\$67,000.00	\$13,492.27	\$80,492.27	\$53,186.91	\$11,358.16	\$64,545.07
57103 Transfers of Direct Costs - Transportation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58000 Professional/Consulting Services and Operating Expenditures	\$559,995.00	\$805,824.37	\$1,365,819.37	\$341,144.34	\$392,141.10	\$733,285.44
58009 Pension Penalties & Interest	\$500.00	\$0.00	\$500.00	\$4.35	\$0.00	\$4.35
59000 Communications	\$29,500.00	\$0.00	\$29,500.00	\$17,575.73	\$0.00	\$17,575.73
Total Services, Other Operating Expenses	\$913,920.00	\$823,980.70	\$1,737,900.70	\$617,832.57	\$405,505.98	\$1,023,338.55
Capital Outlay						

Budget Comparison Report

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by Fund

	2022 - 2023 Working Thru 4/3/2023			2022 - 2023 Actual Thru 4/3/2023		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
010 General Fund						
62000 Buildings and Improvement of Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
64000 Equipment	\$446,957.37	\$3,331,893.35	\$3,778,850.72	\$0.00	\$1,151,891.18	\$1,151,891.18
Total Capital Outlay	\$446,957.37	\$3,331,893.35	\$3,778,850.72	\$0.00	\$1,151,891.18	\$1,151,891.18
Other Outgo						
71420 Other Tuition, Excess Costs, and/or Deficits Payments to COE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
74380 Debt Service - Interest	\$115,200.00	\$0.00	\$115,200.00	\$53,728.13	\$0.00	\$53,728.13
74390 Other Debt Service - Principal	\$222,941.00	\$0.00	\$222,941.00	\$222,941.00	\$0.00	\$222,941.00
Total Other Outgo	\$338,141.00	\$0.00	\$338,141.00	\$276,669.13	\$0.00	\$276,669.13
Direct Support/Indirect Costs						
73100 Transfers of Indirect Costs	(\$15,939.00)	\$15,939.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Direct Support/Indirect Costs	(\$15,939.00)	\$15,939.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Expenditures	\$6,929,020.54	\$5,762,967.06	\$12,691,987.60	\$4,474,773.97	\$2,419,926.80	\$6,894,700.77
Excess (Deficiency) of Revenues	(\$512,022.26)	(\$140,347.27)	(\$652,369.53)	\$477,108.44	(\$334,577.06)	\$142,531.38
Other Financing Sources/Uses						
Transfers Out						
76160 From General Fund to Cafeteria Fund	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00
Total Transfers Out	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00
Contributions						
89800 Contributions from Unrestricted Resources	(\$402,389.52)	\$402,389.52	\$0.00	\$0.00	\$0.00	\$0.00
89900 Contributions from Restricted Revenues	\$23,819.39	(\$23,819.39)	\$0.00	\$23,819.39	(\$23,819.39)	\$0.00
Total Contributions	(\$378,570.13)	\$378,570.13	\$0.00	\$23,819.39	(\$23,819.39)	\$0.00
Total Other Financing Sources/Uses	(\$428,570.13)	\$378,570.13	(\$50,000.00)	\$23,819.39	(\$23,819.39)	\$0.00
Net Increase (Decrease) in Fund	(\$940,592.39)	\$238,222.86	(\$702,369.53)	\$500,927.83	(\$358,396.45)	\$142,531.38
Beginning Balance						
Assets						

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	2022 - 2023 Working Thru 4/3/2023			2022 - 2023 Actual Thru 4/3/2023		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
010 General Fund						
95013 Deferred Wages Payable	\$0.00	\$0.00	\$0.00	\$125,610.13	\$0.00	\$125,610.13
95024 Health & Welfare Payable	\$0.00	\$0.00	\$0.00	(\$39,264.90)	\$0.00	(\$39,264.90)
95025 State Unemployment Insurance Payable	\$0.00	\$0.00	\$0.00	\$4,994.43	\$0.00	\$4,994.43
95026 Workers Compensation Payable	\$0.00	\$0.00	\$0.00	\$10,344.57	\$0.00	\$10,344.57
95028 Retiree Benefits Payable	\$0.00	\$0.00	\$0.00	\$2,465.20	\$0.00	\$2,465.20
95050 Other Current Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
95051 Outlawed Employee Refunds & Voluntary Deductions	\$0.00	\$0.00	\$0.00	\$3,055.20	\$0.00	\$3,055.20
95053 STRS Excess Contributions Liability	\$0.00	\$0.00	\$0.00	\$6.40	\$0.00	\$6.40
96100 Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
96500 Unearned Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Liabilities	\$0.00	\$0.00	\$0.00	\$107,211.03	\$0.00	\$107,211.03
Total Ending Balance	\$2,064,984.20	\$1,058,330.07	\$3,123,314.27	\$3,506,504.42	\$461,710.76	\$3,968,215.18
Components of Ending Fund Balance						
Fund Balance, Nonspendable						
97200 Reserve for Encumbrances	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Fund Balance, Nonspendable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balance, Unassigned						
97890 Reserve for Economic Uncertainties	\$352,164.52	\$0.00	\$352,164.52	\$352,164.52	\$0.00	\$352,164.52
97900 Undesignated/Unappropriated	(\$2,168,237.30)	\$476,445.72	(\$1,691,791.58)	(\$726,717.08)	(\$120,173.59)	(\$846,890.67)
97910 Beginning Fund Balance	\$3,005,576.59	\$820,107.21	\$3,825,683.80	\$3,005,576.59	\$820,107.21	\$3,825,683.80
Total Fund Balance, Unassigned	\$1,189,503.81	\$1,296,552.93	\$2,486,056.74	\$2,631,024.03	\$699,933.62	\$3,330,957.65
Budgetary and Other Accounts						
98100 Estimated Revenue	(\$6,038,428.15)	(\$6,001,189.92)	(\$12,039,618.07)	(\$6,038,428.15)	(\$6,001,189.92)	(\$12,039,618.07)
98200 Appropriations	\$6,913,908.54	\$5,762,967.06	\$12,676,875.60	\$6,913,908.54	\$5,762,967.06	\$12,676,875.60
98300 Encumbrances	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Budgetary and Other Accounts	\$875,480.39	(\$238,222.86)	\$637,257.53	\$875,480.39	(\$238,222.86)	\$637,257.53
Total Components of Ending Fund Balance	\$2,064,984.20	\$1,058,330.07	\$3,123,314.27	\$3,506,504.42	\$461,710.76	\$3,968,215.18

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	2022 - 2023 Working Thru 4/3/2023			2022 - 2023 Actual Thru 4/3/2023		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
080 Student Activity Special Revenue Fund						
<u>Beginning Balance</u>						
Assets						
91200 Cash in Bank(s)	\$0.00	\$4,150.53	\$4,150.53	\$0.00	\$4,150.53	\$4,150.53
Total Assets	\$0.00	\$4,150.53	\$4,150.53	\$0.00	\$4,150.53	\$4,150.53
Total Beginning Balance	\$0.00	\$4,150.53	\$4,150.53	\$0.00	\$4,150.53	\$4,150.53
Adjusted Beginning Balance	\$0.00	\$4,150.53	\$4,150.53	\$0.00	\$4,150.53	\$4,150.53
<u>Ending Balance</u>						
Assets						
91100 Cash in County Treasury	\$0.00	\$4,150.53	\$4,150.53	\$0.00	\$0.00	\$0.00
91200 Cash in Bank(s)	\$0.00	\$0.00	\$0.00	\$0.00	\$4,150.53	\$4,150.53
Total Assets	\$0.00	\$4,150.53	\$4,150.53	\$0.00	\$4,150.53	\$4,150.53
Total Ending Balance	\$0.00	\$4,150.53	\$4,150.53	\$0.00	\$4,150.53	\$4,150.53
Components of Ending Fund Balance						
Fund Balance, Unassigned						
97910 Beginning Fund Balance	\$0.00	\$4,150.53	\$4,150.53	\$0.00	\$4,150.53	\$4,150.53
Total Fund Balance, Unassigned	\$0.00	\$4,150.53	\$4,150.53	\$0.00	\$4,150.53	\$4,150.53
Total Components of Ending Fund Balance	\$0.00	\$4,150.53	\$4,150.53	\$0.00	\$4,150.53	\$4,150.53

Budget Comparison Report

by Fund

	2022 - 2023 Working Thru 4/3/2023			2022 - 2023 Actual Thru 4/3/2023		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
130 Cafeteria Special Revenue Fund						
Revenues						
Federal Revenues						
82200 Child Nutrition Programs	\$0.00	\$430,000.00	\$430,000.00	\$0.00	\$249,942.67	\$249,942.67
Total Federal Revenues	\$0.00	\$430,000.00	\$430,000.00	\$0.00	\$249,942.67	\$249,942.67
Other State Revenues						
85200 Child Nutrition	\$0.00	\$95,000.00	\$95,000.00	\$0.00	\$58,609.09	\$58,609.09
Total Other State Revenues	\$0.00	\$95,000.00	\$95,000.00	\$0.00	\$58,609.09	\$58,609.09
Other Local Revenues						
86340 Food Service Sales	\$0.00	\$0.00	\$0.00	\$0.00	(\$170.00)	(\$170.00)
86600 Interest	\$0.00	\$97.00	\$97.00	\$0.00	\$277.28	\$277.28
86620 Net Increase (Decrease) in the Fair Value of Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$625.50	\$625.50
Total Other Local Revenues	\$0.00	\$97.00	\$97.00	\$0.00	\$732.78	\$732.78
Total Revenues	\$0.00	\$525,097.00	\$525,097.00	\$0.00	\$309,284.54	\$309,284.54
Expenditures						
Classified Salaries						
22000 Classified Support Salaries	\$0.00	\$170,460.00	\$170,460.00	\$0.00	\$107,025.72	\$107,025.72
Total Classified Salaries	\$0.00	\$170,460.00	\$170,460.00	\$0.00	\$107,025.72	\$107,025.72
Employee Benefits						
32020 Public Employees' Retirement System, classified positions	\$0.00	\$43,275.00	\$43,275.00	\$0.00	\$22,806.59	\$22,806.59
33022 OASDI, classified positions	\$0.00	\$10,575.00	\$10,575.00	\$0.00	\$6,631.89	\$6,631.89
33023 Medicare, classified positions	\$0.00	\$2,500.00	\$2,500.00	\$0.00	\$1,550.94	\$1,550.94
34020 Health & Welfare Benefits, classified positions	\$0.00	\$21,075.00	\$21,075.00	\$0.00	\$14,738.50	\$14,738.50
35020 State Unemployment Insurance, classified positions	\$0.00	\$875.00	\$875.00	\$0.00	\$534.81	\$534.81
36020 Worker's Compensation Insurance, classified positions	\$0.00	\$3,931.00	\$3,931.00	\$0.00	\$1,971.55	\$1,971.55
37020 OPEB, Allocated, classified positions	\$0.00	\$3,500.00	\$3,500.00	\$0.00	\$957.90	\$957.90

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	2022 - 2023 Working Thru 4/3/2023			2022 - 2023 Actual Thru 4/3/2023		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
130 Cafeteria Special Revenue Fund						
37520 OPEB, Active Employees, classified positions	\$0.00	\$2,825.00	\$2,825.00	\$0.00	\$0.00	\$0.00
Total Employee Benefits	\$0.00	\$88,556.00	\$88,556.00	\$0.00	\$49,192.18	\$49,192.18
Books and Supplies						
43000 Materials and Supplies	\$0.00	\$26,000.00	\$26,000.00	\$0.00	\$22,775.41	\$22,775.41
44000 Non-Capitalized Equipment	\$0.00	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00
47000 Food	\$0.00	\$218,500.00	\$218,500.00	\$0.00	\$134,420.47	\$134,420.47
Total Books and Supplies	\$0.00	\$247,000.00	\$247,000.00	\$0.00	\$157,195.88	\$157,195.88
Services, Other Operating Expenses						
52000 Travel and Conferences	\$0.00	\$500.00	\$500.00	\$0.00	\$259.58	\$259.58
55000 Operation and Housekeeping Services	\$0.00	\$15,000.00	\$15,000.00	\$0.00	\$12,362.86	\$12,362.86
56000 Rentals, Leases, Repairs and Non-Capitalized Improvements	\$0.00	\$31,000.00	\$31,000.00	\$0.00	\$30,259.77	\$30,259.77
58000 Professional/Consulting Services and Operating Expenditures	\$0.00	\$22,581.00	\$22,581.00	\$0.00	\$8,718.24	\$8,718.24
Total Services, Other Operating Expenses	\$0.00	\$69,081.00	\$69,081.00	\$0.00	\$51,600.45	\$51,600.45
Total Expenditures	\$0.00	\$575,097.00	\$575,097.00	\$0.00	\$365,014.23	\$365,014.23
Excess (Deficiency) of Revenues	\$0.00	(\$50,000.00)	(\$50,000.00)	\$0.00	(\$55,729.69)	(\$55,729.69)
Other Financing Sources/Uses						
Transfers In						
89160 To Cafeteria Fund, From General Fund	\$0.00	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00
Total Transfers In	\$0.00	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00
Total Other Financing Sources/Uses	\$0.00	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00
Net Increase (Decrease) in Fund	\$0.00	\$0.00	\$0.00	\$0.00	(\$55,729.69)	(\$55,729.69)
Beginning Balance						
Assets						
91100 Cash in County Treasury	\$11,217.11	\$9,840.23	\$21,057.34	\$11,217.11	\$9,840.23	\$21,057.34
91110 Fair Value Adjustment to Cash in County Treasury	\$0.00	(\$625.50)	(\$625.50)	\$0.00	(\$625.50)	(\$625.50)
91200 Cash in Bank(s)	\$0.00	\$97.00	\$97.00	\$0.00	\$97.00	\$97.00

Budget Comparison Report

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by Fund

	2022 - 2023 Working Thru 4/3/2023			2022 - 2023 Actual Thru 4/3/2023		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
130 Cafeteria Special Revenue Fund						
92001 Accounts Receivable Clearing	\$0.00	\$84,836.05	\$84,836.05	\$0.00	\$84,836.05	\$84,836.05
93100 Due From Other Funds	\$367.75	\$0.00	\$367.75	\$367.75	\$0.00	\$367.75
93200 Stores	\$0.00	\$4,286.35	\$4,286.35	\$0.00	\$4,286.35	\$4,286.35
Total Assets	\$11,584.86	\$98,434.13	\$110,018.99	\$11,584.86	\$98,434.13	\$110,018.99
Liabilities						
95010 Accounts Payable Clearing	\$0.00	\$3,792.05	\$3,792.05	\$0.00	\$3,792.05	\$3,792.05
95050 Other Current Liabilities	\$11,584.86	\$0.00	\$11,584.86	\$11,584.86	\$0.00	\$11,584.86
Total Liabilities	\$11,584.86	\$3,792.05	\$15,376.91	\$11,584.86	\$3,792.05	\$15,376.91
Total Beginning Balance	\$0.00	\$94,642.08	\$94,642.08	\$0.00	\$94,642.08	\$94,642.08
Adjusted Beginning Balance	\$0.00	\$94,642.08	\$94,642.08	\$0.00	\$94,642.08	\$94,642.08
Ending Balance						
Assets						
91100 Cash in County Treasury	\$0.00	\$94,642.08	\$94,642.08	\$0.00	\$34,529.04	\$34,529.04
91110 Fair Value Adjustment to Cash in County Treasury	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
91200 Cash in Bank(s)	\$0.00	\$0.00	\$0.00	\$0.00	\$97.00	\$97.00
91400 Cash Collections Awaiting Deposit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
92001 Accounts Receivable Clearing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
93100 Due From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
93200 Stores	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Assets	\$0.00	\$94,642.08	\$94,642.08	\$0.00	\$34,529.04	\$34,529.04
Liabilities						
95010 Accounts Payable Clearing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
95050 Other Current Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Ending Balance	\$0.00	\$94,642.08	\$94,642.08	\$0.00	\$38,912.39	\$38,912.39
Components of Ending Fund Balance						

Budget Comparison Report

by Fund

	2022 - 2023 Working Thru 4/3/2023			2022 - 2023 Actual Thru 4/3/2023		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
130 Cafeteria Special Revenue Fund						
<u>Fund Balance, Nonspendable</u>						
97200 Reserve for Encumbrances	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Fund Balance, Nonspendable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Fund Balance, Unassigned</u>						
97900 Undesignated/Unappropriated	\$0.00	\$0.00	\$0.00	\$0.00	(\$55,729.69)	(\$55,729.69)
97910 Beginning Fund Balance	\$0.00	\$94,642.08	\$94,642.08	\$0.00	\$94,642.08	\$94,642.08
Total Fund Balance, Unassigned	\$0.00	\$94,642.08	\$94,642.08	\$0.00	\$38,912.39	\$38,912.39
<u>Budgetary and Other Accounts</u>						
98100 Estimated Revenue	\$0.00	(\$575,097.00)	(\$575,097.00)	\$0.00	(\$575,097.00)	(\$575,097.00)
98200 Appropriations	\$0.00	\$575,097.00	\$575,097.00	\$0.00	\$575,097.00	\$575,097.00
98300 Encumbrances	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Budgetary and Other Accounts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Components of Ending Fund Balance	\$0.00	\$94,642.08	\$94,642.08	\$0.00	\$38,912.39	\$38,912.39

Budget Comparison Report

by Fund

	2022 - 2023 Working Thru 4/3/2023			2022 - 2023 Actual Thru 4/3/2023		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
251 Developer Fees Fund						
Total Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$50,992.21	\$50,992.21
Total Ending Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$50,992.21	\$50,992.21
Components of Ending Fund Balance						
Fund Balance, Unassigned						
97900 Undesignated/Unappropriated	\$0.00	(\$98,065.20)	(\$98,065.20)	\$0.00	(\$47,072.99)	(\$47,072.99)
97910 Beginning Fund Balance	\$0.00	\$49,032.60	\$49,032.60	\$0.00	\$49,032.60	\$49,032.60
Total Fund Balance, Unassigned	\$0.00	(\$49,032.60)	(\$49,032.60)	\$0.00	\$1,959.61	\$1,959.61
Budgetary and Other Accounts						
98200 Appropriations	\$0.00	\$49,032.60	\$49,032.60	\$0.00	\$49,032.60	\$49,032.60
Total Budgetary and Other Accounts	\$0.00	\$49,032.60	\$49,032.60	\$0.00	\$49,032.60	\$49,032.60
Total Components of Ending Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$50,992.21	\$50,992.21

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by Fund

	2022 - 2023 Working Thru 4/3/2023			2022 - 2023 Actual Thru 4/3/2023		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
351 County School Facilities Fund - Modernization						
Revenues						
Other State Revenues						
85450 School Facilities Apportionments	\$0.00	\$1,972,317.67	\$1,972,317.67	\$0.00	\$1,972,317.67	\$1,972,317.67
Total Other State Revenues	\$0.00	\$1,972,317.67	\$1,972,317.67	\$0.00	\$1,972,317.67	\$1,972,317.67
Other Local Revenues						
86600 Interest	\$0.00	\$1,161.46	\$1,161.46	\$0.00	\$7,003.32	\$7,003.32
86620 Net Increase (Decrease) in the Fair Value of Investments	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$3,903.09	\$3,903.09
Total Other Local Revenues	\$0.00	\$6,161.46	\$6,161.46	\$0.00	\$10,906.41	\$10,906.41
Total Revenues	\$0.00	\$1,978,479.13	\$1,978,479.13	\$0.00	\$1,983,224.08	\$1,983,224.08
Expenditures						
Services, Other Operating Expenses						
58000 Professional/Consulting Services and Operating Expenditures	\$0.00	\$231,879.90	\$231,879.90	\$0.00	\$115,064.33	\$115,064.33
Total Services, Other Operating Expenses	\$0.00	\$231,879.90	\$231,879.90	\$0.00	\$115,064.33	\$115,064.33
Capital Outlay						
64000 Equipment	\$0.00	\$1,875,000.00	\$1,875,000.00	\$0.00	\$1,470,334.92	\$1,470,334.92
Total Capital Outlay	\$0.00	\$1,875,000.00	\$1,875,000.00	\$0.00	\$1,470,334.92	\$1,470,334.92
Total Expenditures	\$0.00	\$2,106,879.90	\$2,106,879.90	\$0.00	\$1,585,399.25	\$1,585,399.25
Excess (Deficiency) of Revenues	\$0.00	(\$128,400.77)	(\$128,400.77)	\$0.00	\$397,824.83	\$397,824.83
Net Increase (Decrease) in Fund	\$0.00	(\$128,400.77)	(\$128,400.77)	\$0.00	\$397,824.83	\$397,824.83
Beginning Balance						
Assets						
91100 Cash in County Treasury	\$0.00	\$131,396.35	\$131,396.35	\$0.00	\$131,396.35	\$131,396.35
91110 Fair Value Adjustment to Cash in County Treasury	\$0.00	(\$3,903.09)	(\$3,903.09)	\$0.00	(\$3,903.09)	(\$3,903.09)
93100 Due From Other Funds	\$0.00	\$907.51	\$907.51	\$0.00	\$907.51	\$907.51

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	2022 - 2023 Working Thru 4/3/2023			2022 - 2023 Actual Thru 4/3/2023		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
351 County School Facilities Fund - Modernization						
Total Assets						
Total Beginning Balance	\$0.00	\$128,400.77	\$128,400.77	\$0.00	\$128,400.77	\$128,400.77
Adjusted Beginning Balance	\$0.00	\$128,400.77	\$128,400.77	\$0.00	\$128,400.77	\$128,400.77
Ending Balance						
Assets						
91100 Cash in County Treasury	\$0.00	\$0.00	\$0.00	\$0.00	\$526,225.60	\$526,225.60
91110 Fair Value Adjustment to Cash in County Treasury	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
93100 Due From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$526,225.60	\$526,225.60
Total Ending Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$526,225.60	\$526,225.60
Components of Ending Fund Balance						
Fund Balance, Nonspendable						
97200 Reserve for Encumbrances	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Fund Balance, Nonspendable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balance, Unassigned						
97900 Undesignated/Unappropriated	\$0.00	(\$256,801.54)	(\$256,801.54)	\$0.00	\$269,424.06	\$269,424.06
97910 Beginning Fund Balance	\$0.00	\$128,400.77	\$128,400.77	\$0.00	\$128,400.77	\$128,400.77
Total Fund Balance, Unassigned	\$0.00	(\$128,400.77)	(\$128,400.77)	\$0.00	\$397,824.83	\$397,824.83
Budgetary and Other Accounts						
98100 Estimated Revenue	\$0.00	(\$1,978,479.13)	(\$1,978,479.13)	\$0.00	(\$1,978,479.13)	(\$1,978,479.13)
98200 Appropriations	\$0.00	\$2,106,879.90	\$2,106,879.90	\$0.00	\$2,106,879.90	\$2,106,879.90
98300 Encumbrances	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Budgetary and Other Accounts	\$0.00	\$128,400.77	\$128,400.77	\$0.00	\$128,400.77	\$128,400.77
Total Components of Ending Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$526,225.60	\$526,225.60

County Fund	District Number	Fund	Current Cash 9110	Previous Total Payroll Objects	Percentage (%)
636	36	0100 General Fund	\$4,075,491.31	\$512,399.74	795.37
N/A	36	0800 Student Activity Special Revenue Fund	\$0.00		
ASM	36	1300 Cafeteria Special Revenue Fund	\$34,529.04	\$20,705.39	166.76
None	36	2110 Building Fund #1	\$0.00		
None	36	2160 Non-Treasury COP/ Trustee Building Fund #2	\$0.00		
ATQ	36	2510 Developer Fees Fund	\$50,992.21		
ADO	36	3510 County School Facilities Fund - Modernization	\$526,225.60		
None	36	5610 Non-Treasury Debt Service COP/Revenue Bonds	\$0.00		
None	36	5620 Non-Treasury Debt Service COP/Revenue Bonds #2	\$0.00		
Report Total			\$4,687,238.16		

Budget Revision Report

Bdg Revision Final

Control Number: 40339738

Account Classification	Approved / Revised	Change Amount	Proposed Budget
Fund: 0100 General Fund Expenditures			
Certificated Salaries			
010-00000-0-00000-72000-19000-0	\$6,000.00	\$2,000.00	\$8,000.00
Total:	\$6,000.00	\$2,000.00	\$8,000.00
Employee Benefits			
010-00000-0-00000-72000-31010-0	\$1,146.00	\$354.00	\$1,500.00
010-00000-0-00000-72000-33012-0	\$0.00	\$100.00	\$100.00
010-00000-0-00000-72000-33013-0	\$87.00	\$113.00	\$200.00
010-00000-0-00000-72000-35010-0	\$30.00	\$20.00	\$50.00
Total:	\$1,263.00	\$587.00	\$1,850.00
Books and Supplies			
010-00000-0-00000-27000-44000-0	\$0.00	\$4,000.00	\$4,000.00
010-00000-0-00000-36000-44000-0	\$1,000.00	\$6,000.00	\$7,000.00
010-07200-0-11100-31400-43000-0	\$1,000.00	\$500.00	\$1,500.00
Total:	\$2,000.00	\$10,500.00	\$12,500.00
Services, Other Operating Expenses			
010-00000-0-00000-71900-58000-0	\$23,000.00	\$2,000.00	\$25,000.00
010-00000-0-00000-72000-54500-0	\$46,000.00	\$15,525.00	\$61,525.00
010-00000-0-00000-72000-58000-0	\$25,000.00	\$500.00	\$25,500.00
010-00000-0-00000-76002-58000-0	\$11,000.00	\$4,000.00	\$15,000.00
010-07200-0-11100-10000-58000-0	\$80,000.00	\$30,000.00	\$110,000.00
Total:	\$185,000.00	\$52,025.00	\$237,025.00
Total Expenditures	\$194,263.00	\$65,112.00	\$259,375.00
Budgeted Unappropriated Fund Balance before this adjustment:		\$3,188,426.27	
Total Adjustment to Unappropriated Fund Balance:		(\$65,112.00)	
Budgeted Unappropriated Fund Balance after this adjustment:		\$3,123,314.27	

2/11/23 4/11/23 ID 191423

Budget Revision Report

Control Number: 40339738

Account Classification Approved / Revised Change Amount Proposed Budget

At a meeting of the school board on 4/1/2023, the board approved the above budget account lines change to those amounts indicated in the proposed budget column.


Authorized by:  _____
(County Office Use Only)
Updated at County Office on ___/___/___ by _____

Exhibit B
4/11/22

SCOPE OF SERVICES

1. RESPONSIBILITIES OF DISTRICT:

Pay all travel costs, directly to the individual, for mileage, travel and conference costs incurred at the specific request of DISTRICT. The SUPERINTENENT will pay expenses of contract staff member(s) for approved conferences during the year, not to exceed two (2) days. Travel costs incurred by contracted staff member(s) to the central office of the DISTRICT to provide services per contract agreement will be paid by the SUPERINTENDET.

The DISTIRICT will recognize the general fiscal monitoring responsibilities of SUPERINTENDENT. This agreement shall not affect those duties.

The DISTIRICT will provide requested information to SUPERINTENDNET in a timely and efficient manner.

2. RESPONSIBILITIES OF SUPERINTENDENT:

The primary responsibility of the SUPERINTENDENT is that of contracted business support services as follows:

Budget

- Assist district superintendent in the development and adoption of the district budget
- Advise district superintendent and/or governing board on impact of state budget
- Preparation of state required budget documents
- Monitor for and advise district superintendent on budget to actual variances
- Prepare and input budget revisions under direction of district superintendent
- Perform in-depth budget review prior to First and Second Interim reporting
- Preparation of state required First and Second Interim documents

Payroll

- Provide a TCOE business tech backup to district staff for payroll and vendor payment processes
- Assist district in implementing and processing settlement agreements
- Prepare salary settlement disclosure documents for board presentation

Accounting

- Advise district staff on proper coding of financial transactions
- Prepare and input Journal Entries
- Monitor financial transactions for account code propriety
- Assist district in year-end closing of financial records
- Assist district in implementation of fixed asset accounting system

Reporting

- Prepare state required annual financial reports including: **Adopted Budget, 1st Interim, 2nd Interim, Unaudited Actuals, Federal Cash Management Reporting, Quarterly ESSER/GEER reporting**

EXHIBIT A

Assist district in preparation of GASB 34 conversation/worksheets
Assist in submitting data to TCOE required for LCFF revenue calculations
Assist district in preparation of other fiscal reports at an additional per hour charge

Other

Assist district in clearing audit findings with California Department of Education and County Office of Education
Prepare for and present financial information at governing board meetings (*via video conferencing format only for 2023-24*)
Research information and prepare documents for district independent auditors
Train district staff in use of TCOE financial system
Attend TCOE business meetings

In order to achieve the above mentioned business support services, the SUPERINTENDENT will provide office space, furniture, equipment software and other materials used by contract staff member(s) in providing the services under this agreement.

This Agreement is entered into by both parties with the express understanding that SUPERINTENDENT will perform all services required under this Agreement as an independent contractor. Nothing in this Agreement shall be construed to constitute SUPERINTENDENT or any of its agents, employees or officers as an agent, employee or officer of DISTRICT.

Subject to any performance criteria contained in this Agreement, SUPERINTENDENT shall be solely responsible for determining the means and methods of performing the specified services and DISTRICT shall have no right to control or exercise any supervision over SUPERINTENDENT'S agents, employees or officers as to how the services will be performed. Notwithstanding this independent contractor relationship, DISTRICT shall have the right to monitor and evaluate the performance of SUPERINTENDENT to assure compliance with this Agreement.

EXHIBIT A

FEE SCHEDULE

The maximum contract total for services to be provided are estimated to be \$26,614, including travel or other expenses.

Payment will be by the job or day unless specified otherwise in a fee schedule attached to this document.

Tulare County Office of Education
Order to Pay/Payroll Transmittal
 Form PS04P - Payroll

Month/Day/Year: 3/7/23

Exhibit F 4/11/23

Instructions

Only Districts that submit payroll to TCOE for input will use this form. This form serves as a transmittal document and an Order from an authorized District employee for payment of payroll. The total amount of Gross Payroll indicated on the form must agree with the Payroll Input Work Sheet submitted with the PS04P Form.

Districts that perform their own payroll input will sign and submit the Order to Pay on the last page of their Payroll Final printout rather than use this form.

TCOE Personnel will input the Personnel Data from the PS01 Form for all Districts that do not have access to the computer system. Districts should check the box at the bottom of Form PS01 indicating if the Personnel Data has already been input.

Document	Certificate Payroll	Classified Payroll
Payroll Input W/S Enclosed	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
Form PS01 Employee Personnel Data Sheets	No. Enclosed <u>3</u>	No. Enclosed <u>4</u>
Form PS02 Voluntary Deductions	No. Enclosed <u>—</u>	No. Enclosed <u>—</u>
Form PS03 Employee Distribution Additions	No. Enclosed <u>3</u>	No. Enclosed <u>2</u>
Form W-4 Withholding	No. Enclosed <u>3 & 3 DE's</u>	No. Enclosed <u>5 & 5 DE's</u>
Automatic Payroll Deposit Form Authorization	No. Enclosed <u>—</u>	No. Enclosed <u>—</u>
PERS Action Form		No. Enclosed <u>3</u>
Total Gross Payroll Must attach Adding Machine Tape	Total Amount \$ <u>7,625.⁰⁰</u>	Total Amount \$ <u>68,290.28</u>

The PLEASANT VIEW ELEMENTARY School District hereby orders that payment be made to each of the employees of the district in the amounts indicated as per the following attached schedules and that County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Nigel Bayler
 District Authorized Signature

3, 7, 23
 Date

TCOE Processing

Verify inclusion of number of documents indicated. Verify agreement of adding machine tape to Total Gross Payroll on form. If separate staff members input Certificated and Classified payroll, make copy of this form for other staff member. If any PS01 forms require Personnel Data input, they should be sent to TCOE Personnel for handling. Make copy of form to verify the Final Payroll Register totals before release of Payroll to District.

Date Received by TCOE / /

Received & Processed By _____

Tulare County Office of Education
Order to Pay/Payroll Transmittal
 Form PS04P - Payroll

Month/Day/Year: 3/21/23

Instructions

Only Districts that submit payroll to TCOE for input will use this form. This form serves as a transmittal document and an Order from an authorized District employee for payment of payroll. The total amount of Gross Payroll indicated on the form must agree with the Payroll Input Work Sheet submitted with the PS04P Form.

Districts that perform their own payroll input will sign and submit the Order to Pay on the last page of their Payroll Final printout rather than use this form.

TCOE Personnel will input the Personnel Data from the PS01 Form for all Districts that do not have access to the computer system. Districts should check the box at the bottom of Form PS01 indicating if the Personnel Data has already been input.

Document
Payroll Input W/S Enclosed
Form PS01 Employee Personnel Data Sheets
Form PS02 Voluntary Deductions
Form PS03 Employee Distribution Additions
Form W-4 Withholding
Automatic Payroll Deposit Form Authorization
PERS Action Form
Total Gross Payroll Must attach Adding Machine Tape

Certificate Payroll
<input checked="" type="checkbox"/> Yes
No. Enclosed <u>0</u>
No. Enclosed <u>0</u>
No. Enclosed <u>0</u>
No. Enclosed <u>0</u>
No. Enclosed <u>0</u>
Total Amount \$ <u>211,687.37</u>

Classified Payroll
<input checked="" type="checkbox"/> Yes
No. Enclosed <u>0</u>
No. Enclosed <u>0</u>
No. Enclosed <u>0</u>
No. Enclosed <u>0</u>
No. Enclosed <u>0</u>
No. Enclosed <u>0</u>
Total Amount \$ <u>70,226.84</u>

The PLEASANT VIEW ELEMENTARY School District hereby orders that payment be made to each of the employees of the district in the amounts indicated as per the following attached schedules and that County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Miguel Baister
 District Authorized Signature

3/21/23
 Date

TCOE Processing

Verify inclusion of number of documents indicated. Verify agreement of adding machine tape to Total Gross Payroll on form. If separate staff members input Certificated and Classified payroll, make copy of this form for other staff member. If any PS01 forms require Personnel Data input, they should be sent to TCOE Personnel for handling. Make copy of form to verify the Final Payroll Register totals before release of Payroll to District.

Date Received by TCOE / /

Received & Processed By _____



Monthly Calendar

APRIL 2023

Exhibit G 4/11/23

- Tuesday 4/4 - **School Librarian Appreciation Day**
TCOE Book Mobile
Monache Counselors in 8th Grade 9:30am-10:30am
- Wednesday 4/5 - **Paraprofessional Appreciation Day**
Field Trip: 8th to CA Science Center 5:30am-8:30pm (charter bus)
- Thursday 4/6 -
Field Trip: 4th to Riley Farms 5am-8pm (charter bus)
FHCN Mobile Health Unit 1-5pm
Game: Woodville @ PVW 1pm (Home Game Day Schedule)
Sadie Hawkins Dance for 5-8th Grade @ PVE Cafeteria 5pm-7pm
- Friday 4/7 - **NO SCHOOL: EASTER HOLIDAY**

- Monday 4/10 - **NO SCHOOL: EASTER HOLIDAY**
- Tuesday 4/11 -
Field Trip: 6th to Mezquite Nursery 9am-11:30
BOARD MEETING
- Wednesday 4/12 -
Math Planning w/ Julie (possibly 4th - subs needed)
Field Trip: 3/4th to PHS Aladdin Play 8:30am-10:30am
Field Trip: Small 7th grade group to Home Depot (9:30-10:45 (Expedition)
NURSE TAMARA: SCICON FORM CHECK
- Thursday 4/13 -
Field Trip: 200% Library Club to Roller Towne 9:15am-1pm
Julie Co-teach @ PVE
Fire Drill (am)
- Friday 4/14 -
Game: PVW @ Terra Bella
Field Trip: 3rd to Blue Oak Ranch 9am-2:30pm
Field Trip: Step-up to Fox Theatre 5pm-9pm
PAN DULCE WITH GRANDPARENTS @ PVE Cafeteria 7-8 am
- Saturday 4/15 -
Field Trip: Mrs. Madrigal (music) to Knotts Berry Farm 5am-1am (charter bus)

****District Assessments: Monday - Friday****

- Monday 4/17 -
Field Trip: TK/K/STC to Fresno Zoo 8am-3pm
4 & 6th Hygiene Class (times TBD)
- Tuesday 4/18 -
Field Trip: 1st to Fresno Discovery Center time TBD
- Wednesday 4/19 -
INSTRUCTIONAL ROUNDS
- Friday 4/21 -
Game: Alta Vista @ PVW (Home Game Day Schedule)
Field Trip: SQUAD to Adventure Park 9am-2:00pm
3rd Trimester Progress Reports go out

***** 6TH GRADE AT SCICON ALL WEEK (depart Monday @ 9am, arrive Friday @ PVE at 1:30pm)*****

- Monday 4/24 -
PVW Character Counts Awards @ 9 am
Field Trip: 7th to Scout Island 7:30 am-3pm
- Tuesday 4/25 -
EARLY DISMISSAL: 1:50 PM
- Wednesday 4/26 -
5th SCICON Day Trip 8:45-3 pm
PVE Character Counts Awards 9 am (PVW squad from PVE to PVW @ 9:30)
- Thursday 4/27 -
DIA DEL NIÑO PTO EVENT @ PVE 4PM-7PM
Field Trip: 1st & 2nd to Strathmore High School 8:30-12pm
- Friday 4/28 -
Game: PVW @ Strathmore 1pm
Field Trip: 4th to Blue Oak Ranch 9am-2:30pm
DONUTS WITH DAD EVENT @ PVE Cafeteria 7-8am

April Birthdays

21 - Araceli Garcia, 27 - Diamond Jimenez

Exhibit H
4/11/23

SCICON FACILITIES USE AGREEMENT

GENERAL

THIS AGREEMENT, made and entered into as of April 3, 2023 by and between the TULARE COUNTY SUPERINTENDENT OF SCHOOLS, hereinafter referred to as the "County Superintendent", and **Pleasant View School District**, hereinafter referred to as the "Applicant";

WITNESSETH:

WHEREAS, the TULARE County Superintendent of Schools, has acquired land, buildings and other facilities pursuant to Education Code sections 40040 and following for use as the Clemmie Gill School of Outdoor Science and Conservation (hereinafter referred to as 'SCICON"; and

WHEREAS, the Tulare County Superintendent of Schools desires to permit qualified organizations to use SCICON facilities pursuant to Education Code sections 40040 and following during those times when the facilities are not needed for SCICON activities;

NOW, THEREFORE, IT IS HEREBY AGREED as follows:

- 1. **PERMISSION TO USE FACILITIES.** Upon execution of this Agreement by the Administrator of SCICON, designated for this purposed as the agent of the County Superintendent, and by the Applicant, an organization having as one of its objectives furtherance of the recreational, educational, political, economic, artistic or moral interests of the citizens of the State of California, the County Superintendent shall permit the Applicant the use of the SCICON facilities on the dates and to the extent indicated in Schedule A, attached herewith and incorporated by reference herein.
- 2. **SERVICES PROVIDED BY COUNTY.** In connection with the permitted use, the County Superintendent shall provided Applicant with the additional services designated in Schedule B, attached herewith and incorporated reference herein.
- 3. **TERMS AND CONDITIONS.** Permission to use the facilities stated in Schedule A is granted subject to compliance by Applicant with the following terms and conditions:
 - a. Applicant shall not use SCICON facilities for individual gain or profit.

- b. Use of the facilities by Applicant shall not interfere with regular or on-going SCICON programs.
- c. SCICON facilities shall not be used by Applicant for holding closed or secret meetings.
- d. **No alcohol, tobacco or narcotic products are allowed on campus at any time.**
This includes facilities, trails, roads, and parking lot.
- e. SCICON equipment, decorations and other property shall be operated or used in the manner for which designed. Applicant shall be responsible for repairing, restoring, or replacing any SCICON property, which breaks down or is lost, stolen or destroyed during or, as the result of use by the Applicant or participants in any of Applicant's programs at SCICON.
- f. No inflammable equipment, decorations or other items are to be used.
- g. Applicant shall inform all participants in its programs of their responsibility to supply suitable bedding and toiletries.
- h. Conferees should bring their own first aid supplies, health care items, and health care staff, as needed. SCICON does not have any health professionals on duty during conference times.
- i. Applicant shall be responsible for advising participants in its programs of the following rules and shall make the County Superintendent and SCICON whole for any damage resulting from violation of these rules by Applicant or any participants in Applicant's programs at SCICON;
 - No tobacco products or alcoholic beverages are allowed on the SCICON campus.
 - Rattlesnakes are common on the SCICON campus, so walk slow! Be watchful, and inform SCICON staff of observed rattlesnakes.
 - Stay on trails.
 - All youth groups must have adequate supervision. One adult is required for every ten children or youth. The conference group must have adult supervision in the cabins or lodging areas whenever youth are in their cabins or lodging. Youth may not wander about the campus unsupervised.
 - No hunting or firearms allowed on the campus.
 - No fishing or wading in the creek.
 - Do not collect flowers or wildlife.

- Do not build fires without specific permission.
- Cars are not allowed past the first bridge except for delivery of personnel, luggage, and equipment. The remaining time, cars must be parked in the visitor's parking lot.
- Dogs and pets are not permitted.
- No food items are allowed in student cabins. This includes candy and gum.
- Painting (arts and crafts) are not permitted in buildings or on decks. Please ask the conference host for a designated area for painting or arts and crafts.
- Do not use masking tape on any walls or attach any items to walls without permission.
- Buildings must be vacated promptly at the close of scheduled hours.
- Persons or organizations using the facilities will be responsible for leaving the facilities in a clean and orderly condition.
- Lights, fans, coolers, and heaters must be turned off when leaving the buildings.
- SCICON is not responsible for any lost or stolen articles.
- Any damage, which occurs during conference use, will be charged to that conference group.
- No camp pranks will be allowed on campus (i.e., cabin raids, toilet papering, graffiti, etc.) The conference group will be charged a clean up fee (labor and materials). Any future bookings will be in jeopardy.
- SCICON's main gate is to remain closed during non-school/program hours. The designated conference group leader shall be furnished with a guest gate code prior to the group's stated arrival time. It is the responsibility of the conference group leader to communicate guest gate code to any conference attendees arriving later than the main group or needing to come and go from the conference.

4. **RESERVATIONS AND CANCELLATION.** If a reservation is cancelled and/or Applicant fails to appear, a charge may be made for expenses of food products and any other out-of-pocket

expenses incurred by the County Superintendent, the Administrator of SCICON, or SCICON staff in preparation for providing the services designated in Schedule B to facilitate the conference.

Cancellation Fee:

10% of minimum fee for every contract signed that is cancelled.

20% of minimum fee for every contract signed if cancelled less than thirty calendar days before the conference.

Any extended (week long) conference cancelled less than sixty calendar days before the conference is 20% of the minimum fee.

5. **COMPENSATION.** In consideration of the services performed by the County Superintendent and SCICON staff, the Applicant agrees to pay the County Superintendent a fee of:

\$62.00/person

Deposit Waived

Minimum # of participants: 35

6. DEPOSIT. Applicant shall pay a \$250.00 damage and excess cleaning deposit.

The deposit must be received by the SCICON office no later than 10 days before the start of the conference. If no damage or excess cleaning needs occur during the conference, the deposit will be applied to the invoice as a credit against total compensation owed. The cost of damage and excess cleaning that occurs during the conference in excess of the deposit will be added to the invoice.

7. INSURANCE. Applicant shall, at its own expense obtain and maintain at all times during the use permitted by this Agreement, general public liability and property damage insurance with a combined single limit liability of not less than \$300,000.00.

Said insurance policy or policies shall name the Tulare County Office of Education, the County Superintendent of Schools, officers and employees, as additional insured's for all losses or liability arising out of or in connection with the use of SCICON by Applicant or its participants. Said policy or policies shall contain a provision that it will not be cancelled without 30 days prior written notice to the County Superintendent. Applicant shall provide a copy of the policy or policies to the County

Superintendent at least ten days prior to the use permitted under this Agreement.

8. INDEMNIFICATION. The County Superintendent and Applicant agree to hold harmless, defend and indemnify each other, including their respective officers, agents and employees, from and against any liability claims, actions, costs, damages or losses for injury, including death, to any person or damage to any property, arising out of their respective duties, responsibilities, acts and omissions under this Agreement.

9. TERMINATION. Each party shall have the right to terminate this Agreement for breach of any of its provisions by giving written notice to the other party within 48 hours of the breach. Said notice shall specify the effective date of the termination. If the Applicant and its participants are occupying SCICON premises during said 48 hours, the required written notice shall be delivered in person to the other party. In all other instances, the notice shall be delivered by certified mail, postage prepaid, to the last known mailing address of the other party.

10. ASSIGNMENT. Applicant shall not assign this Agreement, or any part of it, without the prior written approval of the Administrator of SCICON.

11. MODIFICATIONS. This Agreement and its attached Schedules A and B constitute the entire understanding of the parties. The parties understand and agree that no modification of this Agreement will be binding unless such modification is in writing and duly accepted and executed by the Applicant, the County Superintendent and the Administrator of SCICON.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first above written.

County Superintendent of Schools

By  _____

"Applicant"


By _____

Administrator of SCICON as
agent For the County
Superintendent
"County Superintendent"

STATEMENT OF INFORMATION

The undersigned states that, to the best of his or her knowledge, the school property for use of which application is hereby made will not be used for the commission of any act intended to further any program or movement the purpose of which is to accomplish the overthrow of the government of the United States by force, violence or other unlawful means;

That **Pleasant View School District**, the organization on which behalf he or she is making application for use of school property, does not, to the best of his or her knowledge advocate the overthrow of the government of the United States or of the State of California by force, violence, or other unlawful means, and that, to the best of his or her knowledge, it is not a Communist action organization or Communist front organization required by law to be registered with the Attorney General of the United State. This statement is made under the penalties of perjury.

A handwritten signature in blue ink, consisting of stylized, cursive letters, positioned above a horizontal line.

Signature of "Applicant"

SCHEDULE A

Applicant's use of SCICON premises is limited to the following:

Lodging Facilities:

Student Cabins: Earlimart, Ivanhoe, Winterhaven, Tulare, Woodlake, Delano 1,2,3, Burton,
Valley Oak, Bear Creek

Meeting Areas:

Lodge, Valley Oak Meeting, Bear Creek, Lion's Arbor, Rotary Arbor, Barton Amphitheater,
NO CAMPFIRE

Arrival: 2 p.m. Friday

Departure: 4 p.m. Saturday

Name of Event: Sunnyside/Pleasant View School Districts 8th Grade Trip

SCHEDULE B

In connection with Applicant's use of SCICON premises, the County Superintendent shall provide the following additional services:

Meals: 3 – Friday Dinner to Saturday Lunch

Snacks: 0

Lodging: 1 night

Program: 0

Exhibit I 4/11/23

REQUEST FOR DOMESTIC WATER TESTING SERVICE

The undersigned requests that Dellavalle Laboratory collect water samples from the water systems listed below at the specified intervals and/or act as their Distribution Operator (DO) for a period beginning **January 1, 2023 and ending December 31, 2023.**

Water Sampling:

Each water sample will be collected by Dellavalle and tested in accordance with your testing requirements per the California Department of Health or other regulatory agency as applicable. Copies of reports will be sent to **Pleasant View School #8773/53** and **SWRCB - Visalia.**

Distribution Operator Services:

If Dellavalle is specified as Distribution Operator (DO), Dellavalle will be your primary contact for the Health Department. You are **required** to contact the Dellavalle Distribution Operator with all written and verbal communications from your regulatory agency. Your DO must also be notified if your system has any water quality problem, plumbing change or significant pressure loss. The DO will conduct an annual inspection of your facility.

Water Testing Program (January through December 2023)

Analyte	Frequency	Amt. per Sample	No. of Samples/items	sub-total
Distribution System				
Coliform, E. coli + Cl2	Monthly	\$33.00	12	\$396.00
Lead & Copper 1st draw (20 per year)	Every 6 mths	\$56.00	20	\$1,120.00
pH, Alk, Ca, EC (Jun/Dec) 2 sites	Bi-annually	\$103.00	4	\$412.00
System #5400882_002_002 (Well 2)				
Nitrate (Feb/May/Aug/Nov)	Quarterly	\$25.00	3	\$75.00
Inorganic Scan I (includes Nitrate)	Every 3 yrs	\$301.00	1	\$301.00
Miscellaneous				
Distribution Operator Service	Monthly	\$78.00	12	\$936.00
Electronic Annual Report	Annually	\$105.00	1	\$105.00
Annual Summary Report 2022	Due July 1st	\$190.00	1	\$190.00
Sampling, Tracking and Scheduling		\$110.00	12	\$1,320.00
Total				\$4,855.00

Payment Schedule:

The Client agreed to pay Dellavalle Laboratory, Inc. for its services an agreed amount of **\$4,855.00**. Payment of **\$4,855.00** to be made on the first day of **May 2023**. Please reference agreement #**23W239**.

Additional tests required due to regulatory changes and/or non-compliant results will be billed separately.

Unless listed above this service does not include the compilation of an annual report or Consumer Confidence Report (CCR).

Liquidated damages by way of a late charge will be computed at a periodic rate of 2% per month, which is an annual percentage rate of 24%, and will be applied to any unpaid balance commencing 30 days after the date of the original invoice.

Agreement Terms:

Dellavalle shall render the services contracted for in good faith and with due diligence. It is expressly understood that the Client assumes the risk of the application or implementation of all recommendations and indemnifies and holds Dellavalle harmless from same. Dellavalle makes no warranties expressed or implied with respect to any services other than those set forth herein, or as to any materials or equipment utilized in connection recommendations of Dellavalle Laboratory Inc.

In the event of a legitimate dispute, we agree to submit the dispute to mediation, and if not resolved by mediation, then submit to binding arbitration. If the mediator declares that no legitimate dispute exists other than the inability, failure or delay in payment, then debtor will pay all the cost of mediation and arbitration and in the event of arbitration Dellavalle Laboratory's reasonable attorney fees and costs.

ACCEPTED BY:

REQUESTED BY:

DELLAVALLE LABORATORY, INC

PLEASANT VIEW SCHOOL #8773

BY: 

BY: 

Martin James

Distribution Operator, Grade D2, Cert No. 33836, T2 Cert No. 31002

DATE: March 28, 2023

DATE: 3/28/2023

Exhibit T
4/11/23

LICENSE AGREEMENT FOR MOSAICO SOFTWARE PLATFORM

This License Agreement (“Agreement”) is entered into as of April 3rd, 2023 (“Effective Date”) by and between Lumiar Education Corp. a Corporation with its principal place of business located at 1 Penn Plaza, Suite 660, New York, NY 10119 (“Vendor”) and Pleasant View Elementary School District, a public school district organized and existing under the laws of the State of California (“District”). Vendor and District may be referred to individually as “Party” and together as the “Parties” in this Agreement.

RECITALS

- A. WHEREAS, Vendor has developed and is the exclusive owner of all rights, title, and interest in and to certain proprietary software commonly known as the Mosaico software platform (“Software Platform”); and
- B. WHEREAS, the District desires to implement and use the Software Platform; and
- C. WHEREAS, Vendor is willing to grant the District a license to use the Software Platform, and is further willing to provide setup, implementation, and support services for the Software Platform, all in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, in consideration of the mutual representations, warranties and agreements contained herein, the Parties hereto agree as follows:

AGREEMENT

1. Grant of License. Subject to the terms and conditions of this Agreement, Vendor hereby grants, and District hereby accepts, a nonexclusive, non-transferable license to use the Software Platform (“License”) as set forth herein.
2. Term of Agreement. The term of this Agreement shall be from March 1, 2023, through June 30, 2024 (“Term”) unless earlier terminated as provided herein. This Agreement may be renewed for one (1) additional one-year term by mutual written agreement of the Parties.
3. Termination. Either Party may terminate this Agreement at any time by giving thirty (30) days advance written notice to the other Party, however the Parties may agree in writing to a shorter notice period. In the event of early termination, Vendor shall be paid for work or services performed and completed up to the date of termination; however any Setup Fee paid to Vendor for unperformed or incomplete work or services shall be refunded to District along with a pro-rated portion of any Support Fee and License Fee.
4. Setup Phase. The Parties agree that setup and installation of the Software Platform (the “Setup Phase”) shall take place from April 15th, 2023, through May 15th, 2023, and shall consist of the following components:
 - a. Development of operational, support, and administrative parameters;

- b. Establishment of key contacts for tech support/tech issues and pedagogical support;
- c. Completion of onboarding for managerial and technical personnel;
- d. Creation of Pleasant View Elementary School on the Software Platform;
- e. Creation and uploading of curriculum matrix to be used by District;
- f. Evaluation of curriculum;
- g. Preparation and presentation of onboarding material and its schedule; and
- h. Onboarding of managers, teachers, and parents.

The Parties understand and agree that the Setup Phase shall not be deemed completed until the Software Platform is fully installed and can be accessed and used by District.

5. Support. Following completion of the Setup Phase, Vendor shall provide the following support for the Software Platform during the Term of this Agreement:
 - a. Tickets and chat through “help” button;
 - b. On demand video calls, up to four (4) hours per month to be scheduled in advance and agreed upon by the Parties during District business hours, Pacific Standard Time (“PST”).
6. New Releases and Updates. Vendor shall furnish District with all new releases and updates related to the software Platform during the Term of the Agreement, and shall install and provide training to District in the use of all such new releases and updates.
7. Use of License. The License for access to and use of the Software Platform granted to District pursuant to this Agreement shall be available to District students for the period from July 1st, 2023 through June 30th, 2024.
8. Fees. In consideration for the License granted under this Agreement and the Setup and Support services provided by Vendor for the Software Platform, the District agrees to pay Vendor as follows:
 - a. Following completion of the Setup Phase, and within thirty (30) days of receipt of a detailed invoice from Vendor and any additional documentation the District reasonably requests, the District shall pay Vendor a setup fee (“Setup Fee”) in the amount of \$9,000.
 - b. District shall pay Vendor a support services fee (“Support Fee”) in the amount of \$3,500 and a License fee (“License Fee”) in the amount of \$6,600 for use of the License granted hereunder for up to 500 District students. The District agrees to pay Vendor an additional license fee in the amount of \$1,500 if the number of

student users of the Software Platform exceeds 500 students (“Additional License Fee”).

With the exception of the Additional License Fee, the total amount paid to Vendor shall not exceed \$19,100 (“Total Fee”) during the Term of this Agreement. Any work performed or services provided by Vendor in excess of the Total Fee shall not be compensated.

9. District Data, Confidentiality.

- a. District Data. All data, including but not limited to, assessment items, resources, tasks, rubrics, standards, student information, educational records and any other data of any type provided by the District or its staff, employees, students, consultants and agents, for entry into or use of the Software Platform (“District Data”) shall remain the sole property and under the control of the District at all times. Vendor acknowledges and agrees that Vendor shall be responsible for all District Data in its possession and control, and shall be liable for any unauthorized disclosures of District Data, corruption of District Data, or District Data security breaches. Vendor shall take reasonable security precautions and protections, as may be approved by the District, to ensure that persons not authorized to view District Data do not gain access to District Data. Vendor will not, by virtue of this Agreement, acquire any interest in the District Data.
- b. Confidentiality; Return of District Data. Vendor shall maintain the confidentiality of, and protect from unauthorized disclosure, any and all District Data, including but not limited to student names and other identifying information. Vendor shall not use such District Data for any purpose other than carrying out the obligations under this Agreement. Upon termination of this Agreement, Vendor shall return or destroy all District Data provided to Vendor pursuant to this Agreement.
- c. Vendor shall execute the Pupil Records Rider attached hereto as **Exhibit A** and incorporated herein by reference.

10. Proprietary Information, and Intellectual Property.

- a. Proprietary Information. District understands and acknowledges that Vendor has developed and owns certain intellectual property used in the development of the Software Platform, including but not limited to, source code, software tools or documentation, trade secrets, reports, memorandum, training manual and materials, data visualizations, files, input materials, output materials, software, and any other data or materials provided or made available to the District under this Agreement (“Proprietary Information”). In addition, Vendor shall own all other ideas, concepts, themes, documentation or other intellectual property or copyrightable material conceived, developed, created, written or contributed which improves, enhances, or directly impacts any Proprietary Information, excepting any public domain data or information. District further acknowledges and agrees that the rights of whatever nature in the Proprietary Information are and shall remain the property of Vendor, and nothing in this Agreement shall be

construed as assigning or transferring the ownership of any such rights to District or any third party. If any third party requests copies of, or access to, the Software Platform or Proprietary Information pursuant to the California Public Records Act or any other applicable law, District will provide notice to Vendor of such requests as soon as reasonably practicable.

- b. Ownership. Title to and ownership of the Software Platform and all applicable proprietary rights including, but not limited to, rights in patents, copyrights, author's rights, trademarks, trade names, Proprietary Information, graphic design and design elements, know-how and identified trade secrets in the Software Platform shall remain at all times with Vendor. District shall not reverse engineer, decompile or disable the Software Platform or any portion thereof, nor otherwise attempt to create or derive the source code of the Software Platform. Except for the rights set forth in this Agreement, no other right or license with respect to any intellectual property is granted under this Agreement.
11. Software Warranty. Vendor warrants to District that the Software Platform as delivered will materially comply with the published specifications by Vendor for the Software Platform. Vendor's obligations under this warranty are limited to providing District with properly operating versions of the Software Platform. Vendor does not warrant that the operation of the Software Platform will be uninterrupted or error-free.
12. Limitation of Liability. EXCEPT WITH RESPECT TO BREACHES INVOLVING A PARTY'S NEGLIGENCE OR WILLFUL MISCONDUCT OR A PARTY'S INDEMNIFICATION OBLIGATIONS HEREUNDER, NO PARTY SHALL BE LIABLE FOR ANY INDIRECT, SPECIAL, CONSEQUENTIAL, EXEMPLARY OR PUNITIVE DAMAGES ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT, HOWEVER CAUSED AND UNDER ANY THEORY OF LIABILITY AND WHETHER OR NOT SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.
13. Indemnity for Infringement. To the extent permitted by law, Vendor agrees to defend, indemnify and hold District harmless from patent or copyright infringement based upon the Proprietary Information in the form delivered to District under this Agreement, provided that (i) Vendor is given prompt written notice of and detailed information as to any such claim, suit or proceeding, and (ii) District agrees to cooperate and provide reasonable assistance in the defense and settlement of such claim. District shall not take any action that might prejudice Vendor's legal position without Vendor having the option to participate in the defense of such claim, and District shall not settle any such claim or action without Vendor's prior written consent. The foregoing represents the entire warranty by Vendor and the exclusive remedy of the District as to any claimed infringement arising out of or based upon the Proprietary Information used by District. Vendor shall have no obligation under this Section 13 for or with respect to claims, actions, or demands alleging infringement that arise as a result of (a) modification of the Proprietary Information by District; (b) use of the Proprietary Information by District in material breach of the terms of this Agreement; and (c) continued allegedly infringing activity by District after District has been notified of the possible infringement. This Section 13 is further subject to the limitations of liability set forth in this Agreement.

14. District Indemnification of Vendor. Except to the extent caused by the gross negligence or willful misconduct of Vendor or any person or entity under its explicit direction or control, District agrees to defend, indemnify and hold harmless Vendor and its directors, officers, employees and agents (collectively "Vendor") from and against any and all claims of any nature whatsoever arising out of, based upon, or resulting from: (i) the use of the Software Platform or Proprietary Information by District or its directors, officers, employees, students, or agents (collectively "District"), except for any claims of copyright infringement under Section 13 above or any claims alleging negligent errors and omissions by Vendor or defects in the Software Platform or Proprietary Information; (ii) claims, damages, or liabilities arising out of the negligence or intentional misconduct of District arising from District's use of the Software Platform; (iii) liability, claims, or damages arising from any breach of the representations, warranties or covenants contained herein by District; and (iv) any claims, damages, or liability arising out of any non-authorized use and/or misuse of the Software Platform by the District, including any use that is inconsistent with the terms of this Agreement.
15. Rights and Obligations after Termination. Upon termination or expiration of this Agreement, the License and all rights to use of the Software Platform granted to District shall terminate and District shall, unless Vendor directs otherwise, immediately discontinue any and all use of the Software Platform.
16. Entire Agreement. This Agreement, along with any exhibits attached and referenced in this Agreement, constitutes the final and complete understanding between the Parties and replaces and supersedes all previous oral or written agreements, understandings, or arrangements between the Parties with respect to the subject matter contained in this Agreement.
17. No Assignment. No Party shall assign this Agreement or transfer its obligations hereunder without the prior written consent of the other Party.
18. Amendments, Waivers and Severability. Except as otherwise provided herein, this Agreement may be amended, and compliance with any provision of this Agreement may be omitted or waived, only by written agreement duly signed by both Parties. Any provision of this Agreement that is prohibited or unenforceable in any jurisdiction will not invalidate or render unenforceable the remaining provisions of this Agreement.
19. Relationship of the Parties. The Parties understand and agree that neither Party shall be considered an officer, employee, agent, partner, or joint venturer of the other Party. This Agreement confers no rights upon any Party except those expressly granted herein.
20. Interpretation. This Agreement will be construed without regard to any presumption or rule requiring construction or interpretation against the Party drafting an instrument or causing any instrument to be drafted. The headings in this Agreement are for reference only and will not affect the interpretation of this Agreement.
21. Governing Law and Venue. This Agreement shall be governed by and interpreted under the laws of the State of California applicable to instruments, persons, transactions and subject matter that have legal contacts and relationships exclusively within the State of

California. Any action or proceeding seeking any relief under or with respect to this Agreement shall be brought solely in the Superior Court of the State of California for the County of Tulare, subject to any motion for transfer of venue.

22. Dispute Resolution. In the event of a dispute between the Parties concerning this Agreement or the rights and duties of either Party under this Agreement, the Parties shall first attempt to resolve the dispute informally. If the parties cannot reach a resolution, they shall attempt in good faith to settle the dispute through nonbinding mediation to be held at a mutually agreeable location within Tulare County. The Parties shall agree upon and select a mediator and share equally the costs and fees of mediation, If the Parties are unable to resolve the dispute through nonbinding mediation, each Party may pursue its legal rights and remedies through any other legally permissible means, but neither Party may pursue any such legal remedy unless and until the Parties have engaged in at least one session of non-binding mediation.
23. Notices. Notices may be mailed (express or regular), emailed, faxed, or personally delivered, to the Parties at the following:

District:

Pleasant View Elementary School District
14004 Road 184
Porterville, CA 93257
Attention: Superintendent
Email: marko@pleasant-vview.k12.ca.us
Phone: 559-784-6769
Fax: 559-784-6819

Vendor:

Lumiar Education Corp.
First Republic Bank
1215 El Camino Real Menlo Park CA 94025
Department: Bank by mail
Account: 46323 (should be written on the back of the checks)

Email: caue@lumiaredu.com
Phone: +55 (11) 97017-5575

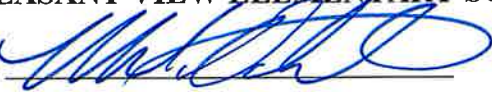
Notices delivered personally or by electronic mail or fax will be deemed communicated as of actual receipt. Mailed notices will be deemed communicated as of two (2) days after mailing. A Party may change its contact information with written notice to the other Party.

24. Execution in Counterparts. This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy, facsimile, or an original, with all signatures appended together, shall be deemed a fully executed agreement.

25. Due Authority of Signatories. Each individual signing this Agreement on behalf of a Party represents and warrants that he or she has been duly authorized by appropriate action of such Party to execute, and thereby bind such Party to, this Agreement.
26. Sanctions in Response to Russian Aggression. The District is using State of California funds for this Agreement, and therefore Consultant must comply with the Governor's March 4, 2022, Executive Order N-6-22 ("Order") relating to any existing sanctions imposed by the United States government and the State of California in response to Russia's actions in Ukraine, including additional requirements for contracts of \$5 million or more. Failure to comply may result in the termination of the Agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this Renewal Agreement on the latest date indicated below.

PLEASANT VIEW ELEMENTARY SCHOOL DISTRICT

By: 

Name: Mark Odsather

Title: Superintendent

Date: 4/3/2023

LUMIAR EDUCATION CORP.

By: _____

Name: Lucas Mendes de Teixeira Freitas

Title: CEO

Date: _____

EXHIBIT A

Pupil Records Rider

Pleasant View Elementary School District (“District”) and Lumiar (“Contractor”) have entered into that certain Agreement (“Contract”) as of April 3rd, 2023. The Contract includes the digital storage, management and retrieval of pupil records and/or digital educational software through which Contractor accesses, stores and uses pupil records. This Pupil Records Rider (“Rider”), executed by the District and Contractor as of April 3rd, 2023, is intended to supplement and amend the terms of the Contract, as set forth below. This Rider concerns pupil records, as that term is defined by Education Code section 49073.1 (“Pupil Records”) and/or covered information, which means personally identifiable information or materials as defined by Business and Professions Code section 22584 (“Covered Information”).

1. Pupil Records Property of District. All Pupil Records are and will continue to be the property of and under the control of the District. The parties agree that as between them, all rights, including all intellectual property rights in and to Pupil Records shall remain the exclusive property of the District, and Contractor has a limited, nonexclusive license to such Pupil Records. The Contract and Rider do not give Contractor any rights, implied or otherwise, to Pupil Records, District content, or intellectual property, except as expressly stated in the Contract and this Rider.
2. Pupil-Generated Content. Notwithstanding the provisions of section 1, pupils shall retain ownership and control of pupil-generated content, if any (as that term is defined by Education Code section 49073.1(d)(4)). Contractor shall make all pupil-generated content, if any, available to the pupil who created it and provide a process by which a pupil can transfer his or her pupil-generated content to a personal account. Within thirty (30) days of the execution of this Rider, Contractor shall provide the District with a written description of the process it will provide to pupils in compliance with this section 2.
3. Use of Information in Pupil Records. Contractor may not and will not use any Pupil Record or information in a Pupil Record for any purpose other than those required or specifically permitted by the Contract and this Rider.
4. Personally Identifiable Information. Contractor shall provide a process by which a pupil’s parent, legal guardian, or the eligible pupil can review personally identifiable information in the pupil’s records and correct erroneous information. Within thirty (30) days of the execution of this Rider, Contractor shall provide the District with a written description of the process it will provide to pupils and their parents/legal guardians in compliance with this section 4.
5. Security and Confidentiality of Pupil Records. Contractor will access, store and use Pupil Records in accordance with commercial best practices, including appropriate administrative, physical, and technical safeguards, to secure such data from unauthorized access,

disclosure, alteration, and use. Such measures will be no less protective than those used to secure Contractor's own data of a similar type. Without limiting the foregoing, Contractor warrants that all Pupil Records will be encrypted in transmission via web interface using [SSL (Secure Socket Layer) (including via web interface) and stored at no less than 128-bit level encryption.

In addition, Contractor will use industry-standards and up-to-date security tools and technologies such as anti-virus protections and intrusion detection methods in providing services under the Contract and/or this Rider.

Contractor will designate employees or agents it holds and will hold primarily responsible for meeting the Contractor's duties to securely maintain and protect Pupil Records. Contractor will ensure that the designated persons have or will receive all training and information necessary to meet the Contractor's duties to securely protect and maintain Pupil Records. The designation of employees or agents required under this section does not relieve the Contractor of any of its duties under the law or the Contract and/or this Rider, nor relieve the Contractor of any liability for any breach thereof.

6. Unauthorized Disclosure. Immediately upon becoming aware of an unauthorized disclosure of Pupil Records, or of circumstances that could have resulted in unauthorized access to or disclosure or use of Pupil Records, Contractor will notify the District, fully investigate the incident, and cooperate fully with the District's investigation of and response to the incident. Except as otherwise required by law, Contractor will not provide notice of the incident directly to parents, legal guardians, or pupils whose personally identifiable information was involved, to regulatory agencies, or to other entities, without prior written permission from the District. District may, by written request, direct Contractor to provide notice of the incident directly to parents, legal guardians or pupils whose personally identifiable information was involved, or to regulatory agencies or other entities.

7. Retention of Pupil Records. The Contractor hereby certifies that Pupil Records shall not be retained or available to the Contractor, including any subcontractors, partners, or associated entities of the Contractor, upon completion of the terms of the Contractor and this Rider. Notwithstanding the foregoing, Contractor may maintain pupil-generated content (as that term is defined by Education Code section 49073.1(d)(4)), if any, upon completion of the term of the Contract and this Rider if, and only if, the parent, legal guardian, or eligible pupil chooses to establish or maintain an account with the Contractor for the purpose of storing the pupil-generated content and the Contractor receives the written permission of a pupil's parent or legal guardian to establish or maintain the pupil's account.

In furtherance of the foregoing, upon termination or expiration of the Contract and this Rider, Contractor will ensure that all Pupil Records are securely returned or destroyed as directed by the District. Transfer to the District or a third party designated by the District shall occur within a reasonable period of time, and without significant interruption in service. Contractor shall ensure that such transfer/migration uses facilities and methods that are compatible with the relevant systems of the District or its transferee, and to the extent technologically feasible, that the District will have reasonable access to Pupil Records during the transition. In the event that the District requests destruction of any Pupil Records, Contractor agrees to securely destroy all Pupil Records in its possession and in the possession of any subcontractors or agents to which

the Contractor might have transferred Pupil Records. The Contractor agrees to provide documentation of data destruction to the District.

8. Federal Educational Rights and Privacy Act. Contractor agrees to assist District in maintaining the privacy of Pupil Records as may be required by State and Federal law, including but not limited to the Protection of Pupil Rights Amendment (PPRA), the Children's Online Privacy Protection Act (COPPA), the Family Educational Rights and Privacy Act (FERPA), and the Student Online Personal Information Protection Act (SOPIPA).

Contractor will provide access to Pupil Records, including deidentified information, only to its employees and subcontractors who need to access the data to fulfill Contractor obligations under the Contract and/or this Rider. Contractor will ensure that employees and subcontractors who perform work under the Contract and/or this Rider have read, understood, and received appropriate instruction as to how to comply with the data protection provisions of this Rider. Contractor will use the education records only for the purpose of fulfilling its duties under the Contract and/or this Rider for District's and its pupil's benefit, and will not share such data with or disclose it to any third party except as provided for in this Rider, required by law, or authorized in writing by the District.

If Contractor will have access to "education records" for the District's students as defined under FERPA, Contractor acknowledges that, for the purposes of the Contract and/or this Rider, it will be designated as a "school official" with "legitimate educational interests" in the District education records, as those terms have been defined under FERPA and its implementing regulations, and the Contractor agrees to abide by the FERPA limitations and requirements imposed on school officials. Contractor will use the education records only for the purpose of fulfilling its duties under the Contract and/or this Rider for District's and its pupil's benefit, and will not share such data with or disclose it to any third party except as provided for in this Rider, required by law, or authorized in writing by the District.

9. No Targeted Advertising. Contractor will not use Pupil Records for advertising or marketing purposes unless such use is specifically authorized by this Contract or otherwise authorized in writing by the District. Contractor will not use Pupil Records to engage in targeted advertising. Contractor is prohibited from mining Pupil Records for any purposes other than those agreed to by the parties.

10. Covered Information. To the extent Contractor is an operator of an Internet Web site, online service, online application, or mobile application, with actual knowledge that the site, service, or application is used primarily for K-12 school purposes and was designed and marketed for K-12 school purposes, Contractor agrees to comply with all of the requirements of Business and Professions Code section 22584. Contractor agrees not to engage in targeted advertising as described in section 22584. Contractor agrees not to use information, including persistent unique identifiers, created or gathered by the Contractor's site, service, or application, to amass a profile about a student except in furtherance of District's purposes. Contractor further agrees to that it will not sell, disclose, or otherwise use Covered Information without the prior written consent of the District. Contractor will implement and maintain reasonable security procedures to protect Covered Information and fulfill all other requirements of Business and Professions Code section 22584.

11. Compliance with Law. In the event of a conflict between this Rider and the Contract, the terms of this Rider shall govern. This Rider is intended to comply with Education Code section 49073.1 and Business and Professions Code section 22584. In addition to any other penalties, if the Contract and this Rider, taken together, fail to comply with Education Code section 49073.1 and Business and Professions Code section 22584, the Contract shall be rendered void if, upon notice and a reasonable opportunity to cure, the noncompliant party fails to come into compliance and cure any defect. Written notice of noncompliance may be provided by any party to the Contract. All parties subject to a Contract voided in accordance with this paragraph and Education Code section 49073.1 or Business and Professions Code section 22584 shall return all Pupil Records and Covered Information in their possession to the District. The term of this Rider is coextensive with the term of the Contract.

IN WITNESS WHEREOF, the parties have, by their duly authorized representatives, executed this Rider, as of the day and year first above written.

[CONTRACTOR]

**PLEASANT VIEW ELEMENTARY
SCHOOL DISTRICT**

By: _____

By:  _____

Name: _____

Name: Mark Odsather

Title: _____

Title: Superintendent

Date: _____

Date: 4/3/2023

Exhibit K
4/11/23

Policy 0430: Comprehensive Local Plan For Special Education

Status: ADOPTED

Original Adopted Date: 02/01/1998 | Last Revised Date: 12/01/2022 | Last Reviewed Date: 12/01/2022

The Governing Board recognizes its obligation to provide a free appropriate public education to all individuals with disabilities, aged 3 to 21 years, who reside in the district.

OPTION 1: (Single-district SELPA)

In order to meet the needs of individuals with disabilities, the district shall serve as a Special Education Local Plan Area (SELPA) pursuant to Education Code 56195.1.

The Superintendent or designee shall develop a local plan for the education of individuals with disabilities residing in the district. The plan shall be approved by the Board and submitted to the county office of education and the Superintendent of Public Instruction (SPI). (Education Code 56195.1, 56195.3)

OPTION 1 ENDS HERE

OPTION 2: (Districts that participate in a multi-district SELPA)

In order to meet the needs of individuals with disabilities, the district shall participate as a member of a multi-district Special Education Local Plan Area (SELPA) pursuant to Education Code 56195.1.

The district shall enter into agreements with other members of the SELPA in accordance with Education Code 56195.1 and 56195.7. Consistent with these agreements, the district shall adopt policies governing the programs and services it operates. (Education Code 56195.8)

The Superintendent or designee shall work with the other members of the SELPA to develop a local plan for the education of individuals with disabilities. The plan shall be approved by the Board and the other members of the SELPA, and shall be submitted to the county office of education and the SPI. (Education Code 56195.1, 56195.3)

OPTION 2 ENDS HERE

OPTION 3: (Districts that participate in a multi-district SELPA with the county office of education)

In order to meet the needs of individuals with disabilities, the district shall participate as a member of a Special Education Local Plan Area (SELPA) with other districts and the county office of education pursuant to Education Code 56195.1.

The district shall enter into agreements with other members of the SELPA in accordance with Education Code 56195.1 and 56195.7. Consistent with these agreements, the district shall adopt policies governing the programs and services it operates. (Education Code 56195.8)

The Superintendent or designee shall work with the other members of the SELPA to develop a local plan for the education of individuals with disabilities. The plan shall be approved by the Board and the other members of the SELPA, and shall be submitted to the SPI. (Education Code 56195.1)

OPTION 3 ENDS HERE

Each year, the Superintendent or designee shall provide to the Board any data and/or information regarding the special education funding generated by the district as supplied by the SPI and the SELPA in accordance with Education Code 56836.148.

The local plan shall be reviewed at least once every three years and updated as needed to ensure the information contained in the plan remains relevant and accurate. The local plan shall be updated cooperatively by a committee of representatives of special and regular education teachers and administrators selected by the groups they

represent and with participation by parent/guardian members of the community advisory committee, or parents/guardians selected by the community advisory committee, to ensure adequate and effective participation and communication. (Education Code 56195.9)

Special education programs and services shall be reviewed on an ongoing basis. The results of such evaluations shall be used to identify and correct any program deficiencies.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

5 CCR 3000-3089
Ed. Code 56000-56001
Ed. Code 56020-56035
Ed. Code 56040-56046
Ed. Code 56048-56050
Ed. Code 56055
Ed. Code 56060-56063
Ed. Code 56170-56177
Ed. Code 56190-56194
Ed. Code 56195-56195.10
Ed. Code 56205-56208
Ed. Code 56211-56214
Ed. Code 56240-56245
Ed. Code 56300-56385
Ed. Code 56440-56447.1
Ed. Code 56500-56508
Ed. Code 56520-56524
Ed. Code 56600-56606
Ed. Code 56836-56836.05
Gov. Code 7579.5
Gov. Code 95000-95004
W&I Code 361
W&I Code 726

Description

Regulations governing special education
Education for individuals with exceptional needs
Definitions
General provisions
Surrogate parents
Foster parents
Substitute teachers in special education
Children enrolled in private schools
Community advisory committees
Local plans
Local plan requirements 56213 Special education local plan
Special education local plan areas with small or sparse populations
Staff development
Identification and referral; assessment, instructional planning
Programs for individuals between the ages of three and five years
Procedural safeguards, including due process rights
Behavioral interventions
Evaluation, audits and information
Administration of local plan
Surrogate parent; appointment, qualification and liability
California Early Intervention Services Act
Limitations on parental control
Limitations on parental control

Federal References

20 USC 1232g
20 USC 1400-1482
29 USC 794
34 CFR 104.1-104.39
34 CFR 300.1-300.818
34 CFR 300.500-300.520
34 CFR 303.1-303.654
34 CFR 99.10-99.22

Description

Family Educational Rights and Privacy Act (FERPA) of 1974
Individuals with Disabilities Education Act
Rehabilitation Act of 1973; Section 504
Section 504 of the Rehabilitation Act of 1973
Assistance to states for the education of students with disabilities
Procedural safeguards and due process for parents and students
Early intervention program for infants and toddlers with disabilities
Inspection, review and procedures for amending education records

42 USC 12101-12213

Americans with Disabilities Act

Management Resources References

Website

Description

CSBA District and County Office of Education Legal Services -
<https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsIshXk6R5akQ==>

Website

California Department of Education, Special Education -
<https://simbli.eboardsolutions.com/SU/wbtzINw8puwslshjTsrMvMBCA==>

Website

U.S. Department of Education, Office of Special Education Programs -
<https://simbli.eboardsolutions.com/SU/v4I2D9cNplus2KZ0yVtPslshvZhg==>

Cross References

Description

0400

Comprehensive Plans -
<https://simbli.eboardsolutions.com/SU/UILsVqPZvBpSMYEMSSpGQ==>

0420.4

Charter School Authorization -
<https://simbli.eboardsolutions.com/SU/yqvHtAwzxfp9smLplumfcaQ==>

0420.4

Charter School Authorization -
<https://simbli.eboardsolutions.com/SU/6aKw9KbSgexgJfcQrYo5eQ==>

0460

Local Control And Accountability Plan -
<https://simbli.eboardsolutions.com/SU/veDrWch4MmETypmNplusWpl4A==>

0460

Local Control And Accountability Plan -
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1220

Citizen Advisory Committees -
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1220

Citizen Advisory Committees -
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1312.3

Uniform Complaint Procedures -
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1312.3

Uniform Complaint Procedures -
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1312.3-E(1)

Uniform Complaint Procedures -
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1312.3-E(2)

Uniform Complaint Procedures -
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3541.2

Transportation For Students With Disabilities -
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3542

School Bus Drivers -
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4112.23

Special Education Staff -
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5144.2

Suspension And Expulsion/Due Process (Students With Disabilities) -
<https://simbli.eboardsolutions.com/SU/VfqT4dag9QryfRHQPXk58A==>

6020

Parent Involvement -
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6020

Parent Involvement -
<https://simbli.eboardsolutions.com/SU/Q0ib1gK3KHGsHNIpTjql8A==>

6146.4

Differential Graduation And Competency Standards For Students With Disabilities -
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6159

Individualized Education Program -
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6159 Individualized Education Program -
<https://simbli.eboardsolutions.com/SU/IBIWJmfAP00e3xnVhUQNYg==>

6159.1 Procedural Safeguards And Complaints For Special Education -
<https://simbli.eboardsolutions.com/SU/S0PIFWQ0dcwNeAZdN9bmYQ==>

6159.1 Procedural Safeguards And Complaints For Special Education -
<https://simbli.eboardsolutions.com/SU/3gc3YUKeG1b3e7zDpoTL3Q==>

6159.2 Nonpublic, Nonsectarian School And Agency Services For Special Education
- <https://simbli.eboardsolutions.com/SU/ueu2nVzHClSqsIsh5Oplus8osvjg==>

6159.2 Nonpublic, Nonsectarian School And Agency Services For Special Education
- <https://simbli.eboardsolutions.com/SU/8tj64Eb0rA04NXwDCLkGbQ==>

6159.3 Appointment Of Surrogate Parent For Special Education Students -
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6159.3 Appointment Of Surrogate Parent For Special Education Students -
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6159.4 Behavioral Interventions For Special Education Students -
<https://simbli.eboardsolutions.com/SU/vvWaDbTd0l5EqM9eM3Rxhw==>

6164.4 Identification And Evaluation Of Individuals For Special Education -
<https://simbli.eboardsolutions.com/SU/8MB0fypnslshhf7DDguB9k9wA==>

6164.4 Identification And Evaluation Of Individuals For Special Education -
<https://simbli.eboardsolutions.com/SU/rsstgVL8YWDzm2Ni7PU9jg==>

6164.41 Children With Disabilities Enrolled By Their Parents In Private School -
<https://simbli.eboardsolutions.com/SU/u4wN5vUh5CfplusRtos7LFGfQ==>

6164.41 Children With Disabilities Enrolled By Their Parents In Private School -
<https://simbli.eboardsolutions.com/SU/32fc8wfxuslshplusplqJ1HeY7XA==>

6164.6 Identification And Education Under Section 504 -
<https://simbli.eboardsolutions.com/SU/6plusOTTGd6ABIAeBaW0zV0xg==>

6164.6 Identification And Education Under Section 504 -
<https://simbli.eboardsolutions.com/SU/CGPb7slshjqY111isv4hclqQ==>

Regulation 0430: Comprehensive Local Plan For Special Education

Status: ADOPTED

Original Adopted Date: 04/01/2003 | Last Revised Date: 12/01/2022 | Last Reviewed Date: 12/01/2022

Definitions

Free appropriate public education (FAPE) means special education and related services that are provided at public expense, under public supervision and direction, and without charge; meet the standards of the California Department of Education, including the requirements of 34 CFR 300.1-300.818; include appropriate preschool, elementary school, or secondary school education for individuals between the ages of 3 and 21; and are provided in conformity with an individualized education program (IEP) that meets the requirements of 34 CFR 300.320-300.324. (Education Code 56040; 34 CFR 300.17, 300.101, 300.104)

Least restrictive environment means that, to the maximum extent appropriate, students with disabilities, including individuals in public or private institutions or other care facilities, be educated with individuals who are nondisabled, including the provision of nonacademic and extracurricular services and activities. Special classes, separate schooling, or other removal of students with disabilities from the regular educational environment occurs only if the nature or severity of the disability is such that education in the regular classes with the use of supplementary aids and services cannot be achieved satisfactorily. (Education Code 56040.1; 34 CFR 300.107, 300.114, 300.117)

Elements of the Local Plan

The local plan developed by the Special Education Local Plan Area (SELPA) shall include, but not be limited to: (Education Code 56122, 56205, 56206)

1. Policies, procedures, and programs, that are consistent with state laws, regulations, and policies and 20 USC 1412(a), 20 USC 1413(a)(1), and 34 CFR 300.201 governing the following:
 - a. Free appropriate public education
 - b. Full educational opportunity
 - c. Child find and referral
 - d. Individualized education programs, including development, implementation, review, and revision
 - e. Least restrictive environment
 - f. Procedural safeguards
 - g. Annual and triennial assessments
 - h. Confidentiality
 - i. Transition from the Infants and Toddlers with Disabilities programs pursuant to 20 USC 1431 to the preschool program
 - j. Children in private schools
 - k. Compliance assurances, including general compliance with the federal Individuals with Disabilities Education Act (20 USC 1400-1482), Section 504 of the federal Rehabilitation Act of 1973 (29 USC 794), the federal Americans with Disabilities Act of 1990 (42 USC 12101-12213), related federal regulations, and Education Code 56000-56865
 - l. A description of the governance and administration of the local plan in accordance with Education Code 56205(a)(12)
 - m. Personnel qualification to ensure that personnel, including special education teachers and personnel and paraprofessionals are appropriately and adequately prepared and trained in accordance with Education Code 56058 and 56070 and 20 USC 1412(a)(14) and 1413(a)(3)

- n. Performance goals and indicators
 - o. Participation in state and districtwide assessments, including assessments described in 20 USC 6301 et seq. and alternate assessments in accordance with 20 USC 1412(a)(16), and reports relating to assessments
 - p. Supplementation of state, local, and other federal funds, including nonsupplantation of funds
 - q. Maintenance of financial effort
 - r. Opportunities for public participation before adoption of policies and procedures
 - s. Suspension and expulsion rates
 - t. Access to instructional materials by blind individuals with exceptional needs and others with print disabilities in accordance with 20 USC 1412(a)(23)
 - u. Overidentification and disproportionate representation by race and ethnicity of children as individuals with exceptional needs, including children with disabilities with a particular impairment described in 20 USC 1401 and 1412(a)(24)
 - v. Prohibition of mandatory medication use pursuant to Education Code 56040.5 and 20 USC 1412(a)(25)
2. An annual budget plan, including descriptions of the SELPA's allocation plan in accordance with Education Code 56836-56845, all revenues by revenue source received by the SELPA specifically for the purpose of special education, a breakdown of the distribution of funds to each LEA within the SELPA, projected total special education expenditures by each LEA, projected total expenditures by the SELPA and the LEAs within the SELPA, projected funding to be received specifically for regionalized operations, and a breakdown of projected SELPA operating expenditures
 3. An annual service plan, describing the services to be provided by each LEA, regardless of whether the LEA participates in the local plan, including the nature of the services and the physical location at which the services will be provided. This description shall demonstrate that all individuals with exceptional needs shall have access to services and instruction appropriate to meet their needs as specified in their individualized education programs.
 4. Beginning July 1, 2027, an annual assurances support plan to demonstrate how the SELPA and its participating agencies are coordinating for purposes of assuring effective outcomes for students with disabilities, including a description of:
 - a. Support the governing board of the SELPA will provide to participating agencies in achieving the goals, actions, and services identified in their local control and accountability plans
 - b. The ways in which the governing board of the SELPA will connect participating agencies in need of technical assistance to the statewide system of support
 - c. The services, technical assistance, and support the governing board of the SELPA will provide to meet the required policies, procedures, and programs specified in Education Code 56205
 5. A description of programs for early childhood special education from birth through five years of age
 6. A description of the method by which members of the public, including parents/guardians of individuals with exceptional needs who are receiving services under the plan, may address questions or concerns pursuant to Education Code 56205
 7. A description of a dispute resolution process, including mediation and arbitration to resolve disputes over the distribution of funding, the responsibility for service provision, and the other governance activities specified within the local plan
 8. Verification that the plan has been reviewed by the community advisory committee in accordance with

Education Code 56205 and that the committee had at least 30 days to conduct this review before submission of the local plan to CDE

9. A description of the process being utilized to refer students for special education instruction pursuant to Education Code 56303
10. A description of the process being utilized to oversee and evaluate placements in nonpublic, nonsectarian schools, the method of ensuring that all requirements of each student's IEP are being met, and a method for evaluating whether the student is making appropriate educational progress
11. A description of how specialized equipment and services will be distributed within the local plan area in a manner that minimizes the necessity to serve students in isolated sites and maximizes the opportunities to serve students in the least restrictive environment

The local plan, annual budget plan, annual service plan, and annual assurances support plan shall be written in language that is understandable to the general public. They shall be adopted at a public hearing of the SELPA, for which notice of the hearing shall be posted in each school in the SELPA at least 15 days before the hearing. (Education Code 56205)

Availability of the Plan

The Superintendent or designee shall post on the district's web site the approved local plan, annual budget plan, annual service plan, and annual assurances support plan and any updates or revisions to the plans. A complete copy of the local plan, annual budget plan, annual service plan, annual assurances support plan, and policies and procedures shall be held on file in the district office and shall be accessible to any interested party. (Education Code 56205.5)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

5 CCR 3000-3089
Ed. Code 56000-56001
Ed. Code 56020-56035
Ed. Code 56040-56046
Ed. Code 56048-56050
Ed. Code 56055
Ed. Code 56060-56063
Ed. Code 56170-56177
Ed. Code 56190-56194
Ed. Code 56195-56195.10
Ed. Code 56205-56208
Ed. Code 56211-56214
Ed. Code 56240-56245
Ed. Code 56300-56385
Ed. Code 56440-56447.1
Ed. Code 56500-56508
Ed. Code 56520-56524
Ed. Code 56600-56606
Ed. Code 56836-56836.05
Gov. Code 7579.5

Description

Regulations governing special education
Education for individuals with exceptional needs
Definitions
General provisions
Surrogate parents
Foster parents
Substitute teachers in special education
Children enrolled in private schools
Community advisory committees
Local plans
Local plan requirements 56213 Special education local plan
Special education local plan areas with small or sparse populations
Staff development
Identification and referral; assessment, instructional planning
Programs for individuals between the ages of three and five years
Procedural safeguards, including due process rights
Behavioral interventions
Evaluation, audits and information
Administration of local plan
Surrogate parent; appointment, qualification and liability

Gov. Code 95000-95004
W&I Code 361
W&I Code 726

California Early Intervention Services Act
Limitations on parental control
Limitations on parental control

Federal References

20 USC 1232g
20 USC 1400-1482
29 USC 794
34 CFR 104.1-104.39
34 CFR 300.1-300.818
34 CFR 300.500-300.520
34 CFR 303.1-303.654
34 CFR 99.10-99.22
42 USC 12101-12213

Description

Family Educational Rights and Privacy Act (FERPA) of 1974
Individuals with Disabilities Education Act
Rehabilitation Act of 1973; Section 504
Section 504 of the Rehabilitation Act of 1973
Assistance to states for the education of students with disabilities
Procedural safeguards and due process for parents and students
Early intervention program for infants and toddlers with disabilities
Inspection, review and procedures for amending education records
Americans with Disabilities Act

Management Resources References

Website
Website
Website

Description

CSBA District and County Office of Education Legal Services -
<https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsIshXk6R5akQ==>
California Department of Education, Special Education -
<https://simbli.eboardsolutions.com/SU/wbtzINw8puwslshjTsrnVmBCA==>
U.S. Department of Education, Office of Special Education Programs -
<https://simbli.eboardsolutions.com/SU/v4I2D9cNplus2KZ0yVtPslshvZhg==>

Cross References

0400
0420.4
0420.4
0460
0460
1220
1220
1312.3
1312.3
1312.3-E(1)
1312.3-E(2)
3541.2

Description

Comprehensive Plans -
<https://simbli.eboardsolutions.com/SU/UILsVqPZvBpSMYEMSSpGQ==>
Charter School Authorization -
<https://simbli.eboardsolutions.com/SU/yqvHtAwxfzfp9smLplumfcaQ==>
Charter School Authorization -
<https://simbli.eboardsolutions.com/SU/6aKw9KbSgexgJfcQrYo5eQ==>
Local Control And Accountability Plan -
<https://simbli.eboardsolutions.com/SU/veDrWch4MmETypmNplusWpl4A==>
Local Control And Accountability Plan -
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Citizen Advisory Committees -
<https://simbli.eboardsolutions.com/SU/7wRcaQ9gjBXCOuqWB54wfA==>
Citizen Advisory Committees -
<https://simbli.eboardsolutions.com/SU/WXKjOn8KOplusMplZpTd3ujpQ==>
Uniform Complaint Procedures -
<https://simbli.eboardsolutions.com/SU/qvzpybttZOPNWRpR2Lc9VQ==>
Uniform Complaint Procedures -
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Uniform Complaint Procedures -
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Uniform Complaint Procedures -
<https://simbli.eboardsolutions.com/SU/xVUTW3cplusaalR0zsW6DCG1w==>
Transportation For Students With Disabilities -
<https://simbli.eboardsolutions.com/SU/slshxvzUpFU7JJURslshN7eBljSQ==>

3542	School Bus Drivers - https://simbli.eboardsolutions.com/SU/4QWcENQXnTQFBLEpluszfCyyw==
4112.23	Special Education Staff - https://simbli.eboardsolutions.com/SU/irm0wWLeSkGJ5UwfJqHGEw==
5144.2	Suspension And Expulsion/Due Process (Students With Disabilities) - https://simbli.eboardsolutions.com/SU/VfqT4dag9OryfRHQPXk58A==
6020	Parent Involvement - https://simbli.eboardsolutions.com/SU/8BBILRHFPN4Ze3lDgijtIlg==
6020	Parent Involvement - https://simbli.eboardsolutions.com/SU/Q0ib1gK3KHGsHNIpTjql8A==
6146.4	Differential Graduation And Competency Standards For Students With Disabilities - https://simbli.eboardsolutions.com/SU/Xs7XqDX5xXWGTJFqvve54w==
6159	Individualized Education Program - https://simbli.eboardsolutions.com/SU/nRtcKBP3haQcPUiLWOYqgA==
6159	Individualized Education Program - https://simbli.eboardsolutions.com/SU/IBIWJmfAP00e3xnVhUQNYg==
6159.1	Procedural Safeguards And Complaints For Special Education - https://simbli.eboardsolutions.com/SU/S0PIFWQ0dcwNeAZdN9bmYQ==
6159.1	Procedural Safeguards And Complaints For Special Education - https://simbli.eboardsolutions.com/SU/3gc3YUKeG1b3e7zDpoTL3Q==
6159.2	Nonpublic, Nonsectarian School And Agency Services For Special Education - https://simbli.eboardsolutions.com/SU/ueu2nVzHClslsh5Qplus8osvjg==
6159.2	Nonpublic, Nonsectarian School And Agency Services For Special Education - https://simbli.eboardsolutions.com/SU/8tj64Eb0rA04NXwDCLkGbQ==
6159.3	Appointment Of Surrogate Parent For Special Education Students - https://simbli.eboardsolutions.com/SU/kwKWaBk8WZGBdRWcmfUQoA==
6159.3	Appointment Of Surrogate Parent For Special Education Students - https://simbli.eboardsolutions.com/SU/WsbHcd1QtVwHGqMal6QN9g==
6159.4	Behavioral Interventions For Special Education Students - https://simbli.eboardsolutions.com/SU/vvWaDbTd0l5EqM9eM3Rxbw==
6164.4	Identification And Evaluation Of Individuals For Special Education - https://simbli.eboardsolutions.com/SU/8MB0fypnslshf7DDguB9k9wA==
6164.4	Identification And Evaluation Of Individuals For Special Education - https://simbli.eboardsolutions.com/SU/rsstgVL8YWDzm2Ni7PU9jg==
6164.41	Children With Disabilities Enrolled By Their Parents In Private School - https://simbli.eboardsolutions.com/SU/u4wn5vUh5CfplusRtos7LEFgQ==
6164.41	Children With Disabilities Enrolled By Their Parents In Private School - https://simbli.eboardsolutions.com/SU/32fc8wfxuslshplusplqJ1HeY7XA==
6164.6	Identification And Education Under Section 504 - https://simbli.eboardsolutions.com/SU/6plusOTTGd6ABIAeBaW0zV0xg==
6164.6	Identification And Education Under Section 504 - https://simbli.eboardsolutions.com/SU/CGPb7slshjqJY1l1isv4hclqQ==

Policy 0450: Comprehensive Safety Plan

Status: ADOPTED

Original Adopted Date: 11/01/2011 | Last Revised Date: 12/01/2022 | Last Reviewed Date: 12/01/2022

The Governing Board recognizes that students and staff have the right to a safe and secure campus where they are free from physical and psychological harm. The Board is fully committed to maximizing school safety and to creating a positive learning environment that includes strategies for violence prevention and high expectations for student conduct, responsible behavior, and respect for others.

OPTION 1: (Districts with more than 2,500 ADA, and districts with 2,500 or less ADA that choose to develop school site plans)

The school site council at each district school shall develop a comprehensive school safety plan relevant to the needs and resources of that particular school. New school campuses shall develop a safety plan within one year of initiating operations. (Education Code 32281, 32286)

The school safety plan shall take into account the school's staffing, available resources, and building design, as well as other factors unique to the site.

OPTION 1 ENDS HERE

OPTION 2: (Districts with 2,500 or less ADA that choose to develop a districtwide plan)

The Superintendent or designee shall oversee the development of a districtwide comprehensive safety plan that is applicable to each school site. (Education Code 32281)

OPTION 2 ENDS HERE

The comprehensive safety plan(s) shall be reviewed and updated by March 1 of each year and forwarded to the Board for approval. (Education Code 32286, 32288)

The Board shall review the comprehensive safety plan(s) in order to ensure compliance with state law, Board policy, and administrative regulation and shall approve the plan(s) at a regularly scheduled meeting.

By October 15 of each year, the Superintendent or designee shall notify the California Department of Education (CDE) of any schools that have not complied with the requirements of Education Code 32281. (Education Code 32288)

Tactical Response Plan

Notwithstanding the process described above, any portion of a comprehensive safety plan that addresses tactical responses to criminal incidents that may result in death or serious bodily injury at the school site, including steps to safeguard students and staff, secure affected school premises, and apprehend criminal perpetrator(s), shall be developed by district administrators in accordance with Education Code 32281. In developing such strategies, district administrators shall consult with law enforcement officials and with representative(s) of employee bargaining unit(s), if they choose to participate.

When reviewing the tactical response plan, the Board may meet in closed session to confer with law enforcement officials and approve the tactical response plan, provided that any vote to approve the tactical response plan is announced in open session following the closed session. (Education Code 32281)

Safety Plan(s) Access and Reporting

The Superintendent or designee shall ensure that an updated file of all safety-related plans and materials is readily available for inspection by the public. (Education Code 32282)

However, those portions of the comprehensive safety plan that include tactical responses to criminal incidents shall not be publicly disclosed.

The Superintendent or designee shall share the comprehensive safety plans and any updates to the plans with local law enforcement, the local fire department, and other first responder entities. (Education Code 32281)

The Superintendent or designee shall also provide data to CDE pertaining to lockdown or multi-option response drills conducted at district schools in accordance with Education Code 32289.5. (Education Code 32289.5)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

5 CCR 11987-11987.7

5 CCR 11992-11993

CA Constitution Article 1, Section 28

Ed. Code 200-262.4

Ed. Code 32260-32262

Ed. Code 32270

Ed. Code 32280-32289.5

Ed. Code 32290

Ed. Code 35147

Ed. Code 35183

Ed. Code 35266

Ed. Code 35291

Ed. Code 35291.5

Ed. Code 41020

Ed. Code 48900-48927

Ed. Code 48950

Ed. Code 48980

Ed. Code 49079

Ed. Code 49390-49395

Ed. Code 67381

Gov. Code 11549.3

Gov. Code 54957

Pen. Code 11164-11174.3

Pen. Code 422.55

Pen. Code 626.8

Description

School Community Violence Prevention Program requirements

Definition; persistently dangerous schools

Right to Safe Schools -

<https://simbli.eboardsolutions.com/SU/4uKslshNEFWJwiWPc9Z3j2hmaA==>

Prohibition of discrimination -

<https://simbli.eboardsolutions.com/SU/ytTLslshoozWGUAbNL6kKkgxQ==>

Interagency School Safety Demonstration Act of 1985

School safety cadre

School safety plans

Safety devices

School site councils and advisory committees

School dress code; uniforms

Reporting of cyber attacks

Rules

School-adopted discipline rules

Requirement for annual audit

Suspension and expulsion

Speech and other communication

Parent/Guardian notifications

Notification to teacher; student act constituting grounds for suspension or expulsion

Homicide threats

Availability of information regarding crimes

Independent security assessment

Closed session meetings for threats to security

Child Abuse and Neglect Reporting Act

Definition of hate crime

Disruptions

Federal References

20 USC 7111-7122

20 USC 7912

Description

Student support and academic enrichment grants

Transfers from persistently dangerous schools

42 USC 12101-12213

Americans with Disabilities Act

6 USC 665k

Federal Clearinghouse on School Safety Evidence-Based Practices

Management Resources References

Description

CSBA Publication

Community Schools: Partnerships Supporting Students, Families and Communities, Policy Brief, October 2010

CSBA Publication

Cyberbullying: Policy Considerations for Boards, Policy Brief, rev. July 2010

CSBA Publication

Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014

CSBA Publication

Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011

CSBA Publication

Updated Legal Guidance: Protecting Transgender and Gender Nonconforming Students Against Sex Discrimination, March 2017

Federal Bureau of Investigation Publication

Uniform Crime Reporting Handbook, 2004

U.S. DOE Publication

Practical Information on Crisis Planning: A Guide for Schools and Communities, January 2007

U.S. Secret Service & DOE Publication

Threat Assessment in Schools: A Guide to Managing Threatening Situations and to Creating Safe School Climates, 2004

Website

California Military Department -

<https://simbli.eboardsolutions.com/SU/L0dgncy2UrB3E0JFwK4w9w==>

Website

California Department of Technology, Independent Security Assessment -

<https://simbli.eboardsolutions.com/SU/plusi3WhT7SqWcuKfD7w9B19g==>

Website

U.S. Department of Homeland Security, Fusion Centers -

<https://simbli.eboardsolutions.com/SU/PSVyV1hfKjpmRQXdx5vTBKQ==>

Website

California State Threat Assessment System -

<https://simbli.eboardsolutions.com/SU/CX8ou4hFcTRJKHzwyPRczQ==>

Website

CSBA District and County Office of Education Legal Services -

<https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsIshXk6R5akQ==>

Website

U.S. Secret Service, National Threat Assessment Center -

<https://simbli.eboardsolutions.com/SU/NUPoxzrpAlspluswbl4nWGFfA==>

Website

Centers for Disease Control and Prevention -

<https://simbli.eboardsolutions.com/SU/bt283HN0JLx8JRqwt3vS3w==>

Website

Federal Bureau of Investigation -

<https://simbli.eboardsolutions.com/SU/ZR2J5FuPNzJN6o3ErXIVQg==>

Website

National Center for Crisis Management -

<https://simbli.eboardsolutions.com/SU/FTuQw2jzeAvzplusxdo695hVQ==>

Website

National School Safety Center -

<https://simbli.eboardsolutions.com/SU/DT4ecTE5xOmkiuXpIMccKw==>

Website

California Department of Education, Safe Schools -

<https://simbli.eboardsolutions.com/SU/AxdFslshFpyQ1QP0821fOy9pg==>

Website

California Governor's Office of Emergency Services -

<https://simbli.eboardsolutions.com/SU/paQuTKALN4viPICvslshz93ig==>

Website

California Healthy Kids Survey -

<https://simbli.eboardsolutions.com/SU/pB1UyKy4ocu6w934wTYg4g==>

Website

U.S. Department of Education -

<https://simbli.eboardsolutions.com/SU/XcSsJimoslsh3XhJKy4tplus7wplusA==>

Website

CSBA -

<https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==>

Cross References

Description

0400	Comprehensive Plans - https://simbli.eboardsolutions.com/SU/UIlSvqPZvBpSMYEMsSpgQ==
0410	Nondiscrimination In District Programs And Activities - https://simbli.eboardsolutions.com/SU/rplusplusaBQeAE4bUpZiBFBO9dQ==
0420	School Plans/Site Councils - https://simbli.eboardsolutions.com/SU/sblVsLKslsh5w2LSplusZQekYNgQ==
0420	School Plans/Site Councils - https://simbli.eboardsolutions.com/SU/U9OQXvYz5b4Tplusjru34pnqw==
0460	Local Control And Accountability Plan - https://simbli.eboardsolutions.com/SU/veDrWch4MmETypmNplusWpl4A==
0460	Local Control And Accountability Plan - https://simbli.eboardsolutions.com/SU/PbLTuOplus1cucax34urDgEfw==
0470	COVID-19 Mitigation Plan - https://simbli.eboardsolutions.com/SU/xBPc1Aeplus3wePETE5KI2ziA==
0500	Accountability - https://simbli.eboardsolutions.com/SU/PDWiti8tEaGKnqJbgZ4Q3g==
0510	School Accountability Report Card - https://simbli.eboardsolutions.com/SU/tZgonRHxkvRwnPrVQ1WmBg==
1100	Communication With The Public - https://simbli.eboardsolutions.com/SU/m4slshfz41M67B2WioVNfzUDg==
1112	Media Relations - https://simbli.eboardsolutions.com/SU/slhpe1iHlslshJABaNkEITAw==
1220	Citizen Advisory Committees - https://simbli.eboardsolutions.com/SU/7wRcaQ9gjBXCQuqWB54wfA==
1220	Citizen Advisory Committees - https://simbli.eboardsolutions.com/SU/WXKjOn8KOplusMpLzpTd3ujpQ==
1312.3	Uniform Complaint Procedures - https://simbli.eboardsolutions.com/SU/qvzpYbttZOPNWrpR2Lc9VQ==
1312.3	Uniform Complaint Procedures - https://simbli.eboardsolutions.com/SU/U5PKMAkslsh8XdmxbODX9gY2A==
1312.3-E(1)	Uniform Complaint Procedures - https://simbli.eboardsolutions.com/SU/vicclxcmjyqgK8RRHm2Nkg==
1312.3-E(2)	Uniform Complaint Procedures - https://simbli.eboardsolutions.com/SU/xVUTW3cplusaalR0zsW6DCG1w==
1313	Civility - https://simbli.eboardsolutions.com/SU/cERNRnanyLpslshslshpqrzyRyAw==
1330	Use Of School Facilities - https://simbli.eboardsolutions.com/SU/domunC7PDqvTrvdi2Ykllw==
1330	Use Of School Facilities - https://simbli.eboardsolutions.com/SU/7Tgino0n0gehbMslsh6oxD7Hg==
1330-E(1)	Use Of School Facilities - https://simbli.eboardsolutions.com/SU/FTxq7G35iclvaYp8UplusEfZQ==
1330.1	Joint Use Agreements - https://simbli.eboardsolutions.com/SU/ICknfKG9C2OPUHECZeBFuw==
1340	Access To District Records - https://simbli.eboardsolutions.com/SU/VQd4HhnlB5p7OgDHHuo3HA==
1340	Access To District Records - https://simbli.eboardsolutions.com/SU/fhcZPsXmszl9QLwLKW0rSw==
1400	Relations Between Other Governmental Agencies And The Schools - https://simbli.eboardsolutions.com/SU/vJHizKctUNwlJefGnHx4CA==

2210 Administrative Discretion Regarding Board Policy -
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3510 Green School Operations -
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3511 Energy And Water Management -
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3511 Energy And Water Management -
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3513.3 Tobacco-Free Schools -
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3513.3 Tobacco-Free Schools -
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3514 Environmental Safety -
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3514.1 Hazardous Substances -
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3514.2 Integrated Pest Management -
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3515 Campus Security -
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3515 Campus Security -
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3515.2 Disruptions -
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3515.2 Disruptions -
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3515.3 District Police/Security Department -
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3515.3 District Police/Security Department -
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3515.31 School Resource Officers -
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3515.4 Recovery For Property Loss Or Damage -
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3515.4 Recovery For Property Loss Or Damage -
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3515.5 Sex Offender Notification -
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3515.5 Sex Offender Notification -
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3515.7 Firearms On School Grounds -
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3516 Emergencies And Disaster Preparedness Plan -
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3516 Emergencies And Disaster Preparedness Plan -
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3516.1 Fire Drills and Fires -
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3516.2 Bomb Threats -
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3516.3 Earthquake Emergency Procedure System -
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3516.5 Emergency Schedules -
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3530 Risk Management/Insurance -
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3530 Risk Management/Insurance -
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3543 Transportation Safety And Emergencies -
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4112.41 Employee Drug Testing -
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4119.11 Sexual Harassment -
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4119.11 Sexual Harassment -
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4119.23 Unauthorized Release Of Confidential/Privileged Information -
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4131 Staff Development -
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4140 Bargaining Units -
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4141.6 Concerted Action/Work Stoppage -
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4141.6 Concerted Action/Work Stoppage -
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4157 Employee Safety -
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4157 Employee Safety -
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4158 Employee Security -
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4158 Employee Security -
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4219.11 Sexual Harassment -
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4219.11 Sexual Harassment -
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4219.23 Unauthorized Release Of Confidential/Privileged Information -
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4231 Staff Development -
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4240 Bargaining Units -
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4241.6 Concerted Action/Work Stoppage -
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4241.6 Concerted Action/Work Stoppage -
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4257 Employee Safety -
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4257 Employee Safety -
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4258 Employee Security -
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4319.11 Sexual Harassment -
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4319.11 Sexual Harassment -
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4319.21 Professional Standards -
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4319.21-E(1) Professional Standards -
<https://simbli.eboardsolutions.com/SU/2FoehAAx4tnqYslshbHQvcJug==>

4319.23 Unauthorized Release Of Confidential/Privileged Information -
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4331 Staff Development -
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4340 Bargaining Units -
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4357 Employee Safety -
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5020 Parent Rights And Responsibilities -
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5020 Parent Rights And Responsibilities -
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5112.5 Open/Closed Campus -
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5113 Absences And Excuses -
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5113	Absences And Excuses - https://simbli.eboardsolutions.com/SU/b06pfpfibDK5qKNeA2321g==
5113.1	Chronic Absence And Truancy - https://simbli.eboardsolutions.com/SU/Hw5C1aEnixhuUFV0E9Vntg==
5113.1	Chronic Absence And Truancy - https://simbli.eboardsolutions.com/SU/D2Llg7JcgumhuWnRLo2bAw==
5116.1	Intradistrict Open Enrollment - https://simbli.eboardsolutions.com/SU/d1Mc4bRckltSpluzH3JyCw==
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5131	Conduct - https://simbli.eboardsolutions.com/SU/pBUFdJ0Eye0pz1R21VtiYQ==
5131.2	Bullying - https://simbli.eboardsolutions.com/SU/Sw0juMyOrrGlgPDYiJ2Rvw==
5131.2	Bullying - https://simbli.eboardsolutions.com/SU/MwcrPaiVN3oQ15PFbAoQPA==
5131.4	Student Disturbances - https://simbli.eboardsolutions.com/SU/plusslshvcF2YZJxIFwsCfulcOVw==
5131.4	Student Disturbances - https://simbli.eboardsolutions.com/SU/0lrMQ6nnuTuPplusLplusO4Wvu2g==
5131.41	Use Of Seclusion And Restraint - https://simbli.eboardsolutions.com/SU/rErKaDx2FMzB254syI5XdQ==
5131.5	Vandalism And Graffiti - https://simbli.eboardsolutions.com/SU/Hgb7V0EwOFkMvnfEHtBslshWA==
5131.6	Alcohol And Other Drugs - https://simbli.eboardsolutions.com/SU/WDkn56oiRIRHg1DfVsZyxA==
5131.6	Alcohol And Other Drugs - https://simbli.eboardsolutions.com/SU/7eplus9F20al43StxVcQXvoig==
5131.61	Drug Testing - https://simbli.eboardsolutions.com/SU/61jaW2EqneR02dPQ778akg==
5131.62	Tobacco - https://simbli.eboardsolutions.com/SU/aJ5kH2qyEG0vE2G37vU1sw==
5131.62	Tobacco - https://simbli.eboardsolutions.com/SU/19lp3NAy7KzO11ajp9og0w==
5131.63	Steroids - https://simbli.eboardsolutions.com/SU/ihoxSEmBEZnkQ70plusQMqpCw==
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5131.7	Weapons And Dangerous Instruments - https://simbli.eboardsolutions.com/SU/VLsJ6xoI8LYgHak7OMopGQ==
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5131.8	Mobile Communication Devices - https://simbli.eboardsolutions.com/SU/eslsh7zc7vPTw7tuRXH7IGLwQ==
5132	Dress And Grooming - https://simbli.eboardsolutions.com/SU/B9HD448oI91HLEE38JkOvA==
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5136	Gangs - https://simbli.eboardsolutions.com/SU/TeIQJmrs5CMYZZslshwzqlPaQ==

5136	Gangs - https://simbli.eboardsolutions.com/SU/J2plusQxKCdQp6eCW0ucjhxKw==
5137	Positive School Climate - https://simbli.eboardsolutions.com/SU/Ufqvo2274QHBL0iceWSBplusA==
5138	Conflict Resolution/Peer Mediation - https://simbli.eboardsolutions.com/SU/vYnT58jV6Sc5PaNDJcoXJg==
5141.22	Infectious Diseases - https://simbli.eboardsolutions.com/SU/slshSHDzymYLN8DwMplltWdsg==
5141.22	Infectious Diseases - https://simbli.eboardsolutions.com/SU/DdkxP6lo0oUT7dmBE1eK0g==
5141.4	Child Abuse Prevention And Reporting - https://simbli.eboardsolutions.com/SU/bJAiplus4YTzTcWu0VMUkkdiQ==
5141.4	Child Abuse Prevention And Reporting - https://simbli.eboardsolutions.com/SU/KHJ4Ryf9WsiRVpcslsheV7VGg==
5141.52	Suicide Prevention - https://simbli.eboardsolutions.com/SU/WM38treDjLEIDeRtKCMSCA==
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5142	Safety - https://simbli.eboardsolutions.com/SU/7nif3h0e6gdJCmshRtV72zA==
5142	Safety - https://simbli.eboardsolutions.com/SU/bUium2LRVRQFGiKYfplusLW7A==
5142.2	Safe Routes To School Program - https://simbli.eboardsolutions.com/SU/dysNV2rrW65mpPBOJ4DyDQ==
5142.2	Safe Routes To School Program - https://simbli.eboardsolutions.com/SU/Ugb1ECUPdHV07v4ezrwcXw==
5144	Discipline - https://simbli.eboardsolutions.com/SU/q5NswZUhPTbrdfxL6JpCuQ==
5144	Discipline - https://simbli.eboardsolutions.com/SU/uCGNmZB4i0EHAGGnMD6jCg==
5144.1	Suspension And Expulsion/Due Process - https://simbli.eboardsolutions.com/SU/blwduf15hDWiR2tslshXyakiQ==
5144.1	Suspension And Expulsion/Due Process - https://simbli.eboardsolutions.com/SU/sj4cx1G3eeeECICNif6t2w==
5144.2	Suspension And Expulsion/Due Process (Students With Disabilities) - https://simbli.eboardsolutions.com/SU/VfqT4dag9OryfRHQPXk58A==
5145.12	Search And Seizure - https://simbli.eboardsolutions.com/SU/kUSWh8nAjslshplusgHF91pEC6g==
5145.12	Search And Seizure - https://simbli.eboardsolutions.com/SU/eRCTslsh0OEzMKPz3u284uZoQ==
5145.3	Nondiscrimination/Harassment - https://simbli.eboardsolutions.com/SU/m3D8kgCbYf75xXsRw6Y27Q==
5145.3	Nondiscrimination/Harassment - https://simbli.eboardsolutions.com/SU/be0JrP9vB8YKcEI8kaV3gg==
5145.6	Parent/Guardian Notifications - https://simbli.eboardsolutions.com/SU/SuvNxTtIUJ0XfalLuj15AA==
5145.6-E(1)	Parent/Guardian Notifications - https://simbli.eboardsolutions.com/SU/RdNSntUjWlcsIshJyFn1Yfqfw==
5145.7	Sexual Harassment - https://simbli.eboardsolutions.com/SU/MfAhaHLgZdYUYNaeSYslsh2ow==
5145.7	Sexual Harassment - https://simbli.eboardsolutions.com/SU/F81vgNUe2qhM9N9pNBTQtA==

5145.9 Hate-Motivated Behavior -
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5148.2 Before/After School Programs -
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5148.2 Before/After School Programs -
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6020 Parent Involvement -
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6020 Parent Involvement -
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6141.2 Recognition Of Religious Beliefs And Customs -
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6141.2 Recognition Of Religious Beliefs And Customs -
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6142.3 Civic Education -
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6142.4 Service Learning/Community Service Classes -
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6142.8 Comprehensive Health Education -
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6142.8 Comprehensive Health Education -
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6153 School-Sponsored Trips -
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6153 School-Sponsored Trips -
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6159 Individualized Education Program -
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6159 Individualized Education Program -
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6164.2 Guidance/Counseling Services -
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6173.1 Education For Foster Youth -
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6173.1 Education For Foster Youth -
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6184 Continuation Education -
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6184 Continuation Education -
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7214 General Obligation Bonds -
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7214 General Obligation Bonds -
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9010 Public Statements -
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9011 Disclosure Of Confidential/Privileged Information -
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9320 Meetings And Notices -
<https://simbli.eboardsolutions.com/SU/kaWrYcZ4FrfrM0Djy8s6Eg==>

9321

Closed Session -

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9321-E(2)

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Regulation 0450: Comprehensive Safety Plan

Original Adopted Date: 11/01/2011 | Last Revised Date: 12/01/2022 | Last Reviewed Date: 12/01/2022

Development and Review of Comprehensive School Safety Plan

The school site council shall consult with local law enforcement, the local fire department, and other first responders in the writing and development of the comprehensive school safety plan. When practical, the school site council shall also consult with other school site councils and safety planning committees. (Education Code 32281, 32282)

The school site council may delegate the responsibility for developing a comprehensive safety plan to a school safety planning committee composed of the following members: (Education Code 32281)

1. The principal or designee
2. One teacher who is a representative of the recognized certificated employee organization
3. One parent/guardian whose child attends the school
4. One classified employee who is a representative of the recognized classified employee organization
5. Other members, if desired

Before adopting the comprehensive safety plan, the school site council or school safety planning committee shall hold a public meeting at the school in order to allow members of the public the opportunity to express an opinion about the plan. (Education Code 32288)

The school site council or safety planning committee shall notify, in writing, the following persons and entities of the public meeting: (Education Code 32288)

1. The local mayor
2. A representative of the local school employee organization
3. A representative of each parent/guardian organization at the school, including the parent teacher association and parent teacher clubs
4. A representative of each teacher organization at the school
5. A representative of the school's student body government
6. All persons who have indicated that they want to be notified

In addition, the school site council or safety planning committee may notify, in writing, the following entities of the public meeting: (Education Code 32288)

1. Representatives of local religious organizations
2. Local civic leaders
3. Local business organizations

Content of the Safety Plan

Each comprehensive safety plan shall include an assessment of the current status of any crime committed on campus and at school-related functions. (Education Code 32282)

The assessment may include, but not be limited to, reports of crime, suspension and expulsion rates, and surveys of students, parents/guardians, and staff regarding their perceptions of school safety.

The plan shall identify appropriate strategies and programs that will provide or maintain a high level of school safety and address the school's procedures for complying with existing laws related to school safety, including all of the following: (Education Code 32282)

1. Child abuse reporting procedures consistent with Penal Code 11164-11174.3
2. Routine and emergency disaster procedures including, but not limited to:
 - a. Adaptations for students with disabilities in accordance with the Americans with Disabilities Act
 - b. An earthquake emergency procedure system in accordance with Education Code 32282
 - c. A procedure to allow public agencies, including the American Red Cross, to use school buildings, grounds, and equipment for mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare
3. Policies pursuant to Education Code 48915(d) for students who commit an act listed in Education Code 48915(c) and other school-designated serious acts that would lead to suspension, expulsion, or mandatory expulsion recommendations
4. Procedures to notify teachers of dangerous students pursuant to Education Code 49079
5. A policy consistent with the prohibition against discrimination, harassment, intimidation, and bullying pursuant to Education Code 200-262.4
6. If the school has adopted a dress code prohibiting students from wearing "gang-related apparel" pursuant to Education Code 35183, the provisions of that dress code and the definition of "gang-related apparel"
7. Procedures for safe ingress and egress of students, parents/guardians, and employees to and from school
8. A safe and orderly school environment conducive to learning
9. The rules and procedures on school discipline adopted pursuant to Education Code 35291 and 35291.5
10. Procedures for conducting tactical responses to criminal incidents, including procedures related to individuals with guns on campus and at school-related functions

Among the strategies for providing a safe environment, the comprehensive safety plan may also include:

1. Development of a positive school climate that promotes respect for diversity, personal and social responsibility, effective interpersonal and communication skills, self-esteem, anger management, and conflict resolution
2. Disciplinary policies and procedures that contain prevention strategies, such as strategies to prevent bullying, hazing, and cyberbullying, as well as behavioral expectations and consequences for violations
3. Strategies aimed at preventing potential incidents involving crime and violence on school campuses, including vandalism, drug and alcohol abuse, gang membership and violence, hate crimes, bullying, including bullying committed personally or by means of an electronic act, teen relationship violence, and discrimination and harassment, including sexual harassment
4. Curriculum that emphasizes prevention and alternatives to violence, such as multicultural education and literacy, character/values education, social and emotional learning, media analysis skills, conflict resolution, community service learning, and education related to the prevention of dating violence
5. Parent/guardian involvement strategies, including strategies to help ensure parent/guardian support and reinforcement of the school's rules and increase the number of adults on campus
6. Provision of safety materials and emergency communications in language(s) understandable to

parents/guardians

7. Annual notification to parents/guardians related to the safe storage of firearms
8. Prevention and intervention strategies related to the sale or use of drugs and alcohol which shall reflect expectations for drug-free schools and support for recovering students
9. Collaborative relationships among the city, county, community agencies, local law enforcement, the judicial system, and the schools that lead to the development of a set of common goals and community strategies for violence prevention instruction
10. District policy prohibiting the possession of firearms and ammunition on school grounds
11. Measures to prevent or minimize the influence of gangs on campus
12. Procedures for receiving verification from law enforcement when a violent crime has occurred on school grounds and for promptly notifying parents/guardians and employees of that crime
13. Procedures for the early identification and threat assessment of, and appropriate response to, suspicious and/or threatening digital media content
14. Assessment of the school's physical environment, including a risk management analysis and development of ground security measures such as procedures for closing campuses to outsiders, installing surveillance systems, securing the campus perimeter, protecting buildings against vandalism, and providing for a law enforcement presence on campus
15. Independent security assessment of the school's network infrastructure and selected web applications to identify vulnerabilities and provide recommendations to improve cybersecurity
16. Guidelines for the roles and responsibilities of mental health professionals, athletic coaches, community intervention professionals, school counselors, school resource officers, and police officers on school campuses. Guidelines may include, but are not limited to, the following:
 - a. Strategies to create and maintain a positive school climate, promote school safety, and increase student achievement
 - b. Strategies to prioritize mental health and intervention services, restorative and transformative justice programs, and positive behavior interventions and support
 - c. Protocols to address the mental health care of students who have witnessed a violent act at any time, including, but not limited to, while on school grounds, while coming or going from school, during a lunch period whether on or off campus, or during or while going to or coming from a school-sponsored activity
17. Strategies for suicide prevention and intervention
18. District policy and/or plan related to pandemics
19. Procedures to implement when a person interferes with or disrupts a school activity, remains on campus after having been asked to leave, or creates a disruption with the intent to threaten the immediate physical safety of students or staff
20. Crisis prevention and intervention strategies, which may include the following:
 - a. Identification of possible crises that may occur, determination of necessary tasks that need to be addressed, and development of procedures relative to each crisis, including the involvement of law enforcement and other public safety agencies as appropriate
 - b. Threat assessment strategies to determine the credibility and seriousness of a threat and provide appropriate interventions for the potential offender(s)
 - c. Assignment of staff members responsible for each identified task and procedure

- d. Development of an evacuation plan based on an assessment of buildings and grounds and opportunities for students and staff to practice the evacuation plan
 - e. Coordination of communication to schools, Governing Board members, parents/guardians, and the media
 - f. Communication with parents/guardians of reunification plans and the necessity of cooperating with first responders
 - g. Development of a method for the reporting of violent incidents
 - h. Development of follow-up procedures that may be required after a crisis has occurred, such as counseling
21. Training on assessment and reporting of potential threats, violence prevention, and intervention techniques. Such training shall include preparation to implement the elements of the safety plan
 22. Environmental safety strategies, including, but not limited to, procedures for preventing and mitigating exposure to toxic pesticides, lead, asbestos, vehicle emissions, and other hazardous substances and contaminants
 23. Continuity of operations procedures to ensure that the district's essential functions are not disrupted during an emergency, to the extent possible

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

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5 CCR 11987-11987.7	School Community Violence Prevention Program requirements
5 CCR 11992-11993	Definition; persistently dangerous schools
CA Constitution Article 1, Section 28	Right to Safe Schools - https://simbli.eboardsolutions.com/SU/4uKslshNFWJwiWPc9Z3j2hmaA==
Ed. Code 200-262.4	Prohibition of discrimination - https://simbli.eboardsolutions.com/SU/ytTLslshoozWGUAAbNL6kKkgxQ==
Ed. Code 32260-32262	Interagency School Safety Demonstration Act of 1985
Ed. Code 32270	School safety cadre
Ed. Code 32280-32289.5	School safety plans
Ed. Code 32290	Safety devices
Ed. Code 35147	School site councils and advisory committees
Ed. Code 35183	School dress code; uniforms
Ed. Code 35266	Reporting of cyber attacks
Ed. Code 35291	Rules
Ed. Code 35291.5	School-adopted discipline rules
Ed. Code 41020	Requirement for annual audit
Ed. Code 48900-48927	Suspension and expulsion
Ed. Code 48950	Speech and other communication
Ed. Code 48980	Parent/Guardian notifications
Ed. Code 49079	Notification to teacher; student act constituting grounds for suspension or expulsion
Ed. Code 49390-49395	Homicide threats
Ed. Code 67381	Availability of information regarding crimes

Gov. Code 11549.3
Gov. Code 54957
Pen. Code 11164-11174.3
Pen. Code 422.55
Pen. Code 626.8

Independent security assessment
Closed session meetings for threats to security
Child Abuse and Neglect Reporting Act
Definition of hate crime
Disruptions

Federal References

20 USC 7111-7122
20 USC 7912
42 USC 12101-12213
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Student support and academic enrichment grants
Transfers from persistently dangerous schools
Americans with Disabilities Act
Federal Clearinghouse on School Safety Evidence-Based Practices

Management Resources References

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Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011
Updated Legal Guidance: Protecting Transgender and Gender Nonconforming Students Against Sex Discrimination, March 2017
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Cross References

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1220	Citizen Advisory Committees - https://simbli.eboardsolutions.com/SU/7wRcaQ9gJBXCOuqWB54wfA==
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4358	Employee Security - https://simbli.eboardsolutions.com/SU/C6fpUPMjplus2yAmh3nNvvObg==
5020	Parent Rights And Responsibilities - https://simbli.eboardsolutions.com/SU/slshzYh5WprycgUzw9TSVm9Eg==
5020	Parent Rights And Responsibilities - https://simbli.eboardsolutions.com/SU/cj7plusOU0kdEV4mqyejaSgUg==
5112.5	Open/Closed Campus - https://simbli.eboardsolutions.com/SU/tSpd0wKh4xe341PQVCYptw==
5113	Absences And Excuses - https://simbli.eboardsolutions.com/SU/OvU6blFneYGxiu8HTsCalQ==
5113	Absences And Excuses - https://simbli.eboardsolutions.com/SU/b06pfpfibDK5qKNeA2321g==
5113.1	Chronic Absence And Truancy - https://simbli.eboardsolutions.com/SU/Hw5C1aEnixhuUFV0E9Vntg==
5113.1	Chronic Absence And Truancy - https://simbli.eboardsolutions.com/SU/D2Llg7JcgumhuWnRLo2bAw==
5116.1	Intradistrict Open Enrollment - https://simbli.eboardsolutions.com/SU/d1Mc4bRclktSpluszH3IJyCw==
5116.1	Intradistrict Open Enrollment - https://simbli.eboardsolutions.com/SU/rvdq3uaJJEsMqYOiffTocQ==
5131	Conduct - https://simbli.eboardsolutions.com/SU/pBUFdJ0EyeOpz1R21VtiYQ==
5131.2	Bullying - https://simbli.eboardsolutions.com/SU/Sw0juMyOrrGlgPDYiJ2Rvw==
5131.2	Bullying - https://simbli.eboardsolutions.com/SU/MwcrPaiVN3oQ15PFbAoQPA==
5131.4	Student Disturbances - https://simbli.eboardsolutions.com/SU/plusslshvcF2YzJxIFwsCfulcOVw==
5131.4	Student Disturbances - https://simbli.eboardsolutions.com/SU/0lrMQ6nnuTuPplusLplusO4Wvu2g==
5131.41	Use Of Seclusion And Restraint - https://simbli.eboardsolutions.com/SU/rErKaDx2FMzB254syI5XdQ==
5131.5	Vandalism And Graffiti - https://simbli.eboardsolutions.com/SU/Hgb7V0EwOFkMvnfEHTBslshWA==
5131.6	Alcohol And Other Drugs - https://simbli.eboardsolutions.com/SU/WDkn56oiRIRHg1DfVsZyxA==
5131.6	Alcohol And Other Drugs - https://simbli.eboardsolutions.com/SU/7eplus9F20a143StxVcQXvoig==
5131.61	Drug Testing - https://simbli.eboardsolutions.com/SU/61jaW2EqneR02dPQ778akg==
5131.62	Tobacco - https://simbli.eboardsolutions.com/SU/aJ5kH2qyEG0vE2G37vU1sw==
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5131.63	Steroids - https://simbli.eboardsolutions.com/SU/ihoxSEmBEZKNQ70plusQMqpCw==
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5131.7	Weapons And Dangerous Instruments - https://simbli.eboardsolutions.com/SU/VLsJ6xol8LYgHak7OMopGQ==
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5131.8 Mobile Communication Devices -
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5132 Dress And Grooming -
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5132 Dress And Grooming -
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5136 Gangs -
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5136 Gangs -
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5137 Positive School Climate -
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5138 Conflict Resolution/Peer Mediation -
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5141.22 Infectious Diseases -
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5141.22 Infectious Diseases -
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5141.4 Child Abuse Prevention And Reporting -
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5141.4 Child Abuse Prevention And Reporting -
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5141.52 Suicide Prevention -
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5141.52 Suicide Prevention -
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5142 Safety - <https://simbli.eboardsolutions.com/SU/7nif3h0e6gdJCmslshRtV72zA==>

5142 Safety -
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5142.2 Safe Routes To School Program -
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5142.2 Safe Routes To School Program -
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5144 Discipline -
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5144 Discipline -
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5144.1 Suspension And Expulsion/Due Process -
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5144.1 Suspension And Expulsion/Due Process -
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5144.2 Suspension And Expulsion/Due Process (Students With Disabilities) -
<https://simbli.eboardsolutions.com/SU/VfqT4dag9OryfRHQPXk58A==>

5145.12 Search And Seizure -
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5145.12 Search And Seizure -
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5145.3 Nondiscrimination/Harassment -
<https://simbli.eboardsolutions.com/SU/m3D8kgCbYf75xXsRw6Y27Q==>

5145.3 Nondiscrimination/Harassment -
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5145.6 Parent/Guardian Notifications -
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5145.6-E(1) Parent/Guardian Notifications -
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5145.7 Sexual Harassment -
<https://simbli.eboardsolutions.com/SU/MfAhaHLgZdYUYNaeSYslsh2ow==>

5145.7 Sexual Harassment -
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5145.9 Hate-Motivated Behavior -
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5148.2 Before/After School Programs -
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5148.2 Before/After School Programs -
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6020 Parent Involvement -
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6020 Parent Involvement -
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6141.2 Recognition Of Religious Beliefs And Customs -
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6141.2 Recognition Of Religious Beliefs And Customs -
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6142.3 Civic Education -
<https://simbli.eboardsolutions.com/SU/dUY6XHlTK05slshFds18pGtA==>

6142.4 Service Learning/Community Service Classes -
<https://simbli.eboardsolutions.com/SU/iVnd1RslshrYn5G7DW0f2PmUw==>

6142.8 Comprehensive Health Education -
<https://simbli.eboardsolutions.com/SU/26yNHUwMmAXRvJ1b3jpT2g==>

6142.8 Comprehensive Health Education -
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6153 School-Sponsored Trips -
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6153 School-Sponsored Trips -
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6159 Individualized Education Program -
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6159 Individualized Education Program -
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6164.2 Guidance/Counseling Services -
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6173.1 Education For Foster Youth -
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6173.1 Education For Foster Youth -
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6184 Continuation Education -
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6184 Continuation Education -
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7214 General Obligation Bonds -
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7214 General Obligation Bonds -
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9010 Public Statements -
<https://simbli.eboardsolutions.com/SU/plus5IM7gkvrpUOKJrYplustslshUxA==>

9011 Disclosure Of Confidential/Privileged Information -
<https://simbli.eboardsolutions.com/SU/I0ZWqs7YoJPQMBiPLtes9g==>

9320 Meetings And Notices -
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9321 Closed Session -
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9321-E(1) Closed Session -
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9321-E(2) Closed Session -
<https://simbli.eboardsolutions.com/SU/wSrEqCMiEHslshYFCIuMQnxBg==>

Policy 0460: Local Control And Accountability Plan

Status: ADOPTED

Original Adopted Date: 10/01/2017 | **Last Revised Date:** 12/01/2022 | **Last Reviewed Date:** 12/01/2022

The Governing Board desires to ensure the most effective use of available funding to improve outcomes for all students. A comprehensive, data-driven planning process shall be used to identify annual goals and specific actions which are aligned with the district budget and facilitate continuous improvement of district practices.

The Board shall adopt a districtwide local control and accountability plan (LCAP), based on the template adopted by the State Board of Education (SBE), that addresses the state priorities in Education Code 52060 and any local priorities adopted by the Board. The LCAP shall be updated on or before July 1 of each year and, like the district budget, shall cover the next fiscal year and two subsequent fiscal years. (Education Code 52060, 52064; 5 CCR 15494-15497)

The LCAP shall focus on improving outcomes for all students, particularly those who are "unduplicated students" or are part of any numerically significant student subgroup that is at risk of or is underperforming.

Unduplicated students include students who are eligible for free or reduced-price meals, English learners, and foster youth, as defined in Education Code 42238.01 for purposes of the local control funding formula (LCFF). (Education Code 42238.02)

Numerically significant student subgroups include ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students, when there are at least 30 students in the subgroup or at least 15 foster youth or homeless students. (Education Code 52052)

Beginning July 1, 2025, if the district is identified by the California Department of Education (CDE) as needing an improvement plan pursuant to 34 CFR 300.600-300.647, the Board shall adopt, and update on an annual basis, an Individual with Disabilities Education Act (IDEA) Addendum, based on the template adopted by SBE. However, if the district adopts an improvement plan after being identified, but before July 1, 2025, the IDEA Addendum shall be developed upon expiration of the adopted improvement plan, but no later than July 1, 2028, whichever occurs first. The IDEA addendum shall be developed, reviewed, and approved in conjunction with and in the same manner as the LCAP and the annual update to the LCAP, and shall be submitted to CDE within 15 days of adoption by the Board. (Education Code 52064.3)

The Superintendent or designee shall review the school plan for student achievement (SPSA) submitted by each district school pursuant to Education Code 64001 to ensure that the specific actions included in the LCAP are consistent with strategies included in the SPSA. (Education Code 52062)

The LCAP shall also be aligned with other district and school plans, to the extent possible, in order to minimize duplication of effort and provide clear direction for program implementation.

As part of the LCAP adoption and annual update to the LCAP, the Board shall separately adopt an LCFF budget overview for parents/guardians, based on the template developed by SBE, which includes specified information relating to the district's budget. The budget overview shall be adopted, reviewed, and approved in the same manner as the LCAP and the annual update. (Education Code 52064.1)

Any complaint that the district has not complied with legal requirements pertaining to the LCAP may be filed pursuant to AR 1312.3 - Uniform Complaint Procedures. (Education Code 52075)

Plan Development

The Superintendent or designee shall gather data and information needed for effective and meaningful plan development and present it to the Board and community. Such data and information shall include, but not be limited to, data regarding the number of students in student subgroups, disaggregated data on student achievement levels, and information about current programs and expenditures.

The Board shall consult with teachers, principals, administrators, other school personnel, employee bargaining units, parents/guardians, and students in developing the LCAP. Consultation with students shall enable unduplicated students and other numerically significant student subgroups to review and comment on LCAP development and may include surveys of students, student forums, student advisory committees, and/or meetings with student government bodies or other groups representing students. (Education Code 52060; 5 CCR 15495)

Public Review and Input

The Board shall establish a parent advisory committee to provide advice on the LCAP. The committee shall be composed of a majority of parents/guardians and shall include parents/guardians of unduplicated students as defined above and parents/guardians of students with disabilities. (Education Code 52063; 5 CCR 15495)

Beginning July 1, 2024, unless a student advisory committee is established to provide advice to the Board and Superintendent, two students shall be included as full members of the parent advisory committee. The students shall serve for a renewable term of one full school year. (Education Code 52063)

Student members of the parent advisory committee or the student advisory committee shall represent the diversity of the district's students, including geographical, socioeconomic, cultural, physical, and educational diversity, and particular effort shall be made to reach out to at-risk or disadvantaged students to serve as members of such committees. (Education Code 52063)

Whenever district enrollment includes at least 15 percent English learners, with at least 50 students who are English learners, the Board shall establish an English learner parent advisory committee composed of a majority of parents/guardians of English learners to review and comment on the LCAP. (Education Code 52063; 5 CCR 15495)

The Superintendent or designee shall present the LCAP to the committee(s) before it is submitted to the Board for adoption, and shall respond in writing to comments received from the committee(s).

The Superintendent or designee shall notify members of the public of the opportunity to submit written comments regarding the specific actions and expenditures proposed to be included in the LCAP. The notification shall be provided using the most efficient method of notification possible, which may not necessarily include producing printed notices or sending notices by mail. All written notifications related to the LCAP shall be provided in the primary language of parents/guardians when required by Education Code 48985. (Education Code 52062)

As part of the parent/guardian and community engagement process, the district shall solicit input on effective and appropriate instructional methods, including, but not limited to, establishing language acquisition programs to enable all students, including English learners and native English speakers, to have access to the core academic content standards and to become proficient in English. (Education Code 305-306)

The Superintendent or designee shall consult with the administrator(s) of the special education local plan area of which the district is a member to ensure that specific actions for students with disabilities are included in the LCAP and are consistent with strategies included in the annual assurances support plan for the education of students with disabilities. (Education Code 52062)

The Board shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the LCAP. The public hearing shall be held at the same meeting as the budget hearing required pursuant to Education Code 42127 and AR 3100 - Budget. (Education Code 42127, 52062)

Adoption of the Plan

The Board shall adopt the LCAP prior to adopting the district budget, but at the same public meeting. This meeting shall be held after the public hearing described above, but not on the same day as the hearing. (Education Code 52062)

The Board may adopt revisions to the LCAP at any time during the period in which the plan is in effect, provided the Board follows the process to adopt the LCAP pursuant to Education Code 52062 and the revisions are adopted in a public meeting. (Education Code 52062)

Submission of Plan to County Superintendent of Schools

Not later than five days after adoption of the LCAP, the district budget, and the budget overview for parents/guardians, the Board shall file the LCAP, the budget, and the budget overview with the County Superintendent of Schools. (Education Code 42127, 52064.1, 52070)

If the County Superintendent sends, by August 15, a written request for clarification of the contents of the LCAP, the Board shall respond in writing within 15 days of the request. If the County Superintendent then submits recommendations for amendments to the LCAP within 15 days of receiving the Board's response, the Board shall consider those recommendations in a public meeting within 15 days of receiving the recommendations. (Education Code 52070)

If the County Superintendent does not approve the district's LCAP, the Board shall accept technical assistance from the County Superintendent focused on revising the plan so that it can be approved. (Education Code 52071)

Monitoring Progress

The Superintendent or designee shall report to the Board, at least annually in accordance with the timeline and indicators established by the Superintendent and the Board, regarding the district's progress toward attaining each goal identified in the LCAP. Evaluation shall include, but not be limited to, an assessment of district and school performance reported on the California School Dashboard. Evaluation data shall be used to recommend any necessary revisions to the LCAP.

The Superintendent or designee shall seek and/or accept technical assistance or other intervention that may be required pursuant to Education Code 52071 or 52072 when a school or a numerically significant student subgroup is not making sufficient progress toward the goals in the LCAP.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

5 CCR 15494-15497

Ed. Code 17002

Ed. Code 305-306

Ed. Code 33430-33436

Ed. Code 41020

Ed. Code 41320-41322

Ed. Code 42127

Ed. Code 42238.01-42238.07

Ed. Code 44258.9

Ed. Code 47604.33

Ed. Code 47606.5

Ed. Code 48985

Description

Local control and accountability plan and spending requirements

State School Building Lease-Purchase Law, including definition of good repair -

<https://simbli.eboardsolutions.com/SU/SWCTtYtHLbJV2oTkKplusAVTw==>

English language education

Learning Communities for School Success Program; grants for LCAP implementation

Requirement for annual audit

Emergency apportionments

Public hearing on budget adoption

Local control funding formula

County superintendent review of teacher assignment

Submission of reports by charter schools

Charter schools; local control and accountability plan

Notices to parents in language other than English

Ed. Code 51210	Course of study for grades 1-6
Ed. Code 51220	Course of study for grades 7-12
Ed. Code 52052	Numerically significant student subgroups
Ed. Code 52059.5	Statewide system of support
Ed. Code 52060-52077	Local control and accountability plan
Ed. Code 52302	Regional occupational centers and programs
Ed. Code 52372.5	Linked learning program
Ed. Code 54692	Partnership academies
Ed. Code 60119	Sufficiency of textbooks and instructional materials; hearing and resolution
Ed. Code 60605.8	California Assessment of Academic Achievement; Academic Content Standards Commission
Ed. Code 64001	School plan for student achievement; consolidated application programs
Ed. Code 99300-99301	Early Assessment Program
W&I Code 300	Dependent child of the court

Federal References

- 20 USC 6311
- 20 USC 6312
- 20 USC 6826
- 34 CFR 300.600-300.647
- 34 USC 300.600

Description

- State plan
- Local educational agency plan
- Title III funds; local plans
- Education of students with disabilities; monitoring, enforcement, confidentiality, and program information
- State monitoring and enforcement

Management Resources References

- CA Department of Education Publication
- California Department of Education Publication
- California Department of Education Publication
- California Department of Education Publication
- California Department of Education Publication
- California Department of Education Publication
- California Department of Education Publication
- California Department of Education Publication
- California Department of Education Publication
- California Department of Education Publication
- CSBA Publication
- CSBA Publication
- CSBA Publication

Description

- California School Accounting Manual
- California Career Technical Education Model Curriculum Standards, 2013
- LCFF Frequently Asked Questions
- Local Control and Accountability Plan and Annual Update (LCAP) Template
- California Common Core State Standards: English Language Arts and Literacy in History/Social Studies, Science, and Technical Subjects, rev. 2013
- California Common Core State Standards: Mathematics, rev. 2013
- California English Language Development Standards, 2012
- California School Dashboard
- Family Engagement Framework: A Tool for California School Districts, 2014
- The California School Dashboard and Small Districts, October 2018
- Promising Practices for Developing and Implementing LCAPs, Governance Brief, November 2016
- LCFF Rubrics, Issue 1: What Boards Need to Know About the New Rubrics, Governance Brief, rev. October 2016
- CSBA District and County Office of Education Legal Services - <https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsIshXk6R5akQ==>
- California School Dashboard - <https://simbli.eboardsolutions.com/SU/nByAQc3f1HBdKN6yplusFYMtg==>
- CSBA - <https://simbli.eboardsolutions.com/SU/W3Qxkk2FPsDsQBnMIENxGg==>

Website

Website

Website

Website California Department of Education -
<https://simbli.eboardsolutions.com/SU/os2jq5DcA2RawmY2VZ5FZQ==>

Cross References

Description

- 0000 Vision - <https://simbli.eboardsolutions.com/SU/KIjZfslsh88rWzvlh7AJ98iog==>
- 0400 Comprehensive Plans -
<https://simbli.eboardsolutions.com/SU/UILsVqPZvBpSMYEMSsSpgQ==>
- 0415 Equity -
<https://simbli.eboardsolutions.com/SU/ZGZhz17ATfHJBPQ13Jplus7cw==>
- 0420 School Plans/Site Councils -
<https://simbli.eboardsolutions.com/SU/sblVsLkSlsh5w2LSplusZQekYNgQ==>
- 0420 School Plans/Site Councils -
<https://simbli.eboardsolutions.com/SU/U9OQXvYz5b4Tplusjr34pnqw==>
- 0420.4 Charter School Authorization -
<https://simbli.eboardsolutions.com/SU/yqvHtAwxzffp9smLplusmfcAQ==>
- 0420.4 Charter School Authorization -
<https://simbli.eboardsolutions.com/SU/6aKw9KbSgexgJfcQrYo5eQ==>
- 0420.41 Charter School Oversight -
<https://simbli.eboardsolutions.com/SU/v5MuwwEk5gjbogkKy2YVlg==>
- 0420.41-E(1) Charter School Oversight -
<https://simbli.eboardsolutions.com/SU/1KwBHI1LP6jLU0aycRI2sA==>
- 0430 Comprehensive Local Plan For Special Education -
<https://simbli.eboardsolutions.com/SU/rgKlgacl3XOslshoplusJI3KpLhw==>
- 0430 Comprehensive Local Plan For Special Education -
<https://simbli.eboardsolutions.com/SU/sjv2t7rloeaRRZopluscw5c4w==>
- 0440 District Technology Plan -
<https://simbli.eboardsolutions.com/SU/c3TEEZEDFLVMDh05wI0TCQ==>
- 0440 District Technology Plan -
<https://simbli.eboardsolutions.com/SU/xvf0pluskxWXJhSWUIB3QBmhA==>
- 0450 Comprehensive Safety Plan -
<https://simbli.eboardsolutions.com/SU/Q7gil8GDAxZA23W9BEbNBw==>
- 0450 Comprehensive Safety Plan -
<https://simbli.eboardsolutions.com/SU/rdlFkXtkL04nPQ7EChV5kQ==>
- 0500 Accountability -
<https://simbli.eboardsolutions.com/SU/PDWiti8tEaGKknqJbgZ4Q3g==>
- 0520 Intervention in Underperforming Schools -
<https://simbli.eboardsolutions.com/SU/KSDaMamrXx9OXjCcOAYt8A==>
- 0520.1 Comprehensive and Targeted School Improvement -
<https://simbli.eboardsolutions.com/SU/4xsjd49slsholPQtgq2hib9ow==>
- 1100 Communication With The Public -
<https://simbli.eboardsolutions.com/SU/m4slshfz41M67B2WioVNfzUDg==>
- 1113 District And School Web Sites -
<https://simbli.eboardsolutions.com/SU/Zqs0lbYX5FOKNZRBttrSjA==>
- 1113 District And School Web Sites -
<https://simbli.eboardsolutions.com/SU/ZEoW4ZKHcT3nfqLxRTR1fw==>
- 1113-E(1) District And School Web Sites -
<https://simbli.eboardsolutions.com/SU/i5TLslsh83D1nplusoytHTIsM6ew==>
- 1220 Citizen Advisory Committees -
<https://simbli.eboardsolutions.com/SU/7wRcaQ9gJBXCOuqWB54wfA==>

1220 Citizen Advisory Committees -
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1312.3 Uniform Complaint Procedures -
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1312.3 Uniform Complaint Procedures -
<https://simbli.eboardsolutions.com/SU/U5PKMAkslsh8XdmxbODX9gY2A==>

1312.3-E(1) Uniform Complaint Procedures -
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1312.3-E(2) Uniform Complaint Procedures -
<https://simbli.eboardsolutions.com/SU/xVUTW3cplusaalR0zsW6DCG1w==>

1312.4 Williams Uniform Complaint Procedures -
<https://simbli.eboardsolutions.com/SU/K4sSLEmfPDpDFCTIDy3T6A==>

1312.4-E(1) Williams Uniform Complaint Procedures -
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1312.4-E(2) Williams Uniform Complaint Procedures -
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1340 Access To District Records -
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1340 Access To District Records -
<https://simbli.eboardsolutions.com/SU/fhcZPsXmszl9QLwLKW0rSw==>

2121 Superintendent's Contract -
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2210 Administrative Discretion Regarding Board Policy -
<https://simbli.eboardsolutions.com/SU/Lslshb8xa4uslshzPL830GV0DgWw==>

3100 Budget -
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3100 Budget -
<https://simbli.eboardsolutions.com/SU/msAckulxvwNnuplus45O6T7slshw==>

3110 Transfer Of Funds -
<https://simbli.eboardsolutions.com/SU/xELplusS4ns0lplusGn859UZsLplusw==>

3231 Impact Aid -
<https://simbli.eboardsolutions.com/SU/49QslshHbk8En7LqcWslshY0K0KA==>

3460 Financial Reports And Accountability -
<https://simbli.eboardsolutions.com/SU/9M54cZEG5iXums3pkkF9Qg==>

3460 Financial Reports And Accountability -
<https://simbli.eboardsolutions.com/SU/YmEZnZWD4fplusObiWdUGpphA==>

3517 Facilities Inspection -
<https://simbli.eboardsolutions.com/SU/plusKBzPDQW8ldA6TERPbfLnA==>

3517-E(1) Facilities Inspection -
<https://simbli.eboardsolutions.com/SU/pluswdSb1sGBbeWLETQ8P8ylQ==>

3553 Free And Reduced Price Meals -
<https://simbli.eboardsolutions.com/SU/N7wbmnm9H944SplusVnwwq4l9g==>

3553 Free And Reduced Price Meals -
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4112.2 Certification -
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4112.2 Certification -
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4113 Assignment -
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4113	Assignment - https://simbli.eboardsolutions.com/SU/BHJLvt0UWpluspJ20aXCvNAPQ==
4131	Staff Development - https://simbli.eboardsolutions.com/SU/IYMIfYPYXEiEMhaRz6slshWJQ==
4140	Bargaining Units - https://simbli.eboardsolutions.com/SU/ZdmcuZUIYv3uD1O7CuaxXA==
4231	Staff Development - https://simbli.eboardsolutions.com/SU/FAuFrJnlbcVy3kgsTslshNU6g==
4240	Bargaining Units - https://simbli.eboardsolutions.com/SU/ltAmE15lyRuHVP4lWhd7tg==
4315	Evaluation/Supervision - https://simbli.eboardsolutions.com/SU/t2D4Ufe1Gcn103DgcL8Dpw==
4331	Staff Development - https://simbli.eboardsolutions.com/SU/3BIIBFE9slshf2AInlIsFw7ag==
4340	Bargaining Units - https://simbli.eboardsolutions.com/SU/mzWyX5FBWwfpZYYNlaKORA==
5030	Student Wellness - https://simbli.eboardsolutions.com/SU/CvzKiInplusCH4n5fplusjplusl8lJA==
5113.1	Chronic Absence And Truancy - https://simbli.eboardsolutions.com/SU/Hw5C1aEnixhuUFV0E9Vntg==
5113.1	Chronic Absence And Truancy - https://simbli.eboardsolutions.com/SU/D2Llg7JcgumhuWnRLo2bAw==
5137	Positive School Climate - https://simbli.eboardsolutions.com/SU/Ufqvo2274QHBL0iceWSBplusA==
5144	Discipline - https://simbli.eboardsolutions.com/SU/q5NswZUhpTbrdfxL6JpCuQ==
5144	Discipline - https://simbli.eboardsolutions.com/SU/uCGNmZB4i0EHAGGnMD6jCg==
5144.1	Suspension And Expulsion/Due Process - https://simbli.eboardsolutions.com/SU/blwduf15hDWIr2tslshXyakiQ==
5144.1	Suspension And Expulsion/Due Process - https://simbli.eboardsolutions.com/SU/sj4cx1G3eeeECICNif6t2w==
5144.2	Suspension And Expulsion/Due Process (Students With Disabilities) - https://simbli.eboardsolutions.com/SU/VfqT4dag9OryfRHQPXk58A==
5145.6	Parent/Guardian Notifications - https://simbli.eboardsolutions.com/SU/SuvNxTtlUJ0XfalLui15AA==
5145.6-E(1)	Parent/Guardian Notifications - https://simbli.eboardsolutions.com/SU/RdNSntUjWlcslhJyFn1Yfqfw==
5145.9	Hate-Motivated Behavior - https://simbli.eboardsolutions.com/SU/zXaTq9y3Bf8f0rt8zzpcyw==
5147	Dropout Prevention - https://simbli.eboardsolutions.com/SU/nRgafK7e25QslshoATTaX0j5w==
5148.2	Before/After School Programs - https://simbli.eboardsolutions.com/SU/b5QjnmUpQBtgBNxpBLZKJw==
5148.2	Before/After School Programs - https://simbli.eboardsolutions.com/SU/SRCRvplus9wpuzSot3FQ8a2gw==
6011	Academic Standards - https://simbli.eboardsolutions.com/SU/Tplusl1yblplusF7QGkEslshLEej7PvA==
6020	Parent Involvement - https://simbli.eboardsolutions.com/SU/8BBILRHFPN4Ze3IDgijtlg==

6020	Parent Involvement - https://simbli.eboardsolutions.com/SU/Q0ib1gK3KHGsHNlpTjqI8A==
6120	Response To Instruction And Intervention - https://simbli.eboardsolutions.com/SU/YopBQ2VrklMGNYQPvMr6w==
6141.4	International Baccalaureate Program - https://simbli.eboardsolutions.com/SU/3HplusWL7OI2YANMyMpgmHLBQ==
6141.5	Advanced Placement - https://simbli.eboardsolutions.com/SU/VKU0plusZC9i4xPUaA9uN30nA==
6142.5	Environmental Education - https://simbli.eboardsolutions.com/SU/CwGxm1fF99iHkuOYslshay3TQ==
6142.92	Mathematics Instruction - https://simbli.eboardsolutions.com/SU/FTMquy4qCooO0o5vPBAIDA==
6142.93	Science Instruction - https://simbli.eboardsolutions.com/SU/TOhfkNbplussplusFXRgAIBNXiw==
6143	Courses Of Study - https://simbli.eboardsolutions.com/SU/zJXVIX5MALJLUeTQnbQA==
6143	Courses Of Study - https://simbli.eboardsolutions.com/SU/bUCwdpAJjX5ggLMG3GsxDA==
6146.1	High School Graduation Requirements - https://simbli.eboardsolutions.com/SU/xv86FIExAfzM9c4V6EcvBw==
6151	Class Size - https://simbli.eboardsolutions.com/SU/vYW5X18plusvzq1WlfyVz868A==
6152.1	Placement In Mathematics Courses - https://simbli.eboardsolutions.com/SU/jt6w4Ob9I5Fk3Zp4xZKDSQ==
6152.1	Placement In Mathematics Courses - https://simbli.eboardsolutions.com/SU/oGGI7Kob81Is1e8P3iauiA==
6153	School-Sponsored Trips - https://simbli.eboardsolutions.com/SU/7r4Q2oNQvl8g7LgkII0EVQ==
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6159	Individualized Education Program - https://simbli.eboardsolutions.com/SU/nRtcKBP3haQcPUiLWOYqgA==
6159	Individualized Education Program - https://simbli.eboardsolutions.com/SU/IBIWJmfAP00e3xnVhUQNYg==
6161.1	Selection And Evaluation Of Instructional Materials - https://simbli.eboardsolutions.com/SU/OknJQUnz7OqdbiwOmRU3OQ==
6161.1	Selection And Evaluation Of Instructional Materials - https://simbli.eboardsolutions.com/SU/fXBcLMA6WABwBGWhEn0Y9Q==
6161.1-E(1)	Selection And Evaluation Of Instructional Materials - https://simbli.eboardsolutions.com/SU/8IIH1pluseCQplus3eslsh3plusjNseP5g==
6162.5	Student Assessment - https://simbli.eboardsolutions.com/SU/qVgmytqYq60o6cg8rziBgg==
6162.51	State Academic Achievement Tests - https://simbli.eboardsolutions.com/SU/NdqSEfnslshwaBKplusUkKH040A==
6162.51	State Academic Achievement Tests - https://simbli.eboardsolutions.com/SU/oZbkKwYtcu0mkplusF9H7PNfQ==
6163.1	Library Media Centers - https://simbli.eboardsolutions.com/SU/QOUjppuymAwZwqqwJNVcdg==
6164.2	Guidance/Counseling Services - https://simbli.eboardsolutions.com/SU/QEsZgzQo3AFYxslshFZf9HBrg==

6164.4 Identification And Evaluation Of Individuals For Special Education -
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6164.4 Identification And Evaluation Of Individuals For Special Education -
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6164.5 Student Success Teams -
<https://simbli.eboardsolutions.com/SU/XrnsIshQIPaFW9wMoMV2IEKpg==>

6164.5 Student Success Teams -
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6164.6 Identification And Education Under Section 504 -
<https://simbli.eboardsolutions.com/SU/6plusOTTGd6ABIAeBaW0zV0xg==>

6164.6 Identification And Education Under Section 504 -
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6171 Title I Programs -
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6171 Title I Programs -
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6172 Gifted And Talented Student Program -
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6172 Gifted And Talented Student Program -
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6173 Education For Homeless Children -
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6173 Education For Homeless Children -
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6173-E(1) Education For Homeless Children -
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6173-E(2) Education For Homeless Children -
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6173.1 Education For Foster Youth -
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6173.1 Education For Foster Youth -
<https://simbli.eboardsolutions.com/SU/4Rr6sDpluSFuBwPiazslshLpFQA==>

6173.4 Title VI Indian Education Program -
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6174 Education For English Learners -
<https://simbli.eboardsolutions.com/SU/OkmHFwl6VWLksdxXorXt9Q==>

6174 Education For English Learners -
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6177 Summer Learning Programs -
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6178 Career Technical Education -
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6178 Career Technical Education -
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6184 Continuation Education -
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Regulation 0460: Local Control And Accountability Plan

Status: ADOPTED

Original Adopted Date: 10/01/2017 | Last Revised Date: 12/01/2022 | Last Reviewed Date: 12/01/2022

Goals and Actions Addressing State and Local Priorities

The district's local control and accountability plan (LCAP) and annual updates shall include, for the district and each district school: (Education Code 52060)

1. A description of the annual goals established for all students and for each numerically significant subgroup as defined in Education Code 52052, including ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students. The LCAP shall identify goals for each of the following state priorities:
 - a. The degree to which district teachers are appropriately assigned in accordance with Education Code 44258.9 and fully credentialed in the subject areas and for the students they are teaching; every district student has sufficient access to standards-aligned instructional materials as determined pursuant to Education Code 60119; and school facilities are maintained in good repair as specified in Education Code 17002
 - b. Implementation of the academic content and performance standards adopted by the State Board of Education (SBE), including how the programs and services will enable English learners to access the Common Core State Standards and the English language development standards for purposes of gaining academic content knowledge and English language proficiency
 - c. Parent/guardian involvement and family engagement, including efforts the district makes to seek parent/guardian input in district and school site decision making and how the district will promote parent/guardian participation in programs for unduplicated students, as defined in Education Code 42238.02 and Board policy, and students with disabilities
 - d. Student achievement, as measured by all of the following as applicable:
 - i. Statewide assessments of student achievement
 - ii. The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University; have successfully completed career technical education (CTE) sequences or programs of study that align with SBE-approved career technical education standards and frameworks, including, but not limited to, those described in Education Code 52302, 52372.5, or 54692; and have successfully completed both college entrance courses and CTE sequences or programs
 - iii. The percentage of English learners who make progress toward English proficiency as measured by the SBE-certified assessment of English proficiency
 - iv. The English learner reclassification rate
 - v. The percentage of students who have passed an Advanced Placement examination with a score of 3 or higher
 - vi. The percentage of students who demonstrate college preparedness in the Early Assessment Program pursuant to Education Code 99300-99301
 - e. Student engagement, as measured by school attendance rates, chronic absenteeism rates, middle school dropout rates, high school dropout rates, and high school graduation rates, as applicable
 - f. School climate, as measured by student suspension and expulsion rates and other local measures, including surveys of students, parents/guardians, and teachers on the sense of safety and school connectedness, as applicable

- g. The extent to which students have access to and are enrolled in a broad course of study that includes all of the subject areas described in Education Code 51210 and 51220, as applicable, including the programs and services developed and provided to unduplicated students and students with disabilities, and the programs and services that are provided to benefit these students as a result of supplemental and concentration grant funding pursuant to Education Code 42238.02 and 42238.03
 - h. Student outcomes, if available, in the subject areas described in Education Code 51210 and 51220, as applicable
2. Any goals identified for any local priorities established by the Board.
 3. A description of the specific actions the district will take during each year of the LCAP to achieve the identified goals, including the enumeration of any specific actions necessary for that year to correct any deficiencies in regard to the state and local priorities specified in Items #1-2 above. Such actions shall not supersede provisions of existing collective bargaining agreements within the district.

For purposes of the descriptions required by Items #1-3 above, the Board may consider qualitative information, including, but not limited to, findings that result from any school quality review conducted pursuant to Education Code 52052 or any other reviews. (Education Code 52060)

For any local priorities addressed in the LCAP, the Board and Superintendent or designee shall identify and include in the LCAP the method for measuring the district's progress toward achieving those goals. (Education Code 52060)

To the extent practicable, data reported in the LCAP shall be reported in a manner consistent with how information is reported on the California School Dashboard. (Education Code 52060)

Increase or Improvement in Services for Unduplicated Students

The LCAP shall demonstrate how the district will increase or improve services for unduplicated students at least in proportion to the increase in funds apportioned on the basis of the number and concentration of unduplicated students. (5 CCR 15494-15496)

When the district expends supplemental and/or concentration grant funds on a districtwide or schoolwide basis during the year for which the LCAP is adopted, the district's LCAP shall: (5 CCR 15496)

1. Identify those services that are being funded and provided on a districtwide or schoolwide basis
2. Describe how such services are principally directed towards, and are effective in, meeting the district's goals for unduplicated students in the state priority areas and any local priority areas
3. If the enrollment of unduplicated students is less than 55 percent of district enrollment or less than 40 percent of school enrollment, describe how these services are the most effective use of the funds to meet the district's goals for its unduplicated students in the state priority areas and any local priority areas. The description shall provide the basis for this determination, including, but not limited to, any alternatives considered and any supporting research, experiences, or educational theory.

Availability of the Plan

The Superintendent or designee shall prominently post the LCAP, any updates or revisions to the LCAP, including the IDEA Addendum as applicable, and the LCFF budget overview for parents/guardians on the homepage of the district's web site. (Education Code 52064.1, 52064.3, 52065)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

5 CCR 15494-15497

Description

Local control and accountability plan and spending requirements

Ed. Code 17002	State School Building Lease-Purchase Law, including definition of good repair - https://simbli.eboardsolutions.com/SU/SWCTtYtHLbJV2oTkKplusAVTw==
Ed. Code 305-306	English language education
Ed. Code 33430-33436	Learning Communities for School Success Program; grants for LCAP implementation
Ed. Code 41020	Requirement for annual audit
Ed. Code 41320-41322	Emergency apportionments
Ed. Code 42127	Public hearing on budget adoption
Ed. Code 42238.01-42238.07	Local control funding formula
Ed. Code 44258.9	County superintendent review of teacher assignment
Ed. Code 47604.33	Submission of reports by charter schools
Ed. Code 47606.5	Charter schools; local control and accountability plan
Ed. Code 48985	Notices to parents in language other than English
Ed. Code 51210	Course of study for grades 1-6
Ed. Code 51220	Course of study for grades 7-12
Ed. Code 52052	Numerically significant student subgroups
Ed. Code 52059.5	Statewide system of support
Ed. Code 52060-52077	Local control and accountability plan
Ed. Code 52302	Regional occupational centers and programs
Ed. Code 52372.5	Linked learning program
Ed. Code 54692	Partnership academies
Ed. Code 60119	Sufficiency of textbooks and instructional materials; hearing and resolution
Ed. Code 60605.8	California Assessment of Academic Achievement; Academic Content Standards Commission
Ed. Code 64001	School plan for student achievement; consolidated application programs
Ed. Code 99300-99301	Early Assessment Program
W&I Code 300	Dependent child of the court

Federal References

- 20 USC 6311
- 20 USC 6312
- 20 USC 6826
- 34 CFR 300.600-300.647
- 34 USC 300.600

Description

- State plan
- Local educational agency plan
- Title III funds; local plans
- Education of students with disabilities; monitoring, enforcement, confidentiality, and program information
- State monitoring and enforcement

Management Resources References

- CA Department of Education Publication
- California Department of Education Publication
- California Department of Education Publication
- California Department of Education Publication
- California Department of Education Publication

Description

- California School Accounting Manual
- California Career Technical Education Model Curriculum Standards, 2013
- LCFF Frequently Asked Questions
- Local Control and Accountability Plan and Annual Update (LCAP) Template
- California Common Core State Standards: English Language Arts and Literacy in History/Social Studies, Science, and Technical Subjects, rev. 2013

California Department of Education Publication	California Common Core State Standards: Mathematics, rev. 2013
California Department of Education Publication	California English Language Development Standards, 2012
California Department of Education Publication	California School Dashboard
California Department of Education Publication	Family Engagement Framework: A Tool for California School Districts, 2014
CSBA Publication	The California School Dashboard and Small Districts, October 2018
CSBA Publication	Promising Practices for Developing and Implementing LCAPs, Governance Brief, November 2016
CSBA Publication	LCFF Rubrics, Issue 1: What Boards Need to Know About the New Rubrics, Governance Brief, rev. October 2016
Website	CSBA District and County Office of Education Legal Services - https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsIshXk6R5akQ==
Website	California School Dashboard - https://simbli.eboardsolutions.com/SU/nByAQc3f1HBdKN6yplusFYMtg==
Website	CSBA - https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==
Website	California Department of Education - https://simbli.eboardsolutions.com/SU/os2jq5DcA2RawmY2VZ5FZQ==

Cross References

	Description
0000	Vision - https://simbli.eboardsolutions.com/SU/KIjZfslsh88rWzvlh7AJ98iog==
0400	Comprehensive Plans - https://simbli.eboardsolutions.com/SU/UILsVqPZvBpSMYEMSsSpgQ==
0415	Equity - https://simbli.eboardsolutions.com/SU/ZGZhz17ATfHJBQP13Jplus7cw==
0420	School Plans/Site Councils - https://simbli.eboardsolutions.com/SU/sbIVsLKslsh5w2LSplusZQekYNgQ==
0420	School Plans/Site Councils - https://simbli.eboardsolutions.com/SU/U9OQXvYz5b4Tplusjru34pnqw==
0420.4	Charter School Authorization - https://simbli.eboardsolutions.com/SU/yqvHtAwxzffp9smLplusmfcAQ==
0420.4	Charter School Authorization - https://simbli.eboardsolutions.com/SU/6aKw9KbSgexgJfcQrYo5eQ==
0420.41	Charter School Oversight - https://simbli.eboardsolutions.com/SU/v5MuwwEk5gjbogkJy2YVlg==
0420.41-E(1)	Charter School Oversight - https://simbli.eboardsolutions.com/SU/1KwBHI1LP6jLU0aycRI2sA==
0430	Comprehensive Local Plan For Special Education - https://simbli.eboardsolutions.com/SU/rgKlgacI3XOslshoplusJI3KpLhw==
0430	Comprehensive Local Plan For Special Education - https://simbli.eboardsolutions.com/SU/sjv2t7rloeaRRZopluscw5c4w==
0440	District Technology Plan - https://simbli.eboardsolutions.com/SU/c3TEEZEDFLVMDh05wI0TCQ==
0440	District Technology Plan - https://simbli.eboardsolutions.com/SU/xvf0pluskxVXJhSWUIB3QBmha==
0450	Comprehensive Safety Plan - https://simbli.eboardsolutions.com/SU/Q7giI8GDAxZA23W9BEbNBw==
0450	Comprehensive Safety Plan - https://simbli.eboardsolutions.com/SU/rdIFkXtkL04nPQ7EChV5kQ==
0500	Accountability - https://simbli.eboardsolutions.com/SU/PDWiti8tEaGKnqJbqZ4Q3g==

0520	Intervention in Underperforming Schools - https://simbli.eboardsolutions.com/SU/KSDaMamrXx9OXjCcOAyt8A==
0520.1	Comprehensive and Targeted School Improvement - https://simbli.eboardsolutions.com/SU/4xsjd49slsholPQtgq2hib9ow==
1100	Communication With The Public - https://simbli.eboardsolutions.com/SU/m4slshfz41M67B2WioVNfzUDg==
1113	District And School Web Sites - https://simbli.eboardsolutions.com/SU/Zqs0IbYX5FOKNZRBTtrSjA==
1113	District And School Web Sites - https://simbli.eboardsolutions.com/SU/ZEOw4ZKHcT3nfqLxRTR1fw==
1113-E(1)	District And School Web Sites - https://simbli.eboardsolutions.com/SU/i5TLslsh83D1nplusoytHTIsM6ew==
1220	Citizen Advisory Committees - https://simbli.eboardsolutions.com/SU/7wRcaQ9gJBXCQuqWB54wfA==
1220	Citizen Advisory Committees - https://simbli.eboardsolutions.com/SU/WXKjOn8KOplusMpLzTd3ujpQ==
1312.3	Uniform Complaint Procedures - https://simbli.eboardsolutions.com/SU/qvzpYbttZOPNWRpR2Lc9VQ==
1312.3	Uniform Complaint Procedures - https://simbli.eboardsolutions.com/SU/U5PKMAkslsh8XdmxbODX9gY2A==
1312.3-E(1)	Uniform Complaint Procedures - https://simbli.eboardsolutions.com/SU/vicclxcmyjqgK8RRHm2Nkg==
1312.3-E(2)	Uniform Complaint Procedures - https://simbli.eboardsolutions.com/SU/xVUTW3cplusaalR0zsW6DCG1w==
1312.4	Williams Uniform Complaint Procedures - https://simbli.eboardsolutions.com/SU/K4sSLEmfPDpDFCTIDy3T6A==
1312.4-E(1)	Williams Uniform Complaint Procedures - https://simbli.eboardsolutions.com/SU/jNRJER1z7850tshskvfYJ15Q==
1312.4-E(2)	Williams Uniform Complaint Procedures - https://simbli.eboardsolutions.com/SU/cqrHypLusslshVG7skrok5E8EbRw==
1340	Access To District Records - https://simbli.eboardsolutions.com/SU/VQd4HhnlB5p7OgDHHuo3HA==
1340	Access To District Records - https://simbli.eboardsolutions.com/SU/fhcZPsXmszl9QLwLKW0rSw==
2121	Superintendent's Contract - https://simbli.eboardsolutions.com/SU/fcslsh1ixO2EdCt2pz2NabYqA==
2210	Administrative Discretion Regarding Board Policy - https://simbli.eboardsolutions.com/SU/Lslshb8xa4uslshzPL830GVODgWw==
3100	Budget - https://simbli.eboardsolutions.com/SU/jyvplusBDTDZP2PfaNjtUb1EQ==
3100	Budget - https://simbli.eboardsolutions.com/SU/msAckulxvwNnuplus45O6T7slshw==
3110	Transfer Of Funds - https://simbli.eboardsolutions.com/SU/xELplusS4ns0lplusGn859UZsLplusw==
3231	Impact Aid - https://simbli.eboardsolutions.com/SU/49QslshHbk8En7LqcWslshY0K0KA==
3460	Financial Reports And Accountability - https://simbli.eboardsolutions.com/SU/9M54cZFG5iXums3pkkF9Qg==
3460	Financial Reports And Accountability - https://simbli.eboardsolutions.com/SU/YmEZnZWD4fplusObiWdUGpphA==

3517 Facilities Inspection -
<https://simbli.eboardsolutions.com/SU/plusKBzPDQW8ldA6TERPbfLnA==>

3517-E(1) Facilities Inspection -
<https://simbli.eboardsolutions.com/SU/pluswdSb1sGBbeWLETQ8P8ylQ==>

3553 Free And Reduced Price Meals -
<https://simbli.eboardsolutions.com/SU/N7wbmnm9H944SplusVnwwq4l9g==>

3553 Free And Reduced Price Meals -
<https://simbli.eboardsolutions.com/SU/5MEfuuu2ZJemVftwplusskZYw==>

4112.2 Certification -
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4112.2 Certification -
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4113 Assignment -
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4113 Assignment -
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4131 Staff Development -
<https://simbli.eboardsolutions.com/SU/IYMIfYPYXEiEMhaRz6slshWJQ==>

4140 Bargaining Units -
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4231 Staff Development -
<https://simbli.eboardsolutions.com/SU/FAuFrJnlbcVy3kgsTslshNU6g==>

4240 Bargaining Units -
<https://simbli.eboardsolutions.com/SU/ItAmE15lyRuHVP4IWhd7tg==>

4315 Evaluation/Supervision -
<https://simbli.eboardsolutions.com/SU/t2D4Ufe1Gcn103Dgcl8Dpw==>

4331 Staff Development -
<https://simbli.eboardsolutions.com/SU/3BIIBFE9slshf2AlnllsFw7ag==>

4340 Bargaining Units -
<https://simbli.eboardsolutions.com/SU/mzWyx5FBWwfpZYYNlaKORA==>

5030 Student Wellness -
<https://simbli.eboardsolutions.com/SU/CvzKiInplusCH4n5fplusplusl8ljA==>

5113.1 Chronic Absence And Truancy -
<https://simbli.eboardsolutions.com/SU/Hw5C1aEnixhuUFV0E9Vntg==>

5113.1 Chronic Absence And Truancy -
<https://simbli.eboardsolutions.com/SU/D2Llg7JcgumhuWnRL02bAw==>

5137 Positive School Climate -
<https://simbli.eboardsolutions.com/SU/Ufqvo2274QHBLOiceWSBplusA==>

5144 Discipline -
<https://simbli.eboardsolutions.com/SU/q5NswZUhpTbrdfxL6JpCuQ==>

5144 Discipline -
<https://simbli.eboardsolutions.com/SU/uCGNmZB4i0EHAGGnMD6jCg==>

5144.1 Suspension And Expulsion/Due Process -
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5144.1 Suspension And Expulsion/Due Process -
<https://simbli.eboardsolutions.com/SU/sj4cx1G3eeeECICNif6t2w==>

5144.2 Suspension And Expulsion/Due Process (Students With Disabilities) -
<https://simbli.eboardsolutions.com/SU/VfqT4dag9OryfRHQPXk58A==>

5145.6 Parent/Guardian Notifications -
<https://simbli.eboardsolutions.com/SU/SuvNxttIUJ0XfalLui15AA==>

5145.6-E(1)	Parent/Guardian Notifications - https://simbli.eboardsolutions.com/SU/RdNSntUjWlclshJyFn1Yfqfw==
5145.9	Hate-Motivated Behavior - https://simbli.eboardsolutions.com/SU/zXaTq9y3Bf8f0rt8zzpcyw==
5147	Dropout Prevention - https://simbli.eboardsolutions.com/SU/nRgafK7e25QslshoATTaX0j5w==
5148.2	Before/After School Programs - https://simbli.eboardsolutions.com/SU/b5QjnmUpQBtgBNxpBLZKJw==
5148.2	Before/After School Programs - https://simbli.eboardsolutions.com/SU/SRCRvplus9wpuzSot3FQ8a2gw==
6011	Academic Standards - https://simbli.eboardsolutions.com/SU/Tplusl1ybplusF7QGkEslshLEej7PvA==
6020	Parent Involvement - https://simbli.eboardsolutions.com/SU/8BBILRHFPN4Ze3IDgijtlg==
6020	Parent Involvement - https://simbli.eboardsolutions.com/SU/Q0ib1gK3KHGsHNlpTjql8A==
6120	Response To Instruction And Intervention - https://simbli.eboardsolutions.com/SU/YopBQ2VrklsMGNYQPvMr6w==
6141.4	International Baccalaureate Program - https://simbli.eboardsolutions.com/SU/3HplusWL7OI2YANMyMpgmHLBQ==
6141.5	Advanced Placement - https://simbli.eboardsolutions.com/SU/VKU0plusZC9i4xPUaA9uN30nA==
6142.5	Environmental Education - https://simbli.eboardsolutions.com/SU/CwGxm1ff99iHkuOYslshay3TQ==
6142.92	Mathematics Instruction - https://simbli.eboardsolutions.com/SU/ftMquy4qCooO0o5vPBAIDA==
6142.93	Science Instruction - https://simbli.eboardsolutions.com/SU/TOhfkNbplussplusFXRgAIBNXiw==
6143	Courses Of Study - https://simbli.eboardsolutions.com/SU/zJXVIX5MALJLUeETQnbQA==
6143	Courses Of Study - https://simbli.eboardsolutions.com/SU/bUCwdpAJjX5ggLMG3GsxDA==
6146.1	High School Graduation Requirements - https://simbli.eboardsolutions.com/SU/xv86FIExAfzM9c4V6EcvBw==
6151	Class Size - https://simbli.eboardsolutions.com/SU/vYW5X18plusvzq1WlfyVz868A==
6152.1	Placement In Mathematics Courses - https://simbli.eboardsolutions.com/SU/jt6w4Ob9l5Fk3Zp4xZKDSQ==
6152.1	Placement In Mathematics Courses - https://simbli.eboardsolutions.com/SU/oGGI7Kob81ls1e8P3iauiA==
6153	School-Sponsored Trips - https://simbli.eboardsolutions.com/SU/7r4Q2oNQvl8g7Lgkll0EVQ==
6153	School-Sponsored Trips - https://simbli.eboardsolutions.com/SU/94iq9ExjQyubmVXbZDvrYg==
6159	Individualized Education Program - https://simbli.eboardsolutions.com/SU/nRtcKBP3haQcPuiLWOYqgA==
6159	Individualized Education Program - https://simbli.eboardsolutions.com/SU/IBIWJmfAP00e3xnVhUQNYg==
6161.1	Selection And Evaluation Of Instructional Materials - https://simbli.eboardsolutions.com/SU/OknJQUnz7OqdbiwOmRU3OQ==

6161.1 Selection And Evaluation Of Instructional Materials -
<https://simbli.eboardsolutions.com/SU/fXBcLMA6WABwBGWhEn0Y9Q==>

6161.1-E(1) Selection And Evaluation Of Instructional Materials -
<https://simbli.eboardsolutions.com/SU/8lIH1pluseCQplus3eslsh3plusjNseP5g==>

6162.5 Student Assessment -
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6162.51 State Academic Achievement Tests -
<https://simbli.eboardsolutions.com/SU/NdqSEfNslshhwaBKplusUkKH040A==>

6162.51 State Academic Achievement Tests -
<https://simbli.eboardsolutions.com/SU/oZbkKwYtcu0mkplusF9H7PNfQ==>

6163.1 Library Media Centers -
<https://simbli.eboardsolutions.com/SU/QOUjppuymAwZwqqwJNVcdg==>

6164.2 Guidance/Counseling Services -
<https://simbli.eboardsolutions.com/SU/QEsZgzQo3AFYxslshFZf9HBrg==>

6164.4 Identification And Evaluation Of Individuals For Special Education -
<https://simbli.eboardsolutions.com/SU/8MB0fypnslshhf7DDguB9k9wA==>

6164.4 Identification And Evaluation Of Individuals For Special Education -
<https://simbli.eboardsolutions.com/SU/rsstgVL8YWDzm2Ni7PU9jg==>

6164.5 Student Success Teams -
<https://simbli.eboardsolutions.com/SU/XrnsIshQIPaFW9wMoMV2IEKpg==>

6164.5 Student Success Teams -
<https://simbli.eboardsolutions.com/SU/UkLsYeA03YN6xcWenpZIVQ==>

6164.6 Identification And Education Under Section 504 -
<https://simbli.eboardsolutions.com/SU/6plusOTTGd6ABIAeBaW0zV0xg==>

6164.6 Identification And Education Under Section 504 -
<https://simbli.eboardsolutions.com/SU/CGPb7slshjqJY1l1isv4hclqQ==>

6171 Title I Programs -
<https://simbli.eboardsolutions.com/SU/p4BMACj6yFUh6jSjgfA2gA==>

6171 Title I Programs -
<https://simbli.eboardsolutions.com/SU/Dbh9ejHszdfmzm1699QEQQ==>

6172 Gifted And Talented Student Program -
<https://simbli.eboardsolutions.com/SU/wTI8EVvu0t0484S390RuGw==>

6172 Gifted And Talented Student Program -
<https://simbli.eboardsolutions.com/SU/G268I3K6kr8FEbTmbKVva2A==>

6173 Education For Homeless Children -
<https://simbli.eboardsolutions.com/SU/zsjkyhfKApusFQR21mnd3hw==>

6173 Education For Homeless Children -
<https://simbli.eboardsolutions.com/SU/vD4ZxTplusVHJDJcdnxYRslshO3g==>

6173-E(1) Education For Homeless Children -
<https://simbli.eboardsolutions.com/SU/bgY0t00vS6m28pwGwmEslsh8A==>

6173-E(2) Education For Homeless Children -
<https://simbli.eboardsolutions.com/SU/Oziu5plusO24Cwf3qrg2lwW1A==>

6173.1 Education For Foster Youth -
<https://simbli.eboardsolutions.com/SU/hwZQyTeELA0lr5Chn5ZTpg==>

6173.1 Education For Foster Youth -
<https://simbli.eboardsolutions.com/SU/4Rr6sDpluFuBwPiazslshLpFQA==>

6173.4 Title VI Indian Education Program -
<https://simbli.eboardsolutions.com/SU/xLUhICLjtWY7plusGLQt5NdYA==>

6174 Education For English Learners -
<https://simbli.eboardsolutions.com/SU/OkmHFwI6VWLksdxXorXt9Q==>

- 6174 Education For English Learners -
<https://simbli.eboardsolutions.com/SU/f8BiOLVWS3pu1GqJeOV2ug==>
- 6177 Summer Learning Programs -
<https://simbli.eboardsolutions.com/SU/ezqaj3pDRTAplus4B051JGzw==>
- 6178 Career Technical Education -
<https://simbli.eboardsolutions.com/SU/2rbba1T98IHWiOTkslshUErg==>
- 6178 Career Technical Education -
<https://simbli.eboardsolutions.com/SU/S4qxTuQvqZWs07diDlxw9g==>
- 6179 Supplemental Instruction -
<https://simbli.eboardsolutions.com/SU/zi8aQRQAs4kCAuX1Bu2Mslshg==>
- 6184 Continuation Education -
<https://simbli.eboardsolutions.com/SU/3Ht4rBWGplusXBfB2lhozFRg==>
- 6184 Continuation Education -
<https://simbli.eboardsolutions.com/SU/cdslsh69Uc64Uvliuo5C1RewQ==>
- 6190 Evaluation Of The Instructional Program -
<https://simbli.eboardsolutions.com/SU/okRYD9py3tHKzr20XkWFZg==>
- 7110 Facilities Master Plan -
<https://simbli.eboardsolutions.com/SU/CTyHH1bl8WMYv7LT883UOw==>
- 9230 Orientation -
<https://simbli.eboardsolutions.com/SU/zPgBfoLQTlvGXFVmx3IPVA==>
- 9310 Board Policies -
<https://simbli.eboardsolutions.com/SU/uqCUreAgsJGmtpWNOTZakQ==>
- 9320 Meetings And Notices -
<https://simbli.eboardsolutions.com/SU/kaWrYCz4ErrfM0Djy8s6Fg==>

Policy 3250: Transportation Fees

Status: ADOPTED

Original Adopted Date: 12/01/1992 | Last Revised Date: 12/01/2022 | Last Reviewed Date: 12/01/2022

Whenever the cost of providing student transportation exceeds funding provided by the state, the Governing Board may charge fees for home-to-school student transportation and other transportation services as expressly authorized by law.

The Superintendent or designee shall annually submit proposed transportation fee schedules for Board approval.

The transportation fee shall be waived for any student who is eligible for free or reduced-price meals, who is an English learner, or who is a foster youth. (Education Code 39807.5)

At the recommendation of the Superintendent or designee, the Board may also approve a waiver of a transportation fee for any group of district students.

In addition, no charge shall be made for any transportation of a student with a disability. (Education Code 39807.5)

Students receiving free transportation shall not be identified by the use of special bus passes, tickets, lines, seats, or any other means. They shall in no way be treated differently from other students, nor shall their names be published, posted, or announced in any manner or used for any purpose other than the transportation program.

The Board shall certify to the County Superintendent of Schools that the district has levied fees in accordance with law and that, in the event that excess fees have been charged, the fees have been reduced and excess fee revenue eliminated. (Education Code 39809.5)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Description

5 CCR 350	Fees not permitted
Ed. Code 10900-10914.5	Community recreation programs - https://simbli.eboardsolutions.com/SU/2plusoOINP9plus8k2kxekeluvFw==
Ed. Code 10913	Fees for uses of school buses for community recreation purposes - https://simbli.eboardsolutions.com/SU/yqjrwj2jslshxfZEkcUSABLg==
Ed. Code 35330	Field trips and excursions; student fees
Ed. Code 39800-39860	Transportation
Ed. Code 39801.5	Transportation for adults
Ed. Code 39807.5	Payment of transportation costs by parents
Ed. Code 39809.5	Excess fees; adjustments
Ed. Code 39837	Transportation to summer employment program
Ed. Code 41850	Transportation to regional occupational center or program
Ed. Code 42238.02	Local Control Funding Formula
Ed. Code 49014	Public School Fair Debt Collection Act
Ed. Code 49557-49558	Applications for free and reduced-price meals
Ed. Code 56026	Individual with exceptional needs

Management Resources References

Description

California Department of Education Publication	Pupil Fees, Deposits, and Other Charges, Fiscal Management Advisory 20-01, July 23, 2020
Court Decision	Hartzell v. Connell, 35 Cal.3d 899 (1984)
Court Decision	Arcadia Unified School District v. California Department of Education, (1992) 2 Cal. 4th 251
Website	CSBA District and County Office of Education Legal Services - https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsIshXk6R5akQ==
Website	California Department of Education - https://simbli.eboardsolutions.com/SU/os2jq5DcA2RawmY2VZ5FZQ==
Website	CSBA - https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==

Cross References

Description

3260	Fees And Charges - https://simbli.eboardsolutions.com/SU/ZkjY0BrL9AqbeaOFAdfslshfg==
3260	Fees And Charges - https://simbli.eboardsolutions.com/SU/8Q8jlqxlo00V6T6aNXVplus3A==
3540	Transportation - https://simbli.eboardsolutions.com/SU/WsEcrsw1Er3slshov5xxld5xA==
3541	Transportation Routes And Services - https://simbli.eboardsolutions.com/SU/x9xslshKxLvYXXvWxrplus6eUEMg==
3541.2	Transportation For Students With Disabilities - https://simbli.eboardsolutions.com/SU/slshxvzUpFU7JJURslshN7eBljSQ==
3553	Free And Reduced Price Meals - https://simbli.eboardsolutions.com/SU/N7wbmm9H944SplusVnwnq4l9g==
3553	Free And Reduced Price Meals - https://simbli.eboardsolutions.com/SU/5MEfuuu2ZJemVftwplusskZYw==
4119.23	Unauthorized Release Of Confidential/Privileged Information - https://simbli.eboardsolutions.com/SU/2wFCPnGtM48l3kplusPslshl0slshSw==
4219.23	Unauthorized Release Of Confidential/Privileged Information - https://simbli.eboardsolutions.com/SU/DzT84jciN31dA5odXslshEoA==
4319.23	Unauthorized Release Of Confidential/Privileged Information - https://simbli.eboardsolutions.com/SU/X3ta8p18splcxmJVplusXplusnZQ==
5125	Student Records - https://simbli.eboardsolutions.com/SU/Jw4xw3nB7slshn7ptplustrREa5A==
5125	Student Records - https://simbli.eboardsolutions.com/SU/uVgslshw0u1SygQrOqplus8VkhAQ==
6159	Individualized Education Program - https://simbli.eboardsolutions.com/SU/nRtcKBP3haQcPUiLWOYqgA==
6159	Individualized Education Program - https://simbli.eboardsolutions.com/SU/IBIWJmfAP00e3xnVhUQNYg==
6173	Education For Homeless Children - https://simbli.eboardsolutions.com/SU/zsjkyhfkAplusFQR21mnjd3hw==
6173	Education For Homeless Children - https://simbli.eboardsolutions.com/SU/vD4ZxTplusVHjDJcdnxYRslshO3g==
6173-E(1)	Education For Homeless Children - https://simbli.eboardsolutions.com/SU/bgY0t00vS6m28pwGwmEslsh8A==
6173-E(2)	Education For Homeless Children - https://simbli.eboardsolutions.com/SU/Oziu5plusO24Cwf3qrg2lwW1A==
6178.2	Regional Occupational Center/Program - https://simbli.eboardsolutions.com/SU/zpluswb3uMkLaEnDGYEUtDXjQ==

6181

Alternative Schools/Programs Of Choice -
<https://simbli.eboardsolutions.com/SU/Sa5uR0ng884KxBYpfmslshFiQ==>

6181

Alternative Schools/Programs Of Choice -
<https://simbli.eboardsolutions.com/SU/2T3JQQ3ETpzAugVUUUKL2plusA==>

Regulation 3250: Transportation Fees

Original Adopted Date: 05/01/2019 | Last Revised Date: 12/01/2022 | Last Reviewed Date: 12/01/2022

When approved by the Governing Board, the district may charge transportation fees for students traveling to and from school. (Education Code 39807.5)

With Board approval, the district may also charge transportation fees for:

1. Participants in a community recreation program offered pursuant to Education Code 10900-10914.5 (Education Code 10913, 39835)
2. Students traveling between the regular full-time schools of attendance and regular full-time occupational classes provided by a regional occupational center or program (Education Code 39807.5)
3. Matriculated or enrolled adults traveling to and from school, or adults pursuing other educational purposes (Education Code 39801.5)
4. Students traveling to and from a place of employment during summer in connection with a summer employment program for youth (Education Code 39837)

The total amount received by the district from the state and parent/guardian fees shall not exceed the actual operating cost of home-to-school transportation during the fiscal year. If excess fees are collected due to errors in estimated costs, fees shall be reduced in succeeding years. (Education Code 10913, 39801.5, 39809.5, 39837)

Bus passes and tickets shall be sold, electronically, if available, and at all district schools and at the district office. No money shall be collected on school buses.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Description

5 CCR 350	Fees not permitted
Ed. Code 10900-10914.5	Community recreation programs - https://simbli.eboardsolutions.com/SU/2plusoOINP9plus8k2kxekeluvFw==
Ed. Code 10913	Fees for uses of school buses for community recreation purposes - https://simbli.eboardsolutions.com/SU/yqjrwwj2jshxfZEkcUSABlg==
Ed. Code 35330	Field trips and excursions; student fees
Ed. Code 39800-39860	Transportation
Ed. Code 39801.5	Transportation for adults
Ed. Code 39807.5	Payment of transportation costs by parents
Ed. Code 39809.5	Excess fees; adjustments
Ed. Code 39837	Transportation to summer employment program
Ed. Code 41850	Transportation to regional occupational center or program
Ed. Code 42238.02	Local Control Funding Formula
Ed. Code 49014	Public School Fair Debt Collection Act
Ed. Code 49557-49558	Applications for free and reduced-price meals
Ed. Code 56026	Individual with exceptional needs

Management Resources References

Description

California Department of Education Publication	Pupil Fees, Deposits, and Other Charges, Fiscal Management Advisory 20-01, July 23, 2020
Court Decision	Hartzell v. Connell, 35 Cal.3d 899 (1984)
Court Decision	Arcadia Unified School District v. California Department of Education, (1992) 2 Cal. 4th 251
Website	CSBA District and County Office of Education Legal Services - https://simbli.eboardsolutions.com/SU/UdykszdmPETuDslshXk6R5akQ==
Website	California Department of Education - https://simbli.eboardsolutions.com/SU/os2jq5DcA2RawmY2VZ5FZQ==
Website	CSBA - https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==

Cross References

Description

3260	Fees And Charges - https://simbli.eboardsolutions.com/SU/ZkjY0BrL9AqbeaOFAdfslshfg==
3260	Fees And Charges - https://simbli.eboardsolutions.com/SU/8Q8jlqxl00V6T6aNXVplus3A==
3540	Transportation - https://simbli.eboardsolutions.com/SU/WsEcrsw1Er3slshov5xxld5xA==
3541	Transportation Routes And Services - https://simbli.eboardsolutions.com/SU/x9xslshKxLvYXXvWxrplus6eUEMg==
3541.2	Transportation For Students With Disabilities - https://simbli.eboardsolutions.com/SU/slshxvzUpFU7JJURslshN7eBljSQ==
3553	Free And Reduced Price Meals - https://simbli.eboardsolutions.com/SU/N7wbmnm9H944SplusVnwg4l9g==
3553	Free And Reduced Price Meals - https://simbli.eboardsolutions.com/SU/5MEfuuu2ZJemVftwplusskZYw==
4119.23	Unauthorized Release Of Confidential/Privileged Information - https://simbli.eboardsolutions.com/SU/2wFCPnGtM48l3kplusPslshl0slshSw==
4219.23	Unauthorized Release Of Confidential/Privileged Information - https://simbli.eboardsolutions.com/SU/DzT84jciN31dA5odXslshEoA==
4319.23	Unauthorized Release Of Confidential/Privileged Information - https://simbli.eboardsolutions.com/SU/X3ta8p18splcxmJVplusXplusnZQ==
5125	Student Records - https://simbli.eboardsolutions.com/SU/Jw4xw3nB7slshn7ptplustrREa5A==
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6159	Individualized Education Program - https://simbli.eboardsolutions.com/SU/nRtcKBP3haQcPUiLWOYqgA==
6159	Individualized Education Program - https://simbli.eboardsolutions.com/SU/IBIWJmfAP00e3xnVhUQNYg==
6173	Education For Homeless Children - https://simbli.eboardsolutions.com/SU/zsjkyhfKAplusFQR21mnejd3hw==
6173	Education For Homeless Children - https://simbli.eboardsolutions.com/SU/vD4ZxTplusVHjDJcdnxYRslshO3g==
6173-E(1)	Education For Homeless Children - https://simbli.eboardsolutions.com/SU/bgY0t00vS6m28pwGwmEslsh8A==
6173-E(2)	Education For Homeless Children - https://simbli.eboardsolutions.com/SU/Oziu5plusO24Cwf3qrg2lwW1A==
6178.2	Regional Occupational Center/Program - https://simbli.eboardsolutions.com/SU/zpluswb3uMkLaEnDGYEUtDXjQ==

6181

Alternative Schools/Programs Of Choice -
<https://simbli.eboardsolutions.com/SU/Sa5uR0ng884KxBYpfmslshFiQ==>

6181

Alternative Schools/Programs Of Choice -
<https://simbli.eboardsolutions.com/SU/2T3JQQ3ETpzAugVUUKL2plusA==>

Regulation 3260: Fees And Charges

Status: ADOPTED

Original Adopted Date: 03/01/2019 | Last Revised Date: 12/01/2022 | Last Reviewed Date: 12/01/2022

When approved by the Governing Board, the Superintendent or designee may impose a fee for the following: (5 CCR 350)

1. Insurance for athletic team members, with an exemption providing for the district to pay the cost of the insurance for any team member who is financially unable to pay (Education Code 32221)
2. Insurance for medical or hospital service for students participating in field trips and excursions (Education Code 35331)
3. Expenses of students' participation in a field trip or excursion within the state or to another state, the District of Columbia, or a foreign country, as long as no student is prohibited from making the field trip due to lack of funds (Education Code 35330)
4. Student fingerprinting program, as long as the fee does not exceed the actual costs associated with the program (Education Code 32390)
5. School camp programs in outdoor science education, conservation education, or forestry operated pursuant to Education Code 8760-8774, provided that the fee is not mandatory and no student is denied the opportunity to participate for nonpayment of the fee (Education Code 35335)
6. Reimbursement to the district for the direct cost of materials used by students to fabricate property they will take home for their own possession and use, such as wood shop, art, or sewing projects kept by students (Education Code 17551)
7. Home-to-school transportation and transportation between regular, full-time day schools and regional occupational centers, programs, or classes, as long as the fee does not exceed the statewide average unsubsidized cost per student, and an exemption is made for any student with a disability, or any student who is eligible for free or reduced-price meals, any student who is an English learner, or any student who is a foster youth. (Education Code 39807.5)
8. Transportation for students to and from their places of employment in connection with any summer employment program for youth (Education Code 39837)
9. Deposit for school band instruments, music, uniforms, and other regalia which school band members take on excursions to foreign countries (Education Code 38120)
10. An adult education or secondary school community service class in civic, vocational, literacy, health, family and consumer sciences, technical, and general education, not to exceed the cost of maintaining the class (Education Code 51810-51815)
11. Eye safety devices worn in courses or activities involving the use of hazardous substances likely to cause injury to the eyes, when being sold to students and/or teachers or instructors to keep and at a price not to exceed the district's actual costs (Education Code 32033)
12. Actual cost of furnishing copies of any student's records, except that no charge shall be made for furnishing up to two transcripts or two verifications of a former student's records or for reproducing records of a student with a disability when the cost would effectively prevent the parent/guardian from exercising the right to receive the copies (Education Code 49065, 56504)
13. Actual cost of duplication for reproduction of the prospectus of school curriculum or for copies of public records (Education Code 49091.14; Government Code 6253)
14. Food sold at school, subject to the California Universal Meals Program, free and reduced-price meal program eligibility, and other restrictions specified in law (Education Code 38084, 49501.5)
15. In accordance with law, replacement cost or reimbursement for lost or willfully damaged district books,

supplies, or property, or for district property loaned to a student that the student fails to return (Education Code 19910-19911, 48904)

16. Tuition for district school attendance by an out-of-state or out-of-country resident (Education Code 48050, 48052, 52613; 8 USC 1184)
17. Adult education books, materials, transportation, and classes, except that no fee may be charged for classes in elementary subjects, classes for which high school credit is granted when taken by a person who does not hold a high school diploma, or classes in English and citizenship (Education Code 39801.5, 52612, 60410)
18. Preschool and child care and development services, in accordance with the fee schedule established by the Superintendent of Public Instruction, unless the family qualifies for subsidized services or the program is exempted from fees by law (Education Code 8211, 8213, 8252-8254)
19. Participation in a before-school, after-school, or intersession program that is funded as an After School Education and Safety (ASES) program, 21st Century Community Learning Center (21st CCLC), 21st Century High School After School Safety and Enrichment for Teens (ASSETs) program, or Expanded Learning Opportunity (ELO) program, provided that fees are waived or reduced for families with students who are eligible for free or reduced-price meals and, in regard to ASES and 21st CCLC programs, fees are not charged if the district knows the student is a homeless or foster youth (Education Code 8422, 8482.6, 46120)
20. Advanced Placement and International Baccalaureate Diploma examinations for college credits, as long as the examination is not a course requirement and the results have no impact on student grades or credits in the course

Collection of Debt

Before pursuing payment of any debt that has accumulated from unpaid permissible fees, the Superintendent or designee shall provide an itemized invoice for any amount owed by the parent/guardian on behalf of a student or former student. The invoice shall reference district policies related to debt collection and the rights established pursuant to Education Code 49014 and 49557.5. For each payment received, the district shall provide a receipt to the parent/guardian. (Education Code 49014)

The Superintendent or designee shall not sell debt owed by a parent/guardian of a student or former student. (Education Code 49014)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

5 CCR 350

5 CCR 4600-4687

CA Constitution Article 9, Section 5

Ed. Code 17453.1

Ed. Code 17551

Ed. Code 19910-19911

Ed. Code 32033

Ed. Code 32221

Ed. Code 32390

Ed. Code 35330-35332

Ed. Code 35335

Description

Fees not permitted

Uniform complaint procedures

Common school system -

<https://simbli.eboardsolutions.com/SU/5LDHgacpLGqiftuxZapsIshQg==>

District sale or lease of Internet appliances or personal computers to parents of students

Property fabricated by students

Offenses against libraries

Eye protective devices

Insurance for athletic team member

Voluntary program for fingerprinting students

Field trips

School camp programs

Ed. Code 38080-38086.1	Cafeteria establishment and use
Ed. Code 38120	Use of school band equipment on excursions to foreign countries
Ed. Code 39801.5	Transportation for adults
Ed. Code 39807.5	Payment of transportation costs by parents
Ed. Code 39837	Transportation to summer employment program
Ed. Code 42238.02	Local Control Funding Formula
Ed. Code 46120	Expanded learning opportunities
Ed. Code 48050	Residents of adjoining states
Ed. Code 48052	Tuition for foreign residents
Ed. Code 48904	Liability of parent or guardian; withholding of grades, diplomas, transcripts
Ed. Code 49010-49013	Student fees
Ed. Code 49014	Public School Fair Debt Collection Act
Ed. Code 49065	Reasonable charge for transcripts
Ed. Code 49066	Grades; effect of physical education class apparel
Ed. Code 49091.14	Parental review of curriculum
Ed. Code 49501.5	California Universal Meals Program
Ed. Code 49557.5	Child Hunger Prevention and Fair Treatment Act of 2017
Ed. Code 51810-51815	Community service classes
Ed. Code 52612	Tuition for adult classes
Ed. Code 52613	Nonimmigrant foreign nationals
Ed. Code 56504	School records; students with disabilities
Ed. Code 60410	Books for adult classes
Ed. Code 8211	Priority for full-day programs
Ed. Code 8213	Income eligible; definition
Ed. Code 8252-8254	Early childhood education family fees
Ed. Code 8263	Eligibility and priorities for subsidized child development services
Ed. Code 8420-8428	21st Century High School After School Safety and Enrichment Program for Teens
Ed. Code 8760-8774	Outdoor science, conservation, and forestry programs
Gov. Code 6253	Request for copy; fee

Federal References

8 USC 1184

Description

Foreign students

Management Resources References

California Department of Education Publication

Description

Summer School, Third Parties, and Tuition Fees, Fiscal Management Advisory 22-01, September 1, 2022 - <https://simbli.eboardsolutions.com/SU/jssj7MplusVplusKjP6fQLsHt3fg==>

California Department of Education Publication

Pupil Fees, Deposits, and Other Charges, Fiscal Management Advisory 20-01, July 23, 2020

Court Decision

CTA v. Glendale School District Board of Education (1980) 109 Cal. App. 3d 738

Court Decision

Driving School Assn of CA v. San Mateo Union HSD (1992) 11 Cal. App. 4th 1513

Court Decision	Hartzell v. Connell (1984) 35 Cal. 3d 899
Court Decision	Steffes v. California Interscholastic Federation (1986) 176 Cal. App. 3d 739
Court Decision	Arcadia Unified School District v. California Department of Education, (1992) 2 Cal. 4th 251
Website	CSBA District and County Office of Education Legal Services - https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsIshXk6R5akQ==
Website	California Department of Education - https://simbli.eboardsolutions.com/SU/os2jq5DcA2RawmY2VZ5FZQ==
Website	CSBA - https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==

Cross References

Description

0410	Nondiscrimination In District Programs And Activities - https://simbli.eboardsolutions.com/SU/rplusplusaBQeAE4bUpZiBFBO9dQ==
0415	Equity - https://simbli.eboardsolutions.com/SU/ZGZhZ17ATfHJBPO13Jplus7cw==
0440	District Technology Plan - https://simbli.eboardsolutions.com/SU/c3TEEZEDFLVMDh05wl0TCQ==
0440	District Technology Plan - https://simbli.eboardsolutions.com/SU/xvf0pluskxWXJhSWUIB3QBmhA==
1230	School-Connected Organizations - https://simbli.eboardsolutions.com/SU/TUNcr5I6QZDDrINJ5rXb5g==
1230	School-Connected Organizations - https://simbli.eboardsolutions.com/SU/sDXhJFa6OFkhNJlen5SDKw==
1312.3	Uniform Complaint Procedures - https://simbli.eboardsolutions.com/SU/qvzpYbttZOPNWrpR2Lc9VQ==
1312.3	Uniform Complaint Procedures - https://simbli.eboardsolutions.com/SU/U5PKMAkIsh8XdmxbODX9gY2A==
1312.3-E(1)	Uniform Complaint Procedures - https://simbli.eboardsolutions.com/SU/vicIcxmyjagK8RRHm2Nkg==
1312.3-E(2)	Uniform Complaint Procedures - https://simbli.eboardsolutions.com/SU/xVUTW3cplusaalR0zsW6DCG1w==
1321	Solicitation Of Funds From And By Students - https://simbli.eboardsolutions.com/SU/WzxFAnB9mwMFIbCBX36cOA==
1321	Solicitation Of Funds From And By Students - https://simbli.eboardsolutions.com/SU/ymfI0m7LGvVUP9texPyQjg==
3100	Budget - https://simbli.eboardsolutions.com/SU/jyvplusBDTDZP2PfaNJtUb1FQ==
3100	Budget - https://simbli.eboardsolutions.com/SU/msAckulxvwNnuplus45O6T7slshw==
3250	Transportation Fees - https://simbli.eboardsolutions.com/SU/3AEP1MPROXPhcbkJRE8xQg==
3250	Transportation Fees - https://simbli.eboardsolutions.com/SU/AsxK6aPJIMvpoGYu8o0C9Q==
3290	Gifts, Grants And Bequests - https://simbli.eboardsolutions.com/SU/v0uP5OYKyNQGAvasIshoK4zOw==
3452	Student Activity Funds - https://simbli.eboardsolutions.com/SU/8j1mk0V55qnXfLPotVQxNg==
3514.1	Hazardous Substances - https://simbli.eboardsolutions.com/SU/l36QUwAS3PjiZuXplus2XpflQ==

3514.1 Hazardous Substances -
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3515.4 Recovery For Property Loss Or Damage -
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3515.4 Recovery For Property Loss Or Damage -
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3550 Food Service/Child Nutrition Program -
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3550 Food Service/Child Nutrition Program -
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3551 Food Service Operations/Cafeteria Fund -
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3551 Food Service Operations/Cafeteria Fund -
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3552 Summer Meal Program -
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3552 Summer Meal Program -
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3553 Free And Reduced Price Meals -
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3553 Free And Reduced Price Meals -
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3554 Other Food Sales -
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3554 Other Food Sales -
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4112.9 Employee Notifications -
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4112.9-E(1) Employee Notifications -
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4131 Staff Development -
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4212.9 Employee Notifications -
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4212.9-E(1) Employee Notifications -
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4231 Staff Development -
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4312.9 Employee Notifications -
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4312.9-E(1) Employee Notifications -
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4331 Staff Development -
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5020 Parent Rights And Responsibilities -
<https://simbli.eboardsolutions.com/SU/slshzYh5WprycgUzw9Tsvm9Eg==>

5020 Parent Rights And Responsibilities -
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5111.1 District Residency -
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5111.1	District Residency - https://simbli.eboardsolutions.com/SU/VlddiUvh6orgSjaY4wvt7Q==
5111.2	Nonresident Foreign Students - https://simbli.eboardsolutions.com/SU/ExWdRVNGiAUB82YTLplusFslshpg==
5125	Student Records - https://simbli.eboardsolutions.com/SU/Jw4xw3nB7slshn7ptplustrREa5A==
5125	Student Records - https://simbli.eboardsolutions.com/SU/uVgslshw0u1SygQrOqplus8VkhAQ==
5142	Safety - https://simbli.eboardsolutions.com/SU/7nif3h0e6gdJCmslshRtV72zA==
5142	Safety - https://simbli.eboardsolutions.com/SU/bUium2LRVRQFGiKYfplusLW7A==
5142.1	Identification And Reporting Of Missing Children - https://simbli.eboardsolutions.com/SU/QGH9AvvDCjblslshoxUBg1B4w==
5143	Insurance - https://simbli.eboardsolutions.com/SU/WETPQAVdeyslsh0VNKhjGx6xA==
5143	Insurance - https://simbli.eboardsolutions.com/SU/lxGFF2NWcLMu3ArIK0eT3g==
5145.6	Parent/Guardian Notifications - https://simbli.eboardsolutions.com/SU/SuvNxTtIUJ0XfalLui15AA==
5145.6-E(1)	Parent/Guardian Notifications - https://simbli.eboardsolutions.com/SU/RdNSntUjWlcslshJyFn1Yfqfw==
5148	Child Care And Development - https://simbli.eboardsolutions.com/SU/TkxFLplusg1be5kdCBI21w67A==
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5148.2	Before/After School Programs - https://simbli.eboardsolutions.com/SU/b5QjnmUpQBtgBNxpBLZKJw==
5148.2	Before/After School Programs - https://simbli.eboardsolutions.com/SU/SRCRVplus9wpuzSot3FQ8a2gw==
5148.3	Preschool/Early Childhood Education - https://simbli.eboardsolutions.com/SU/RoY7foslshVVCuCn7ASBE4vKg==
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6141.4	International Baccalaureate Program - https://simbli.eboardsolutions.com/SU/3HplusWL7OI2YANMyMpgmHLBQ==
6141.5	Advanced Placement - https://simbli.eboardsolutions.com/SU/VKU0plusZC9i4xPUaA9uN30nA==
6142.4	Service Learning/Community Service Classes - https://simbli.eboardsolutions.com/SU/iVnd1RslshrYn5G7DW0f2PmUw==
6142.5	Environmental Education - https://simbli.eboardsolutions.com/SU/CwGxm1fF99iHkuOYslshay3TQ==
6145	Extracurricular And Cocurricular Activities - https://simbli.eboardsolutions.com/SU/TkiGKzMnAo9vQwZU56wqVw==
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6145.2	Athletic Competition - https://simbli.eboardsolutions.com/SU/WjFHslshd0qO8WHJq9f7Kfh5Q==
6145.2	Athletic Competition - https://simbli.eboardsolutions.com/SU/3b046reWKA4At9vT9uKSHg==

6153 School-Sponsored Trips -
<https://simbli.eboardsolutions.com/SU/7r4Q2oNQvI8g7Lgkll0EVQ==>

6153 School-Sponsored Trips -
<https://simbli.eboardsolutions.com/SU/94iq9ExjQyubmVXbZDVrYg==>

6158 Independent Study -
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6158 Independent Study -
<https://simbli.eboardsolutions.com/SU/2tRYy222MXLXnvV9vrMP4w==>

6161.2 Damaged Or Lost Instructional Materials -
<https://simbli.eboardsolutions.com/SU/pzjgEGaCof7djCAI2snnsQ==>

6163.1 Library Media Centers -
<https://simbli.eboardsolutions.com/SU/QOUjppuymAwZwqqwJNVcdg==>

6163.4 Student Use Of Technology -
<https://simbli.eboardsolutions.com/SU/JYZqEAGgHSQ8NKf76jftkw==>

6163.4-E(1) Student Use Of Technology -
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6173 Education For Homeless Children -
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6173 Education For Homeless Children -
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6173-E(1) Education For Homeless Children -
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6173-E(2) Education For Homeless Children -
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6173.1 Education For Foster Youth -
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6177 Summer Learning Programs -
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6178.2 Regional Occupational Center/Program -
<https://simbli.eboardsolutions.com/SU/zpluswb3uMkLaEnDGYEUtDXjQ==>

6200 Adult Education -
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6200 Adult Education -
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9323.2 Actions By The Board -
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9323.2-E(1) Actions By The Board -
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9323.2-E(2) Actions By The Board -
<https://simbli.eboardsolutions.com/SU/qVfpDmpluswpVdRGdSnZjRPQw==>

Policy 3460: Financial Reports And Accountability

Status: ADOPTED

Original Adopted Date: 11/01/2004 | Last Revised Date: 12/01/2022 | Last Reviewed Date: 12/01/2022

The Governing Board is committed to ensuring public accountability and the fiscal health of the district. The Board shall adopt sound fiscal management policies and practices, oversee the district's financial condition, and continually evaluate whether the district's budget and financial operations support the district's goals for student achievement.

The Superintendent or designee shall ensure that district financial reports are prepared in accordance with law and in conformity with generally accepted accounting principles and financial reporting standards stipulated by the Governmental Accounting Standards Board and the California Department of Education (CDE). The Superintendent or designee shall establish a system of ongoing internal controls to ensure the reliability of financial reporting.

When required by law or the Board, the Superintendent or designee shall submit to the Board reports of the district's financial status, including, but not limited to, any report specified in this Board policy or accompanying administrative regulation. When submission of any such report to a local, state, and/or federal agency requires prior Board approval, the Superintendent or designee shall provide the report to the Board in sufficient time to enable the Board to carefully review the report without breaking any applicable submission deadline.

The Board shall regularly assess the district's financial position and communicate the results to the public, and shall use financial reports to determine the actions and budget amendments, if any, that are needed to ensure the district's financial stability. If district conditions predict fiscal distress or indicate that the district might not be able to meet its fiscal obligations, the Board and Superintendent or designee shall take action to resolve these conditions without delay. The Board shall work cooperatively with the County Superintendent of Schools to improve the district's fiscal health and may contract with an external individual or organization to provide the district with needed advice or fiscal management or training.

Unaudited Actual Receipts and Expenditures

On or before September 15, the Board shall approve and file with the County Superintendent a statement of the district's unaudited actual receipts and expenditures for the preceding fiscal year. The Superintendent or designee shall prepare this statement using the state's standardized account code structure (SACS) as prescribed by the Superintendent of Public Instruction (SPI). (Education Code 42100)

Gann Appropriations Limit Resolution

On or before September 15, the Board shall, at a regular or special meeting, adopt a resolution identifying, pursuant to Government Code 7900-7914, the district's estimated appropriations limit for the current fiscal year and the actual appropriations limit for the preceding fiscal year. Documentation used to identify these limits shall be made available to the public on the day of the Board meeting. (Education Code 42132; Government Code 7910)

Interim Reports/Certification of Ability to Meet Fiscal Obligations

Each fiscal year, the Superintendent or designee shall submit two interim reports to the Board. The first report shall cover the district's financial and budgetary status for the period ending October 31 and the second report shall cover the period ending January 31. These reports and supporting data shall be made available by the district for public review. (Education Code 42130)

Within 45 days after the close of the period reported, the Board shall approve the interim report and, on the basis of the interim report and any additional financial information known by the Board, shall certify in writing whether the district will be able to meet its fiscal obligations for the remainder of the fiscal year and, based on current forecasts, for the two subsequent fiscal years. The certification shall be classified as one of the following: (Education Code 42130, 42131)

1. "Positive certification" indicating that the district will meet its financial obligations for the current fiscal year and two subsequent fiscal years

2. "Qualified certification" indicating that the district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years
3. "Negative certification" indicating that the district will be unable to meet its financial obligations for the remainder of the fiscal year or the subsequent fiscal year

The Superintendent or designee shall submit a copy of each interim report and certification to the County Superintendent using the state's SACS software, as prescribed by the SPI. (Education Code 42130, 42131)

If the district's certification is subsequently changed by the County Superintendent from a positive to a qualified or negative certification, or from a qualified to a negative certification, the Board may appeal the decision to the SPI within five days of receiving the notice of change. (Education Code 42131)

Whenever the district receives a qualified or negative certification from the Board or the County Superintendent, the Superintendent or designee shall cooperate in the implementation of any remedial actions taken or prescribed by the County Superintendent. (Education Code 42131)

If the second interim report is accompanied by a qualified or negative certification, the Board shall, no later than June 1, provide to the County Superintendent, the State Controller, and the SPI a financial statement as of April 30 ("third interim report") that projects the district's fund and cash balances through June 30. (Education Code 42131)

If at any time during the fiscal year, the County Superintendent concludes that the district's budget does not comply with the standards and criteria for financial stability and conducts a comprehensive review of the district's financial and budgetary conditions, the Board shall review any report of the County Superintendent's findings and recommendations at a public Board meeting. Within 15 days of receiving the report, the district shall notify the County Superintendent and the SPI of the Board's proposed actions on the recommendation. (Education Code 42637)

Audit Report

By April 1 of each year, the Board shall provide for an annual audit of the district's books and accounts. (Education Code 41020)

To conduct the audit, the Board shall select a certified public accountant or public accountant licensed by the State Board of Accountancy from among those deemed qualified by the State Controller. (Education Code 41020, 41020.5)

Except when, as determined by the Education Audits Appeal Panel, no otherwise eligible auditor is available, a public accounting firm whose lead or coordinating audit partner having primary responsibility for the audit or whose audit partner responsible for reviewing the audit has performed audit services for the district in each of the six previous fiscal years shall not be selected to perform a district audit. (Education Code 41020)

No later than December 15, the report of the audit for the preceding fiscal year shall be filed with the County Superintendent, the CDE, and the State Controller. (Education Code 41020)

Prior to December 15 whenever possible, but in no case later than January 31, the Board shall review, at an open meeting, the annual district audit for the prior year, any audit exceptions identified in that audit, the recommendations or findings of any management letter issued by the auditor, and any description of correction or plans to correct any exceptions or any issue raised in a management letter. (Education Code 41020.3)

The Board shall have an opportunity at the meeting to ask questions of the auditor and request further information about the audit findings.

Audit Committee

The Board may appoint an audit committee composed of staff knowledgeable about fiscal matters, other staff, and representatives of the community.

The committee shall serve in an advisory capacity and may:

1. Make recommendations regarding the selection of the external independent auditor in accordance with Education Code 41020 and 41020.5
2. Review the plan for the audit process with the independent auditor to determine the adequacy of the nature, scope, and timetable of the audit
3. Review the results of the audit and participate with the independent auditor and management in preparing final recommendations and responses
4. Participate with the independent auditor in presenting the audit report to the Board
5. Review Board policies and administrative regulations to recommend any revisions needed to ensure effective financial reporting
6. Provide input on the effectiveness of the independent auditor
7. Periodically report to the Board regarding the status of previous audit recommendations for improving the accounting and internal control systems

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Description

2 CCR 1859.104	Leroy F. Greene School Facilities Program; reporting requirements - https://simbli.eboardsolutions.com/SU/tR4Nz9gBf6HslshNNplus3lquQwQ==
5 CCR 15060	Standardized account code structure
5 CCR 15070	Submission of reports using standardized account code structure
5 CCR 15440-15451	Criteria and standards for school district budgets
5 CCR 15453-15464	Criteria and standards for school district interim reports
5 CCR 19810-19816.1	Audits
Ed. Code 1240	County superintendent of schools; duties - https://simbli.eboardsolutions.com/SU/zxiNblNKXQ1Z3w2H1beZIA==
Ed. Code 14500-14508	Financial and compliance audits - https://simbli.eboardsolutions.com/SU/ExILRgXIGIFUpluskbtjAagJg==
Ed. Code 17070.10-17079.30	Leroy F. Greene School Facilities Act - https://simbli.eboardsolutions.com/SU/fu4PsUtUAb4qYYOY9breHg==
Ed. Code 17150-17150.1	Public disclosure of non-voter-approved debt - https://simbli.eboardsolutions.com/SU/nuHTCc4wlq8BirS8egAl9w==
Ed. Code 17170-17199.5	California School Finance Authority - https://simbli.eboardsolutions.com/SU/pjzTbdonCFPeq45e9kk37g==
Ed. Code 33127	Standards and criteria for local budgets and expenditures
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Ed. Code 33129	Standards and criteria; use by local agencies
Ed. Code 35035	Powers and duties of the superintendent; transfer authority

Ed. Code 41010-41024	Accounting system and audits
Ed. Code 41326	Emergency apportionment
Ed. Code 41344	Repayment of apportionment significant audit exceptions
Ed. Code 41344.1	Appeals of audit findings
Ed. Code 41455	Examination of financial problems of local districts
Ed. Code 42100-42105	Requirement to prepare and file annual statement
Ed. Code 42120-42129	Budget requirements
Ed. Code 42130-42134	Financial reports and certifications
Ed. Code 42140-42142	Public disclosure of fiscal obligations
Ed. Code 42637	County superintendent review of district's financial and budgetary conditions
Ed. Code 42652	Revocation or suspension of warrant authority
Ed. Code 48300-48316	Student attendance alternatives; school district of choice program
Ed. Code 52060-52077	Local control and accountability plan
Gov. Code 16429.1	Local agency investment fund
Gov. Code 3540.2	Meeting and negotiating in public educational employment
Gov. Code 53646	Treasurer reports and statements of investment policy
Gov. Code 7900-7914	Appropriations limit

Federal References

2 CFR 200.0-200.521	Federal uniform grant guidance
31 USC 7501-7507	Single audits of federal program funds

Management Resources References

	Description
California Department of Education Communication	New Financial Reporting Requirements for Postemployment Benefits Other than Pensions, February 26, 2007
California Department of Education Communication	Audit Resolution Process: Repayment Plans, December 8, 2000
Fiscal Crisis & Management Assistance Team Pub.	Indicators of Risk or Potential Insolvency For K-12 Local Education Agencies
Fiscal Crisis & Management Assistance Team Pub.	Fiscal Oversight Guide for AB 1200, AB 2756, AB 1840 and Related Legislation, September 2021
Governmental Accounting Standards Board Statement	Statement 87, Leases, June 2017
Governmental Accounting Standards Board Statement	Statement 54, Fund Balance Reporting and Governmental Fund Type Definitions, March 2009
Governmental Accounting Standards Board Statement	Statement 75, Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions, June 2015
Governmental Accounting Standards Board Statement	Statement 34, Basic Financial Statements and Management's Discussion and Analysis - For State and Local Governments, June 1999
Governmental Accounting Standards Board Statement	Statement 75, Accounting and Financial Reporting for Post-employment Benefits Other Than Pensions, June 2015
State Controller Publication	Standards and Procedures for Audits of California K-12 Local Educational Agencies
U.S. Gov. Accountability Office & PCIE Publication	Financial Audit Manual, revised 2008
U.S. Gov. Accountability Office & PCIE Publication	Government Auditing Standards, 2011

Website	CSBA District and County Office of Education Legal Services - https://simbli.eboardsolutions.com/SU/UdykszdmPETuDslshXk6R5akQ==
Website	Governmental Accounting Standards Board - https://simbli.eboardsolutions.com/SU/fOzYLiplusQlvf5bslshbBggjhog==
Website	California State Controller - https://simbli.eboardsolutions.com/SU/GDLauCiDFI4Ms1eIPGARvA==
Website	U.S. Government Accountability Office - https://simbli.eboardsolutions.com/SU/HvuRwrDop7OnnXIYFVN3Mw==
Website	California County Superintendents Educational Services Association - https://simbli.eboardsolutions.com/SU/FJy7Gf2dJxDpluso3aMdrmcKQ==
Website	California Department of Education, Finance and Grants - https://simbli.eboardsolutions.com/SU/gCBslshNI2CDjZqs24TpVv3gw==
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Website	Fiscal Crisis and Management Assistance Team - https://simbli.eboardsolutions.com/SU/1KDBnxplus9GCiDTyFvbLOOxQ==
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Website	Office of Management and Budget - https://simbli.eboardsolutions.com/SU/yMG7KarnCslshuDeiHx8ZiA==
Website	School Services of California, Inc. - https://simbli.eboardsolutions.com/SU/nzOINPGdklshZr9e7VNuDXg==

Cross References

Description

0460	Local Control And Accountability Plan - https://simbli.eboardsolutions.com/SU/veDrWch4MmETypmNplusWpl4A==
0460	Local Control And Accountability Plan - https://simbli.eboardsolutions.com/SU/PbLTuOplus1cucax34urDgEfw==
0500	Accountability - https://simbli.eboardsolutions.com/SU/PDWiti8tEaGKqJbgZ4Q3g==
1220	Citizen Advisory Committees - https://simbli.eboardsolutions.com/SU/7wRcaQ9gjBXCQuqWB54wfA==
1220	Citizen Advisory Committees - https://simbli.eboardsolutions.com/SU/WXKjOn8KOplusMplZpTd3ujpQ==
1340	Access To District Records - https://simbli.eboardsolutions.com/SU/VQd4HhnlB5p7OgDHHuo3HA==
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3000	Concepts And Roles - https://simbli.eboardsolutions.com/SU/cplusZbQcQ4TXPVaA1IFqU7LQ==
3100	Budget - https://simbli.eboardsolutions.com/SU/jyvplusBDTDZP2PfaNjTUb1FQ==
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3110	Transfer Of Funds - https://simbli.eboardsolutions.com/SU/xELplusS4ns0lplusGn859UZsLplusw==
3220.1	Lottery Funds - https://simbli.eboardsolutions.com/SU/tNTxuxbq4YZJksxnMer9Tg==

3230 Federal Grant Funds -
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3230 Federal Grant Funds -
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3280 Sale Or Lease Of District-Owned Real Property -
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3280 Sale Or Lease Of District-Owned Real Property -
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3290 Gifts, Grants And Bequests -
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3300 Expenditures And Purchases -
<https://simbli.eboardsolutions.com/SU/mVe0QYRtN4WLxpjXZCEPuQ==>

3312 Contracts -
<https://simbli.eboardsolutions.com/SU/fXvC3hMz5b6WCslsh8VCWplus8QQ==>

3314 Payment For Goods And Services -
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3400 Management Of District Assets/Accounts -
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3451 Petty Cash Funds -
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3452 Student Activity Funds -
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3470 Debt Issuance And Management -
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3510 Green School Operations -
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3580 District Records -
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3580 District Records -
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4143 Negotiations/Consultation -
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4143.1 Public Notice - Personnel Negotiations -
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4154 Health And Welfare Benefits -
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5126 Awards For Achievement -
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7212 Mello-Roos Districts -
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9000 Role Of The Board -
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9130 Board Committees -
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9322 Agenda/Meeting Materials -
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Regulation 3460: Financial Reports And Accountability

Status: ADOPTED

Original Adopted Date: 04/01/2014 | Last Revised Date: 12/01/2022 | Last Reviewed Date: 12/01/2022

Interim Reports

Each interim report developed pursuant to Education Code 42130 shall include an assessment of the district budget as revised to reflect current information regarding the adopted state budget, district property tax revenues, if any, and ending balances for the preceding fiscal year. (Education Code 42130, 42131)

Interim reports shall be based on State Board of Education (SBE) criteria and standards which address fund and cash balances, reserves, deficit spending, estimation of average daily attendance (ADA), projected enrollment, ratio of ADA to enrollment, projected local control funding formula (LCFF) revenue, salaries and benefits, other revenues and expenditures, and facilities maintenance. For purposes of assessing projections of LCFF revenue, the first interim report shall be compared to the adopted district budget and the second interim report shall be compared to the projections in the first interim report. (Education Code 42130; 5 CCR 15453-15464)

An interim report shall also provide supplemental information regarding contingent liabilities, use of one-time revenues for ongoing expenditures, contingent revenues, contributions (i.e., projected contributions from unrestricted general fund resources to restricted general fund resources, projected transfers to or from the general fund to cover operating deficits in the general fund or any other fund, and capital project cost overruns that may impact the general fund budget), long-term commitments, unfunded liabilities, temporary interfund borrowings, the status of labor agreements, and the status of other funds. (Education Code 42130; 5 CCR 15453, 15464)

Audit Report

The Superintendent or designee shall establish a timetable for the completion and review of the annual audit within the deadlines established by law.

The Superintendent or designee shall provide the necessary financial records and cooperate with the independent auditor selected by the Governing Board to ensure that the audit report contains all information required by law and the Governmental Accounting Standards Board (GASB).

The district audit shall include all income and expenditures by source of funds, including the student body and cafeteria funds and accounts, state and federal grant funds, and any other funds under the district's control or jurisdiction, as well as an audit of student attendance procedures. The audit shall also include a determination of whether LCFF funds were expended in accordance with the district's local control and accountability plan or an approved annual update of the plan. (Education Code 41020)

If the district participates in the school district of choice program to accept interdistrict transfers, the Superintendent or designee shall notify the auditor, prior to the commencement of the audit, that the audit must include a review of the district's compliance with specified program requirements. (Education Code 48301)

If an audit finding results in the district being required to repay an apportionment or pay a penalty, the district may appeal the finding to the Education Audit Appeals Panel by making an informal summary appeal within 30 days of receiving the final audit report or initiating a formal appeal within 60 days of receiving the report. (Education Code 41344, 41344.1)

While a public accounting firm is performing the audit of the district, it shall not provide any nonauditing, management, or other consulting services for the district except as provided in Government Auditing Standards, Amendment #3, published by the U.S. Government Accountability Office. (Education Code 41020)

Report on Expenditures of State Facilities Funds

When the district participates in the school facilities program pursuant to Education Code 17070.10-17079.30, the Superintendent or designee shall annually report a detailed list of all expenditures of state facilities funds, including interest, and of the district's matching funds for completed projects until all such funds are expended. The report shall identify expenditures on a project-by-project basis, reflect completed projects that were reimbursed within that fiscal year, and clearly indicate the list of projects that have been completed. (Education Code 41024; 2 CCR 1859.104)

Audits of facilities projects shall be concluded within one year of project completion and shall be included as part of the district's audit for the fiscal year in which the project is reported as completed. A project shall be deemed completed when any of the following conditions is met: (Education Code 41024; 2 CCR 1859.104)

1. When the notice of completion for the project has been filed, all outstanding invoices, claims, and change orders have been satisfied, and the facility is currently in use by the district
2. Three years from the date of the final fund release for an elementary school project
3. Four years from the date of the final fund release for a middle or high school project

Fund Balance

In accordance with GASB Statement 54, external financial reports shall report fund balances in the general fund within the following classifications based on the relative strength of constraints placed on the purposes for which resources can be used:

1. Nonspendable fund balance, including amounts that are not expected to be converted to cash, such as resources that are not in a spendable form or are legally or contractually required to be maintained intact
2. Restricted fund balance, including amounts constrained to specific purposes by their providers or by law
3. Committed fund balance, including amounts constrained to specific purposes by the Board
4. Assigned fund balance, including amounts which the Board or its designee intends to use for a specific purpose
5. Unassigned fund balance, including amounts that are available for any purpose

Negative Balance Report

Whenever the district reports a negative unrestricted fund balance or a negative cash balance in its annual budget or annual audit report, it shall include in the budget a statement that identifies the reasons for the negative unrestricted fund balance or negative cash balance and the steps that have been taken to ensure that the negative balance will not occur at the end of the current fiscal year. (Education Code 42127.5)

Lease Accounting

Any lease agreement involving the district, whether as lessor or lessee, shall be classified as a short-term lease, a contract that transfers ownership, or a lease other than short-term lease and contract that transfers ownership. District financial statement disclosures and schedules related to any lease shall comply with the standards specified in GASB 87.

Non-Voter-Approved Debt Report

Upon approval by the Board to proceed with the issuance of revenue bonds or any agreement for financing school construction pursuant to Education Code 17170-17199.5, the Superintendent or designee shall notify the County Superintendent of Schools and the county auditor. The Superintendent or designee shall provide the Board, the county auditor, the County Superintendent, and the public with related repayment schedules and evidence of the district's ability to repay the obligation. (Education Code 17150)

When the Board is considering the issuance of certificates of participation and other debt instruments that are secured by real property and do not require the approval of the voters of the district, the Superintendent or designee shall provide notice to the County Superintendent and county auditor no later than 30 days before the Board's approval to proceed with issuance. The Superintendent or designee shall provide the Board, the county auditor, the County Superintendent, and the public with information necessary to assess the anticipated effect of the debt issuance, including related repayment schedules, evidence of the district's ability to repay the obligation, and the issuance costs. (Education Code 17150.1)

Other Postemployment Benefits Report

In accordance with GASB Statement 75, the district's financial statements shall report the expense of nonpension other postemployment benefits (OPEBs) on an accrual basis over retirees' active working lifetime, as determined by a qualified actuary procured by the Superintendent or designee. To the extent that these OPEBs are not prefunded, the district shall report a liability on its financial statements.

The Superintendent or designee shall annually present the estimated accrued but unfunded cost of OPEBs and the actuarial report upon which those costs are based at an open meeting of the Board. (Education Code 42140)

The district's financial obligation for OPEBs shall be reevaluated every two years in accordance with GASB 75.

Workers' Compensation Claims Report

The Superintendent or designee shall annually provide the Board, at a public meeting, information and related actuarial reports showing the estimated accrued but unfunded cost of workers' compensation claims. The estimate of costs shall be based on an actuarial report completed at least every three years by a qualified actuary. (Education Code 42141)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Description

2 CCR 1859.104	Leroy F. Greene School Facilities Program; reporting requirements - https://simbli.eboardsolutions.com/SU/tR4Nz9gBf6HslshNNplus3IquQwQ==
5 CCR 15060	Standardized account code structure
5 CCR 15070	Submission of reports using standardized account code structure
5 CCR 15440-15451	Criteria and standards for school district budgets
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Ed. Code 1240	County superintendent of schools; duties - https://simbli.eboardsolutions.com/SU/zxiNblNKXQ1Z3w2H1beZIA==
Ed. Code 14500-14508	Financial and compliance audits - https://simbli.eboardsolutions.com/SU/ExlLRgXIGIFUpluskbtjAagJg==
Ed. Code 17070.10-17079.30	Leroy F. Greene School Facilities Act - https://simbli.eboardsolutions.com/SU/fu4PsUtUAb4qYYOY9breHg==
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Ed. Code 33127	Standards and criteria for local budgets and expenditures
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Ed. Code 33129	Standards and criteria; use by local agencies

Ed. Code 35035	Powers and duties of the superintendent; transfer authority
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Ed. Code 41344.1	Appeals of audit findings
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Ed. Code 42140-42142	Public disclosure of fiscal obligations
Ed. Code 42637	County superintendent review of district's financial and budgetary conditions
Ed. Code 42652	Revocation or suspension of warrant authority
Ed. Code 48300-48316	Student attendance alternatives; school district of choice program
Ed. Code 52060-52077	Local control and accountability plan
Gov. Code 16429.1	Local agency investment fund
Gov. Code 3540.2	Meeting and negotiating in public educational employment
Gov. Code 53646	Treasurer reports and statements of investment policy
Gov. Code 7900-7914	Appropriations limit

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2 CFR 200.0-200.521
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Description

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New Financial Reporting Requirements for Postemployment Benefits Other than Pensions, February 26, 2007

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Policy 3515: Campus Security

Status: ADOPTED

Original Adopted Date: 03/01/2007 | Last Revised Date: 12/01/2022 | Last Reviewed Date: 12/01/2022

The Governing Board is committed to providing a school environment that promotes the safety of students, staff, and visitors to school grounds. The Board also recognizes the importance of protecting district property, facilities, and equipment from vandalism and theft.

The Superintendent or designee shall develop campus security procedures, which may be included in the district's comprehensive safety plan and/or site-level safety plans. Such procedures shall be regularly reviewed to reflect changed circumstances and to assess their effectiveness in achieving safe school objectives.

Additionally, the Superintendent or designee shall regularly review current guidance regarding cybersecurity and digital media awareness and incorporate recommended practices into the district's processes and procedures related to the protection of the district's network infrastructure, and the monitoring and response to suspicious and/or threatening digital media content.

Reporting Threats

Any certificated or classified employee, or other school official, whose duties bring the employee or other school official in contact on a regular basis with students in any of grades 6-12, as part of a middle or high school, who are alerted to or observe any threat or perceived threat of a homicidal act, as defined, shall immediately report the threat or perceived threat to law enforcement in accordance with Education Code 49393. (Education Code 49390, 49393)

Threat or perceived threat means any writing or action of a student that creates a reasonable suspicion that the student is preparing to commit a homicidal act related to school or a school activity. This may include possession, use, or depictions of firearms, ammunition, shootings, or targets in association with infliction of physical harm, destruction, or death in a social media post, journal, class note, or other media associated with the student. It may also include a warning by a parent, student, or other individual.

Additionally, anyone who receives or learns of a health or safety threat related to school or a school activity is encouraged to report the threat to a school or district administrator.

Surveillance Systems

In consultation with the district's school site council, safety planning committee, other relevant stakeholders, and staff, the Superintendent or designee shall identify appropriate locations for the placement of surveillance cameras. Cameras shall not be placed in areas where students, staff, or community members have a reasonable expectation of privacy. Any audio capability on the district's surveillance equipment shall be disabled so that sounds are not recorded.

Prior to the operation of the surveillance system, the Superintendent or designee shall ensure that signs are posted at conspicuous and targeted locations around school buildings and grounds. These signs shall state that the facility uses video surveillance equipment for security purposes and that the equipment may or may not be actively monitored at any time. The Superintendent or designee shall also provide prior written notice to students and parents/guardians about the district's surveillance system, including the locations where surveillance may occur and that the recordings may be used in disciplinary proceedings and/or referred to local law enforcement, as appropriate.

To the extent that any images from the district's surveillance system create a student or personnel record, the Superintendent or designee shall ensure that the images are accessed, retained, and disclosed in accordance with law, Board policy, administrative regulation, and any applicable collective bargaining agreements.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

24 CCR 1010.2
 24 CCR 1010.2.8.2
 CA Constitution Article 1, Section 28
 Ed. Code 17070.10-17079.30
 Ed. Code 17583
 Ed. Code 32020
 Ed. Code 32211
 Ed. Code 32280-32289.5
 Ed. Code 35160
 Ed. Code 35160.1
 Ed. Code 35266
 Ed. Code 38000-38005
 Ed. Code 49050-49051
 Ed. Code 49060-49079
 Ed. Code 49390-49395
 Gov. Code 11549.3
 Pen. Code 469
 Pen. Code 626-626.11

Description

Door operations
 Lockable doors from the inside
 Right to Safe Schools - <https://simbli.eboardsolutions.com/SU/4uKslshNEFWJwiWPc9Z3j2hmaA==>
 Leroy F. Greene School Facilities Act - <https://simbli.eboardsolutions.com/SU/fu4PsUtUAb4qYYOY9breHg==>
 Classroom security locks; modernization projects
 School gates; entrances for emergency vehicles
 Threatened disruption or interference with classes
 School safety plans
 Authority of governing boards
 Broad authority of school districts
 Reporting of cyber attacks
 Security departments
 Searches by school employees
 Student records
 Homicide threats
 Independent security assessment
 Unauthorized making, duplicating or possession of key to public building
 Weapons on school grounds and other school crimes

Federal References

20 USC 1232g
 34 CFR 99.3
 6 USC 665k

Description

Family Educational Rights and Privacy Act (FERPA) of 1974
 Definition of education records
 Federal Clearinghouse on School Safety Evidence-Based Practices

Management Resources References

Attorney General Opinion
 Attorney General Opinion
 California Department of Education Publication
 Court Decision
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 The Appropriate and Effective Use of Security Technologies in U.S. Schools: A Guide for Schools and Law Enforcement Agencies, 1999
 FAQs on Photos and Videos under FERPA
 California Military Department - <https://simbli.eboardsolutions.com/SU/L0dgnky2UrB3E0JFwK4w9w==>
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Website	U.S. Department of Education, Protecting Student Privacy - https://simbli.eboardsolutions.com/SU/GNvvR5HOI1z1slshpN79CN8BQ==
Website	National Institute of Justice - https://simbli.eboardsolutions.com/SU/OJjCldjfhnpHtlp5dK0Kwg==
Website	National School Safety Center - https://simbli.eboardsolutions.com/SU/DT4ecTE5xOmkiuXpIMccKw==
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1250	Visitors/Outsiders - https://simbli.eboardsolutions.com/SU/fQeslYtQfPyCw4jPFcug3A==
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1330.1	Joint Use Agreements - https://simbli.eboardsolutions.com/SU/ICknfKG9C2OPUHECZeBFuw==
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3515.3	District Police/Security Department - https://simbli.eboardsolutions.com/SU/xzE1kDD6MeebnuiCYEM5mw==
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3515.31	School Resource Officers - https://simbli.eboardsolutions.com/SU/arWmFD2oslshQMqq8vu4PX7mw==
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3530 Risk Management/Insurance -
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5142 Safety - <https://simbli.eboardsolutions.com/SU/7nif3h0e6gdJCmslshRtV72zA==>

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5145.12 Search And Seizure - <https://simbli.eboardsolutions.com/SU/kUSWh8nlAjslshplusgHF91pEC6g==>

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6142.4 Service Learning/Community Service Classes - <https://simbli.eboardsolutions.com/SU/iVnd1RslshrYn5G7DW0f2PmUw==>

6164.2 Guidance/Counseling Services - <https://simbli.eboardsolutions.com/SU/QEsZgzQo3AFYxslshFZf9HBrg==>

6184 Continuation Education - <https://simbli.eboardsolutions.com/SU/3Ht4rBWGplusXBfB2lhozFRg==>

6184 Continuation Education - <https://simbli.eboardsolutions.com/SU/cdslsh69Uc64Uvliuo5C1RewQ==>

7111 Evaluating Existing Buildings - <https://simbli.eboardsolutions.com/SU/goJJck1h6pJu8MfDmEnYslshg==>

9321 Closed Session - <https://simbli.eboardsolutions.com/SU/6Okac2n002IH7QiOyqvira==>

9321-E(1) Closed Session - <https://simbli.eboardsolutions.com/SU/HugJnLcusrzLSVT90UPEca==>

9321-E(2) Closed Session - <https://simbli.eboardsolutions.com/SU/wSrEqCMiEHslshYFcluMQnxBg==>

Regulation 3515: Campus Security

Status: ADOPTED

Original Adopted Date: 06/01/1996 | Last Revised Date: 12/01/2022 | Last Reviewed Date: 12/01/2022

The Superintendent or designee shall develop a campus security plan which contributes to a positive school climate, fosters social and emotional learning and student well-being, and includes strategies to:

1. Secure the campus perimeter and school facilities in order to prevent criminal activity

These strategies include a risk management analysis of each campus' security system, lighting system, and fencing. Procedures to ensure unobstructed views and eliminate blind spots caused by doorways and landscaping shall also be considered. In addition, parking lot design may be studied, including methods to discourage through traffic.

2. Secure buildings and interior spaces from outsiders and discourage trespassing

These strategies may include installing locks, requiring visitor registration, providing staff and student identification tags, and patrolling places used for congregating and loitering.

3. Secure the district's network infrastructure and web applications from cyberattacks

These strategies may include performing an independent security assessment of the district's network infrastructure and selected web applications.

4. Discourage vandalism and graffiti

These strategies may include plans to immediately cover graffiti and implement campus beautification.

5. Control access to keys and other school inventory

6. Detect and intervene with school crime

These strategies may include creating a school watch program, increasing adult presence and supervision, establishing an anonymous crime reporting system, monitoring suspicious and/or threatening digital media content, analyzing school crime incidents, and collaborating with local law enforcement agencies, including providing for law enforcement presence.

Additionally, all staff shall be made aware of their responsibilities regarding the immediate reporting of potential homicidal acts to law enforcement, and receive training in the assessment and reporting of such threats.

All staff shall receive training in building and grounds security procedures and emergency response.

Locks

All state-funded new construction and modernization projects shall include locks that allow doors to classrooms and any room with an occupancy of five or more persons to be locked from the inside. Student restrooms and doors that lock from the outside at all times are not required to have locks that can be locked from the inside. (Education Code 17075.50, 17583; 24 CCR 1010.2, 1010.2.8.2)

Keys

The principal or designee shall be responsible for all keys used in a school. Keys shall be issued only to authorized employees who regularly need a key in order to carry out job responsibilities.

The principal or designee shall create a key control system with a record of each key assigned and room(s) or building(s) which the key opens.

Keys shall never be loaned to students, parents/guardians, or volunteers, nor shall the master key ever be loaned.

Any person issued a key shall be responsible for its safekeeping. The duplication of school keys is prohibited. If a key is lost, the person responsible shall immediately report the loss to the principal or designee and shall pay for a replacement key.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

24 CCR 1010.2

Description

Door operations

24 CCR 1010.2.8.2

Lockable doors from the inside

CA Constitution Article 1, Section 28

Right to Safe Schools -

<https://simbli.eboardsolutions.com/SU/4uKslshNEWJwiWPc9Z3j2hmaA==>

Ed. Code 17070.10-17079.30

Leroy F. Greene School Facilities Act -

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Ed. Code 17583

Classroom security locks; modernization projects

Ed. Code 32020

School gates; entrances for emergency vehicles

Ed. Code 32211

Threatened disruption or interference with classes

Ed. Code 32280-32289.5

School safety plans

Ed. Code 35160

Authority of governing boards

Ed. Code 35160.1

Broad authority of school districts

Ed. Code 35266

Reporting of cyber attacks

Ed. Code 38000-38005

Security departments

Ed. Code 49050-49051

Searches by school employees

Ed. Code 49060-49079

Student records

Ed. Code 49390-49395

Homicide threats

Gov. Code 11549.3

Independent security assessment

Pen. Code 469

Unauthorized making, duplicating or possession of key to public building

Pen. Code 626-626.11

Weapons on school grounds and other school crimes

Federal References

Description

20 USC 1232g

Family Educational Rights and Privacy Act (FERPA) of 1974

34 CFR 99.3

Definition of education records

6 USC 665k

Federal Clearinghouse on School Safety Evidence-Based Practices

Management Resources References

Description

Attorney General Opinion

75 Ops.Cal.Atty.Gen. 155 (1992)

Attorney General Opinion

83 Ops.Cal.Atty.Gen. 257 (2000)

California Department of Education Publication

Safe Schools: A Planning Guide for Action Workbook, 2002

Court Decision

Brannum v. Overton County School Board (2008) 516 F. 3d 489

Court Decision

New Jersey v. T.L.O. (1985) 469 U.S. 325

National Institute of Justice Publication

The Appropriate and Effective Use of Security Technologies in U.S. Schools: A Guide for Schools and Law Enforcement Agencies, 1999

US DOE Publication

FAQs on Photos and Videos under FERPA

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Website	U.S. Department of Homeland Security, Fusion Centers - https://simbli.eboardsolutions.com/SU/PSVyV1hfKjpmRQXd5vTBKQ==
Website	California State Threat Assessment System - https://simbli.eboardsolutions.com/SU/CX8ou4hFcTRJKHzwyPRczQ==
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Website	U.S. Department of Education, Protecting Student Privacy - https://simbli.eboardsolutions.com/SU/GNvvR5HOI1z1slshpN79CN8BQ==
Website	National Institute of Justice - https://simbli.eboardsolutions.com/SU/OJiCldjfhnpHtlp5dK0Kwg==
Website	National School Safety Center - https://simbli.eboardsolutions.com/SU/DT4ecTE5xOmkiuXplMccKw==
Website	California Department of Education, Safe Schools - https://simbli.eboardsolutions.com/SU/AxdFslshFpyQ1QP0821fOy9pg==
Website	CSBA - https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==

Cross References

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1250	Visitors/Outsiders - https://simbli.eboardsolutions.com/SU/fQeslYtQfPyCw4jPFcug3A==
1250	Visitors/Outsiders - https://simbli.eboardsolutions.com/SU/tWaslsh7PMJ3L8KcyZCNmtCCg==
1330.1	Joint Use Agreements - https://simbli.eboardsolutions.com/SU/ICknfKG9C2OPUHECZeBFuw==
3000	Concepts And Roles - https://simbli.eboardsolutions.com/SU/cplusZbQcQ4TXPVaA1fEqU7LQ==
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3515.2	Disruptions - https://simbli.eboardsolutions.com/SU/4wgxKe7phREuWgDJS1yRxxg==
3515.2	Disruptions - https://simbli.eboardsolutions.com/SU/plusM9xri3ZWfyas59c77cpluscg==
3515.3	District Police/Security Department - https://simbli.eboardsolutions.com/SU/xzE1kDD6MeebnuiCYEM5mw==
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3515.31	School Resource Officers - https://simbli.eboardsolutions.com/SU/arWmFD2oslshQMmq8vu4PX7mw==
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4112.6 Personnel Files -
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4131 Staff Development -
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5131.5 Vandalism And Graffiti -
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5131.7 Weapons And Dangerous Instruments -
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<https://simbli.eboardsolutions.com/SU/slshPgj72hiwplusAtZ4k3VHkntg==>

5137 Positive School Climate -
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5138 Conflict Resolution/Peer Mediation -
<https://simbli.eboardsolutions.com/SU/yYnT58jV6Sc5PaNDJcoXJg==>

5141.52 Suicide Prevention -
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Evaluating Existing Buildings -

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9321

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9321-E(1)

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9321-E(2)

Closed Session -

<https://simbli.eboardsolutions.com/SU/wSrEqCMiEHslshYFCluMQnxBg==>

Regulation 3516.2: Bomb Threats

Status: ADOPTED

Original Adopted Date: 09/01/1991 | **Last Revised Date:** 12/01/2022 | **Last Reviewed Date:** 12/01/2022

To maintain a safe and secure environment for district students and staff, the Superintendent or designee shall ensure that the district's emergency and disaster preparedness plan and/or each school's comprehensive safety plan includes procedures for managing bomb threats. Additionally, the Superintendent or designee shall regularly review current guidance regarding cybersecurity and digital media awareness and incorporate recommended practices into the district's processes and procedures related to the protection of the district's infrastructure, and the monitoring and response to suspicious and/or threatening digital media content.

Receiving Threats

Any staff member receiving a bomb threat by telephone shall try to keep the caller on the line for as long as possible in order to gather information about the location and timing of the bomb and the person(s) responsible. To the extent possible, the staff member should also take note of the caller's gender, age, any distinctive features of voice or speech, and any background noises such as music, traffic, machinery, or voices. The staff member should not hang up, even if the caller does, and copy the number and/or letters on the telephone's display, if available.

If the bomb threat is received through regular mail or in writing, the staff member who receives it should handle the letter, note, or package as minimally as possible. If the threat is received through electronic means, such as email, text messaging, or social media, the staff member should not delete the message.

Response Procedure

The following procedure shall be followed when a bomb threat is received:

1. Any employee or other school official who receives a bomb threat shall immediately call 911 and report the threat or perceived threat to law enforcement. The employee shall also report the threat to the Superintendent or designee.

If the threat is in writing, the employee shall rewrite the threat exactly as is on another sheet of paper, including the date, time and location the document was found, any conditions surrounding the discovery or delivery of the document, and the full names of any other employees who saw the threat. The employee shall secure the document and not alter it in any way. If the document is small and/or removable, the employee shall place it in a bag or envelope.

If the threat is electronic, the employee shall leave the message open, and print, photograph, or copy the message and subject line, and note the date and time of the message.

2. Any student or employee who sees a suspicious package should not touch, tamper with, or move the item, and shall immediately notify law enforcement and the Superintendent or designee.
3. The Superintendent or designee shall immediately contact law enforcement if not yet done, assess the situation, ensure the area is secured, and initiate standard evacuation procedures as specified in the emergency plan.
4. The Superintendent or designee shall turn off any two-way radio equipment which is located in a threatened building.

Law enforcement and/or fire department staff shall conduct the bomb search. No school staff, students, parents/guardians, or others on campus shall search for or handle any explosive or incendiary device.

No one shall reenter the threatened building(s) until the Superintendent or designee declares that reentry is safe based on law enforcement and/or fire department clearance.

To the extent possible, the Superintendent or designee shall maintain communications with staff, parents/guardians, the Governing Board, other governmental agencies, and the media during the period of the incident.

Following the incident, the Superintendent or designee shall provide crisis counseling for students and/or staff as needed.

Any employee or student found to have made a bomb threat shall be subject to disciplinary procedures and/or criminal prosecution.

Staff Training

The Superintendent or designee shall provide training regarding the assessment and reporting of potential threats and procedures for managing bomb threats to district and site administrators, safety personnel, teachers, and other staff members, as appropriate.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Ed. Code 44810
Ed. Code 48900
Ed. Code 49390-49395
Ed. Code 51202
Pen. Code 148.1
Pen. Code 17
Pen. Code 245

Description

Willful interference with classroom conduct
Grounds for suspension or expulsion
Homicide threats
Instruction in personal and public health and safety
False report of explosive or facsimile bomb
Felony, misdemeanor, classification of offenses
Assault with deadly weapon

Federal References

6 USC 665k

Description

Federal Clearinghouse on School Safety Evidence-Based Practices

Management Resources References

U.S. Dept. of Homeland Security Publication
U.S. Dept. of Homeland Security Publication

Description

Bomb Threat Guidance
Bomb Threat Checklist

Website

California State Threat Assessment System -
<https://simbli.eboardsolutions.com/SU/CX8ou4hFcTRJKHzwyPRczQ==>

Website

CSBA District and County Office of Education Legal Services -
<https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsIshXk6R5akQ==>

Website

California Department of Education, Safe Schools -
<https://simbli.eboardsolutions.com/SU/AxdFslshFpyQ1QPo821fOy9pg==>

Website

U.S. Department of Homeland Security -
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Cross References

0450

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3515.3 District Police/Security Department -
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3515.31 School Resource Officers -
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3516 Emergencies And Disaster Preparedness Plan -
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3516.1 Fire Drills and Fires -
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4040 Employee Use Of Technology -
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<https://simbli.eboardsolutions.com/SU/oYQOxuA1TT9RvyRICN0slshqQ==>

4118 Dismissal/Suspension/Disciplinary Action -
<https://simbli.eboardsolutions.com/SU/1feQnJxnTqXT1BhIvWdeWA==>

4118 Dismissal/Suspension/Disciplinary Action -
<https://simbli.eboardsolutions.com/SU/L6i9RwB51LbplusbnI35tH3Bg==>

4131 Staff Development -
<https://simbli.eboardsolutions.com/SU/IYMIfYPYXEiEMhaRz6slshWJQ==>

4218 Dismissal/Suspension/Disciplinary Action -
<https://simbli.eboardsolutions.com/SU/53ooK6mub4JLplus3BKAIQeLA==>

4218 Dismissal/Suspension/Disciplinary Action -
<https://simbli.eboardsolutions.com/SU/Exyplus8bf8wU5QNILUDbuCig==>

4231 Staff Development -
<https://simbli.eboardsolutions.com/SU/FAuFrJnlbcVy3kgsTslshNU6g==>

4331 Staff Development -
<https://simbli.eboardsolutions.com/SU/3BIIBFE9slshf2AnllsFw7ag==>

5131 Conduct -
<https://simbli.eboardsolutions.com/SU/pBUFdJ0Eye0pz1R21VtIYQ==>

5131.7 Weapons And Dangerous Instruments -
<https://simbli.eboardsolutions.com/SU/VLsJ6xol8LYgHak7OMopGQ==>

5131.7 Weapons And Dangerous Instruments -
<https://simbli.eboardsolutions.com/SU/slshPgj72hiwplusAtZ4k3VHkntg==>

5144.1 Suspension And Expulsion/Due Process -
<https://simbli.eboardsolutions.com/SU/blwduf15hDWiR2tslshXyakiQ==>

5144.1 Suspension And Expulsion/Due Process -
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6164.2 Guidance/Counseling Services -
<https://simbli.eboardsolutions.com/SU/QEsZgzQo3AFYxslshFZf9HBrg==>

Policy 3540: Transportation

Status: ADOPTED

Original Adopted Date: 06/01/1992 | Last Revised Date: 12/01/2022 | Last Reviewed Date: 12/01/2022

The Governing Board desires to provide for the safe and efficient transportation of students to and from school as necessary to ensure student access to the educational program, promote regular attendance, and reduce tardiness. In determining the extent to which the district will provide transportation services, the Board shall weigh student and community needs against the cost of providing such services.

The Superintendent or designee shall recommend to the Board economical, environmentally sustainable, and appropriate means of providing transportation services. The district's transportation services may be provided by means of a joint powers agreement, a cooperative student transportation program, or a consortium, as permitted by law.

No student shall be required to be transported for any reason without the written permission of the student's parent/guardian, except in emergency situations involving illness or injury to the student pursuant to Education Code 35350 or the evacuation of students as necessary for their safety.

Transportation Plan

The Superintendent or designee shall develop a transportation plan in consultation with classified staff, teachers, school administrators, regional local transit authorities, local air pollution control districts and air quality management districts, parents/guardians, students, and other stakeholders. (Education Code 39800.1)

The transportation plan shall be presented to and adopted by the Board at an open meeting, with the opportunity for in-person and remote public comment, and shall be updated annually by April 1. (Education Code 39800.1)

The transportation plan shall include descriptions of the following: (Education Code 39800.1)

1. The transportation services offered to students
2. How transportation services will be prioritized for low-income students, students in transitional kindergarten, kindergarten, and any of grades 1 to 6, inclusive
3. The transportation services accessible to students with disabilities and homeless children and youth, as defined pursuant to the federal McKinney-Vento Homeless Assistance Act (42 USC 11301)
4. How unduplicated students, as defined in Education Code 42238.02, will be able to access available home-to-school transportation at no cost

Transportation Contracts

The Board may purchase, rent, or lease vehicles; contract with a common carrier or municipally owned transit system; contract with responsible private parties including the parent/guardian of the student being transported; and/or contract with the County Superintendent of Schools. (Education Code 35330, 39800, 39801)

In contracting for transportation services, the district shall comply with all applicable laws related to bids and contracts. (Education Code 39802-39803)

Expenses and Fees

In lieu of providing transportation in whole or in part, the district may pay the student's parents/guardians either their actual and necessary expenses in transporting the student or the cost of the student's food and lodging at a place convenient to the school. In either case, the amount of the payment shall not exceed the cost that would be incurred by the district to provide for the transportation of the student to and from school. (Education Code 39806-39807)

The Board may charge a transportation fee to parents/guardians of transported students in accordance with Education Code 39807.5 and BP/AR 3250 - Transportation Fees.

Safety and Monitoring

The Superintendent or designee shall develop procedures to promote safety for students traveling on school buses.

The district may install a global positioning system (GPS) on school buses and/or student activity buses in order to enhance student safety and provide real-time location data to district and school administrators, and parents/guardians.

The Superintendent or designee shall ensure the qualifications of bus drivers and related staff employed by the district, provide for the maintenance and operation of district-owned school buses and other equipment, and ensure adequate facilities for equipment storage and maintenance.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

13 CCR 2025

5 CCR 14100-14103

5 CCR 15240-15343

5 CCR 15253-15272

Ed. Code 35330

Ed. Code 35350

Ed. Code 39800

Ed. Code 39800-39860

Ed. Code 39801

Ed. Code 39802-39803

Ed. Code 39806

Ed. Code 39807

Ed. Code 39807.5

Ed. Code 39808

Ed. Code 41850-41854

Ed. Code 41860-41862

Ed. Code 42238.02

Ed. Code 45125.1

Ed. Code 52311

Gov. Code 3540-3549.3

Pen. Code 637.7

Veh. Code 2807

Description

Retrofitting of diesel school buses -

<https://simbli.eboardsolutions.com/SU/pWrAqnJz71uosnnoxuAPRg==>

Use of school buses and school pupil activity buses

Allowances for student transportation

District records related to transportation

Field trips and excursions; student fees

Authority to transport pupils

Powers of governing board to provide transportation to and from school

Transportation

Contract with County Superintendent of Schools to provide transportation

Bids and contracts for transportation services

Payments to parents in lieu of transportation

Food and lodging payments in lieu of transportation

Payment of transportation costs by parents

Transportation for private school students

Allowances for transportation

Supplemental allowances for transportation

Local Control Funding Formula

Criminal records summary; employees of contracting entity

Regional occupational centers; transportation

Educational Employment Relations Act

Electronic tracking devices

School bus inspection

Management Resources References

Description

Court Decision	Arcadia Unified School District v. California Department of Education, (1992) 2 Cal. 4th 251
Website	CSBA District and County Office of Education Legal Services - https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsIshXk6R5akQ==
Website	California Air Resources Board - https://simbli.eboardsolutions.com/SU/16lVd7MM9WuFABzfzZYPA==
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Cross References

Description

0410	Nondiscrimination In District Programs And Activities - https://simbli.eboardsolutions.com/SU/rplusplusaBQeAE4bUpZiBFBO9dQ==
0470	COVID-19 Mitigation Plan - https://simbli.eboardsolutions.com/SU/xBPc1Aeplus3wePETE5Kl2ziA==
3000	Concepts And Roles - https://simbli.eboardsolutions.com/SU/cplusZbQcQ4TXPVaA1lFqU7LQ==
3100	Budget - https://simbli.eboardsolutions.com/SU/jyvplusBDTDZP2PfaNjtUb1FQ==
3100	Budget - https://simbli.eboardsolutions.com/SU/msAckulxvwNnuplus45O6T7slshw==
3250	Transportation Fees - https://simbli.eboardsolutions.com/SU/3AEP1MPROXPhcbkJRE8xQg==
3250	Transportation Fees - https://simbli.eboardsolutions.com/SU/AsxK6aPJlMvpoGYu8o0C9Q==
3311	Bids - https://simbli.eboardsolutions.com/SU/HcK7HUZFN9Aj9DplusJHCDH4Q==
3311	Bids - https://simbli.eboardsolutions.com/SU/ry0hLBz8DRvRct6kukvHHA==
3312	Contracts - https://simbli.eboardsolutions.com/SU/fXvC3hMz5b6WCslsh8VCWplus8QQ==
3510	Green School Operations - https://simbli.eboardsolutions.com/SU/K0GKzAB8i2S6wgjlLPFfUw==
3511	Energy And Water Management - https://simbli.eboardsolutions.com/SU/6U4LYM8ognqwmrbp8zWccQ==
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3512	Equipment - https://simbli.eboardsolutions.com/SU/eZslshZHMnYpluscHnfpO2vztUslshg==
3512-E(1)	Equipment - https://simbli.eboardsolutions.com/SU/htmpluswvNopsrGRvHnZmL57Q==
3514	Environmental Safety - https://simbli.eboardsolutions.com/SU/FREeZf6a8MvAoYS87Psishlplusw==
3514	Environmental Safety - https://simbli.eboardsolutions.com/SU/BSLtfUgO3jNMI5qQwVEu7A==
3515.6	Criminal Background Checks For Contractors - https://simbli.eboardsolutions.com/SU/rBxkz2sRS86hUFSsb7fbslshw==
3516	Emergencies And Disaster Preparedness Plan - https://simbli.eboardsolutions.com/SU/x6NWrX0FV0TusDr7guOmSQ==
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- 3541 Transportation Routes And Services -
<https://simbli.eboardsolutions.com/SU/x9xslshKxLvYXXvWxrplus6eUEMg==>
- 3541.1 Transportation For School-Related Trips -
<https://simbli.eboardsolutions.com/SU/xn7MNAvOC9h8cL64YYJcQA==>
- 3541.1-E(1) Transportation For School-Related Trips -
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- 3541.1-E(2) Transportation For School-Related Trips -
<https://simbli.eboardsolutions.com/SU/KHIGDEslshPpXaxfXFgsZxI5A==>
- 3541.2 Transportation For Students With Disabilities -
<https://simbli.eboardsolutions.com/SU/slshxvzUpFU7JJURslshN7eBljSQ==>
- 3542 School Bus Drivers -
<https://simbli.eboardsolutions.com/SU/4QWcENQXnTQFBLEpluszfCyvw==>
- 3543 Transportation Safety And Emergencies -
<https://simbli.eboardsolutions.com/SU/vq7chvYQWuUfjXm5vAF3bw==>
- 4112.4 Health Examinations -
<https://simbli.eboardsolutions.com/SU/sILMslshxLI2YOPYoMMU2U7w==>
- 4112.42 Drug And Alcohol Testing For School Bus Drivers -
<https://simbli.eboardsolutions.com/SU/slshnzMWdvaZpZNPzplusoEf8ILQ==>
- 4112.42 Drug And Alcohol Testing For School Bus Drivers -
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- 4212.4 Health Examinations -
<https://simbli.eboardsolutions.com/SU/RQiw5kZICOmKqEEHCuVAlA==>
- 4212.42 Drug And Alcohol Testing For School Bus Drivers -
<https://simbli.eboardsolutions.com/SU/QgjTxWzNHPacaieY2R44UQ==>
- 4212.42 Drug And Alcohol Testing For School Bus Drivers -
<https://simbli.eboardsolutions.com/SU/vRslshvw9XAfld9jXuR4KOLkg==>
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- 4312.42 Drug And Alcohol Testing For School Bus Drivers -
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- 4312.42 Drug And Alcohol Testing For School Bus Drivers -
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- 5116.1 Intradistrict Open Enrollment -
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- 5117 Interdistrict Attendance -
<https://simbli.eboardsolutions.com/SU/be8UrO5tYpPBjYfPslshJOslshgg==>
- 5117 Interdistrict Attendance -
<https://simbli.eboardsolutions.com/SU/YpwmrnK3MFpslshPeaNfGkpoQ==>
- 5131.1 Bus Conduct -
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- 5141.22 Infectious Diseases -
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- 5142.2 Safe Routes To School Program -
<https://simbli.eboardsolutions.com/SU/dysNV2rrW65mpPBOJ4DyDQ==>
- 5142.2 Safe Routes To School Program -
<https://simbli.eboardsolutions.com/SU/Ugb1ECUPdHV07v4ezrwcXw==>
- 5148 Child Care And Development -
<https://simbli.eboardsolutions.com/SU/TkxFLplusg1be5kdCBI21w67A==>
- 5148 Child Care And Development -
<https://simbli.eboardsolutions.com/SU/Ez52VnD9tECorZJzyrh5plusg==>
- 5148.2 Before/After School Programs -
<https://simbli.eboardsolutions.com/SU/b5QjnmUpQBtgBNxpBLZKJw==>
- 5148.2 Before/After School Programs -
<https://simbli.eboardsolutions.com/SU/SRCRvplus9wpuzSot3FQ8a2gw==>
- 6142.4 Service Learning/Community Service Classes -
<https://simbli.eboardsolutions.com/SU/iVnd1RslshrYn5G7DW0f2PmUw==>
- 6173.1 Education For Foster Youth -
<https://simbli.eboardsolutions.com/SU/hwZQyTeELA0lr5Chn5ZTpg==>
- 6173.1 Education For Foster Youth -
<https://simbli.eboardsolutions.com/SU/4Rr6sDplusdFuBwPiazslshLpFQA==>
- 6178.2 Regional Occupational Center/Program -
<https://simbli.eboardsolutions.com/SU/zpluswb3uMkLaEnDGYEUtDXjQ==>
- 6181 Alternative Schools/Programs Of Choice -
<https://simbli.eboardsolutions.com/SU/Sa5uR0ng884KxBYpfmshFiQ==>
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<https://simbli.eboardsolutions.com/SU/2T3JOQ3ETpzAugVUUkL2plusA==>

Policy 5131.7: Weapons And Dangerous Instruments

Status: ADOPTED

Original Adopted Date: 03/01/2008 | Last Revised Date: 12/01/2022 | Last Reviewed Date: 12/01/2022

The Governing Board recognizes that students and staff have the right to a safe and secure campus free from physical and psychological harm and desires to protect them from the dangers presented by firearms and other weapons.

Possession of Weapons

The Board prohibits any student from possessing weapons, imitation firearms, or other dangerous instruments, as defined in law and administrative regulation, in school buildings, on school grounds, when using district provided transportation, at school-related or school-sponsored activities away from school, or while going to or coming from school.

If a student is in possession of a prohibited weapon, imitation firearm, or dangerous instrument which creates a threat or perceived threat of a homicidal act, any employee or other school official who is alerted to or observes such threat shall immediately report the threat to law enforcement.

Under the power granted to the Board to protect the safety of students, staff, and others on district property and to maintain order and discipline in the schools, any school employee is authorized to confiscate any prohibited weapon, imitation firearm, or dangerous instrument from any student on school grounds.

The principal or designee shall notify law enforcement authorities when any student possesses a firearm, explosive, or other prohibited weapon or dangerous instrument without permission, sells or furnishes a firearm, or commits any act of assault with a firearm or other weapon. (Education Code 48902; Penal Code 245, 626.9, 626.10; 20 USC 7961)

Unless a student has obtained prior written permission as specified below, a student possessing or threatening others with any weapon, dangerous instrument, or imitation firearm shall be subject to suspension and/or expulsion in accordance with law, Board policy, and administrative regulations.

All staff shall be made aware of their responsibilities regarding the reporting of potential homicidal acts to law enforcement, and receive training in the assessment and reporting of such threats.

Advance Permission for Possession of a Weapon for Educational Purposes

The parent/guardian of a student who desires to possess a firearm, imitation firearm, or other prohibited weapon on school grounds for an educational purpose shall submit a written request to the principal, at least five school days in advance of the planned possession which explains the planned use of the weapon and the duration, together with a written explanation from the staff person responsible for the school-sponsored activity or class.

The principal may grant permission for such possession when it is determined that possession of a firearm, imitation firearm, or other prohibited weapon on school grounds is necessary for a school-sponsored activity or class or as part of the educational program. Factors that shall be considered include, but are not limited to, the planned use of the weapon, the duration and location of the planned use, whether an audience is expected, and any perceived adverse effects to the safety and well-being of students or staff. If the principal grants such permission, the student and staff person shall be provided with a written explanation regarding any limitations and the permissible duration of the student's possession.

When the principal or designee grants permission, all necessary precautions shall be taken to ensure the safety of all persons on school grounds and the safe keeping of the weapon, including, but not limited to, inspecting a firearm to verify that no live ammunition is present. Any permitted weapon shall be stored in a locked vehicle or in an appropriate, locked container before and after its authorized use.

Any student granted permission to possess a weapon may be suspended and/or expelled if the weapon is possessed or used inappropriately.

Possession of Pepper Spray

OPTION 1: (Districts that allow students to bring tear gas or tear gas weapons)

When accompanied by a parent/guardian or with the written consent of a parent/guardian, students age 16 or older may legally possess tear gas or tear gas weapons such as pepper spray for the purpose of self-defense. However, such students shall be subject to suspension and/or expulsion if such items are used inappropriately or for any purpose other than self-defense.

OPTION 2: (Districts that prohibit students from bringing tear gas or tear gas weapons)

To prevent potential misuse that may harm students or staff, students are prohibited from carrying tear gas or tear gas weapons such as pepper spray on campus or at school activities.

Reporting of Dangerous Objects

The Board encourages students to promptly report the presence of weapons, injurious objects, or other suspicious activity to school authorities. The identity of a student who reports such activity shall remain confidential to the extent permitted by law.

The Superintendent or designee shall develop strategies designed to facilitate student reporting of the presence of injurious objects on school grounds, such as tip hotlines, electronic transmissions, or other methods that preserve the student's anonymity. Incident reports and records shall not identify the student who reported the possession. The Superintendent or designee shall also inform staff, students, and parents/guardians that students who report the presence of injurious objects on school campuses are to be protected and their identity shielded.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

	Description
Ed. Code 35291	Governing board to prescribe rules for discipline of the schools
Ed. Code 48902	Mandatory notification of law enforcement authorities
Ed. Code 48915	Required recommendation for expulsions
Ed. Code 48916	Readmission
Ed. Code 48980	Parent/Guardian notifications
Ed. Code 49330-49335	Injurious objects
Ed. Code 49390-49395	Homicide threats
Pen. Code 16100-17360	Definitions
Pen. Code 22810-23025	Tear gas weapon (pepper spray)
Pen. Code 245	Assault with deadly weapon
Pen. Code 25200-25225	Firearms; access to children
Pen. Code 30310	Prohibition against ammunition on school grounds
Pen. Code 417.4	Imitation firearm; drawing or exhibiting
Pen. Code 626.10	Dirks, daggers, knives, razor or stun gun; bringing or possessing in school
Pen. Code 626.9	Gun-Free School Zone Act of 1995

Federal References

	Description
20 USC 6301-8961	No Child Left Behind Act
20 USC 7961	Gun-Free Schools Act

Management Resources References

CSBA Publication

U.S. Department of Education Publication

Website

Website

Website

Website

Website

Website

Website

Website

Website

Description

Safe Schools: Strategies for Governing Boards to Ensure Student Success, Third Edition, October 2011

Guidance Concerning State and Local Responsibilities Under the Gun-Free Schools Act, 2018

U.S. Department of Homeland Security, Fusion Centers - <https://simbli.eboardsolutions.com/SU/PSVyV1hfKjpmRQXd5vTBKQ==>

California State Threat Assessment System - <https://simbli.eboardsolutions.com/SU/CX8ou4hFcTRJKHzwyPRczQ==>

CSBA District and County Office of Education Legal Services - <https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsIshXk6R5akQ==>

U.S. Department of Education, Safe Schools - <https://simbli.eboardsolutions.com/SU/oAzymbk5SPEBHfOsq3oRlg==>

National Alliance for Safe Schools - <https://simbli.eboardsolutions.com/SU/YuVAPlus12H5XGedPD6XmgZCg==>

National School Safety Center - <https://simbli.eboardsolutions.com/SU/DT4ecTE5xOmkiuXplMccKw==>

U.S. Department of Education, Office of Safe and Drug Free Schools - <https://simbli.eboardsolutions.com/SU/h6hoZ1OXMOTe5QOSMplusZuRg==>

California Department of Education, Safe Schools - <https://simbli.eboardsolutions.com/SU/AxdFslshFpyQ1QP0821fOy9pg==>

CSBA - <https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==>

Cross References

0450

0450

1313

3515

3515

3515.3

3515.3

3515.31

3515.7

3516.2

4158

4158

Description

Comprehensive Safety Plan - <https://simbli.eboardsolutions.com/SU/Q7gil8GDAxZA23W9BEbNBw==>

Comprehensive Safety Plan - <https://simbli.eboardsolutions.com/SU/rdIFkXtkL04nPQ7EChV5kQ==>

Civility - <https://simbli.eboardsolutions.com/SU/cERNNraryLpslshslshpqrqyRyAw==>

Campus Security - <https://simbli.eboardsolutions.com/SU/62Wk6GNjXu2zslshvGnBDF7w==>

Campus Security - <https://simbli.eboardsolutions.com/SU/l25ep2Rc2ZQ264b5Lthy8A==>

District Police/Security Department - <https://simbli.eboardsolutions.com/SU/xzE1kDD6MeebnuiCYEM5mw==>

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Employee Security - <https://simbli.eboardsolutions.com/SU/FNXlVGTuDgTcLGIWKDo75Q==>

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4258 Employee Security -
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4258 Employee Security -
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4358 Employee Security -
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4358 Employee Security -
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5116.1 Intradistrict Open Enrollment -
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5116.1 Intradistrict Open Enrollment -
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5125 Student Records -
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5125 Student Records -
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5131 Conduct -
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5131.41 Use Of Seclusion And Restraint -
<https://simbli.eboardsolutions.com/SU/rErKaDx2FMzB254syI5XdQ==>

5136 Gangs -
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5136 Gangs -
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5137 Positive School Climate -
<https://simbli.eboardsolutions.com/SU/Ufqvo2274QHBL0iceWSBplusA==>

5138 Conflict Resolution/Peer Mediation -
<https://simbli.eboardsolutions.com/SU/vYnT58jV6Sc5PaNDJcoXJg==>

5141.4 Child Abuse Prevention And Reporting -
<https://simbli.eboardsolutions.com/SU/bJAiplus4YTzTcWu0VMUkkdiQ==>

5141.4 Child Abuse Prevention And Reporting -
<https://simbli.eboardsolutions.com/SU/KHJ4Ryf9WsiRVpcslsheV7VGg==>

5144 Discipline -
<https://simbli.eboardsolutions.com/SU/q5NswZUhPTbrdfxL6JpCuQ==>

5144 Discipline -
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5144.1 Suspension And Expulsion/Due Process -
<https://simbli.eboardsolutions.com/SU/blwduf15hDWiR2tslshXyakiQ==>

5144.1 Suspension And Expulsion/Due Process -
<https://simbli.eboardsolutions.com/SU/sj4cx1G3eeeECICNif6t2w==>

5144.2 Suspension And Expulsion/Due Process (Students With Disabilities) -
<https://simbli.eboardsolutions.com/SU/VfqT4dag9OryfRHQPXk58A==>

5145.12 Search And Seizure -
<https://simbli.eboardsolutions.com/SU/kUSWh8nIAjlsplusgHE91pEC6g==>

5145.12 Search And Seizure -
<https://simbli.eboardsolutions.com/SU/eRCTslsh0OEzMKPz3u284uZoQ==>

6184 Continuation Education -
<https://simbli.eboardsolutions.com/SU/3Ht4rBWGplusXBfB2lhozFRg==>

6184 Continuation Education -
<https://simbli.eboardsolutions.com/SU/cdslsh69Uc64Uvliuo5C1RewQ==>

Regulation 5131.7: Weapons And Dangerous Instruments

Status: ADOPTED

Original Adopted Date: 07/01/2001 | Last Revised Date: 12/01/2022 | Last Reviewed Date: 12/01/2022

Prohibited weapons and dangerous instruments include, but are not limited to: (Education Code 48915, 49330; Penal Code 626.10, 16100-17360, 30310)

1. Firearms: pistols, revolvers, shotguns, rifles, machineguns, "zip guns," "stun guns," tasers, cane guns, camouflaging firearms, and any other device from which is expelled through a barrel and capable of propelling a projectile by the force of an explosion or other form of combustion
2. Ammunition or reloaded ammunition
3. Knives, razor blades, and box cutters: any dirks, daggers (or concealed dirks or daggers), cane swords, ice picks, or other weapons with a fixed, sharpened blade fitted primarily for stabbing, weapons with a blade fitted primarily for stabbing, weapons with a blade longer than 3-1/2 inches, folding knives with a blade that locks into place, switchblade knives, and razors with an unguarded blade
4. Explosive and/or incendiary devices: pipe bombs, time bombs, rockets or rocket propelled projectile launchers, cap guns, bullets containing or carrying an explosive agent, containers of inflammable fluids, and other hazardous devices or concealed explosive substances
5. Any instrument that expels a metallic projectile, such as a BB or a pellet, through the force of air pressure, carbon dioxide pressure, or spring action, or any spot marker gun
6. Any other dangerous device, instrument, or weapon, including those defined in Penal Code 16000-34370, including a blackjack, slingshot, billy, nunchaku, sandclub, sandbag, metal knuckles, or any metal plate with three or more radiating points with one or more sharp edges designed for use as a weapon
7. Any imitation firearm, defined as a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm

Any employee may take any weapon or dangerous instrument from the personal possession of a student while the student is on school premises or under the authority of the district. (Education Code 49331, 49332)

In determining whether to take possession of the weapon or dangerous instrument, the employee shall use the employee's own judgment as to the dangerousness of the situation and, based upon this analysis, shall take one of the following actions:

1. Confiscate the object and deliver it to the principal immediately
2. Immediately notify the principal, who shall take appropriate action
3. Immediately notify the local law enforcement agency and the principal

When informing the principal about the possession of a weapon or dangerous instrument, the employee shall report the name(s) of persons involved, witnesses, location, and the circumstances of the possession.

The principal shall report any possession of a weapon or dangerous instrument to the student's parents/guardians by telephone or in person, and shall follow this notification with a letter.

The employee shall retain possession of the instrument until the risk of its use as a weapon has dissipated or, upon the request of the student's parent/guardian, until the parent/guardian appears and personally takes possession. (Education Code 49331, 49332)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Description

Ed. Code 35291	Governing board to prescribe rules for discipline of the schools
Ed. Code 48902	Mandatory notification of law enforcement authorities
Ed. Code 48915	Required recommendation for expulsions
Ed. Code 48916	Readmission
Ed. Code 48980	Parent/Guardian notifications
Ed. Code 49330-49335	Injurious objects
Ed. Code 49390-49395	Homicide threats
Pen. Code 16100-17360	Definitions
Pen. Code 22810-23025	Tear gas weapon (pepper spray)
Pen. Code 245	Assault with deadly weapon
Pen. Code 25200-25225	Firearms; access to children
Pen. Code 30310	Prohibition against ammunition on school grounds
Pen. Code 417.4	Imitation firearm; drawing or exhibiting
Pen. Code 626.10	Dirks, daggers, knives, razor or stun gun; bringing or possessing in school
Pen. Code 626.9	Gun-Free School Zone Act of 1995

Federal References

- 20 USC 6301-8961
- 20 USC 7961
- 6 USC 665k

Description

- No Child Left Behind Act
- Gun-Free Schools Act
- Federal Clearinghouse on School Safety Evidence-Based Practices

Management Resources References

- CSBA Publication
- U.S. Department of Education Publication
- Website
- Website
- Website
- Website
- Website
- Website
- Website
- Website

Description

- Safe Schools: Strategies for Governing Boards to Ensure Student Success, Third Edition, October 2011
- Guidance Concerning State and Local Responsibilities Under the Gun-Free Schools Act, 2018
- U.S. Department of Homeland Security, Fusion Centers - <https://simbli.eboardsolutions.com/SU/PSVyV1hfKjpmRQXd5vTBKQ==>
- California State Threat Assessment System - <https://simbli.eboardsolutions.com/SU/CX8ou4hFcTRJKHzwyPRczQ==>
- CSBA District and County Office of Education Legal Services - <https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsIshXk6R5akQ==>
- U.S. Department of Education, Safe Schools - <https://simbli.eboardsolutions.com/SU/oAzymbk5SPEBHf0sq3oRlg==>
- National Alliance for Safe Schools - <https://simbli.eboardsolutions.com/SU/YuVAplus12H5XGedPD6XmgZCg==>
- National School Safety Center - <https://simbli.eboardsolutions.com/SU/DT4ecTE5xOmkiuXpIMccKw==>
- U.S. Department of Education, Office of Safe and Drug Free Schools - <https://simbli.eboardsolutions.com/SU/h6hoZ1OXMtoTE5QOSMplusZuRg==>
- California Department of Education, Safe Schools - <https://simbli.eboardsolutions.com/SU/AxdEslshFpyQ1QP0821fOy9pg==>
- CSBA - <https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==>

Cross References

Description

0450 Comprehensive Safety Plan -
<https://simbli.eboardsolutions.com/SU/Q7giI8GDAxZA23W9BEbNBw==>

0450 Comprehensive Safety Plan -
<https://simbli.eboardsolutions.com/SU/rdIFkXtkL04nPQ7EChV5kQ==>

1313 Civility -
<https://simbli.eboardsolutions.com/SU/cERNNranyLpslshslshpzrqyRyAw==>

3515 Campus Security -
<https://simbli.eboardsolutions.com/SU/62Wk6GNjXu2zslshvGnBDF7w==>

3515 Campus Security -
<https://simbli.eboardsolutions.com/SU/l25ep2Rc2ZQ264b5Lthy8A==>

3515.3 District Police/Security Department -
<https://simbli.eboardsolutions.com/SU/xzE1kDD6MeebnuiCYEM5mw==>

3515.3 District Police/Security Department -
<https://simbli.eboardsolutions.com/SU/l1J1QKjZow3q8v7pZhTCDQ==>

3515.31 School Resource Officers -
<https://simbli.eboardsolutions.com/SU/arWmFD2oslshQMqq8vu4PX7mw==>

3515.7 Firearms On School Grounds -
<https://simbli.eboardsolutions.com/SU/oslshFhmBWrrp6toa9Ebfmbg==>

3516.2 Bomb Threats -
<https://simbli.eboardsolutions.com/SU/7AOcOEDZOGIVxjQHiw3eyQ==>

4158 Employee Security -
<https://simbli.eboardsolutions.com/SU/FNXIvGTuDgTcLGIWKDo75Q==>

4158 Employee Security -
<https://simbli.eboardsolutions.com/SU/Lldu39d9d8NTNOW1shZPzA==>

4258 Employee Security -
<https://simbli.eboardsolutions.com/SU/xTiwiJO7zP5pnvrwnkPcdw==>

4258 Employee Security -
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4358 Employee Security -
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4358 Employee Security -
<https://simbli.eboardsolutions.com/SU/C6fpUPMjplus2yAmh3nNvvObg==>

5116.1 Intradistrict Open Enrollment -
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5116.1 Intradistrict Open Enrollment -
<https://simbli.eboardsolutions.com/SU/rvdq3uaJjEsMqYOlfftOcQ==>

5125 Student Records -
<https://simbli.eboardsolutions.com/SU/Jw4xw3nB7slshn7ptplustrREa5A==>

5125 Student Records -
<https://simbli.eboardsolutions.com/SU/uVgslshw0u1SygQrOqplus8VvkHAQ==>

5131 Conduct -
<https://simbli.eboardsolutions.com/SU/pBUFdJ0Eye0pz1R21VtIYQ==>

5131.41 Use Of Seclusion And Restraint -
<https://simbli.eboardsolutions.com/SU/rErKaDx2FMzB254syI5XdQ==>

5136 Gangs -
<https://simbli.eboardsolutions.com/SU/TeIQJmrs5CMY7ZslshwzqIPaQ==>

5136 Gangs -
<https://simbli.eboardsolutions.com/SU/J2plusQxKcDQp6eCW0ucjhxKw==>

5137 Positive School Climate -
<https://simbli.eboardsolutions.com/SU/Ufqvo2274QHBLOiceWSBplusA==>

5138	Conflict Resolution/Peer Mediation - https://simbli.eboardsolutions.com/SU/vYnT58jV6Sc5PaNDJcoXJg==
5141.4	Child Abuse Prevention And Reporting - https://simbli.eboardsolutions.com/SU/bJAiplus4YTzTcWu0VMUkkdiQ==
5141.4	Child Abuse Prevention And Reporting - https://simbli.eboardsolutions.com/SU/KHJ4Ryf9WsiRVpcslsheV7VGg==
5144	Discipline - https://simbli.eboardsolutions.com/SU/q5NswZUhpTbrdfxL6JpCuQ==
5144	Discipline - https://simbli.eboardsolutions.com/SU/uCGNmZB4i0EHAGGnMD6jCg==
5144.1	Suspension And Expulsion/Due Process - https://simbli.eboardsolutions.com/SU/blwduf15hDWiR2tslshXyakiQ==
5144.1	Suspension And Expulsion/Due Process - https://simbli.eboardsolutions.com/SU/sj4cx1G3eeeECICNif6t2w==
5144.2	Suspension And Expulsion/Due Process (Students With Disabilities) - https://simbli.eboardsolutions.com/SU/VfqT4dag9OryfRHQPXk58A==
5145.12	Search And Seizure - https://simbli.eboardsolutions.com/SU/kUSWh8nlAjslshplusgHF91pEC6g==
5145.12	Search And Seizure - https://simbli.eboardsolutions.com/SU/eRCTslsh0OEzMKPz3u284uZoQ==
6184	Continuation Education - https://simbli.eboardsolutions.com/SU/3Ht4rBWGplusXBfB2lhozFRg==
6184	Continuation Education - https://simbli.eboardsolutions.com/SU/cdslsh69Uc64Uvliuo5C1RewQ==

Regulation 5141.3: Health Examinations

Status: ADOPTED

Original Adopted Date: 06/01/1996 | Last Revised Date: 12/01/2022 | Last Reviewed Date: 12/01/2022

Cautionary Notice: Government Code 17581.5 relieves districts from the obligation to perform specified mandated activities, including scoliosis screening, when the Budget Act does not provide reimbursement during that fiscal year. As a result, districts should determine whether the Budget Act for the current fiscal year allows for the suspension of these requirements, and if so, suspend certain provisions of the following administrative regulation related to scoliosis screening. For more information, the district should consult CSBA's District and County Offices of Education Legal Services or district legal counsel.

The principal at each school shall notify parents/guardians of the rights of students and parents/guardians related to health examinations. (Education Code 48980; 20 USC 1232h)

A parent/guardian may annually file with the principal a written statement withholding consent to the child's physical examination. Any such student shall be exempt from any physical examination but shall be subject to exclusion from attendance when contagious or infectious disease is reasonably suspected. (Education Code 49451; 20 USC 1232h)

Vision Tests

Each student's vision shall be appraised, by the school nurse or other personnel authorized under Education Code 49452, during the kindergarten year or upon first enrollment or entry in a district elementary school and subsequently in grades 2, 5, and 8. However, a student who is tested upon first enrollment or entry in the district in grade 4 or 7 shall not be required to be appraised in the next immediate year. (Education Code 49455)

The vision appraisal shall include tests for visual acuity, including near vision. Male students shall also be tested once for color vision in grade 1 or later and the results of the appraisal shall be entered in the student's health record. (Education Code 49455)

Appraisal of a student's vision may be waived under either of the following conditions: (Education Code 49455)

1. The student's parent/guardian requests a waiver and presents a certificate from a physician/surgeon, physician assistant, or optometrist showing the results of an examination of the student's vision, including visual acuity and, in male students, color vision.
2. The student's parents/guardians file with the principal a written statement that they adhere to the faith or teachings of any well-recognized religious sect, denomination, or organization and, in accordance with its creed, tenets, or principles depend for healing upon prayer in the practice of their religion.

Visual defects or any other defects found as a result of the vision examination shall be reported to the parent/guardian with a request that remedial action be taken to correct or cure the defect. The report of a visual defect, if made in writing, shall be made on a form prescribed by the Superintendent of Public Instruction. The report shall not include a referral to any private practitioner. However, the student may be referred to a public clinic or diagnostic and treatment center operated by a public hospital or by the state, county, or city department of public health. (Education Code 49456)

In addition to the vision appraisals described above, the school nurse and/or classroom teacher shall continually and regularly observe students' eyes, appearance, behavior, visual performance, and perception that may indicate vision difficulties. (Education Code 49455)

Eye Examinations for the Purpose of Eyeglasses

In addition to the vision appraisals described above, the district may enter into a memorandum of understanding with a nonprofit eye examination provider, including a mobile provider, to provide noninvasive eye examinations at a district school exclusively for the purpose of providing eyeglasses. (Education Code 49455.5)

Prior to any eye examination, the school shall notify parents/guardians of the upcoming eye examination and include

a form that allows them to opt their child out of the examination. Parents/guardians who have submitted a general opt-out written statement in accordance with Education Code 49451 are deemed to have opted out. (Education Code 49455.5)

Parents/guardians whose child receives an eye examination shall be provided a report by the provider in accordance with Education Code 49456. (Education Code 49455.5)

Hearing Tests

The Superintendent or designee shall provide for the administration of hearing tests to district students by personnel authorized to conduct such testing pursuant to Education Code 49452 and 49454 and in accordance with the procedures specified in 17 CCR 2951.

Each student shall be given a hearing screening test at the following times: (17 CCR 2951)

1. Kindergarten or grade 1
2. Grade 2
3. Grade 5
4. Grade 8
5. Grade 10 or 11
6. Upon first entry into the California public school system

Each student enrolled in a special education program, other than those enrolled because of a hearing problem, shall be given a hearing test when enrolled in the program and every third year thereafter. Hearing tests may be given more frequently as needed, based on the individualized education program team's evaluation of the student. (17 CCR 2951)

A follow-up hearing threshold test shall be administered to any student who fails to respond to any of the required frequencies in the screening test or is otherwise determined to need further evaluation. (17 CCR 2951)

The Superintendent or designee shall provide written notification of test results to the parents/guardians of any student who fails the hearing tests. When the test results fall within the levels specified in 17 CCR 2951 or there is evidence of pathology, such as an infection of the outer ear, chronic drainage, or a chronic earache, the notification shall include a recommendation that a further medical and audiological evaluation be obtained. (17 CCR 2951)

The dates and results of all screening tests and copies of threshold tests shall be included in the student's health records. (17 CCR 2951)

The principal or designee shall prepare an annual report of the school hearing testing program, using forms provided by the Department of Health Services, with copies to the Superintendent and the County Superintendent of Schools. (17 CCR 2951)

Scoliosis Screening

Each female student in grade 7 and each male student in grade 8 shall be screened for scoliosis. (Education Code 49452.5)

The parent/guardian of any student suspected of having scoliosis shall receive a notice which includes an explanation of scoliosis and describes the significance of treatment at an early age. This notice shall also describe the public services available for treatment and include a referral to appropriate community resources. (Education Code 49452.5)

Type 1 Diabetes Information

The Superintendent or designee shall provide parents/guardians of children enrolled in elementary school for the first time, or with the annual notifications pursuant to Education Code 48980, an information sheet developed by the California Department of Education (CDE) regarding type 1 diabetes as specified in Education Code 49452.6.

Type 2 Diabetes Information

Because type 2 diabetes in children is a preventable and treatable disease, parents/guardians are encouraged to have their child screened by an authorized health care practitioner for risk factors of the disease, including excess weight, and to request tests of their child's blood glucose to determine if the child has type 2 diabetes or pre-diabetes.

The Superintendent or designee shall provide parents/guardians of incoming students in grade 7, or with the annual notifications pursuant to Education Code 48980, an information sheet developed by CDE regarding type 2 diabetes, which includes: (Education Code 49452.7)

1. A description of the disease and its risk factors and warning signs
2. A recommendation that students displaying or possibly suffering from risk factors or warning signs associated with type 2 diabetes be screened for the disease
3. A description of the different types of diabetes screening tests available
4. A description of treatments and prevention methods

The Superintendent or designee may provide information to parents/guardians regarding public or private sources from which they may receive diabetes screening and education services for free or at reduced costs.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

17 CCR 2950-2951

5 CCR 3027

5 CCR 3028

5 CCR 590-596

Ed. Code 44871-44879

Ed. Code 48980

Ed. Code 49400-49414.5

Ed. Code 49422

Ed. Code 49450-49458

Ed. Code 49460-49466

Gov. Code 17581.5

H&S Code 120325-120380

H&S Code 121475-121520

H&S Code 124025-124110

H&S Code 1685-1686

Description

Hearing tests -

<https://simbli.eboardsolutions.com/SU/MedMEQ0Cedro066RKeINDw==>

Hearing and vision screening for special education

Audiological screening

Vision screening

Employment qualifications

Parent/Guardian notifications

Student health; general powers of school boards

Supervision of health and physical development

Physical examinations of students

Development of standardized health assessments

Specific costs mandated by the state

Immunization against communicable diseases

Tuberculosis tests for students

Child Health and Disability Prevention Program

Audiometrists

Federal References

20 USC 1232g

Description

Family Educational Rights and Privacy Act (FERPA) of 1974

Management Resources References**Description**

CA Department of Health Care Services
Publication

Manual for the School Audiometrist

California Department of Education Publication Standards for Scoliosis Screening in California Public Schools, 2007

California Department of Education Publication A Guide for Vision Testing in California Public Schools, 2005

CSBA Publication

Expanding Access to School Health Services: Policy Considerations for Governing Boards, November 2008

CSBA Publication

Promoting Oral Health for California's Students: New Roles, New Opportunities for Schools, November 2008

U.S. Department of Education Publication

Joint Guidance on the Application of FERPA and HIPAA to Student Health Records, November 2008

Website

CSBA District and County Office of Education Legal Services -
<https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsIshXk6R5akQ==>

Website

California Department of Education, Type 2 Diabetes Information -
<https://simbli.eboardsolutions.com/SU/r24C8UIdCAzBp4Y9plusK0Fag==>

Website

California Department of Education, Health Services and School Nursing -
<https://simbli.eboardsolutions.com/SU/8gslshmooplus2E8Rmx2avRDQPXw==>

Website

California Department of Health Care Services -
<https://simbli.eboardsolutions.com/SU/sIshcbdN8s1slshplus8ePOCd4fpQ7Q==>

Website

CSBA -
<https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==>

Cross References**Description**

0470

COVID-19 Mitigation Plan -
<https://simbli.eboardsolutions.com/SU/xBPc1Aeplus3wePETE5K12ziA==>

4231

Staff Development -
<https://simbli.eboardsolutions.com/SU/FAuFrJnlbcVy3kgsTslshNU6g==>

5020

Parent Rights And Responsibilities -
<https://simbli.eboardsolutions.com/SU/sIshzYh5WprycgUzw9TSVm9Eg==>

5020

Parent Rights And Responsibilities -
<https://simbli.eboardsolutions.com/SU/cj7plusOU0kdEV4mqyejaSgUg==>

5022

Student And Family Privacy Rights -
<https://simbli.eboardsolutions.com/SU/3to8RplnokMSGvb2EJ8Qmg==>

5022

Student And Family Privacy Rights -
<https://simbli.eboardsolutions.com/SU/nplusdgJwa04NhAQWxYfv3GKA==>

5030

Student Wellness -
<https://simbli.eboardsolutions.com/SU/CvzKilnplusCH4n5fplusjplusl8ljA==>

5111

Admission -
<https://simbli.eboardsolutions.com/SU/anOITqnoRUahtom8fk0HKg==>

5111

Admission -
<https://simbli.eboardsolutions.com/SU/kL6uH8plusCplusLjBXFB1jSXpw==>

5112.2

Exclusions From Attendance -
<https://simbli.eboardsolutions.com/SU/axS7Z27tkcofNhGn55cH0w==>

5125

Student Records -
<https://simbli.eboardsolutions.com/SU/Jw4xw3nB7slshn7ptplustrREa5A==>

5125

Student Records -
<https://simbli.eboardsolutions.com/SU/uVgslshw0u1SygQrOqplus8VkhAQ==>

5141.22 Infectious Diseases -
<https://simbli.eboardsolutions.com/SU/slshSHDzymYLN8DwMplltWdsg==>

5141.22 Infectious Diseases -
<https://simbli.eboardsolutions.com/SU/DdkxP6lo0oUT7dmBE1eK0g==>

5141.23 Asthma Management -
<https://simbli.eboardsolutions.com/SU/t3DI9ofAplusPWaVbTdkOgWpA==>

5141.23 Asthma Management -
<https://simbli.eboardsolutions.com/SU/SvckShNahNiG3z3bwMcTlw==>

5141.26 Tuberculosis Testing -
<https://simbli.eboardsolutions.com/SU/i1U1qKL4dMNcvJfWIsQslsh3A==>

5141.31 Immunizations -
<https://simbli.eboardsolutions.com/SU/Whslsh3slshDAkvapt4AefESXBvQ==>

5141.31 Immunizations -
<https://simbli.eboardsolutions.com/SU/xIV11kQJSpluf7slshAnBIYIJPA==>

5141.32 Health Screening For School Entry -
<https://simbli.eboardsolutions.com/SU/hEaw6ayxLna5XjXFnM5V5w==>

5141.33 Head Lice -
<https://simbli.eboardsolutions.com/SU/t2VFWN1DMqSUCo94ulRslshcg==>

5141.6 School Health Services -
<https://simbli.eboardsolutions.com/SU/KxDBTjskEdiUR2Gj3BFRPw==>

5141.6 School Health Services -
<https://simbli.eboardsolutions.com/SU/0vHj1CrosClePopplusArHjplusg==>

5143 Insurance -
<https://simbli.eboardsolutions.com/SU/WETPQAVdeyslsh0VnKhjGx6xA==>

5143 Insurance -
<https://simbli.eboardsolutions.com/SU/lxGFF2NWcLMu3ArIK0eT3g==>

5145.6 Parent/Guardian Notifications -
<https://simbli.eboardsolutions.com/SU/SuvNxTtIUJ0XfalLui15AA==>

5145.6-E(1) Parent/Guardian Notifications -
<https://simbli.eboardsolutions.com/SU/RdNSntUjWlcsJyFn1Yfqfw==>

5148 Child Care And Development -
<https://simbli.eboardsolutions.com/SU/TkxFLplusg1be5kdCBI21w67A==>

5148 Child Care And Development -
<https://simbli.eboardsolutions.com/SU/Ez52VnD9tECorZJzyrh5plusg==>

6142.8 Comprehensive Health Education -
<https://simbli.eboardsolutions.com/SU/26yNHUwMmAXRvJ1b3jpT2g==>

6142.8 Comprehensive Health Education -
<https://simbli.eboardsolutions.com/SU/tbwOlmdoEz4Q1Vjo8rYnlQ==>

6145.2 Athletic Competition -
<https://simbli.eboardsolutions.com/SU/WjFHslshd0qO8WHJq9f7Kfh5Q==>

6145.2 Athletic Competition -
<https://simbli.eboardsolutions.com/SU/3b046reWKA4At9vT9uKSHg==>

6164.5 Student Success Teams -
<https://simbli.eboardsolutions.com/SU/XrnsIshQIPaFW9wMoMV2IEKpg==>

6164.5 Student Success Teams -
<https://simbli.eboardsolutions.com/SU/UkLsYeA03YN6xcWenpZIVQ==>

6170.1 Transitional Kindergarten -
<https://simbli.eboardsolutions.com/SU/8JTQy7DEa01NslshDL3O0ktw==>

Policy 5142: Safety

Status: ADOPTED

Original Adopted Date: 11/01/2002 | Last Revised Date: 12/01/2022 | Last Reviewed Date: 12/01/2022

The Governing Board recognizes the importance of providing a safe school environment that is conducive to learning and promotes student safety and well-being. Appropriate measures shall be implemented to minimize the risk of harm to students, including, but not limited to, protocols for maintaining safe conditions on school grounds, promoting safe use of school facilities and equipment, and guiding student participation in educational programs and school-sponsored activities.

Additionally, the Superintendent or designee shall regularly review current guidance regarding cybersecurity and digital media awareness and incorporate recommended practices into the district's processes and procedures related to the protection of the district's network infrastructure, and the monitoring and response to suspicious and/or threatening digital media content.

School staff shall be responsible for the proper supervision of students at all times when students are subject to district rules, including, but not limited to, during school hours, school-sponsored activities, before and after-school programs, morning drop-off and afternoon pick-up, and while students are using district provided transportation.

The Superintendent or designee shall ensure that students receive appropriate instruction on topics related to safety and emergency procedures, as well as injury and disease prevention.

Crossing Guards/Student Safety Patrol

To assist students in safely crossing streets adjacent to or near school sites, the Board may employ crossing guards and/or establish a student safety patrol at any district school. The Superintendent or designee shall periodically examine traffic patterns within school attendance areas in order to identify locations where crossing assistance may be needed.

Student Identification Cards and Safety Information

Student identification cards of students in grades 7-12 shall have printed on them safety information, including the following: (Education Code 215.5)

1. The National Suicide Prevention Lifeline telephone number and, at the district's discretion, the Crisis Text Line and/or a local suicide prevention hotline telephone number
2. The National Domestic Violence Hotline

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Description

5 CCR 14030	Preliminary procedure, planning and approval of school facilities
5 CCR 14103	Authority of the driver
5 CCR 202	Exclusion of students with a contagious disease
5 CCR 5531	Supervision of extracurricular activities of students
5 CCR 5552	Playground supervision
5 CCR 5570	When school shall be open and teachers present
5 CCR 570-576	School safety patrols
Ed. Code 17280-17317	Field Act; approval of plans and supervision of construction
Ed. Code 17365-17374	Field Act; fitness for occupancy; liability of board members

Ed. Code 215.5	Student identification cards; safety information
Ed. Code 32001	Fire alarms and drills
Ed. Code 32020	School gates; entrances for emergency vehicles
Ed. Code 32030-32034	Eye safety
Ed. Code 32040	Duty to equip school with first aid kit
Ed. Code 32225-32226	Communications devices in classrooms
Ed. Code 32240-32245	Lead-Safe Schools Protection Act
Ed. Code 32250-32254	CDE School Safety and Security Resource Unit
Ed. Code 32280-32289.5	School safety plans
Ed. Code 35179.6	School-sponsored on-campus event in or around swimming pool
Ed. Code 38134	Use of school property
Ed. Code 44807	Teachers' duty concerning conduct of students
Ed. Code 44808	Exemption from liability when students are not on school property
Ed. Code 44808.5	Permission for high school students to leave school grounds; notice
Ed. Code 45450-45451	Crossing guards
Ed. Code 48900	Grounds for suspension or expulsion
Ed. Code 49300-49307	School safety patrols
Ed. Code 49330-49335	Injurious objects
Ed. Code 49341	Hazardous materials in school science laboratories
Ed. Code 49390-49395	Homicide threats
Ed. Code 51202	Instruction in personal and public health and safety
Ed. Code 51860	Time and facilities for bicycle and scooter safety instruction
Ed. Code 8482-8484.65	After School Education and Safety Program
Gov. Code 810-996.6	California Tort Claims Act
H&S Code 115725-115735	Playground safety
H&S Code 115775-115800	Wooden playground equipment
H&S Code 116046	Issuance of best practices guidelines for K-12 pool safety
Pen. Code 245.6	Hazing
Pub. Res. Code 5411	Purchase of playground equipment usable by persons with disabilities
Streets and Highways Code 894	Statewide safety and training programs; electric bicycles
Veh. Code 21100	Rules and regulations; crossing guards
Veh. Code 21212	Use of helmets
Veh. Code 42200	Fines and forfeitures; disposition by cities
Veh. Code 42201	Fines and forfeitures; disposition by counties
Vehicle Code 21201	Rules for operation of bicycle on roadway

Federal References

6 USC 665k

Description

Federal Clearinghouse on School Safety Evidence-Based Practices

Management Resources References

American Society for Testing and Materials Pub.

Description

ASTM F1 1487-21, Standard Consumer Safety Performance Specification for Playground Equipment for Public Use

California Department of Education Publication

Science Safety Handbook for California Public Schools, 2014

Court Decision	J.H. v. Los Angeles Unified School District, (2010) 183 Cal.App.4th 123
Court Decision	Knight v. Jewett, (1992) 3 Cal.4th 296
Court Decision	Lane v. City of Sacramento, (2010) 183 Cal. App. 4th. 1337
Court Decision	Kahn v. East Side Union High School District, (2003) 31 Cal.4th 990
Court Decision	Dailey v. Los Angeles Unified School District, (1970) 2 Cal 3d 741
Court Decision	Hoyem v. Manhattan Beach City School District, (1978) 22 Cal. 3d 508
Court Decision	Wiener v. Southcoast Childcare Centers, (2004) 32 Cal.4th 1138
U.S. Consumer Product Safety Comm Publication	Public Playground Safety Handbook, 2010
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Website	California State Threat Assessment System - https://simbli.eboardsolutions.com/SU/CX8ou4hFcTRJKHzwyPRczQ==
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Description

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Regulation 5142: Safety

Status: ADOPTED

Original Adopted Date: 07/01/2006 | Last Revised Date: 12/01/2022 | Last Reviewed Date: 12/01/2022

At each school, the principal or designee shall establish emergency procedures, rules for student conduct, and rules for the safe and appropriate use of school facilities, equipment, and materials, consistent with law, Board policy, and administrative regulation. The rules shall be communicated to students, distributed to parents/guardians, and readily available at the school at all times.

Release of Students

Students shall be released during the school day only to the custody of an adult who is one of the following:

1. The student's custodial parent/guardian
2. An adult authorized on the student's emergency card as an individual to whom the student may be released when the custodial parent/guardian cannot be reached, provided the principal or designee verifies the adult's identity
3. An authorized law enforcement officer acting in accordance with law
4. An adult taking the student to emergency medical care at the request of the principal or designee

Supervision of Students

Teachers shall be present at their respective rooms and shall open them to admit students not less than 30 minutes before the time that school starts. (5 CCR 5570)

Every teacher shall hold students to a strict account for their conduct on the way to and from school, on the playgrounds, and during recess. (Education Code 44807)

The principal or designee shall require all individuals supervising students to remain alert for unauthorized persons and dangerous conditions, and promptly report any unusual incidents to the principal or designee and file a written report as appropriate.

Any certificated or classified employee, or other school official, whose duties bring the employee or other school official in contact on a regular basis with students in any of grades 6-12, as part of a middle or high school, who are alerted to or observe any threat or perceived threat of a homicidal act, as defined, shall immediately report the threat or perceived threat to law enforcement in accordance with Education Code 49393. (Education Code 49390, 49393)

Threat or perceived threat means any writing or action of a student that creates a reasonable suspicion that the student is preparing to commit a homicidal act related to school or a school activity. This may include possession, use, or depictions of firearms, ammunition, shootings, or targets in association with infliction of physical harm, destruction, or death in a social media post, journal, class note, or other media associated with the student. It may also include a warning by a parent, student, or other individual.

Additionally, anyone who receives or learns of a health or safety threat related to school or a school activity is encouraged to report the threat to a school or district administrator.

In arranging for appropriate supervision on playgrounds, the principal or designee shall:

1. Clearly identify supervision zones and require all playground supervisors to remain at a location from which they can observe their entire zone of supervision and be observed by students in the supervision zone
2. Consider the size of the playground area, the number of areas that are obstructed from open view, and the age of the students to determine the ratio of playground supervisors to students

At any school where playground supervision is not otherwise provided, the principal or designee shall provide for

certificated employees to supervise the conduct and safety, and direct the play, of students who are on school grounds before and after school and during recess and other intermissions. (5 CCR 5552)

The Superintendent or designee shall ensure that teachers, teacher aides, playground supervisors, yard aides, and volunteers who supervise students receive training in safety practices and in supervisory techniques that will help prevent problems and resolve conflicts among students. Additionally, all staff and other school officials shall be made aware of their responsibilities regarding the reporting of potential homicidal acts to law enforcement, and receive training in the assessment and reporting of such threats. The training shall be documented and kept on file.

Student Safety Patrols

A school safety patrol shall be composed of students of the school selected by the principal or designee and shall be allowed to serve only with written consent of the students and their parents/guardians. Patrol members shall be at least 10 years old and in the fifth grade. (Education Code 49302; 5 CCR 571)

School safety patrols shall be used only at those locations where the nature of traffic will permit their safe operation. The locations where school safety patrols are used should be determined jointly with the local law enforcement agency. (5 CCR 572)

Patrol members shall be under the supervision and control of the principal or designee and shall receive training in proper procedures, including, but not limited to, the operations specified in 5 CCR 573-574. Whenever on duty, patrol members shall wear the standard uniform required by 5 CCR 576.

Playground Safety

Any new playground or any replacement of equipment or modification of components inside an existing playground shall conform to standards set forth by the American Society for Testing and Materials and the guidelines set forth by the U.S. Consumer Product Safety Commission. The Superintendent or designee shall have a playground safety inspector certified by the National Playground Safety Institute conduct an initial inspection to aid compliance with applicable safety standards. (Health and Safety Code 115725)

Activities with Safety Risks

Due to concerns about the risk to student safety, the principal or designee shall not permit the following activities on campus or during school-sponsored events unless the activity is properly supervised, students wear protective gear as appropriate, and each participant has insurance coverage:

1. Trampolining
2. Scuba diving
3. Skateboarding or use of scooters
4. In-line or roller skating or use of skate shoes
5. Sailing, boating, or water skiing
6. Cross-country or downhill skiing
7. Motorcycling
8. Target shooting
9. Horseback riding
10. Rodeo
11. Archery

12. Mountain bicycling
13. Rock climbing
14. Rocketeering
15. Surfing
16. Body Contact Sports
17. Other activities determined by the principal to have a high risk to student safety

As needed, the Superintendent or designee may periodically provide training or instruction to students on the safe use of electric, motorized or nonmotorized bicycles, scooters, skateboards, and roller skates. Any student who rides any such bicycle, scooter, skateboard, or roller skates at school shall wear a properly fitted and fastened bicycle helmet.

Events In or Around a Swimming Pool

When any on-campus event that is not part of an interscholastic athletic program is sponsored or hosted by the district and is to be held in or around a swimming pool, at least one adult with a valid certification of cardiopulmonary resuscitation training shall be present throughout the duration of the event. (Education Code 35179.6)

Laboratory Safety

The principal of each school offering laboratory work shall develop procedures for laboratory safety and designate a trained certificated employee to regularly review, update, and implement these procedures.

Students in a laboratory shall be under the supervision of a certificated employee. Students shall be taught laboratory safety, and safety guidelines and procedures shall be posted in science classrooms. Students shall receive continual reminders about general and specific hazards.

Hazardous materials shall be properly used, stored, and disposed of in accordance with law and the district's chemical hygiene plan.

Bloodborne pathogens shall be handled in accordance with the district's exposure control plan.

The district's emergency plan, emergency contact numbers, and first aid supplies shall be readily accessible.

Parents/guardians shall be made aware of the kinds of laboratory activities that will be conducted during the school year.

Hearing Protection

The Superintendent or designee shall monitor students' exposure to excessive noise in classrooms and provide protection as necessary. The Superintendent or designee may also provide hearing conservation education to teach students ways to protect their hearing.

Eye Safety Devices

The Superintendent or designee shall provide schools with eye safety devices for use whenever students, teachers, or visitors are engaged in or observing an activity or using hazardous substances likely to cause injury to the eyes. Eye safety devices may be sold to students for an amount not to exceed the actual cost to the district. (Education Code 32030, 32031, 32033)

Protection Against Insect Bites

To help protect students against insect bites or stings that may spread disease or cause allergic reactions, students shall be allowed to apply insect repellent provided by their parents/guardians, when engaging in outdoor activities. Any application of insect repellent shall occur under the supervision of school personnel, and in accordance with the manufacturer's directions.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References	Description
5 CCR 14030	Preliminary procedure, planning and approval of school facilities
5 CCR 14103	Authority of the driver
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5 CCR 5531	Supervision of extracurricular activities of students
5 CCR 5552	Playground supervision
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Ed. Code 17280-17317	Field Act; approval of plans and supervision of construction
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Ed. Code 32020	School gates; entrances for emergency vehicles
Ed. Code 32030-32034	Eye safety
Ed. Code 32040	Duty to equip school with first aid kit
Ed. Code 32225-32226	Communications devices in classrooms
Ed. Code 32240-32245	Lead-Safe Schools Protection Act
Ed. Code 32250-32254	CDE School Safety and Security Resource Unit
Ed. Code 32280-32289.5	School safety plans
Ed. Code 35179.6	School-sponsored on-campus event in or around swimming pool
Ed. Code 38134	Use of school property
Ed. Code 44807	Teachers' duty concerning conduct of students
Ed. Code 44808	Exemption from liability when students are not on school property
Ed. Code 44808.5	Permission for high school students to leave school grounds; notice
Ed. Code 45450-45451	Crossing guards
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Ed. Code 49300-49307	School safety patrols
Ed. Code 49330-49335	Injurious objects
Ed. Code 49341	Hazardous materials in school science laboratories
Ed. Code 49390-49395	Homicide threats
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Ed. Code 51860	Time and facilities for bicycle and scooter safety instruction
Ed. Code 8482-8484.65	After School Education and Safety Program
Gov. Code 810-996.6	California Tort Claims Act
H&S Code 115725-115735	Playground safety

H&S Code 115775-115800
H&S Code 116046
Pen. Code 245.6
Pub. Res. Code 5411
Streets and Highways Code 894
Veh. Code 21100
Veh. Code 21212
Veh. Code 42200
Veh. Code 42201
Vehicle Code 21201

Wooden playground equipment
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Hazing
Purchase of playground equipment usable by persons with disabilities
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Rules and regulations; crossing guards
Use of helmets
Fines and forfeitures; disposition by cities
Fines and forfeitures; disposition by counties
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Regulation 5142.2: Safe Routes To School Program

Status: ADOPTED

Original Adopted Date: 07/01/2009 | Last Revised Date: 12/01/2022 | Last Reviewed Date: 12/01/2022

District strategies to improve student safety along routes to school and to promote walking, bicycling, and other forms of active transport to school by students may include:

1. Education activities that promote safety and awareness, such as:
 - a. Instructing students about pedestrian and personal safety related to the use of electric or motorized and nonmotorized bicycles or scooters, including by local law enforcement, organizations specified in Education Code 38134, and public agencies that provide safety instructions on such bicycles and scooters.
 - b. Instructing students about the health, academic, and environmental benefits of walking, bicycling, and other forms of active transport to school
 - c. Offering driver safety information to high school students, parents/guardians, and the community to promote safety around school campuses and routes
2. Encouragement strategies designed to generate interest in active transport to school, such as:
 - a. Organizing or facilitating "walking school buses" and/or "bicycle trains" whereby students walk or bike to school in groups escorted by parents/guardians or other volunteers as needed
 - b. Organizing special events and activities, such as Walk or Bike to School Day, International Walk to School Month, or year-round competitions
 - c. Publicizing the district's efforts in order to build support of parents/guardians and the community, including providing information about the district's safe routes to school program in parent/guardian communications and in any notifications about transportation options
3. Enforcement strategies to deter unsafe behaviors of drivers, pedestrians, and bicyclists, such as:
 - a. Initiating or expanding crossing guard, student safety patrol, and/or parent/guardian safety patrol programs
 - b. Partnering with local law enforcement to help ensure that traffic laws are obeyed in the vicinity of schools and to implement appropriate measures such as placement of speed feedback monitors, ticketing, and/or driver safety campaigns
 - c. Monitoring to ensure that students who bicycle to school or who use skateboards, skates, or nonmotorized scooters wear helmets in accordance with Vehicle Code 21212
4. Engineering strategies that address the design, implementation, operation, and maintenance of traffic control devices or physical measures, such as:
 - a. Working with local government agencies, parents/guardians, school staff, and others as appropriate to gather data about environmental conditions and hazards along routes to school
 - b. Working with local government agencies to make operational and physical improvements that reduce or eliminate hazards, such as reducing motor vehicle traffic speeds in the area and establishing safer and fully accessible crosswalks, walkways, trails, and bikeways
 - c. Assessing the adequacy, accessibility, and safety of bicycle parking at schools and making modifications as needed, such as increasing the number of or relocating bicycle racks and/or equipment storage areas
 - d. Considering safe routes to school when making decisions about siting and designing of new schools
5. Evaluation to assess progress toward program goals, including:

- a. Gathering and interpreting data based on indicators established by the Superintendent and the Governing Board
 - b. Presenting data to the Board, program partners, and the public
 - c. Recommending program modifications as needed
6. Emerging technologies that aid in the prevention and mitigation of accidents
 7. Emergency response in managing injuries after an accident occurs, including, but not limited to, training staff, crossing guards, student and/or parent/guardian safety patrols, and other volunteers who assist with drop-off and pick-up in emergency procedures
 8. Equity, such that resources are distributed in a manner that provides safe access and participation in an equitable manner across the community

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

	Description
Ed. Code 32282	Comprehensive safety plan
Ed. Code 38134	Use of school property
Ed. Code 44808	Liability when students are not on school property
Ed. Code 45450-45451	Crossing guards
Ed. Code 51860	Time and facilities for bicycle and scooter safety instruction
Gov. Code 65352.2	General planning; communication between cities, counties and school districts
S&H Code 2380-2385	Active Transportation Program
Streets and Highways Code 894	Statewide safety and training programs; electric bicycles
Veh. Code 21200-21213	Operation of bicycles
Veh. Code 21212	Helmet required for bicycle, nonmotorized scooter, skateboard, skates
Veh. Code 21949-21971	Pedestrian rights and duties
Veh. Code 312.5	Electric bicycle
Veh. Code 406	Moped or motorized bicycle
Veh. Code 407.5	Motorized scooter

Federal References

	Description
23 USC 133	Surface transportation block grant program
23 USC 148	Highway safety improvement program
42 USC 1758b	Local wellness policy

Management Resources References

	Description
California Dept of Transportation Publication	ATP Purpose and Goals as Defined by the State Legislature and SB 99, March 2015
California Dept of Transportation Publication	Active Transportation Program Fact Sheet, January 2020
Court Decision	Cerna v. City of Oakland (2008) 161 Cal.App.4th 1340
Natl Center for Safe Routes to School Publication	Safe Routes to School Guide

Natl Highway Traffic Safety Admin Publication	Advancing Pedestrian and Bicyclist Safety: A Primer for Highway Safety Professionals, April 2016
Safe Routes to School Natl Partnership Publication	Safe Routes to School by the Numbers: Using Data to Foster Walking and Biking to School, June 2016
Safe Routes to School Natl Partnership Publication	Safe Routes to School 2009 Policy Report: Moving to the Future: Building on Early Achievements, March 2009
Website	CSBA District and County Office of Education Legal Services - https://simbli.eboardsolutions.com/SU/UdykszdmPETuDslshXk6R5akQ==
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Policy 5148.2: Before/After School Programs

Status: ADOPTED

Original Adopted Date: 11/01/2006 | Last Revised Date: 12/01/2022 | Last Reviewed Date: 12/01/2022

The Governing Board desires to provide learning opportunities for students beyond the regular school day that support the regular education program in a supervised environment. In order to increase academic achievement of participating students, the content of such programs shall be coordinated with the district's vision and goals for student learning, local control and accountability plan, curriculum, and academic standards.

Each program offered by the district shall be planned through a collaborative process as required by law. (Education Code 8422, 8482.5, 8484.75, 46120)

To the extent feasible, the district shall give priority to establishing expanded learning opportunities beyond the regular school day in low-performing schools and/or programs that serve low-income and other at-risk students.

Any expanded learning opportunities, including but not limited to After School Education and Safety Program (ASES), 21st Century Community Learning Center Program (21st CCLC), 21st Century High School After School Safety and Enrichment for Teens Program (ASSETs), Expanded Learning Opportunities Program (ELO) or any other program to be established pursuant to Education Code 8421, 8482.3, 8484.75, or 46120, shall be approved by the Board.

The Superintendent or designee shall ensure that all staff who directly supervise students in the district's expanded learning opportunity programs possess appropriate knowledge and experience. As needed, staff and volunteers shall receive ongoing training related to their job responsibilities.

Each before-school, after-school, summer, vacation or intersessional expanded learning opportunity program shall include academic and enrichment elements in accordance with law and administrative regulation. In addition, each program may include support services that reinforce the educational component and promote student health and well-being.

OPTION 1: (For districts that do not charge family fees)
No fee shall be charged for participation in the program.

OPTION 2: (For districts that charge permissible family fees)
A family fee may be charged to participating families based on the actual cost of services.

However, for the ASSETs program, a family fee shall be waived or reduced for families with students who are eligible for free or reduced-price meals. (Education Code 8422)

For ASES, 21st CCLC, and/or ELO s programs, no fee shall be charged for a student who is eligible for free or reduced-price meals, or a student who the district knows is a homeless youth or in foster care. In addition, family fees shall be calculated on a sliding scale that considers family income and ability to pay. (Education Code 8482.6, 46120)

Eligible students who are 11 or 12 years of age shall be placed in a before-school or after-school program, if and when available, rather than subsidized child-care and development services. During the time that the before-school or after-school program does not operate, such students may be provided the option of enrolling in child-care and development services in accordance with the enrollment priorities established in AR 5148 - Child Care and Development. (Welfare and Institutions Code 10273)

The Board and the Superintendent or designee shall monitor student participation rates and shall identify multiple measures that shall be used to evaluate program effectiveness. Such measures may include, but are not limited to, student outcome data; program self-assessments; feedback from staff, participating students, and parents/guardians;

and observations of program activities.

Every three years, the Superintendent or designee shall review the after-school program plan, including, but not limited to, program goals, program content, and outcome measures. Documentation of the program plan shall be maintained for a minimum of five years.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Ed. Code 17260-17268

Ed. Code 17264

Ed. Code 35021.3

Ed. Code 45125

Ed. Code 45330

Ed. Code 45340-45349

Ed. Code 46120

Ed. Code 49024

Ed. Code 49430-49434

Ed. Code 49540-49546

Ed. Code 49553

Ed. Code 69430-69460

Ed. Code 8263

Ed. Code 8273.1

Ed. Code 8295-8305

Ed. Code 8322

Ed. Code 8350-8359.1

Ed. Code 8360-8370

Ed. Code 8420-8428

Ed. Code 8482-8484.65

Ed. Code 8484.7-8484.9

Ed. Code 8490-8490.7

W&I Code 10207-10490

W&I Code 10273

Description

Plans and specifications for school facilities -

<https://simbli.eboardsolutions.com/SU/K93eKC5SslshBGM5azLOpZgig==>

New construction; accommodation of before- and after-school programs

After-school physical recreation instructors

Criminal record check

Paraprofessionals; instructional aides

Paraprofessionals; instructional aides

Expanded learning opportunities

Activity Supervisor Clearance Certificate

Nutrition standards

Child care food program

Free or reduced-price meals

Cal Grant program

Eligibility and priorities for subsidized child development services

Family fees; exemptions

Child development program; personnel qualifications

California Prekindergarten Planning and Implementation Grant Program

Programs for CalWORKS recipients

Personnel qualifications

21st Century High School After School Safety and Enrichment Program for Teens

After School Education and Safety Program

21st Century Community Learning Centers

Distinguished After School Health Recognition Program

Child Care and Development Services Act

Preferred placement for otherwise eligible children ages 11 or 12

Federal References

20 USC 6311

20 USC 6314

20 USC 7171-7176

42 USC 11434a

42 USC 1766-1766a

7 CFR 226.17

Description

State plan

Title I schoolwide program

21st Century Community Learning Centers

Education for homeless children and youths

Child and Adult Care Food Program

Child care center nutrition standards

Management Resources References**Description**

California Department of Education Publication	Early Release and Late Arrival Guidance, December 2021
California Department of Education Publication	Quality Program Improvement Plan Instructions: Instructions for Completing a Quality Program Improvement Plan for Expanded Learning Programs in California, January 2022
California Department of Education Publication	21st CCLC and ASSETs FAQs, October 2022
California Department of Education Publication	Request for Applications: 21st Century Community Learning Centers and After School Safety and Enrichment for Teens, September 2022
California Department of Education Publication	Expanded Learning Opportunities Program FAQs, July 2022
California Department of Education Publication	Quality Standards for Expanded Learning in California: Creating and Implementing a Shared Vision of Quality, 2014
California Department of Education Publication	A Crosswalk Between the Quality Standards for Expanded Learning and Program Quality Assessment Tools, 2014
California Department of Education Publication	California After School Physical Activity Guidelines, 2009
U.S. Department of Education Publication	21st Century Community Learning Centers, Nonregulatory Guidance, February 2003
Website	California Afterschool Network - https://simbli.eboardsolutions.com/SU/SxeV5viyxZcyTRCEjxToLg==
Website	California Child and Adult Care Food Program - https://simbli.eboardsolutions.com/SU/NJK4oDHRD9iO9OQxRYnX1g==
Website	CSBA District and County Office of Education Legal Services - https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsIshXk6R5akQ==
Website	California Department of Education, Expanded Learning - https://simbli.eboardsolutions.com/SU/0DHRmisIU5JVqzrlbgBQSQ==
Website	U.S. Department of Agriculture - https://simbli.eboardsolutions.com/SU/njpdBqDfo1Mslsh1ZLplusszTslshRw==
Website	California School-Age Consortium - https://simbli.eboardsolutions.com/SU/laEri3DXJqbiplusxNsL8qbiA==
Website	Partnership for Children and Youth - https://simbli.eboardsolutions.com/SU/bolflRuzs4PI63kJI3082w==
Website	California Healthy Kids Survey - https://simbli.eboardsolutions.com/SU/pB1UyKy4ocu6w934wTYg4g==
Website	Commission on Teacher Credentialing - https://simbli.eboardsolutions.com/SU/cxWNIqRUulsaq7efc7aH4Q==
Website	CSBA - https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==
Website	U.S. Department of Education - https://simbli.eboardsolutions.com/SU/XcSsJimoslsh3XhJKy4tplus7wplusA==

Cross References**Description**

0000	Vision - https://simbli.eboardsolutions.com/SU/KIjZfslsh88rWzvlh7AJ98iog==
0200	Goals For The School District - https://simbli.eboardsolutions.com/SU/9j90oJApXGvO9isl1lyD8g==
0410	Nondiscrimination In District Programs And Activities - https://simbli.eboardsolutions.com/SU/rplusplusaBQeAE4bUpZiBFBO9dQ==
0450	Comprehensive Safety Plan - https://simbli.eboardsolutions.com/SU/Q7gil8GDAxZA23W9BEbNBw==
0450	Comprehensive Safety Plan - https://simbli.eboardsolutions.com/SU/rdlFkXtkL04nPQ7EChV5kQ==

0460 Local Control And Accountability Plan -
<https://simbli.eboardsolutions.com/SU/veDrWch4MmETypmNplusWpl4A==>

0460 Local Control And Accountability Plan -
<https://simbli.eboardsolutions.com/SU/PbLTuOplus1cucax34urDgEfw==>

0470 COVID-19 Mitigation Plan -
<https://simbli.eboardsolutions.com/SU/xBPc1Aeplus3wePETE5KI2ziA==>

0500 Accountability -
<https://simbli.eboardsolutions.com/SU/PDWiti8tEaGKnqJbgZ4Q3g==>

1240 Volunteer Assistance -
<https://simbli.eboardsolutions.com/SU/c3bzU5HxDAULaslsh6slshY5Cfg==>

1240 Volunteer Assistance -
<https://simbli.eboardsolutions.com/SU/ROv5x6plusDgBotyKnO8gWH3A==>

1312.3 Uniform Complaint Procedures -
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1312.3 Uniform Complaint Procedures -
<https://simbli.eboardsolutions.com/SU/U5PKMAksh8XdmxbODX9gY2A==>

1312.3-E(1) Uniform Complaint Procedures -
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1312.3-E(2) Uniform Complaint Procedures -
<https://simbli.eboardsolutions.com/SU/xVUTW3cplusaalR0zsW6DCG1w==>

1330 Use Of School Facilities -
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1330 Use Of School Facilities -
<https://simbli.eboardsolutions.com/SU/7Tgjno0n0gehbMslsh6oxD7Hg==>

1330-E(1) Use Of School Facilities -
<https://simbli.eboardsolutions.com/SU/FTxq7G35iclvaYp8UplusEfZQ==>

1330.1 Joint Use Agreements -
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1400 Relations Between Other Governmental Agencies And The Schools -
<https://simbli.eboardsolutions.com/SU/vJHizKcctUNwljEfGnHx4CA==>

1700 Relations Between Private Industry And The Schools -
<https://simbli.eboardsolutions.com/SU/bj3fslsh3cl7eKslshyWTi7plusHVkQ==>

3260 Fees And Charges -
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3260 Fees And Charges -
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3280 Sale Or Lease Of District-Owned Real Property -
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3280 Sale Or Lease Of District-Owned Real Property -
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3540 Transportation -
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3550 Food Service/Child Nutrition Program -
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3550 Food Service/Child Nutrition Program -
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3552 Summer Meal Program -
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3552 Summer Meal Program -
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3553 Free And Reduced Price Meals -
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3553 Free And Reduced Price Meals -
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3554 Other Food Sales -
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3554 Other Food Sales -
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3580 District Records -
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3580 District Records -
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4112.4 Health Examinations -
<https://simbli.eboardsolutions.com/SU/sLLMlslshxLI2YOPYoMMU2U7w==>

4112.5 Criminal Record Check -
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4112.5-E(1) Criminal Record Check -
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4131 Staff Development -
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4212.4 Health Examinations -
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4212.5 Criminal Record Check -
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4212.5-E(1) Criminal Record Check -
<https://simbli.eboardsolutions.com/SU/Vslsh3d3Fi56anUur36SWAlOw==>

4222 Teacher Aides/Paraprofessionals -
<https://simbli.eboardsolutions.com/SU/711NKzpluscCSc9QZsJCydyEA==>

4222 Teacher Aides/Paraprofessionals -
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4231 Staff Development -
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4312.4 Health Examinations -
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4312.5 Criminal Record Check -
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4312.5-E(1) Criminal Record Check -
<https://simbli.eboardsolutions.com/SU/4pwx7VnbQITsEbQDQeplusbKA==>

4331 Staff Development -
<https://simbli.eboardsolutions.com/SU/3BIIBFE9slshf2AlnlIsFw7ag==>

5030 Student Wellness -
<https://simbli.eboardsolutions.com/SU/CvzKilnplusCH4n5fplusjplusl8ljA==>

5131.6 Alcohol And Other Drugs -
<https://simbli.eboardsolutions.com/SU/WDkn56oiRIRHg1DfVsZyxA==>

5131.6 Alcohol And Other Drugs -
<https://simbli.eboardsolutions.com/SU/7eplus9F20al43StxVcQXvoig==>

5131.62 Tobacco -
<https://simbli.eboardsolutions.com/SU/aJ5kH2qyEG0vE2G37vU1sw==>

5131.62 Tobacco -
<https://simbli.eboardsolutions.com/SU/19lp3NAy7KzO11ajp9og0w==>

- 5137 Positive School Climate -
<https://simbli.eboardsolutions.com/SU/Ufqvo2274QHBL0iceWSBplusA==>
- 5141.21 Administering Medication And Monitoring Health Conditions -
<https://simbli.eboardsolutions.com/SU/rYDAJplusX8LiVjbHZQ7Ftjiw==>
- 5141.21 Administering Medication And Monitoring Health Conditions -
<https://simbli.eboardsolutions.com/SU/x8WaM97KYyZDya9eslsho0ubg==>
- 5141.23 Asthma Management -
<https://simbli.eboardsolutions.com/SU/t3DI9ofAplusPWaVbTdkOgWpA==>
- 5141.23 Asthma Management -
<https://simbli.eboardsolutions.com/SU/SvckShNahNiG3z3bwMcTlw==>
- 5141.27 Food Allergies/Special Dietary Needs -
<https://simbli.eboardsolutions.com/SU/MS09fvkpcFTxFXADdnZslshBg==>
- 5141.27 Food Allergies/Special Dietary Needs -
<https://simbli.eboardsolutions.com/SU/pbePTFFyvpXAZJEa77Eu6w==>
- 5141.52 Suicide Prevention -
<https://simbli.eboardsolutions.com/SU/WM38treDjLEIDeRTkCMSCA==>
- 5141.52 Suicide Prevention -
<https://simbli.eboardsolutions.com/SU/eAe18Pkbslshqyslsh5aoMoF7ksQ==>
- 5144 Discipline -
<https://simbli.eboardsolutions.com/SU/q5NswZUhPTbrdfxL6JpCuQ==>
- 5144 Discipline -
<https://simbli.eboardsolutions.com/SU/uCGNmZB4i0EHAGGnMD6jCg==>
- 5145.6 Parent/Guardian Notifications -
<https://simbli.eboardsolutions.com/SU/SuvNxTtlUJ0XfalLui15AA==>
- 5145.6-E(1) Parent/Guardian Notifications -
<https://simbli.eboardsolutions.com/SU/RdNSntUjWlclshJyFn1Yfqfw==>
- 5145.9 Hate-Motivated Behavior -
<https://simbli.eboardsolutions.com/SU/zXaTq9y3Bf8f0rt8zzpcyw==>
- 5147 Dropout Prevention -
<https://simbli.eboardsolutions.com/SU/nRgafK7e25QslshoATTaX0j5w==>
- 5148 Child Care And Development -
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- 5148 Child Care And Development -
<https://simbli.eboardsolutions.com/SU/Ez52VnD9tECorZJzyrh5plusg==>
- 6011 Academic Standards -
<https://simbli.eboardsolutions.com/SU/Tplus1ybplusF7QGkEslshLEej7PvA==>
- 6020 Parent Involvement -
<https://simbli.eboardsolutions.com/SU/8BBILRHFPN4Ze3lDgijtlg==>
- 6020 Parent Involvement -
<https://simbli.eboardsolutions.com/SU/Q0ib1gK3KHGsHNlpTjql8A==>
- 6142.4 Service Learning/Community Service Classes -
<https://simbli.eboardsolutions.com/SU/iVnd1RslshrYn5G7DW0f2PmUw==>
- 6142.6 Visual And Performing Arts Education -
<https://simbli.eboardsolutions.com/SU/MOSLG87SSN4D9X6Sr9slshHqQ==>
- 6142.7 Physical Education And Activity -
<https://simbli.eboardsolutions.com/SU/ZmshlshJWRRGIhooOnK0kYcl2w==>
- 6142.7 Physical Education And Activity -
<https://simbli.eboardsolutions.com/SU/7Tuzch26C948slshkHXr3eriw==>
- 6142.91 Reading/Language Arts Instruction -
<https://simbli.eboardsolutions.com/SU/u0kqwXzoJslsh1zkA4neAslsh7eA==>

6142.92	Mathematics Instruction - https://simbli.eboardsolutions.com/SU/fTMquy4qCooO0o5vPBAIDA==
6142.93	Science Instruction - https://simbli.eboardsolutions.com/SU/TOhfkNbplussplusFXRgAIBNXiw==
6145	Extracurricular And Cocurricular Activities - https://simbli.eboardsolutions.com/SU/TkiGKzMnAo9vQwZU56wqVw==
6145	Extracurricular And Cocurricular Activities - https://simbli.eboardsolutions.com/SU/Fr5qETtTn48ak1ITDSX9jg==
6154	Homework/Makeup Work - https://simbli.eboardsolutions.com/SU/VxoHZcFGUPDEfR07jf6Umg==
6159	Individualized Education Program - https://simbli.eboardsolutions.com/SU/nRtcKBP3haQcPUIlWQYqgA==
6159	Individualized Education Program - https://simbli.eboardsolutions.com/SU/IBIWJmfAP00e3xnVhUQNYg==
6163.4	Student Use Of Technology - https://simbli.eboardsolutions.com/SU/JYZqEAGgHSQ8NKf76jfTkW==
6163.4-E(1)	Student Use Of Technology - https://simbli.eboardsolutions.com/SU/xL8Kskyraw6PieC8rplusJpYg==
6170.1	Transitional Kindergarten - https://simbli.eboardsolutions.com/SU/8JTQy7DEa01NslshxDL3O0ktw==
6171	Title I Programs - https://simbli.eboardsolutions.com/SU/p4BMACj6yFUh6jSjgFA2gA==
6171	Title I Programs - https://simbli.eboardsolutions.com/SU/Dbh9ejHszdfmzm1699QEQQ==
6173	Education For Homeless Children - https://simbli.eboardsolutions.com/SU/zsjkyhfKAplusFQR21mnjd3hw==
6173	Education For Homeless Children - https://simbli.eboardsolutions.com/SU/vD4ZxTplusVHJDJcdnxYRslshO3g==
6173-E(1)	Education For Homeless Children - https://simbli.eboardsolutions.com/SU/bgY0t00vS6m28pwGwmEslsh8A==
6173-E(2)	Education For Homeless Children - https://simbli.eboardsolutions.com/SU/Oziu5plusO24Cwf3qrg2lwW1A==
6173.1	Education For Foster Youth - https://simbli.eboardsolutions.com/SU/hwZQyTeELA0lr5Chn5ZTpg==
6173.1	Education For Foster Youth - https://simbli.eboardsolutions.com/SU/4Rr6sDplusdFuBwPiazslshLpFQA==
6175	Migrant Education Program - https://simbli.eboardsolutions.com/SU/roLeyXGgp5l03jclK5slshG1A==
6175	Migrant Education Program - https://simbli.eboardsolutions.com/SU/eEi167SF33ZkvAHsw1fl7g==
6176	Weekend/Saturday Classes - https://simbli.eboardsolutions.com/SU/gT9qUoycslshwAqFdyaRaqF4w==
6177	Summer Learning Programs - https://simbli.eboardsolutions.com/SU/eqqaj3pDRTAplus4B05IJJGzw==
6178	Career Technical Education - https://simbli.eboardsolutions.com/SU/2rbbha1T98IHWiOTkslshUErg==
6178	Career Technical Education - https://simbli.eboardsolutions.com/SU/S4qxTuQvqZW507diDlxw9g==
6179	Supplemental Instruction - https://simbli.eboardsolutions.com/SU/zi8aQRQAs4kCAuX1Bu2Mslshg==

Regulation 5148.2: Before/After School Programs

Status: ADOPTED

Original Adopted Date: 07/01/2015 | Last Revised Date: 12/01/2022 | Last Reviewed Date: 12/01/2022

Definitions

Expanded learning opportunities means before school, after school, summer, vacation, and/or intersessional learning programs that focus on developing the academic, social, emotional, and physical needs and interests of students through hands-on, engaging learning experiences. Expanded learning opportunities does not mean an extension of instructional time, but rather, opportunities to engage students in enrichment, play, nutrition, and other developmentally appropriate activities. (Education Code 8482.1, 46120)

Offer access, with regard to an Expanded Learning Opportunities (ELO) program, means to recruit, advertise, publicize, or solicit through culturally and linguistically effective and appropriate communication channels. (Education Code 46120)

Provide access, with regard to an ELO program, means to register or enroll a student in an ELO program. (Education Code 46120)

Unduplicated student means a student enrolled in a district who is either classified as an English learner, eligible for a free or reduced-price meal, or is a foster youth. (Education Code 42238.02, 46120)

Grades TK-9

The district's After School Education and Safety (ASES) program or 21st Century Community Learning Center (21st CCLC) program shall serve students in any of grades TK-9 as the district may determine based on local needs. (Education Code 8482.3, 8484.7, 8484.75, 8484.8)

The district's 21st CCLC program shall primarily serve students in Title I schoolwide programs. (Education Code 8484.8; 20 USC 7173)

The district's ELO program shall serve students in grades TK-6. (Education Code 46120)

The district's programs shall be planned through a collaborative process that includes parents/guardians, students, and representatives of participating schools, governmental agencies, including city and county parks and recreation departments, local law enforcement, community organizations, and the private sector. As appropriate, the Superintendent or designee may include other stakeholders in such collaborative process. (Education Code 8482.5, 8484.75, 46120)

For the 2022-23 school year, the district shall offer access to ELO programs to all unduplicated students in grades TK-6 and provide access to such programs to at least 50 percent of enrolled unduplicated students. (Education Code 46120)

OPTION 1: (For districts with a prior fiscal year local control funding formula unduplicated pupil percentage of at least 75 percent)

Commencing with the 2023-24 school year, the district shall offer access to the ELO program to all classroom-based students in grades TK-6. The district shall provide access to any student whose parent/guardian requests placement in an ELO program.

OPTION 2: (For districts with a prior fiscal year local control funding formula unduplicated pupil percentage of less than 75 percent)

The district shall offer access to the ELO program to all classroom-based unduplicated students in grades TK-6. The district shall provide access to any unduplicated student whose parent/guardian requests placement in an ELO program.

The Superintendent or designee shall ensure that the plan to provide access to full-day learning programs the year before kindergarten addresses the needs of children and their families as specified in BP 6170.1 - Transitional Kindergarten. (Education Code 8322)

The district's ASES, 21st CCLC, and ELO program(s) shall be operated in accordance with the following:

1. Program Elements

- a. The program shall include an educational and literacy element in which tutoring or homework assistance is provided in language arts, mathematics, history and social science, computer training, and/or science. (Education Code 8482.3, 8484.75, 46120)
- b. The program shall include an educational enrichment element which may include, but is not limited to, fine arts, career technical education, recreation, technology, physical fitness, and prevention activities. (Education Code 8482.3, 8484.75, 46120)

2. Nutrition

- a. Snacks or meals made available in the program shall conform to nutrition standards specified in Education Code 49430-49434 or 42 USC 1766 as applicable. (Education Code 8482.3, 8484.75, 46120; 42 USC 1766-1766a; 7 CFR 226.17)
- b. The district's before-school program shall offer a breakfast meal as described in Education Code 49553 for all program participants. (Education Code 8483.1, 8484.75)

3. Location of Program

- a. The program may be offered at one or multiple school sites and/or at an easily available and accessible off-campus facility. (Education Code 8482.3, 8484.75)
- b. When there is a significant barrier to student participation in either the before-school or after-school component of a program at the school of attendance, the Superintendent or designee may, with the approval of the Superintendent of Public Instruction, provide services at another school site. Such transfer of services shall occur only if the school to which the program will be transferred agrees to receive students from the transferring school and has an existing grant of the same type as the transferring school, or does not have a 10-percent lower percentage of students eligible for free or reduced-price meals than the transferring school. A significant barrier includes any of the following: (Education Code 8482.8, 8484.75)
 - i. Fewer than 20 students participating in the program component
 - ii. Extreme transportation constraints, including, but not limited to, desegregation busing, busing for magnet or open enrollment schools, or student dependence on public transportation
 - iii. A reduction in the program grant of an existing school due to its merging into a new school opened by the district or the splitting of its students with a new school

In such cases, the district shall arrange for safe, supervised transportation between school sites; ensure communication among staff in the regular school program, staff in the before-school or after-school program, and parents/guardians; and ensure alignment of the educational and literacy elements with the regular school program of participating students. (Education Code 8482.8, 8484.75)

4. Staffing

- a. All staff members who directly supervise students shall, at a minimum, meet the qualifications for an instructional aide. (Education Code 8483.4, 8484.75, 45330, 45344, 45344.5)
- b. All program staff and volunteers shall be subject to the health screening and fingerprint clearance

requirements in law and Board policy. (Education Code 8483.4, 8484.75)

- c. The student-to-staff ratio shall be no more than 20 to 1, except that programs serving transitional kindergarten or kindergarten students shall maintain a student-to-staff member ratio of no more than 10 to 1 (Education Code 8483.4, 8484.75, 46120)

5. Hours of Operation

- a. A before-school program shall not operate for less than one and one-half hours per regular school day. (Education Code 8483.1, 8484.75)
- b. An after-school program shall begin immediately upon the conclusion of the regular school day and shall operate a minimum of 15 hours per week and at least until 6 p.m. on every regular school day. (Education Code 8483, 8484.75)
- c. An ELO program shall provide in-person before or after school expanded learning opportunities that, when added to daily instructional minutes, shall not be less than nine hours of combined instructional time and expanded learning opportunities per instructional day. (Education Code 46120)

6. Admissions

- a. Every student attending a school operating a program is eligible to participate in the program, subject to program capacity. (Education Code 8482.6, 8484.75)
- b. If the number of students wishing to participate in the program exceeds program capacity, students shall be selected for enrollment based on the following guidelines:
 - i. First priority for enrollment shall be given to students who are identified as homeless youth, as defined by the McKinney-Vento Homeless Assistance Act (42 USC 11434a), at the time they apply for enrollment or at any time during the school year, to students who are identified by the program as being in foster care, and to students who are eligible for free or reduced-price meals. (Education Code 8483, 8483.1, 8484.75)

The district is not required to disenroll a current student in order to secure the enrollment of a student who has priority for enrollment. (Education Code 8483, 8483.1)

The district shall inform the parent/guardian of a homeless or foster youth, or student eligible for free or reduced price meals, of the right of the child to receive priority enrollment and how to request priority enrollment. (Education Code 8483, 8484.75)

- ii. Second priority for enrollment of middle or junior high school students shall be given to students who attend daily. (Education Code 8483, 8483.1, 8484.75)
- iii. Third priority for enrollment shall be given to students identified as in need of academic remediation or support in accordance with Board policy or administrative regulation.
- iv. Any remaining capacity shall be filled by students selected at random.
- v. A waiting list shall be established to accommodate additional students if space becomes available.

7. Attendance/Early Release

- a. Each student admitted into a district program shall be expected to attend the full number of hours that the program is in operation every day that the student participates. An ELO program offered pursuant to Education Code 46120 does not have an attendance requirement, but the district may track student attendance for safety and continuous quality improvement purposes.
- b. When necessary, a student's parent/guardian may request, in writing, that the Superintendent or designee approve the reasonable late daily arrival for the before-school program or the reasonable early daily release from the after-school program. The Superintendent or designee shall not approve such a request if the student would be attending less than one-half of the daily program hours.

8. Summer/Intersession/Vacation Programs

- a. ELO programs shall offer no less than nine hours of in-person expanded learning opportunities per day for at least 30 non-school days, during intersessional periods.
- b. A before-school program operating during summer, intersession, and/or vacation days shall be offered for a minimum of two hours per day. An after-school program offered during summer, intersession, and/or vacation days may be operated for either three hours or six hours per day in accordance with Education Code 8483.76. When both before-school and after-school programs are offered for the same students on such days, they shall be operated for a minimum of four and one-half hours per day. (Education Code 8483, 8483.1, 8483.2, 8483.76)
- c. A program offered during summer, intersession, and/or vacation periods may open eligibility to every student attending a school in the district, with priority for enrollment given to students enrolled in the school that received the grant. (Education Code 8483.76)
- d. To address the needs of students and school closures, the program may be conducted at an off-site location or an alternate school site. The program shall notify the California Department of Education (CDE) of the change of location and shall include a plan to provide safe transportation pursuant to Education Code 8484.6. (Education Code 8483.76)
- e. Any program operating for six hours per day shall provide at least one nutritionally adequate free or reduced-price meal to each eligible student during each program day. (Education Code 8483.76)
- f. For any program operating six hours per day, district procedures pertaining to student attendance and early release as specified in item #7 above shall apply. (Education Code 8483.76)

Grades 9-12

The district's 21st Century High School After School Safety and Enrichment for Teens (ASSETs) program shall serve students in any of grades 9-12 as the district may determine based on local needs. (Education Code 8421)

The district's ASSETs program shall be planned through a collaborative process that includes parents/guardians, students, and representatives of participating schools, governmental agencies including city and county parks and recreation departments, local law enforcement, community organizations, and, if appropriate, the private sector. (Education Code 8422)

The program shall be operated in accordance with the following guidelines:

1. Program Elements

- a. The program shall include an academic assistance element that is coordinated with the regular academic program and includes, but is not limited to, at least one of the following: (Education Code 8421)
 - i. Tutoring
 - ii. Career exploration, including activities that help students develop the knowledge and skills that are relevant to their career interests and reinforce academic content
 - iii. Homework assistance
 - iv. College preparation, including information about the Cal Grant program pursuant to Education Code 69430-69460
- b. The program shall include an enrichment element that may include, but is not limited to: (Education Code 8421)
 - i. Community service

- ii. Career and technical education
 - iii. Job readiness
 - iv. Opportunities for mentoring and tutoring younger students
 - v. Service learning
 - vi. Arts
 - vii. Computer and technology training
 - viii. Physical fitness
 - ix. Recreation activities
- c. The program shall include a nutritional snack and/or meal and a physical activity element. (Education Code 8423)
 - d. The program shall provide for access to, and availability of, computers and technology. (Education Code 8423)
 - e. The Superintendent or designee shall assess students' preferences for program activities. (Education Code 8423)

2. Location of Program

- a. The district's program may operate on one or multiple school sites or at another location approved by CDE. (Education Code 8421)
- b. If applying for a location off school grounds, the Superintendent or designee shall ensure that safe transportation is available for students, if necessary, and the program is at least as available and accessible as similar programs conducted on school sites. (Education Code 8421)

3. Hours of Operation

- a. The district's program shall operate for a minimum of 15 hours per week. (Education Code 8421)
- b. The district's program may be operated either after school only or for any combination of after school, before school, weekends, summer, intersession, and vacations. (Education Code 8422)

Volunteers

The Superintendent or designee may establish a registry of volunteer after-school physical recreation instructors and other before-school and after-school program volunteers. (Education Code 35021.3)

To be included in the registry, a volunteer shall submit to a criminal background check pursuant to Education Code 45125. The volunteer shall also submit current contact information to the district and shall update that information whenever the information changes. (Education Code 35021.3)

The Superintendent or designee may use a volunteer registered with the district or may select another person to provide physical recreation to students after school hours or to provide other services. (Education Code 35021.3)

Reports

The Superintendent or designee shall annually submit to CDE outcome-based data, including, but not limited to: (Education Code 8427, 8482.3, 8484)

- 1. For participating students, school day attendance on an annual basis and program attendance on a semi-annual

basis

2. Evidence of a program quality improvement process that is data driven and based on CDE program quality standards

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Ed. Code 17260-17268

Ed. Code 17264

Ed. Code 35021.3

Ed. Code 45125

Ed. Code 45330

Ed. Code 45340-45349

Ed. Code 46120

Ed. Code 49024

Ed. Code 49430-49434

Ed. Code 49540-49546

Ed. Code 49553

Ed. Code 69430-69460

Ed. Code 8263

Ed. Code 8273.1

Ed. Code 8295-8305

Ed. Code 8322

Ed. Code 8350-8359.1

Ed. Code 8360-8370

Ed. Code 8420-8428

Ed. Code 8482-8484.65

Ed. Code 8484.7-8484.9

Ed. Code 8490-8490.7

W&I Code 10207-10490

W&I Code 10273

Description

Plans and specifications for school facilities -

<https://simbli.eboardsolutions.com/SU/K93eKC5SslshBGM5azLOpZgig==>

New construction; accommodation of before- and after-school programs

After-school physical recreation instructors

Criminal record check

Paraprofessionals; instructional aides

Paraprofessionals; instructional aides

Expanded learning opportunities

Activity Supervisor Clearance Certificate

Nutrition standards

Child care food program

Free or reduced-price meals

Cal Grant program

Eligibility and priorities for subsidized child development services

Family fees; exemptions

Child development program; personnel qualifications

California Prekindergarten Planning and Implementation Grant Program

Programs for CalWORKS recipients

Personnel qualifications

21st Century High School After School Safety and Enrichment Program for Teens

After School Education and Safety Program

21st Century Community Learning Centers

Distinguished After School Health Recognition Program

Child Care and Development Services Act

Preferred placement for otherwise eligible children ages 11 or 12

Federal References

20 USC 6311

20 USC 6314

20 USC 7171-7176

42 USC 11434a

42 USC 1766-1766a

7 CFR 226.17

Description

State plan

Title I schoolwide program

21st Century Community Learning Centers

Education for homeless children and youths

Child and Adult Care Food Program

Child care center nutrition standards

Management Resources References

Description

California Department of Education Publication	Early Release and Late Arrival Guidance, December 2021
California Department of Education Publication	Quality Program Improvement Plan Instructions: Instructions for Completing a Quality Program Improvement Plan for Expanded Learning Programs in California, January 2022
California Department of Education Publication	21st CCLC and ASSETs FAQs, October 2022
California Department of Education Publication	Request for Applications: 21st Century Community Learning Centers and After School Safety and Enrichment for Teens, September 2022
California Department of Education Publication	Expanded Learning Opportunities Program FAQs, July 2022
California Department of Education Publication	Quality Standards for Expanded Learning in California: Creating and Implementing a Shared Vision of Quality, 2014
California Department of Education Publication	A Crosswalk Between the Quality Standards for Expanded Learning and Program Quality Assessment Tools, 2014
California Department of Education Publication	California After School Physical Activity Guidelines, 2009
U.S. Department of Education Publication	21st Century Community Learning Centers, Nonregulatory Guidance, February 2003
Website	California Afterschool Network - https://simbli.eboardsolutions.com/SU/SxeV5viyxZcyTRCEjxToLg==
Website	California Child and Adult Care Food Program - https://simbli.eboardsolutions.com/SU/NJK4oDHRD9iO9OQxRYnX1g==
Website	CSBA District and County Office of Education Legal Services - https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsIshXk6R5akQ==
Website	California Department of Education, Expanded Learning - https://simbli.eboardsolutions.com/SU/0DHRmisIU5JVqzrlbgBQSQ==
Website	U.S. Department of Agriculture - https://simbli.eboardsolutions.com/SU/njpdBqDfo1Mslsh1ZLplusszTslshRw==
Website	California School-Age Consortium - https://simbli.eboardsolutions.com/SU/laEri3DXJqbiplusxNsL8qbiA==
Website	Partnership for Children and Youth - https://simbli.eboardsolutions.com/SU/boIfLRuzs4PI63kJI3082w==
Website	California Healthy Kids Survey - https://simbli.eboardsolutions.com/SU/pB1UyKy4ocu6w934wTYg4g==
Website	Commission on Teacher Credentialing - https://simbli.eboardsolutions.com/SU/cxWNiqrRUulsaq7efc7aH4Q==
Website	CSBA - https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==
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Cross References

	Description
0000	Vision - https://simbli.eboardsolutions.com/SU/KIjZfslsh88rWzvlh7AJ98iog==
0200	Goals For The School District - https://simbli.eboardsolutions.com/SU/9j90oJApXGvO9isl1lyD8g==
0410	Nondiscrimination In District Programs And Activities - https://simbli.eboardsolutions.com/SU/rplusplusaBQeAE4bUpZiBFBO9dQ==
0450	Comprehensive Safety Plan - https://simbli.eboardsolutions.com/SU/Q7giI8GDAxZA23W9BEbNBw==
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1240 Volunteer Assistance -
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1312.3 Uniform Complaint Procedures -
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1330 Use Of School Facilities -
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1400 Relations Between Other Governmental Agencies And The Schools -
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1700 Relations Between Private Industry And The Schools -
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3260 Fees And Charges -
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3280 Sale Or Lease Of District-Owned Real Property -
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3540 Transportation -
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3550 Food Service/Child Nutrition Program -
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3552 Summer Meal Program -
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4112.4 Health Examinations -
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4112.5 Criminal Record Check -
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4112.5-E(1) Criminal Record Check -
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4222 Teacher Aides/Paraprofessionals -
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5141.21 Administering Medication And Monitoring Health Conditions -
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5144 Discipline -
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5145.6 Parent/Guardian Notifications -
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5145.9 Hate-Motivated Behavior -
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5147 Dropout Prevention -
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5148 Child Care And Development -
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6145	Extracurricular And Cocurricular Activities - https://simbli.eboardsolutions.com/SU/TkiGKzMnAo9vQwZU56wqVw==
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6163.4	Student Use Of Technology - https://simbli.eboardsolutions.com/SU/JYZqEAGgHSQ8NKf76jfTkW==
6163.4-E(1)	Student Use Of Technology - https://simbli.eboardsolutions.com/SU/xL8Kskyraw6PieC8rplusJpYg==
6170.1	Transitional Kindergarten - https://simbli.eboardsolutions.com/SU/8JTQy7DEa01NslshDL3O0ktw==
6171	Title I Programs - https://simbli.eboardsolutions.com/SU/p4BMACj6yFUh6jSJgfA2gA==
6171	Title I Programs - https://simbli.eboardsolutions.com/SU/Dbh9ejHszdfmzm1699QEQQ==
6173	Education For Homeless Children - https://simbli.eboardsolutions.com/SU/zsjkyhfKAplusFQR21mnjd3hw==
6173	Education For Homeless Children - https://simbli.eboardsolutions.com/SU/vD4ZxTplusVHjDjcdnxYRslshO3g==
6173-E(1)	Education For Homeless Children - https://simbli.eboardsolutions.com/SU/bgY0t00vS6m28pwGwmEslsh8A==
6173-E(2)	Education For Homeless Children - https://simbli.eboardsolutions.com/SU/Oziu5plusO24Cwf3qrg2lwW1A==
6173.1	Education For Foster Youth - https://simbli.eboardsolutions.com/SU/hwZQyTeELA0lr5Chn5ZTpg==
6173.1	Education For Foster Youth - https://simbli.eboardsolutions.com/SU/4Rr6sDplusFuBwPiazslshLpFQA==
6175	Migrant Education Program - https://simbli.eboardsolutions.com/SU/roLeyXGgp5I03jclK5slshG1A==
6175	Migrant Education Program - https://simbli.eboardsolutions.com/SU/eEi167SF33ZkvAHsw1fl7g==
6176	Weekend/Saturday Classes - https://simbli.eboardsolutions.com/SU/gT9qUoycslshwAqFdyRaqF4w==
6177	Summer Learning Programs - https://simbli.eboardsolutions.com/SU/eqqaj3pDRtAplus4B05IJJGzw==
6178	Career Technical Education - https://simbli.eboardsolutions.com/SU/2rbba1T98IHWiOTkslshUErg==
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6179	Supplemental Instruction - https://simbli.eboardsolutions.com/SU/zi8aQRQAs4kCAuX1Bu2Mslshg==

Policy 5148.3: Preschool/Early Childhood Education

Status: ADOPTED

Original Adopted Date: 11/01/2012 | Last Revised Date: 12/01/2022 | Last Reviewed Date: 12/01/2022

The Governing Board recognizes the value of high-quality preschool experiences to enhance children's social-emotional development and acquisition of instructional knowledge, skills, and abilities. The Board desires to provide a supervised and cognitively rich learning environment designed to facilitate the transition to kindergarten for three- and four-year-old children.

The Superintendent or designee shall collaborate with the local child care and development planning council, the county office of education, other public agencies, organizations, and/or private preschool providers to assess the availability of preschool programs in the community and the extent to which the community's preschool needs are being met. The Board encourages the development of a comprehensive districtwide and/or countywide plan to increase children's access to high-quality preschool programs.

The Superintendent or designee shall provide information about preschool options in the community to parents/guardians upon request.

To receive preschool services, a child and the child's parent(s)/guardian(s) shall be required to provide evidence of residency in California. However, any person identified as experiencing homelessness shall only be required to submit a declaration that the person resides in California. (5 CCR 17745)

Preschool eligibility determinations shall be made without regard to a child's immigration status or that of the child's parent(s)/guardian(s) unless the child or the child's parent(s)/guardian(s) are under a final order of deportation from the United States Department of Homeland Security. (5 CCR 17745)

District Preschool Programs

When the Board determines that it is feasible, the district may contract with the California Department of Education (CDE) to provide preschool services in facilities at or near district schools, either directly or through a subcontract with a public or private provider.

District preschool programs shall comply with all health and safety laws and regulations, including, when applicable, licensure requirements pursuant to 22 CCR 101156.

The Board shall approve, for the district's preschool program, a written philosophical statement, goals, and objectives that reflect the cultural and linguistic characteristics of the families to be served and address the program components specified in 5 CCR 17701-17711 and the accompanying administrative regulation. (5 CCR 17701)

The Board shall set priorities for establishing or expanding services as resources become available, giving consideration to the benefits of providing early education programs for at-risk children and/or children residing in the attendance areas of the lowest performing district schools.

Preschool classroom needs shall be addressed in the district's facilities master plan, including an assessment as to whether adequate and appropriate space exists on school sites. As necessary, the Superintendent or designee shall provide information to the Board regarding facilities financing options for preschool classrooms and/or facilities available through partnering organizations or agencies.

Because parents/guardians are essential partners in supporting the development of their children, the Superintendent or designee shall involve them in program planning.

The Superintendent or designee shall coordinate the district's preschool program, transitional kindergarten program (TK), and elementary education program to provide a developmental continuum that builds upon children's growing

skills and knowledge.

A child's eligibility for TK enrollment shall not impact family eligibility for a preschool or child care program. (Education Code 8205, 48000)

The district's program shall be aligned with preschool learning foundations and curriculum frameworks developed by CDE which identify the knowledge, skills, and competencies that children typically attain as they complete their first or second year of preschool. The program shall be designed to facilitate children's development in essential skills in the areas of language and literacy, mathematics, physical development, health, visual and performing arts, science, history-social science, English language development, and social-emotional development.

The Superintendent or designee shall identify dual language learners in district preschool programs, and shall collect and report related data to CDE as required by Education Code 8241.5. The district's preschool program shall include activities and services that meet the needs of dual language learners for support in the development of their home language and English. (Education Code 8203)

The district's preschool program shall serve children with exceptional needs as required by Education Code 8208. Children with exceptional needs attending any CSPP program shall be educated in the least restrictive environment in accordance with 20 USC 1412.

The district's preschool program shall provide appropriate services to support the needs of at-risk children.

To maximize the ability of children to succeed in the preschool program, the program shall support children's health through proper nutrition and physical activity and shall provide or make referrals to available health and social services as needed.

The district shall encourage volunteerism by families participating in the program and shall communicate frequently with parents/guardians of enrolled children regarding their child's progress.

The Superintendent or designee shall ensure that administrators, teachers, and paraprofessionals in district preschool programs possess the appropriate permit(s) issued by the Commission on Teacher Credentialing, meet any additional qualifications established by the Board, and participate in professional development opportunities designed to continually enhance their knowledge and skills.

Preschool admissions policies and procedures shall be in writing and available to the public. Such policies and procedures shall include criteria designating those children whose needs can be met by the program and services, the ages of children who will be accepted, program activities, any supplementary services provided, any field trip provisions, any transportation arrangements, food service provisions, and a health examination requirement. (5 CCR 17743; 22 CCR 101218.1)

The Superintendent or designee shall ensure that subsidized preschool is provided to eligible families to the extent that state and/or federal funding is available and shall establish enrollment priorities in accordance with Education Code 8208, 8210, and 8211 and 5 CCR 17746-17748.

The Superintendent or designee shall recommend strategies to link the district's preschool program with other available child care and development programs in the district or community in order to assist families whose child care needs extend beyond the length of time that the district's preschool program is offered.

The Superintendent or designee shall ensure that the plan to provide access to full-day learning programs the year before kindergarten addresses the needs of preschool children and their families as specified in BP 6170.1 - Transitional Kindergarten. (Education Code 8322)

The Superintendent or designee shall develop and implement an annual plan of evaluation which conforms to state requirements. (5 CCR 17709-17711)

The district's uniform complaint procedures, with modifications as necessary, shall be used to investigate and resolve complaints alleging violation of applicable health or safety requirements for license-exempt programs operating under the California State Preschool Program. However, licensed programs shall refer complaints alleging health and safety violations to the California Department of Social Services. (Education Code 8212; 5 CCR 4610, 4611, 4690-4694, 17781)

The Superintendent or designee shall regularly report to the Board regarding enrollment in district preschool programs and the effectiveness of the programs in preparing preschoolers for transition into the elementary education program.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Description

22 CCR 101151-101191	Licensing and application procedures
22 CCR 101151-101239.2	General requirements; licensed child care centers - https://simbli.eboardsolutions.com/SU/25FI2slsh36wTFm0vX8xZRbZg==
22 CCR 101212-101231	Continuing requirements - https://simbli.eboardsolutions.com/SU/H5IA5aJVfIBKHey0QgRA4A==
22 CCR 101237-101239.2	Facilities and equipment - https://simbli.eboardsolutions.com/SU/tHhaU35adyWpiEslshHV75I9Q==
5 CCR 14001-14036	School housing
5 CCR 17700-17833	California State Preschool Program
5 CCR 17701-17711	General Program Requirements
5 CCR 17746-17748	Enrollment priorities
5 CCR 18295	Waiver of qualifications for site supervisor
5 CCR 4600-4670	Uniform complaint procedures
5 CCR 4690-4694	Complaints regarding health and safety issues in license-exempt preschool programs
5 CCR 80105-80125	Commission on Teacher Credentialing; child care and development permits
Ed. Code 17375	California Preschool, Transitional Kindergarten, and Full-Day Kindergarten Facilities Grant Program
Ed. Code 44065	Issuance of and functions requiring credentials
Ed. Code 44256	Authorization for teaching credentials
Ed. Code 48000	Transitional kindergarten
Ed. Code 48985	Notices to parents in language other than English
Ed. Code 8200-8340	California State Preschool Program
Ed. Code 8203.5	Contracts to provide preschool services
Ed. Code 8205	Definitions
Ed. Code 8207	California State Preschool Program administration
Ed. Code 8208	Eligibility of three- or four-year-old child for state preschool program
Ed. Code 8209	Physical examination and immunizations
Ed. Code 8210	Priority for part-day programs
Ed. Code 8211	Priority for full-day programs

Ed. Code 8212	Complaints related to preschool health and safety issues
Ed. Code 8213	Income eligible; definition
Ed. Code 8214	Order of disenrollment
Ed. Code 8217	Enrollment of three- and four-year-old children in state preschool programs
Ed. Code 8220-8221	Family literacy services
Ed. Code 8241	Staffing ratios for center-based program
Ed. Code 8252-8254	Early childhood education family fees
Ed. Code 8298	Program director qualifications
Ed. Code 8322	California Prekindergarten Planning and Implementation Grant Program
Ed. Code 8489-8489.1	Expulsion and Suspension Procedures
H&S Code 120325-120380	Immunization against communicable diseases
H&S Code 1596.70-1596.895	California Child Day Care Act
H&S Code 1596.90-1597.21	Day care centers
W&I Code 10207-10215	General provisions
W&I Code 10207-10490	Child Care and Development Services Act
W&I Code 10217-10224.5	Resource and referral programs
W&I Code 10225-10234	Alternative payment programs
W&I Code 10235-10238	Migrant child care and development programs
W&I Code 10240-10243	General child care and development programs
W&I Code 10250-10252	Family child care home education networks
W&I Code 10260-10263	Child care and development services for children with special needs
W&I Code 10480-10487	Local planning councils

Federal References

20 USC 1400-1482
 20 USC 6311-6322
 20 USC 6391-6399
 42 USC 9831-9852c
 42 USC 9857-9858r
 45 CFR 1301.1-1305.2

Description

Individuals with Disabilities Education Act
 Title I, relative to preschool
 Education of migratory children
 Head Start programs
 Child Care and Development Block Grant
 Head Start

Management Resources References

	Description
California Department of Education Publication	Preschool English Learners: Principles and Practices to Promote Language, Literacy, and Learning, 2nd ed., 2009
California Department of Education Publication	Prekindergarten Learning Development Guidelines, 2000
California Department of Education Publication	First Class: A Guide for Early Primary Education, 1999
California Department of Education Publication	California Preschool Learning Foundations
California Department of Education Publication	Dream Big for Our Youngest Children: Final Report of the California Early Learning Quality Improvement System Advisory Committee, 2010
California Department of Education Publication	First Class: A Guide for Early Primary Education, 1999
CSBA Publication	What Boards of Education Can Do About Kindergarten Readiness, Governance Brief, May 2016
U.S. Department of Education Publication	Good Start, Grow Smart, April 2002

U.S. Department of Education Publication	Policy Statement on Expulsion and Suspension Policies in Early Childhood Settings, 2016
Website	CSBA District and County Office of Education Legal Services - https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsIshXk6R5akQ==
Website	National Institute for Early Education Research - https://simbli.eboardsolutions.com/SU/pplussIshPZjf4uPW5p0kSwjUDsIshg==
Website	California Head Start Association - https://simbli.eboardsolutions.com/SU/cEC8h6isIsh8MaZGvA9AXzE7A==
Website	California Preschool Instructional Network - https://simbli.eboardsolutions.com/SU/N3QGi0WWttDd0nJwtrlNew==
Website	Child Development Policy Institute - https://simbli.eboardsolutions.com/SU/JcRQgQP6XSt92dn6KuXCHw==
Website	California Association for the Education of Young Children - https://simbli.eboardsolutions.com/SU/r0qvYzEWUcRnpQGzFMfChw==
Website	First 5 California - https://simbli.eboardsolutions.com/SU/sEYsIsh3n3gnmysIsh1pLxXzisIshrQ==
Website	California Department of Social Services - https://simbli.eboardsolutions.com/SU/TFIW0AAhRHb4PYNSjIzKIQ==
Website	California County Superintendents Educational Services Association - https://simbli.eboardsolutions.com/SU/FJy7Gf2dixDpluso3aMdrmkQ==
Website	Cities Counties and Schools Partnership - https://simbli.eboardsolutions.com/SU/vkMU6AgLdg2x1CfasX4n3w==
Website	CSBA - https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==
Website	U.S. Department of Education - https://simbli.eboardsolutions.com/SU/XcSsJimosIsh3XhJKy4tplus7wplusA==
Website	California Department of Education - https://simbli.eboardsolutions.com/SU/os2jq5DcA2RawmY2VZ5FZQ==

Cross References

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0415	Equity - https://simbli.eboardsolutions.com/SU/ZGZh217ATfHJBQP13Jplus7cw==
0470	COVID-19 Mitigation Plan - https://simbli.eboardsolutions.com/SU/xBPc1Aeplus3wePETE5KI2ziA==
0500	Accountability - https://simbli.eboardsolutions.com/SU/PDWiti8tEaGKnqJbgZ4Q3g==
1240	Volunteer Assistance - https://simbli.eboardsolutions.com/SU/c3bzU5HxDAULasIshm6sIshY5Cfg==
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1312.3	Uniform Complaint Procedures - https://simbli.eboardsolutions.com/SU/qvzpYbttZOPNWrpR2Lc9VQ==
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1312.3-E(1)	Uniform Complaint Procedures - https://simbli.eboardsolutions.com/SU/vicIcxmyjqgK8RRHm2Nkg==
1312.3-E(2)	Uniform Complaint Procedures - https://simbli.eboardsolutions.com/SU/xVUTW3cplusaalR0zsW6DCG1w==
1330	Use Of School Facilities - https://simbli.eboardsolutions.com/SU/domunC7PDqvTrvdi2Ykllw==

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1330-E(1) Use Of School Facilities -
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1330.1 Joint Use Agreements -
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1340 Access To District Records -
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1400 Relations Between Other Governmental Agencies And The Schools -
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1700 Relations Between Private Industry And The Schools -
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3260 Fees And Charges -
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3280 Sale Or Lease Of District-Owned Real Property -
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3523 Electronic Signatures -
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3541 Transportation Routes And Services -
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3550 Food Service/Child Nutrition Program -
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3580 District Records -
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4112 Appointment And Conditions Of Employment -
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4112.4 Health Examinations -
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4112.5 Criminal Record Check -
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4112.5-E(1) Criminal Record Check -
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4112.6 Personnel Files -
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4131 Staff Development -
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4212.5	Criminal Record Check - https://simbli.eboardsolutions.com/SU/zlCQLKslshYYocj135d8hWslshpQ==
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5020	Parent Rights And Responsibilities - https://simbli.eboardsolutions.com/SU/slshzYh5WprycgUzw9TSM9Eg==
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5141.26	Tuberculosis Testing - https://simbli.eboardsolutions.com/SU/i1UIqKL4dMnNcvJfWIsQslsh3A==
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5141.6	School Health Services - https://simbli.eboardsolutions.com/SU/KxDBTjSkEdiUR2Gj3BFRPw==

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5144.1 Suspension And Expulsion/Due Process -
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5145.6 Parent/Guardian Notifications -
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5148 Child Care And Development -
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6011 Academic Standards -
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6020 Parent Involvement -
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6171 Title I Programs -
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6173 Education For Homeless Children -
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6173.2 Education Of Children Of Military Families -
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<https://simbli.eboardsolutions.com/SU/p9islshffftfWNPwskgKC41A==>

- 6174 Education For English Learners -
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- 6175 Migrant Education Program -
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- 7110 Facilities Master Plan -
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- 7210 Facilities Financing -
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Regulation 5148.3: Preschool/Early Childhood Education

Status: ADOPTED

Original Adopted Date: 07/01/2015 | Last Revised Date: 12/01/2022 | Last Reviewed Date: 12/01/2022

Children with exceptional needs means either of the following:

1. Children under three years of age who have been determined to be eligible for early intervention services pursuant to the California Early Intervention Services Act (Government Code 95000-95029.5) and its implementing regulations. These children include an infant or toddler with a developmental delay or established risk condition, or who is at high risk of having a substantial developmental disability, as defined in Government Code 95014. These children shall have active individualized family service plans (IFSP) and shall be receiving early intervention services.
2. Children 3 to 21 years of age, inclusive, who have been determined to be eligible for special education and related services by an individualized education program team according to the special education requirements contained in Education Code 56000-56865, and who meet eligibility criteria described in Education Code 56026 and 56333-56338 and 5 CCR 3030-3031. These children shall have an active individualized education program (IEP) and shall be receiving early intervention services or appropriate special education.

Dual language learner children means children whose first language is a language other than English or children who are developing two or more languages, one of which may be English.

Three-year-old children means children who will have their third birthday on or before December 1 of the fiscal year in which they are enrolled in a program approved by the California Department of Education (CDE) under the California State Preschool Program (CSPP). Children who have their third birthday on or after December 2 of the fiscal year, may be enrolled in a CSPP program on or after their third birthday. (Education Code 8205)

Four-year-old children means children who will have their fourth birthday on or before December 1 of the fiscal year in which they are enrolled in a CSPP program, or a child whose fifth birthday occurs after September 1 of the fiscal year in which they are enrolled in a CSPP program and whose parent or guardian has opted to retain or enroll them in a CSPP program. (Education Code 8205)

When approved by CDE under the CSPP, the district may operate one or more part- or full-day preschool programs in accordance with law and the terms of its contract with CDE.

The district's CSPP program shall include all of the following: (Education Code 8207)

1. Age and developmentally appropriate activities for children
2. Supervision
3. Parenting education and parent engagement
4. Social services that include, but are not limited to, identification of child and family needs and referral to appropriate agencies
5. Health services
6. Nutrition
7. Training and career ladder opportunities, documentation of which shall be provided to CDE
8. Physical activity to support children's health

The district's preschool program shall satisfy all the requirements described in 5 CCR 17701-17711, including, but not limited to, those related to the program philosophy, goals, and objectives, the educational program, the creation of a developmental profile for each child, staff development, family engagement and strengthening, community involvement, health and social services, nutrition, and program evaluation.

Minimum Hours/Days of Operation

The district's part-day preschool program shall operate a minimum of three hours, and up to three hours and 59 minutes, per day, excluding time for home-to-school transportation, and for at least 175 days per year unless otherwise specified in the contract with CDE. (Education Code 8207; 5 CCR 17727)

However, a part-day preschool program may also offer transitional kindergarten (TK) or kindergarten children whose families meet the requirements of Education Code 8208 less than four hours of wraparound childcare services and a part-day preschool program operating on a school site may be allowed flexibility in the operational hours. (Education Code 48000)

The district's full-day program shall operate for a minimum of 246 days per year, unless the contract specifies a lower number of days of operation, and for the number of operational hours reasonably necessary to meet the preschool needs of the families in the community. (Education Code 8207; 5 CCR 17728)

Staffing

The preschool program shall maintain an adult-child ratio of at least one adult for every eight children and a teacher-child ratio of at least one teacher for every 24 children. (Education Code 8241, 5 CCR 17713-17716)

Any person employed at a district preschool and any volunteer who provides care and supervision to children at a preschool shall, unless exempted by law, be immunized against influenza, pertussis, and measles in accordance with Health and Safety Code 1596.7995 and AR 5148 - Child Care and Development. Documentation of required immunizations, or applicable exemptions, shall be maintained in the employee's personnel file. (Health and Safety Code 1596.7995)

In addition, preschool teachers shall present evidence of a current tuberculosis clearance and meet other requirements as specified in Health and Safety Code 1597.055.

The district may require any volunteer who is to provide care and supervision to district preschool children to provide evidence that the volunteer is free of infectious tuberculosis.

Family Literacy Services

When any district part-day preschool program receives funding for family literacy services pursuant to Education Code 8221, the Superintendent or designee shall coordinate the provision of: (Education Code 8220)

1. Opportunities for parents/guardians to work with their children on interactive literacy activities, including activities in which parents/guardians actively participate in facilitating their children's acquisition of prereading skills through guided activities such as shared reading, learning the alphabet, and basic vocabulary development
2. Parenting education for parents/guardians of children in participating classrooms to support their child's development of literacy skills, including, but not limited to, parent education in:
 - a. Providing support for the educational growth and success of their children
 - b. Improving parent-school communications and parental understanding of school structures and expectations
 - c. Becoming active partners with teachers in the education of their children
 - d. Improving parental knowledge of local resources for the identification of and services for developmental disabilities, including, but not limited to, contact information for the district special education referral
3. Referrals to providers of adult education and instruction in English as a second language as necessary to improve academic skills of parents/guardians

4. Staff development for teachers in participating classrooms that includes, but is not limited to:
 - a. Development of a pedagogical knowledge, including, but not limited to, improved instructional and behavioral strategies
 - b. Knowledge and application of developmentally appropriate assessments of the prereading skills of children in participating classrooms
 - c. Information on working with families, including the use of on-site coaching, for guided practice in interactive literacy activities
 - d. Providing targeted interventions for all young children to improve kindergarten readiness upon program completion

Eligibility Criteria for Part-Day CSPP Programs

A three- or four-year-old child is eligible for a part-day CSPP program if the child's family is one of the following: (Education Code 8208)

1. A current aid recipient
2. Income eligible
3. Homeless
4. One whose children are recipients of child protective services, or whose children have been identified as being abused, neglected, or exploited, or at risk of being abused, neglected or exploited
5. One who has children with exceptional needs, as defined in Education Code 8205
6. One with a household member who is certified to receive benefits from Medi-Cal, CalFresh, the California Food Assistance Program, the California Special Supplemental Nutrition Program for Women, Infants, and Children, the federal Food Distribution Program on Indian Reservations, Head Start, Early Head Start, or any other designated means-tested government program, as determined by CDE

After all eligible three- and four-year-old children have been enrolled as provided above, a part-day CSPP program may provide services to children in families whose income is no more than 15 percent above the income eligibility threshold, as described in Education Code 8213. No more than 10 percent of all the children enrolled in the CSPP program shall be from families above the income eligibility threshold. (Education Code 8208)

In addition, after all otherwise eligible children have been enrolled as provided in the paragraphs above, a part-day CSPP program may provide services to three- and four-year-old children in families whose income is above the income eligibility threshold if those children are children with exceptional needs. Such children with exceptional needs shall not count towards the 10-percent limit on enrollment of families with income above the income eligibility threshold described above. (Education Code 8208)

A CSPP program operating within the attendance boundary of a school where at least 80 percent of students are eligible for free and reduced-price lunch may enroll three- and four-year-old children after all otherwise eligible children have been enrolled as provided in the paragraphs above. (Education Code 8208 and 8217)

The district shall certify eligibility and enroll families into the part-day preschool program within 120 calendar days prior to the first day of the beginning of the new preschool year. Subsequent to a child's enrollment, the child shall be deemed eligible for the part-day CSPP program for the remainder of the program year and for the following program year, provided applicable age-eligibility requirements are met, as specified in Education Code 8205 and 48000. (Education Code 8208)

Enrollment Priorities for Part-Day CSPP Programs

The district shall give priority for part-day CSPP programs as follows: (Education Code 8210)

1. The first priority for services shall be given to three- or four-year-old children who are recipients of child protective services or who are at risk of being neglected, abused, or exploited and for whom there is a written referral from a legal, medical, or social service agency. If the district is unable to enroll a child in this first priority category, the district shall refer the child's parent/guardian to local resources and referral services so that services for the child can be located.
2. When the number of three- or four-year old children with exceptional needs required to be enrolled pursuant to Education Code 8208 have been enrolled and there are additional children with exceptional needs who are interested in enrolling, the second priority for services shall be given to all three- and four-year old children with exceptional needs from families with incomes below the income eligibility threshold, as described in Education Code 8213. Within this priority category, children with exceptional needs from families with the lowest income according to the income ranking on the most recent schedule of income ceiling eligibility table, as published by the Superintendent of Public Instruction (SPI) at the time of enrollment, shall be enrolled first.
3. The third priority shall be given to eligible four-year-old children who are not enrolled in a state-funded transitional kindergarten (TK) program. This priority shall not include children eligible for enrollment as children with exceptional needs pursuant to Education Code 8208 (a)(1)(E), who are from families with incomes above the income eligibility threshold, as described in Education Code 8213. Within this priority category, eligible children with the lowest income according to the income ranking on the most recent schedule of income ceiling eligibility table, as published by the SPI at the time of enrollment, shall be enrolled first.

If two or more families have the same income ranking according to the most recent schedule of income ceiling eligibility table, a child from a family in which the primary home language is a language other than English shall be enrolled first. If there are no children from such a family, the child that has been on the waiting list for the longest time shall be admitted first.

4. The fourth priority shall be given to eligible three-year-old children. This priority shall not include children eligible for enrollment as children with exceptional needs pursuant to Education Code 8208 (a)(1)(E), who are from families with incomes above the income eligibility threshold, as described in Education Code 8213. Enrollment determinations within this priority category shall be made in the same way as for third priority in Item #3 above.
5. The fifth priority, after all otherwise eligible children have been enrolled, shall be given to children from families whose income is no more than 15 percent above the eligibility income threshold, as described in Education Code 8213. Within this priority category, priority shall be given to three- and four-year-old children with exceptional needs interested in enrolling beyond those already enrolled in the 10 percent of funded enrollment set aside pursuant to Education Code 8208, then to four-year old children before three-year-old children without exceptional needs.
6. After all otherwise eligible children have been enrolled in the first through fifth priority categories, as described in Items #1-5 above, the district may enroll other children in the following order:
 - a. A CSPP program site operating within the attendance boundary of a school where at least 80 percent of students are eligible for free and reduced-price meals as described in Education Code 8217 may enroll any three- or four-year-old children whose families reside within the attendance boundary of the qualified elementary school. These children shall, to the extent possible, be enrolled by lowest to highest income according to the most recent schedule of income ceiling eligibility table.
 - b. Children enrolling in a CSPP program that provides expanded learning and care to TK or kindergarten students, pursuant to Education Code 48000

Regardless of the priorities listed above, until the district attains the percent of funded enrollment set aside for children with exceptional needs pursuant to Education Code 8208, children with exceptional needs shall be enrolled without regard to the priorities listed above. Within this category, eligible children with the lowest income according to the income ranking on the most recent schedule of income ceiling eligibility table, as published by the SPI at the time of enrollment, shall be enrolled first. If two or more families have the same income ranking, the child that has been on the waiting list for the longest time shall be admitted first. (Education Code 8210)

Eligibility and Enrollment Priorities for Full-Day CSPP Programs

A three- or four-year-old child is eligible for a full-day CSPP program if the family meets both of the following requirements: (Education Code 8208)

1. The child's family is one of the following:
 - a. A current aid recipient, income eligible, or homeless
 - b. One whose children are recipients of child protective services, or whose children have been identified as being abused, neglected, or exploited, or at risk of being abused, neglected, or exploited
 - c. One who has children with exceptional needs, as defined in Education Code 8205
 - d. One with a household member who is certified to receive benefits from Medi-Cal, CalFresh, the California Food Assistance Program, the California Special Supplemental Nutrition Program for Women, Infants, and Children, the federal Food Distribution Program on Indian Reservations, Head Start, Early Head Start, or any other designated means-tested government program, as determined by CDE
2. The child's family needs the childcare services because of either the following:
 - a. The child is identified by a legal, medical, or social services agency, the district liaison for homeless students, a Head Start program, or an emergency or transitional shelter as being a recipient of protective services; as being or at risk of being neglected, abused, or exploited; or as being homeless
 - b. The parents/guardians are participating in vocational training leading directly to a recognized trade, paraprofession, or profession; are engaged in an educational program for English language learners or to attain a high school diploma or general educational development certificate; are employed or seeking employment; are seeking permanent housing for family stability; or are incapacitated

After all eligible three- and four-year-old children have been enrolled as provided above, a full-day CSPP program may provide services to children in families whose income is no more than 15 percent above the income eligibility threshold, as described in Education Code 8213. No more than 10 percent of all the children enrolled in the CSPP program shall be from families above the income eligibility threshold. (Education Code 8208)

After all families meeting the criteria specified in the paragraphs above have been enrolled, a full-day CSPP program may provide services to three- and four-year-old children in families who do not meet at least one of the criteria in Item #2 above. (Education Code 8208)

After all otherwise eligible children have been enrolled as provided above, a CSPP program operating within the attendance boundary of a school where at least 80 percent of students are eligible for free and reduced-price meals as described in Education Code 8217 may enroll any four-year-old child. (Education Code 8208)

For full-day CSPP programs, the district shall use the same priority ranking specified in Items #1-#4 of "Enrollment Priorities for Part-Day CSPP Programs" above, and the following: (Education Code 8211)

1. After all otherwise eligible children based on Items 1-4 of "Enrollment Priorities for Part-Day CSPP Programs" have been enrolled, fifth priority shall be given to children from families whose income is no more than 15 percent above the eligibility income threshold, as described in Education Code 8213. Within this priority category, priority shall be given to three- and four-year-old children with an IFSP or IEP, then to four-year old children before three-year-old children without IFSP or IEP.
2. After all otherwise eligible children based on Items 1-4 of "Enrollment Priorities for Part-Day CSPP Programs" and Item #1 above have been enrolled, the district may enroll other children in the following order:
 - a. Three- and four-year old children from families who do not meet at least one of the need requirements in Item #2 above. Within this priority, families shall be enrolled in income ranking order, lowest to highest, and within income ranking order, four-year old children before three-year old children

- b. When a CSPP program site operates within the attendance boundary of a school where at least 80 percent of students are eligible for free and reduced-price meals as described in Education Code 8217, three- or four-year-old children whose families reside within the attendance boundary of the school may be enrolled without establishing eligibility or a need for services. Such children shall, to the extent possible, be enrolled by lowest to highest income ranking order.

Regardless of the priorities listed above, until the district attains the percent of funded enrollment set aside for children with exceptional needs pursuant to Education Code 8208, children with exceptional needs shall be enrolled without regard to the priorities listed above. Within this category, eligible children with the lowest income according to the income ranking on the most recent schedule of income ceiling eligibility table, as published by the SPI at the time of enrollment, shall be enrolled first. If two or more families have the same income ranking, the child that has been on the waiting list for the longest time shall be admitted first. (Education Code 8211)

Upon establishing initial eligibility or ongoing eligibility for a full-day CSPP program, a family shall be considered to meet all eligibility and need requirements for those services for not less than 24 months. Such families shall receive those services for not less than 24 months before having eligibility or need recertified, and shall not be required to report changes to income or other changes for at least 24 months. If the eligibility period ends before the end of a program year, eligibility shall be extended until the end of the program year, provided age-eligibility requirements are met, as specified in Education Code 8205. However, a family that establishes initial eligibility or ongoing eligibility on the basis of income shall report increases in income that exceed the threshold for ongoing income eligibility, as described in Education Code 8213, and the family's ongoing eligibility for services shall at that time be recertified. In addition, a family may, at any time, voluntarily report income or other changes. This information shall be used, as applicable, to reduce the family's fees, increase the family's services, or extend the period of the family's eligibility before recertification. (Education Code 8208)

Waiting List

The Superintendent or designee shall consult the county's centralized eligibility list, when available, or shall maintain a district waiting list in accordance with applicable enrollment priorities. As vacancies occur, applicant families shall be contacted in order of priority on the waiting list. (5 CCR 17744)

Combined Preschool/Transitional Kindergarten Classroom

When a child is eligible for both the preschool program and the district's TK program, the district may place the child in a classroom which is commingled with children from both programs as long as the commingled program meets all of the requirements of each program as well as the following requirements: (Education Code 8207, 48000)

1. An early childhood environment rating scale, as specified in 5 CCR 18281, shall be completed for the classroom.
2. All children enrolled for 10 or more hours per week shall be evaluated using the Desired Results Developmental Profile, as specified in 5 CCR 18272.
3. The classroom shall be taught by a teacher who holds a credential issued by the Commission on Teacher Credentialing in accordance with Education Code 44065 and 44256.
4. The classroom shall comply with the adult-child ratio specified in Education Code 8264.8.
5. Contractors of the district shall report the services, revenues, and expenditures for children in the preschool program in accordance with 5 CCR 18068.
6. The classroom shall not include children enrolled in TK for a second year or children enrolled in a regular kindergarten classroom.

Fees and Charges

Fees for participation in the district's full-day CSPP program shall be assessed and collected in accordance with the

fee schedule established by the SPI in conjunction with the California Department of Social Services. (Education Code 8252)

However, for the 2022-2023 school year, family fees shall not be collected as specified in Education Code 8252.

In addition, no fee shall be charged to an eligible family whose child is enrolled in a part-day preschool program or a family that is receiving CalWORKs cash aid. (Education Code 8253; 5 CCR 17735)

A family may be exempt from the fees for up to 12 months for any child enrolled in full-day preschool on the basis of being the recipient of child protective services or as being, or at risk of being, abused or neglected. (Education Code 8253)

The Superintendent or designee shall establish a process that involves parents/guardians in determining whether to require parents/guardians to provide diapers and/or whether and how much to charge parents/guardians for field trip expenses, within the limit specified in law. A child shall not be denied participation in a field trip due to the parent/guardian's inability or refusal to pay the fee, and no adverse action shall be taken against a parent/guardian for that inability or refusal. (Education Code 8254)

Disenrollment Based on Reduced Funding

When necessary to disenroll families from subsidized preschool services, families shall be disenrolled in reverse order of the priority for services specified in Education Code 8210 and 8211 and as described above in the sections "Enrollment Priorities for Part-Day CSPP Programs" and "Eligibility and Enrollment Priorities for Full-Day CSPP Programs." (Education Code 8214; 5 CCR 17744)

Expulsion/Unenrollment and Suspension Based on Behavior

A district preschool program shall not expel or unenroll a child or persuade or encourage a child's parents/guardians to voluntarily unenroll from the program based on the child's behavior, unless the district first takes the following actions to address the child's behavior: (Education Code 8489.1)

1. In writing, inform the parents/guardians of the child's persistent and serious challenging behaviors and consult with the parents/guardians and teacher in an effort to maintain the child's safe participation in the program
2. If the child has an IFSP or IEP, contact, with written parent/guardian consent, the agency or district employee responsible for such plan or program to seek consultation in regard to serving the child
3. If appropriate, consider completing a comprehensive screening of the child, including, but not limited to, screening the child's social and emotional development, referring the parents/guardians to community resources, and implementing behavior supports within the program

If the district has taken the actions specified in Items #1-3 above and the child's continued enrollment would present a serious safety threat to the child or other enrolled children, the district shall refer the parents/guardians to other potentially appropriate placements, the local child care resource and referral agency, or any other referral service available in the local community. The district shall, to the greatest extent possible, support direct transition to a more appropriate placement. The district may then unenroll the child. The district shall have up to 180 days to complete the actions described above. (Education Code 8489.1)

A child shall not be suspended from a CSPP program, nor shall a child's parent/guardian be encouraged or persuaded to prematurely pick up a child before the program day ends, except as a last resort in extraordinary circumstances, when a safety threat exists that cannot be eliminated or reduced without the removal of the child.

Before determining that a suspension is necessary, the district shall collaborate with the child's parents/guardians and, as needed, shall use appropriate community resources to determine that no other reasonable option is appropriate.

When suspension is deemed necessary, the district shall help the child return to full participation in the program as

soon as possible while ensuring safety, by doing the following:

1. Continuing to engage with the child's parents/guardians and continuing to use appropriate community resources
2. Developing a written plan to document the action and supports needed
3. Providing referrals to appropriate community resources
4. If the child has an IFSP or IEP, contacting, with written parent/guardian consent, the agency responsible for the child's IFSP or IEP, to seek consultation on servicing the child

Upon enrollment, the parents/guardians of each child shall be notified, in writing, of the limitations on expulsion, suspension, or any form of disenrollment and how the parents/guardians may file an appeal to CDE in the event of expulsion or suspension. If the district suspends or expels a child from any CSPP program, the district shall, at least 24 hours before the effective date of the suspension or expulsion, issue the child's parents/guardians a written "Notice of Action, Recipient of Services," as described in 5 CCR 17783, informing the parents/guardians of the right to file an appeal of the action directly with CDE no later than 14 calendar days after receiving the notice.

Children with exceptional needs may only be suspended or expelled in conformance with the procedures and limitations of the Individuals with Disabilities Education Act.

Notice of Action

Upon receiving a parent/guardian's application for services, the Superintendent or designee shall review the application and documentation and shall certify the eligibility of the family or child.

The district's decision to approve or deny a child's enrollment shall be communicated to the family through a written Notice of Action mailed or delivered within 30 days from the date the application is signed by the parent/guardian. (5 CCR 17782)

Subsequently, the Superintendent or designee shall mail or deliver a Notice of Action to a parent/guardian at least 14 calendar days before any intended change in services, including, but not limited to, an increase or decrease in fees, an increase or decrease in the amount of services, or termination of services, due to any of the following circumstances: (5 CCR 17783)

1. A determination during recertification or update of the application that the need or eligibility requirements are no longer being met or the fee or amount of service needs to be modified
2. Failure of the parent/guardian to document the family's need or eligibility after the district requested such documentation in writing
3. An indication by the parent/guardian that the parent/guardian no longer wants the service
4. The death of a parent/guardian or child
5. The conclusion of a limited-term agreement, provided that the parent/guardian has been informed in writing of the date that the services would terminate

For each child enrolled in the district's preschool program, the Superintendent or designee shall maintain a family data file including, but not limited to, a completed and signed application for services, documentation of income eligibility, and a copy of all Notices of Action. For each child not receiving subsidized services, the family data file shall also include records of the specific reason(s) for enrolling each child, the child's family income, and evidence that the district has made a diligent search for children eligible for subsidized services. (5 CCR 17758)

Parent Hearing

Ed. Code 8212	Complaints related to preschool health and safety issues
Ed. Code 8213	Income eligible; definition
Ed. Code 8214	Order of disenrollment
Ed. Code 8217	Enrollment of three- and four-year-old children in state preschool programs
Ed. Code 8220-8221	Family literacy services
Ed. Code 8241	Staffing ratios for center-based program
Ed. Code 8252-8254	Early childhood education family fees
Ed. Code 8298	Program director qualifications
Ed. Code 8322	California Prekindergarten Planning and Implementation Grant Program
Ed. Code 8489-8489.1	Expulsion and Suspension Procedures
H&S Code 120325-120380	Immunization against communicable diseases
H&S Code 1596.70-1596.895	California Child Day Care Act
H&S Code 1596.90-1597.21	Day care centers
W&I Code 10207-10215	General provisions
W&I Code 10207-10490	Child Care and Development Services Act
W&I Code 10217-10224.5	Resource and referral programs
W&I Code 10225-10234	Alternative payment programs
W&I Code 10235-10238	Migrant child care and development programs
W&I Code 10240-10243	General child care and development programs
W&I Code 10250-10252	Family child care home education networks
W&I Code 10260-10263	Child care and development services for children with special needs
W&I Code 10480-10487	Local planning councils

Federal References

20 USC 1400-1482
 20 USC 6311-6322
 20 USC 6391-6399
 42 USC 9831-9852c
 42 USC 9857-9858r
 45 CFR 1301.1-1305.2

Description

Individuals with Disabilities Education Act
 Title I, relative to preschool
 Education of migratory children
 Head Start programs
 Child Care and Development Block Grant
 Head Start

Management Resources References

California Department of Education Publication
 California Department of Education Publication
 California Department of Education Publication
 California Department of Education Publication
 California Department of Education Publication
 California Department of Education Publication
 CSBA Publication
 U.S. Department of Education Publication

Description

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 Prekindergarten Learning Development Guidelines, 2000
 First Class: A Guide for Early Primary Education, 1999
 California Preschool Learning Foundations
 Dream Big for Our Youngest Children: Final Report of the California Early Learning Quality Improvement System Advisory Committee, 2010
 First Class: A Guide for Early Primary Education, 1999
 What Boards of Education Can Do About Kindergarten Readiness, Governance Brief, May 2016
 Good Start, Grow Smart, April 2002

U.S. Department of Education Publication	Policy Statement on Expulsion and Suspension Policies in Early Childhood Settings, 2016
Website	CSBA District and County Office of Education Legal Services - https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsIshXk6R5akQ==
Website	National Institute for Early Education Research - https://simbli.eboardsolutions.com/SU/pplussIshPZjf4uPW5p0kSwjUDsIshg==
Website	California Head Start Association - https://simbli.eboardsolutions.com/SU/cEC8h6isIsh8MaZGvA9AXzE7A==
Website	California Preschool Instructional Network - https://simbli.eboardsolutions.com/SU/N3QGi0WWttDd0nJwtrlNew==
Website	Child Development Policy Institute - https://simbli.eboardsolutions.com/SU/JcRQgQP6XSt92dn6KuXCHw==
Website	California Association for the Education of Young Children - https://simbli.eboardsolutions.com/SU/r0qvYzEWUcRnpQGzFMfChw==
Website	First 5 California - https://simbli.eboardsolutions.com/SU/sEYsIsh3n3gnmysIsh1pLxXzisIshrQ==
Website	California Department of Social Services - https://simbli.eboardsolutions.com/SU/TFIW0AAhRHb4PYNSjIzKIQ==
Website	California County Superintendents Educational Services Association - https://simbli.eboardsolutions.com/SU/FJy7Gf2dixDpluso3aMdrmcKQ==
Website	Cities Counties and Schools Partnership - https://simbli.eboardsolutions.com/SU/vkMU6AgLdg2x1CfasX4n3w==
Website	CSBA - https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==
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Website	California Department of Education - https://simbli.eboardsolutions.com/SU/os2jq5DcA2RawmY2VZ5FZQ==

Cross References

	Description
0415	Equity - https://simbli.eboardsolutions.com/SU/ZGzhz17ATfHJBQP13Jplus7cw==
0470	COVID-19 Mitigation Plan - https://simbli.eboardsolutions.com/SU/xBPc1Aeplus3wePETE5KI2ziA==
0500	Accountability - https://simbli.eboardsolutions.com/SU/PDWiti8tEaGKnqJbgZ4Q3g==
1240	Volunteer Assistance - https://simbli.eboardsolutions.com/SU/c3bzU5HxDAULasIshm6sIshY5Cfg==
1240	Volunteer Assistance - https://simbli.eboardsolutions.com/SU/ROv5x6plusDgBotyKnO8gWH3A==
1312.3	Uniform Complaint Procedures - https://simbli.eboardsolutions.com/SU/qvzpYbttZOPNWrP2Lc9VQ==
1312.3	Uniform Complaint Procedures - https://simbli.eboardsolutions.com/SU/U5PKMAksIsh8XdmxbODX9gY2A==
1312.3-E(1)	Uniform Complaint Procedures - https://simbli.eboardsolutions.com/SU/vicclxcmYjqgK8RRHm2Nkg==
1312.3-E(2)	Uniform Complaint Procedures - https://simbli.eboardsolutions.com/SU/xVUTW3cplusaalR0zsW6DCG1w==
1330	Use Of School Facilities - https://simbli.eboardsolutions.com/SU/domunC7PDqvTrvdi2Ykllw==

1330 Use Of School Facilities -
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1330-E(1) Use Of School Facilities -
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1330.1 Joint Use Agreements -
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1340 Access To District Records -
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1340 Access To District Records -
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1400 Relations Between Other Governmental Agencies And The Schools -
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1700 Relations Between Private Industry And The Schools -
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3260 Fees And Charges -
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3260 Fees And Charges -
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3280 Sale Or Lease Of District-Owned Real Property -
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3280 Sale Or Lease Of District-Owned Real Property -
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3523 Electronic Signatures -
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3523 Electronic Signatures -
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3541 Transportation Routes And Services -
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3550 Food Service/Child Nutrition Program -
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3550 Food Service/Child Nutrition Program -
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3580 District Records -
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3580 District Records -
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4112 Appointment And Conditions Of Employment -
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4112.4 Health Examinations -
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4112.5 Criminal Record Check -
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4112.5-E(1) Criminal Record Check -
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4112.6 Personnel Files -
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4131 Staff Development -
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4212.4 Health Examinations -
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4212.5	Criminal Record Check - https://simbli.eboardsolutions.com/SU/zlCQLKslshYYocj135d8hWslshpQ==
4212.5-E(1)	Criminal Record Check - https://simbli.eboardsolutions.com/SU/Vslsh3d3F56anUur36SWAIOW==
4212.6	Personnel Files - https://simbli.eboardsolutions.com/SU/Kp3DemXWMr4slshb8EnhyJPw==
4222	Teacher Aides/Paraprofessionals - https://simbli.eboardsolutions.com/SU/711NKzpluscCSc9QZsJCydyEA==
4222	Teacher Aides/Paraprofessionals - https://simbli.eboardsolutions.com/SU/jKXUUGTR98mNmDdapRslshHpluw==
4231	Staff Development - https://simbli.eboardsolutions.com/SU/FAuFrJnlbcVy3kgsTslshNU6g==
4312.4	Health Examinations - https://simbli.eboardsolutions.com/SU/obiSk8rTaSgKJ7TuV2j8Xw==
4312.5	Criminal Record Check - https://simbli.eboardsolutions.com/SU/87h9kHh1nis8QFmawLNjVQ==
4312.5-E(1)	Criminal Record Check - https://simbli.eboardsolutions.com/SU/4pwx7VnbQITsEbQDQeplusbKA==
4312.6	Personnel Files - https://simbli.eboardsolutions.com/SU/fiFVux1oWapNdGxQ1UZ7Fg==
4331	Staff Development - https://simbli.eboardsolutions.com/SU/3BIIBFE9slshf2AlnllsFw7ag==
5020	Parent Rights And Responsibilities - https://simbli.eboardsolutions.com/SU/slshzYh5WprycgUzw9T5Vm9Eg==
5020	Parent Rights And Responsibilities - https://simbli.eboardsolutions.com/SU/cj7plusOU0kdEV4mqyejaSgUg==
5030	Student Wellness - https://simbli.eboardsolutions.com/SU/CvzKiInplusCH4n5fplusjplusl8lJA==
5111	Admission - https://simbli.eboardsolutions.com/SU/anOITqnoRUahtom8fk0HKg==
5111	Admission - https://simbli.eboardsolutions.com/SU/kL6uH8pluspCplusLjBXFB1jSXpw==
5125	Student Records - https://simbli.eboardsolutions.com/SU/Jw4xw3nB7slshn7ptplustrREa5A==
5125	Student Records - https://simbli.eboardsolutions.com/SU/uVgslshw0u1SygQrOqplus8VkhAQ==
5141.23	Asthma Management - https://simbli.eboardsolutions.com/SU/t3DI9ofAplusPWaVbTdkOgWpA==
5141.23	Asthma Management - https://simbli.eboardsolutions.com/SU/SvckShNahNiG3z3bwMcTlw==
5141.26	Tuberculosis Testing - https://simbli.eboardsolutions.com/SU/i1UIqKL4dMNCvJfWIsQslsh3A==
5141.31	Immunizations - https://simbli.eboardsolutions.com/SU/Whslsh3slshDAkvapt4AefESXBvQ==
5141.31	Immunizations - https://simbli.eboardsolutions.com/SU/xIV11kQJSplusf7slshAnBIYJPA==
5141.32	Health Screening For School Entry - https://simbli.eboardsolutions.com/SU/hEaw6ayxLna5XjXFnm5V5w==
5141.6	School Health Services - https://simbli.eboardsolutions.com/SU/KxDBTjSkEdiUR2Gj3BFRPw==

5141.6 School Health Services -
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5144.1 Suspension And Expulsion/Due Process -
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5144.1 Suspension And Expulsion/Due Process -
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5145.6 Parent/Guardian Notifications -
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5145.6-E(1) Parent/Guardian Notifications -
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5148 Child Care And Development -
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5148 Child Care And Development -
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6011 Academic Standards -
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6020 Parent Involvement -
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6020 Parent Involvement -
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6159 Individualized Education Program -
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6159 Individualized Education Program -
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6164.4 Identification And Evaluation Of Individuals For Special Education -
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6164.4 Identification And Evaluation Of Individuals For Special Education -
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6170.1 Transitional Kindergarten -
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6171 Title I Programs -
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6171 Title I Programs -
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6173 Education For Homeless Children -
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6173 Education For Homeless Children -
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6173-E(1) Education For Homeless Children -
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6173-E(2) Education For Homeless Children -
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6173.1 Education For Foster Youth -
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6173.1 Education For Foster Youth -
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6173.2 Education Of Children Of Military Families -
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6173.2 Education Of Children Of Military Families -
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6174 Education For English Learners -
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6174 Education For English Learners -
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6175 Migrant Education Program -
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6175 Migrant Education Program -
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6200 Adult Education -
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6200 Adult Education -
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7110 Facilities Master Plan -
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7210 Facilities Financing -
<https://simbli.eboardsolutions.com/SU/MIGIRHTFRsKW9LuyR0bsDw==>

If a parent/guardian disagrees with any district action to deny the child's eligibility for subsidized preschool services, disenroll the child due to a funding shortage, increase or decrease fees, increase or decrease the amount of services, terminate services, or otherwise change the level of services, the parent/guardian may file a request for a hearing with the Superintendent or designee within 14 calendar days of the date the Notice of Action was received. Within 10 calendar days of receiving the request for a hearing, the Superintendent or designee shall notify the parent/guardian of the time and place of the hearing, which, to the extent possible, shall be convenient for the parent/guardian. (5 CCR 17784)

The hearing shall be conducted in accordance with the procedures specified in 5 CCR 17784 by a district administrator who is at a staff level higher in authority than the staff person who made the contested decision. Within 10 calendar days after the hearing, the district administrator shall mail or deliver a written decision to the parent/guardian. If the parent/guardian disagrees with the written decision, the parent/guardian may, within 14 calendar days, appeal the decision to CDE. (5 CCR 17785-17786)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References	Description
22 CCR 101151-101191	Licensing and application procedures
22 CCR 101151-101239.2	General requirements; licensed child care centers - https://simbli.eboardsolutions.com/SU/25FI2slsh36wTFm0vX8xZRbZg==
22 CCR 101212-101231	Continuing requirements - https://simbli.eboardsolutions.com/SU/H5IA5aJVfIBKHey0QgRA4A==
22 CCR 101237-101239.2	Facilities and equipment - https://simbli.eboardsolutions.com/SU/tHhaU35adyWpiEslshHV75I9Q==
5 CCR 14001-14036	School housing
5 CCR 17700-17833	California State Preschool Program
5 CCR 17701-17711	General Program Requirements
5 CCR 17746-17748	Enrollment priorities
5 CCR 18295	Waiver of qualifications for site supervisor
5 CCR 4600-4670	Uniform complaint procedures
5 CCR 4690-4694	Complaints regarding health and safety issues in license-exempt preschool programs
5 CCR 80105-80125	Commission on Teacher Credentialing; child care and development permits
Ed. Code 17375	California Preschool, Transitional Kindergarten, and Full-Day Kindergarten Facilities Grant Program
Ed. Code 44065	Issuance of and functions requiring credentials
Ed. Code 44256	Authorization for teaching credentials
Ed. Code 48000	Transitional kindergarten
Ed. Code 48985	Notices to parents in language other than English
Ed. Code 8200-8340	California State Preschool Program
Ed. Code 8203.5	Contracts to provide preschool services
Ed. Code 8205	Definitions
Ed. Code 8207	California State Preschool Program administration
Ed. Code 8208	Eligibility of three- or four-year-old child for state preschool program
Ed. Code 8209	Physical examination and immunizations
Ed. Code 8210	Priority for part-day programs
Ed. Code 8211	Priority for full-day programs

Regulation 6164.4: Identification And Evaluation Of Individuals For Special Education

Status: ADOPTED

Original Adopted Date: 03/01/2007 | Last Revised Date: 12/01/2022 | Last Reviewed Date: 12/01/2022

The Superintendent or designee shall ensure that the district's child find process includes the collection of data and, at reasonable intervals, the screening of such data to determine if students are making adequate progress, as appropriate.

A student shall be referred for special education instruction and services only after the resources of the regular education program have been considered and used where appropriate. (Education Code 56303)

However, the district shall ensure that evaluations of children suspected of having a disability are not delayed or denied because of the implementation of response to intervention strategies.

A parent/guardian or the district may initiate a request for an initial evaluation to determine if the student is a student with a disability. (34 CFR 300.301)

When a verbal referral is made, staff shall offer assistance to the individual to make the request in writing and shall assist the individual if the individual requests such assistance. (5 CCR 3021)

All referrals from school staff for an initial evaluation shall include a brief reason for the referral and description of the regular program resources that were considered and/or modified for use with the student and, when appropriate, the results of intervention. This documentation shall not delay the timelines for completing the assessment plan or assessment. (5 CCR 3021)

Initial Evaluation for Special Education Services

Before the initial provision of special education and related services to a student with a disability, the district shall conduct an individual initial evaluation of the student's educational needs related to all areas of suspected disability. (Education Code 56320; 34 CFR 300.301)

Upon receipt of a referral of any student for special education and related services, a proposed evaluation plan shall be developed within 15 calendar days, not counting days between the student's regular school sessions or terms or calendar days of school vacation in excess of five school days, unless the parent/guardian agrees, in writing, to an extension. If the referral is made within 10 days or less prior to the end of the student's regular school year or term, the proposed evaluation plan shall be developed within 10 days after the beginning of the next regular school year or term. (Education Code 56043, 56321)

The proposed evaluation plan shall meet all of the following requirements: (Education Code 56321)

1. Be in a language easily understood by the general public
2. Be provided in the native language of the parent/guardian or other mode of communication used by the parent/guardian unless it is clearly not feasible
3. Explain the types of evaluation to be conducted
4. State that no individualized education program (IEP) will result from the evaluation without parent/guardian consent

A copy of the notice of a parent/guardian's rights and procedural safeguards shall be attached to the evaluation plan. (Education Code 56321)

The proposed written evaluation plan shall include a description of recent assessments conducted, including available independent assessments and assessment information requested by the parent/guardian to be considered, as well as information indicating the student's primary language and the student's primary language proficiency as determined by Education Code section 52164.1. (5 CCR 3022)

Before conducting an initial evaluation, the district shall provide the parent/guardian with prior written notice in accordance with 34 CFR 300.503. In addition, as part of the evaluation plan, the parent/guardian shall receive written notice that includes all of the following information: (Education Code 56329; 34 CFR 300.304, 300.502, 300.504)

1. Upon completion of the administration of tests and other evaluation materials, an IEP team meeting that includes the parent/guardian or the parent/guardian's representative shall be scheduled pursuant to Education Code 56341. At this meeting, the team shall determine whether or not the student is a student with disabilities, as defined in Education Code 56026, and shall discuss the evaluation, the educational recommendations, and the reasons for the recommendations.
2. When making a determination of eligibility for special education, the district shall not determine that the student is disabled if the primary factor for such determination is lack of appropriate instruction in reading, including the essential components of reading instruction as defined in 20 USC 6368, lack of appropriate instruction in mathematics, or limited English proficiency, if the student does not otherwise meet the eligibility criteria under 34 CFR 300.8.
3. A copy of the evaluation report and the documentation of determination of eligibility shall be given to the parent/guardian.
4. If the parent/guardian disagrees with an evaluation obtained by the district, the parent/guardian has the right to obtain, at public expense, an independent educational evaluation (IEE) of the student from qualified specialists, in accordance with 34 CFR 300.502. The parent/guardian is entitled to only one such evaluation at public expense each time the district conducts an assessment with which the parent/guardian disagrees.

If the district observed the student in conducting its evaluation, or if its evaluation procedures make it permissible to have in-class observation of the student, an equivalent opportunity shall apply to the IEE. This equivalent opportunity shall apply to the student's current placement and setting as well as observation of the district's proposed placement and setting, if any, regardless of whether the IEE is initiated before or after the filing of a due process hearing proceeding.

5. The district may initiate a due process hearing pursuant to Education Code 56500-56508 to show that its evaluation is appropriate. If the final decision resulting from the due process hearing is that the evaluation is appropriate, the parent/guardian maintains the right for an IEE, but not at public expense.

If the parent/guardian obtains an IEE at private expense, the results of the IEE shall be considered by the district with respect to the provision of a free appropriate public education (FAPE) to the student, and may be presented as evidence at a due process hearing regarding the student. If the district observed the student in conducting its evaluation, or if its evaluation procedures make it permissible to have in-class observation of a student, an equivalent opportunity shall apply to an IEE of the student in the student's current educational placement and setting and in any educational placement and setting proposed by the district, regardless of whether the IEE is initiated before or after the filing of a due process hearing.

6. If the parent/guardian proposes a publicly financed placement of the student in a nonpublic school, the district shall have an opportunity to observe the proposed placement and, if the student has already been unilaterally placed in the nonpublic school by the student's parent/guardian, the student in that proposed placement. Any such observation shall only be of the student who is the subject of the observation and shall not include the observation or evaluation of any other student in the proposed placement unless that other student's parent/guardian consents to the observation or evaluation. The results of any observation or evaluation of another student in violation of Education Code 56329(d) shall be inadmissible in any due process or judicial proceeding regarding FAPE of that other student.

Parent/Guardian Consent for Evaluations

Consent means that the parent/guardian: (Education Code 56021.1; 34 CFR 300.9)

1. Has been fully informed, in the parent/guardian's native language or other mode of communication, of all information relevant to the activity for which consent is sought
2. Understands and agrees, in writing, to the carrying out of the activity for which parent/guardian consent is sought and the consent describes that activity and lists the records (if any) that will be released and to whom

3. Understands that the granting of consent is voluntary on the parent/guardian's part and may be revoked at any time
4. Understands that if the parent/guardian revokes consent, that revocation is not retroactive (i.e., it does not negate an action that has occurred after the consent was given and before the consent was revoked). The district is not required to amend the education records of a student to remove any reference to the student's receipt of special education and services if the student's parent/guardian submits a written revocation of consent after the initial provision of special education and related services to the student.

Upon receiving the proposed evaluation plan, the parent/guardian shall have at least 15 days to decide whether to consent to the initial evaluation. The district shall not interpret parent/guardian consent for initial evaluation as consent for initial placement or initial provision of special education services. (Education Code 56321; 34 CFR 300.300)

The district shall make reasonable efforts to obtain the consent of the parent/guardian for an initial evaluation or reevaluation of a student. (Education Code 56321; 34 CFR 300.300, 300.322)

The district shall maintain a record of its attempts to obtain consent, such as: (Education Code 56341.5)

1. Detailed records of telephone calls made or attempted and the results of those calls
2. Copies of correspondence sent to the parent/guardian and any responses received
3. Detailed records of visits made to the parent/guardian's home or place of employment and the results of those visits

If a parent/guardian refuses to consent to the initial evaluation or fails to respond to a request to provide consent, the district may, but is not required to, pursue an evaluation by utilizing the procedural safeguards, including the mediation and due process procedures pursuant to 20 USC 1415 and 34 CFR 300.506-300.516. (Education Code 56321; 34 CFR 300.300)

For a student who is a ward of the state and not residing with the student's parent/guardian, the district shall make reasonable efforts to obtain the consent from the parent/guardian of the student for an initial evaluation to determine whether the student is a student with a disability. The district may conduct an initial evaluation without obtaining consent if any of the following situations exists: (Education Code 56321.1; 20 USC 1414; 34 CFR 300.300)

1. Despite reasonable efforts to do so, the district cannot discover the whereabouts of the parent/guardian of the student
2. The rights of the parent/guardian of the student have been terminated in accordance with state law
3. The rights of the parent/guardian to make educational decisions have been subrogated by a judge in accordance with state law and consent for an initial evaluation has been given by an individual appointed by the judge to represent the student

The district need not obtain parent/guardian consent before reviewing existing data as part of an evaluation or reevaluation, or before administering a test or other evaluation that is administered to all students, unless consent is required from the parents/guardians of all students. (Education Code 56321; 34 CFR 300.300)

Conduct of the Evaluation

Within 60 calendar days of receiving parental consent for the initial assessment of a student, not counting days between the student's regular school sessions, terms, or days of school vacation in excess of five schooldays, a determination whether the student is eligible for special education and the educational needs of the student shall be made, an IEP team meeting shall occur, and an IEP shall be developed, unless the parent/guardian agrees in writing to an extension, pursuant to Education Code 56344. If the 60-day time is interrupted by a student school vacation, the 60-day time shall recommence on the date that student schooldays reconvene and a meeting to develop an IEP for the student shall be conducted within 30 days of a determination that the student needs special education and

related services. (Education Code 56043, 56344)

However, when a referral has been made for a student 30 days or less prior to the end of the regular school year, an IEP required as a result of an assessment of the student shall be developed within 30 days after the commencement of the subsequent regular school year. (Education Code 56043, 56344; 34 CFR 300.301, 300.323)

The evaluation shall be conducted by qualified personnel who are competent to perform the assessment as determined by the district. (Education Code 56322)

In addition, evaluations and reevaluations shall be administered by qualified personnel who are competent in the oral or sign language skills and written skills of the student's primary language or mode of communication and have a knowledge and understanding of the cultural and ethnic background of the student. If it is clearly not feasible to do so, an interpreter shall be used, and the assessment report shall document this condition and note that the validity of the assessment may have been affected. The normal process of second-language acquisition, as well as manifestations of dialect and sociolinguistic variance shall not be diagnosed as a disabling condition. (5 CCR 3023)

The screening of a student by a teacher or specialist to determine appropriate instructional strategies for curriculum implementation shall not be considered to be an evaluation for eligibility for special education and related services. (Education Code 56321; 20 USC 1414; 34 CFR 300.302)

In conducting the evaluation, the district shall use a variety of assessment tools and strategies to gather relevant functional, developmental, and academic information about the student. The district shall also use any information provided by the parent/guardian that may assist the district in making the determination as to whether the student is a student with a disability and, if so, the necessary components of the student's IEP when the IEP is developed, including information related to enabling the student to be involved in and to progress in the general education curriculum. (34 CFR 300.304)

The district's evaluation shall not use any single measure or assessment as the sole criterion for determining whether a student is a student with a disability and for determining the appropriate educational program for the student. The assessment shall use technically sound instruments that may assess the relative contribution of cognitive and behavioral factors in addition to physical or developmental factors. (Education Code 56320; 34 CFR 300.304)

The district shall also ensure that assessments and other evaluation materials provide relevant information that assists in determining the student's educational needs and are: (Education Code 56320; 34 CFR 300.304)

1. Selected and administered so as not to be discriminatory on a racial, cultural, or sexual basis
2. Provided and administered in the student's native language or other mode of communication and in the form most likely to yield accurate information on what the student knows and can do academically, developmentally, and functionally, unless it is clearly not feasible to so provide or administer
3. Used for the purposes for which the assessments or measures are valid and reliable
4. Administered by trained and knowledgeable personnel except that individually administered tests of intellectual or emotional functioning shall be administered by a credentialed school psychologist
5. Administered in accordance with any instructions provided by the producer of the assessments
6. Tailored to assess specific areas of educational need and not merely designed to provide a single general intelligence quotient
7. If administered to a student with impaired sensory, manual, or speaking skills, selected and administered to best ensure that the results accurately reflect the student's aptitude or achievement level or whatever other factors the test purports to measure, rather than reflecting the child's impaired sensory, manual, or speaking skills (unless those skills are the factors that the test purports to measure).

Students shall be assessed in all areas related to the suspected disability, including, if appropriate, health and development, vision (including low vision), hearing, motor abilities, language function, general intelligence, academic performance, communicative status, self-help, orientation and mobility skills, career and vocational abilities and interests, and social and emotional status. When appropriate, a developmental history shall be obtained. For students with residual vision, a low vision assessment shall be provided in accordance with guidelines established pursuant to Education Code 56136. The district shall ensure that the evaluation is sufficiently comprehensive to

identify all of the student's special education and related service needs, whether or not commonly linked to the disability category in which the student has been classified. (Education Code 56320; 34 CFR 300.304)

As part of the initial evaluation and any reevaluation, the IEP team and other qualified professionals shall, if appropriate, review existing evaluation data on the student, including evaluations and information provided by the parents/guardians, current classroom-based local or state assessments and classroom-based observations, and observations by teachers and related services providers. On the basis of that review and input from the student's parent/guardian, the team shall identify what additional data, if any, are needed to determine: (Education Code 56381; 34 CFR 300.305)

1. Whether the student is a student with a disability, or in the case of a reevaluation, whether the student continues to have a disability, and the educational needs of the student
2. The present levels of academic achievement and related developmental needs of the student
3. Whether the student needs, or continues to need, special education and related services
4. Whether any additions or modifications to the special education and related services are needed to enable the student to meet the measurable annual goals set out in the student's IEP and to participate, as appropriate, in the general education curriculum

If a student has transferred from another district in the same school year or leaves this district, the district shall coordinate with the student's prior or subsequent district as necessary and as expeditiously as possible to ensure prompt completion of full evaluations. (Education Code 56320; 34 CFR 300.304)

Evaluation Report

The personnel who evaluate the student shall prepare a written report of the results of each evaluation. The report shall include, but not be limited to, the following: (Education Code 56327)

1. Whether the student may need special education and related services
2. The basis for making the determination
3. The relevant behavior noted during the observation of the student in an appropriate setting
4. The relationship of that behavior to the student's academic and social functioning
5. The educationally relevant health, developmental, and medical findings, if any
6. For students with learning disabilities, whether there is such a discrepancy between achievement and ability that it cannot be corrected without special education and related services
7. A determination concerning the effects of environmental, cultural, or economic disadvantage, where appropriate
8. The need for specialized services, materials, and equipment for students with low incidence disabilities, consistent with Education Code 56136

Eligibility Determination

Upon completion of the administration of assessments and other evaluation measures, a group of qualified professionals and the parent/guardian shall determine whether the student is a student with a disability as defined in 5 CCR 3030 and 34 CFR 300.8 and, if so, the student's educational needs. In interpreting the data, the group shall draw information from a variety of sources, including aptitude and achievement tests, parent/guardian input, and teacher recommendations, as well as information about the student's physical condition, social or cultural background, and adaptive behavior. The group shall ensure that the information obtained from these sources is documented and carefully considered. (34 CFR 300.306)

When making a determination of eligibility for special education and related services, the district shall not determine

that a student is disabled if the primary factor for such determination is a lack of appropriate instruction in reading, including the essential components of reading instruction pursuant to 20 USC 6368, lack of instruction in mathematics, limited English proficiency, or that the student does not otherwise meet the eligibility criteria. (Education Code 56329; 34 CFR 300.306)

The normal process of second-language acquisition, as well as manifestations of dialect and sociolinguistic variance, shall not be diagnosed as a disabling condition. (5 CCR 3023)

Independent Educational Evaluation

An *independent educational evaluation* is defined as an evaluation conducted by a qualified examiner who is not employed by the district. (34 CFR 300.502)

Public expense means that the district either pays for the full cost of the IEE or ensures that the evaluation is otherwise provided at no cost to the parent/guardian. (34 CFR 300.502)

The parents/guardians of a student with a disability have the right to obtain an IEE at public expense under the same criteria, including the location of the evaluation and the qualifications of the examiner, that the district uses for a district-initiated evaluation. (34 CFR 300.502)

The parent/guardian is entitled to only one IEE at public expense each time the district conducts an evaluation with which the parent/guardian disagrees. (Education Code 56329; 34 CFR 300.502)

If a parent/guardian has requested an IEE, the district may ask for the reason that the parent/guardian objects to the district's evaluation. However, the parent/guardian is not required to provide an explanation and the district may not unreasonably delay either providing the IEE at public expense or filing a due process complaint to request a due process hearing to defend the public evaluation. (34 CFR 300.502)

Upon receiving the request for an IEE, the district shall, without unnecessary delay, either: (34 CFR 300.502)

1. File a due process complaint to request a hearing to show that its evaluation is appropriate
2. Ensure that an IEE is provided at public expense, unless the district demonstrates at a hearing that the evaluation obtained by the parent/guardian did not satisfy the district's criteria

If a due process hearing decision determines that the district's evaluation is appropriate, then the parent/guardian may obtain an IEE but not at public expense. (Education Code 56329; 34 CFR 300.502)

In any decision made with respect to providing FAPE to a student with a disability, the result of any IEE obtained by the student's parent/guardian shall be considered by the district if it meets district criteria. Any such result also may be presented as evidence at a hearing on a due process complaint. (Education Code 56329; 34 CFR 300.502)

Coordinating Transitions

The district designates the individual listed below as the main point of contact for coordinating and completing, with other agencies and persons, the transition of a child and family from infant/toddler programs to preschool (Part C to Part B of the federal Individuals with Disabilities Education Act), including establishing practices to educate and support families during the transition: (Government Code 95008)

[Redacted]
(title or position)

[Redacted]
(address)

[Redacted]
(telephone number)

[Redacted]
(email)

Reevaluation

A reevaluation shall be conducted when the district determines that the educational or related service needs of the student, including improved academic achievement and functional performance, warrant a reevaluation or if the student's parent/guardian or teacher requests reevaluation. Such reevaluations shall occur every three years, unless the parent/guardian and district agree in writing that a reevaluation is unnecessary. A reevaluation may not occur more than once a year, unless the parent/guardian and the district agree otherwise. (Education Code 56043, 56381; 34 CFR 300.303)

The district shall ensure that any reevaluations of the student are conducted in accordance with the evaluation procedures pursuant to 34 CFR 300.304-300.311. (34 CFR 300.303)

Before entering kindergarten or first grade, as the case may be, children with disabilities who are in a preschool program shall be reevaluated to determine if they still need special education and services. IEP teams shall identify a means of monitoring the continued success of children who are determined to be eligible for less intensive special education programs. (Education Code 56445)

The district's point of contact for coordinating and completing the transition of a child and family from infant/toddler programs to preschool, may coordinate the reevaluation and monitoring as described above for kindergarten or first grade.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

34 CFR 303.1-303.734
 5 CCR 3021-3029
 5 CCR 3030-3031
 Ed. Code 44265.5
 Ed. Code 56000-56885
 Ed. Code 56043
 Ed. Code 56195.8
 Ed. Code 56300-56305
 Ed. Code 56320-56330
 Ed. Code 56333-56338
 Ed. Code 56340-56347
 Ed. Code 56381
 Ed. Code 56425-56432
 Ed. Code 56441.11
 Ed. Code 56445
 Ed. Code 56500-56509
 Gov. Code 95000-95029.5

Description

Early Intervention Program for Infants and Toddlers with Disabilities
 Identification, referral and assessment
 Eligibility criteria
 Professional preparation for teachers of impaired students
 Special education programs
 Special education; timelines
 Adoption of policies
 Identification of individuals with disabilities
 Assessment
 Eligibility for specific learning disabilities
 Individualized education program teams
 Reassessment of students
 Early education for individuals with disabilities
 Eligibility criteria; children ages 3-5
 Transition to grade school; reassessment
 Procedural safeguards
 California Early Intervention Services Act

Federal References

20 USC 1232g
 20 USC 1400-1482
 20 USC 1412
 20 USC 1415
 34 CFR 104.35

Description

Family Educational Rights and Privacy Act (FERPA) of 1974
 Individuals with Disabilities Education Act
 State eligibility
 Procedural safeguards
 Evaluation and placement

34 CFR 104.36	Procedural safeguards
34 CFR 300.1-300.818	Individuals with Disabilities Education Act
34 CFR 300.301-300.306	Evaluations and reevaluations
34 CFR 300.323	When IEPs must be in effect
34 CFR 300.502	Independent educational evaluation of student with disability

Management Resources References

California Department of Education Publication
 Court Decision
 Court Decision
 Court Decision
 Court Decision
 Court Decision
 Federal Register

Description

California Practitioners' Guide for Educating English Learners with Disabilities, 2019
 N.B. and C.B v. Hellgate Elementary School District (9th Cir. 2008) 541 F.3d 1202
 Compton Unified School District v. Addison (9th Cir. 2010) 598 F.3d 1181
 Timothy O. v. Paso Robles Unified School District (9th Cir. 2016) 822 F.3d 1105
 M.M. v. Lafayette School District (9th Cir. 2014) 767 F.3d 842
 Hood v. Encinitas Union School District (2007) 486 F.3d 1099
 Rules and Regulations, August 14, 2006, Vol. 71, Number 156, pages 46539-46845

U.S. Department Of Education Publication
 U.S. Department Of Education Publication
 U.S. Department of Education Publication

Long COVID under Section 504 and the IDEA: A Resource to Support Children, Students, Educators, Schools, Service Providers, and Families, July 2021
 Return to School Roadmap: Child Find Under Part B of the Individuals with Disabilities Education Act, August 2021
 A Response to Intervention (RTI) Process Cannot Be Used to Delay-Deny an Evaluation for Eligibility under the Individuals with Disabilities Education Act (IDEA): Memorandum 11-07, January 2011

Website
 Website
 Website
 Website

CSBA District and County Office of Education Legal Services - <https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsIshXk6R5akQ==>
 California Department of Education, Special Education - <https://simbli.eboardsolutions.com/SU/wbtzINw8puwslshjTsrMvmBCA==>
 U.S. Department of Education, Office of Special Education Programs - <https://simbli.eboardsolutions.com/SU/v4I2D9cNplus2KZ0yVtPslshvZhg==>
 CSBA - <https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==>

Cross References

0410
 0430
 0430
 0460
 0460
 0470
 1312.3

Description

Nondiscrimination In District Programs And Activities - <https://simbli.eboardsolutions.com/SU/rplusplusaBQeAE4bUpZiBFBO9dQ==>
 Comprehensive Local Plan For Special Education - <https://simbli.eboardsolutions.com/SU/rgKlgacI3XOslshoplusJI3KpLhw==>
 Comprehensive Local Plan For Special Education - <https://simbli.eboardsolutions.com/SU/sjv2t7rloeaRRZopluscw5c4w==>
 Local Control And Accountability Plan - <https://simbli.eboardsolutions.com/SU/veDrWch4MmETypmNplusWpl4A==>
 Local Control And Accountability Plan - <https://simbli.eboardsolutions.com/SU/PbLTuOplus1cucax34urDgEfw==>
 COVID-19 Mitigation Plan - <https://simbli.eboardsolutions.com/SU/xBPc1Aeplus3wePETE5KI2ziA==>
 Uniform Complaint Procedures - <https://simbli.eboardsolutions.com/SU/qvzpYbttZOPNWrpR2Lc9VQ==>

1312.3	Uniform Complaint Procedures - https://simbli.eboardsolutions.com/SU/U5PKMAksh8XdmxbODX9gY2A==
1312.3-E(1)	Uniform Complaint Procedures - https://simbli.eboardsolutions.com/SU/vicclxcmyjqgK8RRHm2Nkg==
1312.3-E(2)	Uniform Complaint Procedures - https://simbli.eboardsolutions.com/SU/xVUTW3cplusaalR0zsW6DCG1w==
3541.2	Transportation For Students With Disabilities - https://simbli.eboardsolutions.com/SU/slshxvzUpFU7JJURslshN7eBljSQ==
3552	Summer Meal Program - https://simbli.eboardsolutions.com/SU/wzUihV3gk9PplusFxGH4lt0Ew==
3552	Summer Meal Program - https://simbli.eboardsolutions.com/SU/byXci7oy4EQvJziZSatkag==
4112.23	Special Education Staff - https://simbli.eboardsolutions.com/SU/irm0wWLeSkGJ5UwfJqHGEw==
5144.2	Suspension And Expulsion/Due Process (Students With Disabilities) - https://simbli.eboardsolutions.com/SU/VfqT4dag9OryfRHQPXk58A==
5145.6	Parent/Guardian Notifications - https://simbli.eboardsolutions.com/SU/SuvNxTtlUJ0xfalLui15AA==
5145.6-E(1)	Parent/Guardian Notifications - https://simbli.eboardsolutions.com/SU/RdNSntUjWlclshJyFn1Yfqfw==
5148	Child Care And Development - https://simbli.eboardsolutions.com/SU/TkxFLplusg1be5kdCBI21w67A==
5148	Child Care And Development - https://simbli.eboardsolutions.com/SU/Ez52VnD9tECorZJzyrh5plusg==
5148.3	Preschool/Early Childhood Education - https://simbli.eboardsolutions.com/SU/RoY7foslshVVCuCn7ASBE4vKg==
5148.3	Preschool/Early Childhood Education - https://simbli.eboardsolutions.com/SU/plusslsh1w9wNJgSxojasMdRRAOg==
6120	Response To Instruction And Intervention - https://simbli.eboardsolutions.com/SU/YopBQ2VrklMGNYQPvMr6w==
6146.4	Differential Graduation And Competency Standards For Students With Disabilities - https://simbli.eboardsolutions.com/SU/Xs7XqDX5xXWGTJFqvve54w==
6159	Individualized Education Program - https://simbli.eboardsolutions.com/SU/nRtcKBP3haQcPUIlWOYqgA==
6159	Individualized Education Program - https://simbli.eboardsolutions.com/SU/IBIWJmfAP00e3xnVhUQNYg==
6159.1	Procedural Safeguards And Complaints For Special Education - https://simbli.eboardsolutions.com/SU/S0PIFWQ0dcwNeAZdN9bmYQ==
6159.1	Procedural Safeguards And Complaints For Special Education - https://simbli.eboardsolutions.com/SU/3gc3YUKeG1b3e7zDpoTL3Q==
6159.2	Nonpublic, Nonsectarian School And Agency Services For Special Education - https://simbli.eboardsolutions.com/SU/ueu2nVzHCIsqslsh5Oplus8osvjg==
6159.2	Nonpublic, Nonsectarian School And Agency Services For Special Education - https://simbli.eboardsolutions.com/SU/8tj64Eb0rA04NXwDCLkGbQ==
6159.3	Appointment Of Surrogate Parent For Special Education Students - https://simbli.eboardsolutions.com/SU/kwKWaBk8WZGBdRWcmfUQoA==
6159.3	Appointment Of Surrogate Parent For Special Education Students - https://simbli.eboardsolutions.com/SU/WsbHcd1QtVwHGqMal6QN9g==
6162.5	Student Assessment - https://simbli.eboardsolutions.com/SU/qVgmyqQy60o6cg8rziBgg==

- 6162.51 State Academic Achievement Tests -
<https://simbli.eboardsolutions.com/SU/NdqSEfNslshhwaBKplusUkKH040A==>
- 6162.51 State Academic Achievement Tests -
<https://simbli.eboardsolutions.com/SU/oZbkKwYtcu0mkplusF9H7PNfQ==>
- 6163.2 Animals At School -
<https://simbli.eboardsolutions.com/SU/IgtlfqFAWuTtFk6KjOEFkG==>
- 6163.2 Animals At School -
<https://simbli.eboardsolutions.com/SU/kK1ziXSO9CkxNjrG0xucgQ==>
- 6164.41 Children With Disabilities Enrolled By Their Parents In Private School -
<https://simbli.eboardsolutions.com/SU/u4wN5vUh5CfplusRtos7LEGfQ==>
- 6164.41 Children With Disabilities Enrolled By Their Parents In Private School -
<https://simbli.eboardsolutions.com/SU/32fc8wfxuslshplusplqJ1HeY7XA==>
- 6164.5 Student Success Teams -
<https://simbli.eboardsolutions.com/SU/XrnsIshQIPaFW9wMoMV2IEKpg==>
- 6164.5 Student Success Teams -
<https://simbli.eboardsolutions.com/SU/UkLsYeA03YN6xcWenpZIVQ==>
- 6164.6 Identification And Education Under Section 504 -
<https://simbli.eboardsolutions.com/SU/6plusOTTGd6ABIAeBaW0zV0xg==>
- 6164.6 Identification And Education Under Section 504 -
<https://simbli.eboardsolutions.com/SU/CGPb7slshjqJY1l1isv4hclqQ==>
- 6173.1 Education For Foster Youth -
<https://simbli.eboardsolutions.com/SU/hwZQyTeELA0lr5Chn5ZTpg==>
- 6173.1 Education For Foster Youth -
<https://simbli.eboardsolutions.com/SU/4Rr6sDplusdFuBwPiazslshLpFQA==>
- 6173.2 Education Of Children Of Military Families -
<https://simbli.eboardsolutions.com/SU/tHYVlliplusEhWEo0lI2RHBMg==>
- 6173.2 Education Of Children Of Military Families -
<https://simbli.eboardsolutions.com/SU/p9islshfftiWNXpwsKgKC41A==>
- 6183 Home And Hospital Instruction -
<https://simbli.eboardsolutions.com/SU/splusGW8slshHtoHmVCGn2HgfrFA==>

Bylaw 9220: Governing Board Elections

Status: ADOPTED

Original Adopted Date: 06/01/2006 | Last Revised Date: 12/01/2022 | Last Reviewed Date: 12/01/2022

Board Member Qualifications

Any person is eligible to be a member of the Governing Board, without further qualifications, if the person is 18 years of age or older, a citizen of California, a resident of the school district or, if applicable, the trustee area, a registered voter, and not legally disqualified from holding civil office. Any person who has been convicted of a felony involving the giving, accepting, or offering of a bribe, embezzlement or theft of public funds, extortion, perjury, or conspiracy to commit any such crime, under California law or the law of another state, the United States of America, or another country, is not eligible to be a candidate for office or elected as a Board member except when the person has been granted a pardon in accordance with law. (Education Code 35107; Elections Code 20)

A district employee elected to the Board shall resign from district employment before being sworn in or shall have the employment automatically terminated upon being sworn into office. (Education Code 35107)

The Board encourages all candidates to become knowledgeable about the role of board members. The Superintendent or designee shall provide all candidates with information that will enable them to understand the responsibilities and expectations of being a Board member, including information regarding available workshops, seminars, and/or training. The Superintendent or designee shall provide all candidates with the county election official's contact information and general information about school programs, district operations, and Board responsibilities.

Recalling a Board Member

A Board member may be recalled as permitted by Elections Code 11000. Proponents of a recall are required to serve, file, and publish or post a notice of intention to circulate the recall petition and to comply with other applicable law and formalities and county elections official directives. The petition, pursuant to Elections Code 11041, is required to be in the format provided by the Secretary of State and to include an estimate of the cost of conducting the special election, as determined by the county elections official, in consultation with the district.

Within 14 days after the meeting at which the Board receives a certificate of sufficiency of signatures on a recall petition from the county elections official, the Board shall order an election to be held to determine whether the Board member named in the petition shall be recalled. The election shall be held not less than 88, nor more than 125, days after the date that the Board orders the election. However, the election may be conducted within 180 days after the issuance of the Board's order to consolidate the election with a regularly scheduled election.

Recall elections shall be conducted in accordance with Elections Code 11381-11386.

Consolidation of Elections

To reduce costs associated with conducting elections, the Board may consolidate Board elections with the local municipal or statewide primary or general election in accordance with Elections Code 1302.

In addition, if a regularly scheduled Board election held other than on a statewide election date results in a decrease in local voter turnout of 25 percent or more compared to the average local turnout for the previous four statewide general elections, the Board shall take action to consolidate Board elections with statewide elections. (Elections Code 14051, 14052)

In order to consolidate elections based on either circumstance described above, the Board shall adopt a resolution and submit it to the County Board of Supervisors for approval not later than 240 days prior to the date of the currently scheduled district election. (Elections Code 10404.5)

Whenever a regularly scheduled Board election is changed due to consolidation of elections, the terms of office of incumbent Board members shall be extended to align with the next applicable election. (Elections Code 10404.5)

Elections Process and Procedures

OPTION 1: (Election by trustee area)

The district is divided into trustee areas and each trustee area shall be represented by a Board member who resides in and is elected by voters residing within that trustee area. Trustee areas shall be balanced by population as required by state and federal law.

Prior to March 1 following the year in which the results of each decennial federal census are released, the Board shall adjust the boundaries of the district's trustee areas based on population figures as validated by the Population Research Unit of the Department of Finance. (Education Code 5019.5)

OPTION 1 ENDS HERE

OPTION 2: (Election using "at-large" voting method)

Board members may reside anywhere within the district's boundaries and shall be elected by all voters in the district.

OPTION 2 ENDS HERE

OPTION 3: (Election from trustee area/hybrid method)

Each Board member shall reside within the trustee area that the Board member represents but shall be elected by all voters in the district.

OPTIONS 3 ENDS HERE

To ensure ongoing compliance with the California Voting Rights Acts, the Board may review the district's Board election method to determine whether any modification is necessary due to changes in the district's population or any of its racial, color, or language minority group composition. The review shall be based on the Superintendent or designee's report to the Board after the release of each decennial federal census.

When the district's election method is to be changed, the Board shall hold public hearings in accordance with Elections Code 10100 before adopting a resolution at an open meeting specifying the change(s), and shall, in accordance with Education Code 5019, obtain approval from the county committee on school district organization having jurisdiction over the district.

The election method or trustee-area boundaries in effect at the beginning of a Board member's term shall be used when any vacancy that occurs during that term is to be filled, even if, during the term, the district has adopted "by-trustee area" election method or trustee area boundaries have been adjusted.

Any petition for a special election ordered pursuant to Education Code 5091 shall contain the county election official's estimate of the cost of conducting the special election, expressed on a per-student basis. (Education Code 5091)

Campaign Conduct

All candidates, including current Board members running as incumbents, shall abide by local, county, state, and federal requirements regarding campaign donations, funding, and expenditures.

A Board member shall not expend, and a candidate shall not accept, any public money for the purpose of seeking elective office. However, the district may establish a dedicated fund for those seeking election to the Board, provided that the funds are available to all candidates who are qualified pursuant to Education Code 35107 without regard to incumbency or political preference. (Government Code 85300)

In order to help protect the public's trust in the electoral process as well as the public's confidence in the Board and district, the Board encourages all candidates to sign and adhere to the principles in the Code of Fair Campaign Practices pursuant to Elections Code 20440.

Statement of Qualifications

On the 125th day prior to the day fixed for the general district election, the Board secretary or designee shall deliver a notice, bearing the secretary's signature and district seal, to the county elections official describing both of the following: (Elections Code 10509)

1. The elective offices of the district to be filled at the general election and which offices, if any, are for the balance of an unexpired term
2. Whether the district or the candidate is to pay for the publication of a statement of qualifications pursuant to Elections Code 13307

OPTION 1: (200 Words Limit)

Candidates for the Board may submit a candidate statement to the elections official for inclusion in the voter's pamphlet. Candidate statements shall be limited to no more than 200 words. (Elections Code 13307)

OPTION 1 ENDS HERE

OPTION 2: (400 Words Limit)

Candidates for the Board may submit a candidate statement to the elections official for inclusion in the voter's pamphlet. Candidate statements shall be limited to no more than 400 words. (Elections Code 13307)

OPTION 2 ENDS HERE

When the elections official allows for the electronic distribution of candidate statements, a candidate for the Board may, in addition to or instead of submitting a candidate statement for inclusion in the mailed voter's pamphlet, prepare and submit a candidate statement for electronic distribution.

OPTION 1: (Candidate Statement Paid by District)

The district shall pay the cost of printing, handling, translating, mailing, and/or electronically distributing candidate statements filed pursuant to Elections Code 13307.

OPTION 1 ENDS HERE

OPTION 2: (Candidate Statement Paid by Candidate)

The district shall assume no part of the cost of printing, handling, translating, mailing, or electronically distributing candidate statements filed pursuant to Elections Code 13307. As a condition of having candidate statements included in the hard copy and/or electronic voter's pamphlet, the district may require candidates to pay their estimated pro rata share of these costs to the district in advance pursuant to Elections Code 13307.

OPTION 2 ENDS HERE

Tie Votes in Board Member Elections

OPTION 1: (Tie Decided by Lot)

Whenever a tie makes it impossible to determine which of two or more candidates has been elected to the Board,

the Board shall immediately notify the candidates who received the tie votes of the time and place where the candidates or their representatives should appear before the Board. The Board at that time shall determine the winner by lot. (Education Code 5016)

OPTION 1 ENDS HERE

OPTION 2: (Tie Decided by Runoff Election)

Whenever a tie makes it impossible to determine which of two or more candidates has been elected to the Board, the Board shall schedule a runoff election in accordance with law. (Education Code 5016)

OPTION 2 ENDS HERE

OPTION 3: (Tie Decided Based on Board Determination Prior to Each Election)

Before each election, the Board shall decide whether to resolve a potential tie by lot or by a runoff election. If the Board has decided to resolve a tie by lot, the Board shall, immediately after the election, notify the candidates who received the tie votes of the time and place where the candidates or their representatives should appear before the Board. The Board at that time shall determine the winner by lot. If the Board has decided to resolve a tie with a runoff election, the Board shall schedule the runoff election in accordance with law. (Education Code 5016)

OPTION 3 ENDS HERE

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Description

CA Constitution Article 2, Section 2	Voters; qualifications - https://simbli.eboardsolutions.com/SU/KKLw0OnoP51tFVmcD0r0cw==
CA Constitution Article 7, Section 7	Conflicting offices - https://simbli.eboardsolutions.com/SU/w2GJWnE8euW42mslshEhP4pdA==
CA Constitution Article 7, Section 8	Disqualification from office - https://simbli.eboardsolutions.com/SU/Q4yREwplusyW3K8LD1GiJq8Eg==
Ed. Code 1006	Prohibition against school district employees serving on county board of education - https://simbli.eboardsolutions.com/SU/Qnj8IKKU84qMv8ZX5ZPu1w==
Ed. Code 35107	School district employees
Ed. Code 35177	Campaign expenditures or contributions
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Ed. Code 5000-5033	Election of school district board members
Ed. Code 5091	Vacancies; petition for special election
Ed. Code 5220-5231	Elections
Ed. Code 5300-5304	General provisions; conduct of elections
Ed. Code 5320-5329	Order and call of elections
Ed. Code 5340-5345	Consolidation of elections
Ed. Code 5360-5363	Election notice
Ed. Code 5380	Compensation; election officer
Ed. Code 5390	Qualifications of voters
Ed. Code 5420-5426	Cost of elections
Ed. Code 5440-5442	Miscellaneous provisions
Ed. Code 7054	Use of district property; campaign purposes
Elec. Code 10010	District boundaries

Elec. Code 10400-10418	Consolidation of elections
Elec. Code 10509	Notice of election by secretary
Elec. Code 10600-10604	School district elections
Elec. Code 11000	Recall of officers
Elec. Code 1302	Local elections; school district election
Elec. Code 13307	Candidate's statement
Elec. Code 13308	Candidate's statement contents
Elec. Code 13309	Candidate's statement; indigence
Elec. Code 14025-14032	California Voting Rights Act
Elec. Code 14050-14057	California Voter Participation Rights Act
Elec. Code 20	Public office eligibility
Elec. Code 20440	Code of Fair Campaign Practices
Elec. Code 2201	Grounds for cancellation
Elec. Code 4000-4008	Elections conducted wholly by mail
Gov. Code 1021	Conviction of crime
Gov. Code 1097	Illegal participation in public contract
Gov. Code 12940	Unlawful discriminatory employment practices
Gov. Code 1770	Vacancy of office
Gov. Code 81000-91014	Political Reform Act of 1974
Pen. Code 424	Embezzlement and falsification of accounts by public officers
Pen. Code 661	Removal for neglect or violation of official duty
Pen. Code 68	Bribes
Pen. Code 74	Acceptance of gratuity

Federal References

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Bylaw 9223: Filling Vacancies

Status: ADOPTED

Original Adopted Date: 09/01/1989 | Last Revised Date: 12/01/2022 | Last Reviewed Date: 12/01/2022

Events Causing a Vacancy

A vacancy on the Governing Board may arise from any of the following events:

1. The death of an incumbent (Government Code 1770)
2. The adjudication pursuant to a quo warranto proceeding declaring that an incumbent is physically or mentally incapacitated due to disease, illness, or accident and that there is reasonable cause to believe that the incumbent will not be able to perform the duties of the office for the remainder of the term (Government Code 1770)
3. A Board member's resignation (Government Code 1770)

A vacancy resulting from resignation occurs when the written resignation is filed with the County Superintendent of Schools having jurisdiction over the district, except where a deferred effective date is specified in the resignation so filed, in which case the resignation shall become operative on that date. A Board member may not defer an effective date of resignation for more than 60 days after the date the resignation is filed with the County Superintendent. Upon being filed with the County Superintendent, a written resignation, whether specifying a deferred effective date or otherwise, shall be irrevocable. (Education Code 5090, 5091)

4. A Board member's removal from office by recall (Elections Code 11000; Government Code 1770)
5. A Board member's ceasing to be a resident of the district (Government Code 1770)
6. A Board member ceases to inhabit the trustee area represented on the Board (58 Ops.Cal.Atty.Gen. 888 (1975))
7. A Board member's absence from the state for more than 60 days, except in the following situations: (Government Code 1064, 1770)
 - a. Upon district business with the approval of the Board
 - b. With the consent of the Board for an additional period not to exceed a total absence of 90 days
 - c. In the case of illness or other urgent necessity, and upon a proper showing thereof, the time limited for absence from the state may be extended by the Board
 - d. For federal military deployment, not to exceed an absence of a total of six months, as a member of the armed forces of the United States or the California National Guard

If the absence of the Board member for this purpose exceeds six months, the Board may approve an additional six-month absence upon a showing that there is a reasonable expectation that the member will return within the second six-month period, and the Board may appoint an interim member to serve during the absence. If two or more members of the Board are absent by reason of these circumstances, and those absences result in the inability to establish a quorum at a regular meeting, the Board may immediately appoint one or more interim members as necessary to enable the Board to conduct business and discharge its responsibilities. The term of an interim member appointed in these circumstances shall not extend beyond the return of the absent Board member or beyond the next regularly scheduled election for that office, whichever occurs first.

8. A Board member's ceasing to discharge the duties of the office for the period of three consecutive months, except when prevented by illness or when absent from the state with the permission required by law (Government Code 1770)
9. A Board member's conviction of a felony or any offense involving a violation of official duties or conviction of a designated crime resulting in a forfeiture of office (Government Code 1770, 3000-3003)

10. A Board member's refusal or neglect to file the required oath within the time prescribed (Government Code 1770)
11. The decision of a competent tribunal declaring void a Board member's election or appointment (Government Code 1770)
12. A Board member's commitment to a hospital or sanitarium as a drug addict, dipsomaniac, inebriate, or stimulant addict by a court of competent jurisdiction, in which case the office shall not be deemed vacant until the order of commitment has become final (Government Code 1770)
13. A "failure to elect" in which no candidate or an insufficient number of candidates have filed to run for a Board seat(s) (Education Code 5090, 5326, 5328)

Timelines for Filling a Vacancy

When a vacancy occurs, the Board shall take the following action, as appropriate:

1. When a vacancy occurs within four months of the end of a Board member's term, the Board shall take no action. (Education Code 5093)
2. When a vacancy occurs from six months to 130 days before a regularly scheduled Board election at which the position is not scheduled to be filled, a special election to fill the position shall be consolidated with the regular election. The person so elected shall take office at the first regularly scheduled Board meeting following the certification of the election and shall serve only until the end of the term of the position which the person was elected to fill. (Education Code 5093)
3. When a vacancy occurs outside of the statutory time windows identified in Items #1 and #2 above, the Board shall, within 60 days of the date of the vacancy or the filing of the member's deferred resignation, either order an election or make a provisional appointment. (Education Code 5091, 5093)

Eligibility

In order to be appointed or elected to fill a vacancy on the Board, a person must meet the eligibility requirements specified in Education Code 35107, as described in BB 9220 - Governing Board Elections.

Provisional Appointments

When authorized by law to make a provisional appointment to fill a vacancy on the Board, the Board shall advertise in the local media to solicit candidate applications or nominations. A committee consisting of less than a quorum of the Board shall ensure that applicants are eligible for Board membership and announce the names of the eligible candidates. The Board shall interview the candidates at a public meeting, accept oral or written public input, and select the provisional appointee by majority vote.

Within 10 days after the appointment is made, the Board shall post notices of the actual vacancy, or the filing of a deferred resignation, and the provisional appointment. The notice shall be published in the local newspaper pursuant to Government Code 6061 and posted in at least three public places within the district. (Education Code 5092)

The notice shall contain: (Education Code 5092)

1. The date of the occurrence of the vacancy or the date of the filing of, and the effective date of, the resignation
2. The full name of the appointee
3. The date of appointment
4. A statement notifying the voters that unless a petition calling for a special election pursuant to Education Code 5091 is filed in the office of the County Superintendent within 30 days of the provisional appointment, it shall become an effective appointment

The person appointed shall hold office until the next regularly scheduled election for district Board members and

shall be afforded all the powers and duties of a Board member upon appointment. (Education Code 5091)

If within 30 days of the Board's appointment, registered voters of the district or, where elections are by trustee areas, of the trustee area submit a petition for special election which the County Superintendent determines to be legally sufficient, the provisional appointment is terminated, and a special election shall be held in accordance with Education Code 5091 to fill the vacancy.

Appointment Due to Failure to Elect

When a vacancy occurs because no candidate or an insufficient number of candidates have been nominated (i.e., a failure to elect) and a district election will not be held, the Board shall appoint a qualified person to the office. This appointment shall be made at a meeting prior to the day fixed for the election and the appointee shall be seated at the organizational meeting as if elected at the district election. (Education Code 5328)

When an appointment is being made because of a failure to elect, the district shall publish a notice once in a newspaper of general circulation published in the district, or if no such newspaper exists, in a newspaper having general circulation within the district. This notice shall state that the Board intends to make an appointment and shall inform persons of the procedure available for applying for the appointment. (Education Code 5328.5)

The procedure for selecting and interviewing candidates shall be the same as the procedures for "Provisional Appointments," as specified above.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

	Description
Ed. Code 35107	School district employees
Ed. Code 35178	Resignation with deferred effective date
Ed. Code 5000-5033	Election of school district board members
Ed. Code 5090-5095	Vacancies on the board
Ed. Code 5200-5208	Districts governed by boards of education
Ed. Code 5300-5304	General provisions; conduct of elections
Ed. Code 5320-5329	Order and call of elections
Ed. Code 5340-5345	Consolidation of elections
Ed. Code 5360-5363	Election notice
Ed. Code 5420-5426	Cost of elections
Ed. Code 5440-5442	Miscellaneous provisions
Elec. Code 10600-10604	School district elections
Elec. Code 11000-11386	Candidates for recall
Gov. Code 1064	Absence from state
Gov. Code 1770	Vacancy of office
Gov. Code 3000-3003	Forfeiture of office
Gov. Code 3060-3075	Removal other than by impeachment
Gov. Code 54950-54963	The Ralph M. Brown Act
Gov. Code 6061	Manner of notice as prescribed in designated section
Pen. Code 88	Bribery; forfeiture from office

Federal References

Description

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Military medals or decorations

Management Resources References

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Website

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Bylaw 9323: Meeting Conduct

Status: ADOPTED

Original Adopted Date: 11/01/2006 | Last Revised Date: 12/01/2022 | Last Reviewed Date: 12/01/2022

Meeting Procedures

All Governing Board meetings shall begin on time and shall be guided by an agenda prepared in accordance with Board bylaws and posted and distributed in accordance with the Ralph M. Brown Act (open meeting requirements) and other applicable laws.

The Board president shall conduct Board meetings in accordance with Board bylaws and procedures that enable the Board to efficiently consider issues and carry out the will of the majority.

The Board believes that late night meetings deter public participation, can affect the Board's decision-making ability, and can be a burden to staff. Regular Board meetings shall be adjourned by 10:30 p.m. unless extended to a specific time determined by a majority of the Board. The meeting shall be extended no more than once and, if necessary, may subsequently be adjourned to a later date.

Quorum and Abstentions

The Board shall act by majority vote of all of the membership constituting the Board. (Education Code 35164)

The Board believes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. When a member abstains, the abstention shall not be counted for purposes of determining whether a majority of the membership of the Board has taken action.

Provided the Board typically has seven members and there are no more than two vacancies on the Board, the vacant position(s) shall not be counted for purposes of determining how many members of the Board constitute a majority. In addition, whenever any provisions of the Education Code require unanimous action of all or a specific number of the members, the vacant position(s) shall not be counted for purposes of determining the total membership constituting the Board. (Education Code 35165)

Public Participation

Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. So as not to inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting, except that if the meeting is conducted using remote public participation or with a Board member attending remotely pursuant to Government Code 54953, a member of the public desiring to provide comment through the use of a third party internet website or online platform may be required to register as required by the third party provider.

In order to conduct district business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

1. The Board shall give members of the public an opportunity to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board, either before or during the Board's consideration of the item. (Education Code 35145.5; Government Code 54954.3)
2. At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. (Education Code 35145.5; Government Code 54954.2)

3. Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, Board members or staff members may ask a question for clarification, make a brief announcement, or make a brief report on their own activities. (Government Code 54954.2)

Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda. (Government Code 54954.2)

4. The Board need not allow the public to speak on any item that has already been considered by a committee composed exclusively of Board members at a public meeting where the public had the opportunity to address the committee on that item. However, if the Board determines that the item has been substantially changed since the committee heard the item, the Board shall provide an opportunity for the public to speak. (Government Code 54954.3)
5. A person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment as briefly as the subject permits.

In general, individual speakers will be allowed three minutes to address the Board on each agenda or nonagenda item, and the Board will limit the total time for public input on each item to 20 minutes. However, in exceptional circumstances when necessary to ensure full opportunity for public input, the Board president may, with Board consent, adjust the amount of time allowed for public input and/or the time allotted for each speaker. Any such adjustment shall be done equitably so as to allow a diversity of viewpoints. The president may also ask members of the public with the same viewpoint to select a few individuals to address the Board on behalf of that viewpoint.

In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

6. The Board president may rule on the appropriateness of a topic, subject to the following conditions:
 - a. If a topic would be suitably addressed at a later time, the Board president may indicate the time and place when it should be presented.
 - b. The Board shall not prohibit public criticism of its policies, procedures, programs, services, acts, or omissions. (Government Code 54954.3)
 - c. The Board shall not prohibit public criticism of district employees. However, whenever a member of the public initiates specific complaints or charges against an individual employee, the Board president shall inform the complainant of the appropriate complaint procedure.
7. The Board president shall not permit actual disruption of Board meetings. Actual disruption by an individual or group or any conduct or statements that threaten the safety of any person(s) at the meeting shall be grounds for the president to terminate the privilege of addressing the Board and remove the individual from the meeting.

The Board President or designee may remove an individual for actually disrupting the meeting. Prior to removal, the individual shall be warned that their behavior is disrupting the meeting and that failure to cease the disruptive behavior may result in removal. If, after being warned, the individual does not promptly cease the disruptive behavior, the Board president, or designee, may then remove the individual from the meeting. (Government Code 54957.95)

When an individual's behavior constitutes the use of force or a true threat of force, the individual shall be removed from a Board meeting without a warning. (Government Code 54957.95)

Disrupting means engaging in behavior during a Board meeting that actually disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting and includes, but is not limited to, a failure to comply with reasonable and lawful regulations adopted by a legislative body pursuant to Section 54954.3 or any other law, or engaging in behavior that constitutes use of force or a true threat of force. (Government Code 54957.95)

True threat of force means a threat that has sufficient indicia of intent and seriousness, that a reasonable observer would perceive it to be an actual threat to use force by the person making the threat. (Government Code 54957.95)

Additionally, the Board may order the room cleared if necessary. In this case, members of the media not participating in the disturbance shall be allowed to remain, and individuals not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)

When disruptive conduct occurs, the Board may decide to recess the meeting to help restore order, or if removing the disruptive individual(s) or clearing the room is infeasible, move the meeting to another location. The Board may direct the Superintendent or designee to contact local law enforcement as necessary.

Recording by the Public

Members of the public may record an open Board meeting using an audio or video recorder, still or motion picture camera, cell phone, or other device, provided that the noise, illumination, or obstruction of view does not persistently disrupt the meeting. The Superintendent or designee may designate locations from which members of the public may make such recordings without causing a distraction.

If the Board finds that noise, illumination, or obstruction of view related to these activities would persistently disrupt the proceedings, these activities shall be discontinued or restricted as determined by the Board. (Government Code 54953.5, 54953.6)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

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CCP. 527.8	Workplace violence safety - https://simbli.eboardsolutions.com/SU/zzBhO3hWGUr7IplusYiDNCP8A==
Ed. Code 32210	Willful disturbance of public school or meeting
Ed. Code 35010	Control of district; prescription and enforcement of rules
Ed. Code 35145.5	Agenda; public participation and regulations
Ed. Code 35163	Official actions, minutes and journal
Ed. Code 35164	Actions by majority vote
Ed. Code 35165	Effect of vacancies upon majority and unanimous votes by seven member board
Ed. Code 5095	Powers of remaining board members and new appointees
Elec. Code 18430	Prevention or hinderance of electors assembling in public meeting
Gov. Code 54953.3	Meetings to be open and public; remote attendance
Gov. Code 54953.5	Audio or video recording of proceedings
Gov. Code 54953.6	Broadcasting of proceedings
Gov. Code 54954.2	Agenda posting requirements; board actions
Gov. Code 54954.3	Opportunity for public to address legislative body
Gov. Code 54957	Closed session personnel matters

Gov. Code 54957.9
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Disorderly conduct of general public during meeting; clearing of room
Opening meetings; orderly conduct
Disruption of assembly or meeting

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76 Ops.Cal.Atty.Gen. 281 (1993)
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59 Ops.Cal.Atty.Gen. 532 (1976)
The Brown Act: Open Meetings for Legislative Bodies, rev. 2003
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<https://simbli.eboardsolutions.com/SU/jyvplusBDTDZP2PfaNJtUb1FQ==>
Budget -
<https://simbli.eboardsolutions.com/SU/msAckulxvwnnuplus45O6T7slshw==>

3270 Sale And Disposal Of Books, Equipment And Supplies -
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3270 Sale And Disposal Of Books, Equipment And Supplies -
<https://simbli.eboardsolutions.com/SU/CPwhCGZXgC6KkTGvmlIgLw==>

3312 Contracts -
<https://simbli.eboardsolutions.com/SU/fXvC3hMz5b6WCslsh8VCWplus8QQ==>

9005 Governance Standards -
<https://simbli.eboardsolutions.com/SU/b4OmvGoyuJpAPG4LxplusvkHQ==>

9100 Organization -
<https://simbli.eboardsolutions.com/SU/TFTn62woUZgRutLcm3xTIg==>

9121 President -
<https://simbli.eboardsolutions.com/SU/9DePeFAaWu91NRZNdGXD0Q==>

9130 Board Committees -
<https://simbli.eboardsolutions.com/SU/Z3ib9m8wsZRTsZmw45qE9Q==>

9200 Limits Of Board Member Authority -
<https://simbli.eboardsolutions.com/SU/9D6eWnslshjmc4aK9zGITm6Ow==>

9230 Orientation -
<https://simbli.eboardsolutions.com/SU/zPgBfoLQTIvGXFVmx3IPVA==>

9270 Conflict Of Interest -
<https://simbli.eboardsolutions.com/SU/oRFVod1noXlo0YatZBhhOw==>

9270-E(1) Conflict Of Interest -
<https://simbli.eboardsolutions.com/SU/Anmpju16pbVELI4TZDLvSA==>

9310 Board Policies -
<https://simbli.eboardsolutions.com/SU/uqCUreAgsJGmtpWNOTZAKQ==>

9320 Meetings And Notices -
<https://simbli.eboardsolutions.com/SU/kaWrYcZ4FrrfM0Djy8s6Fg==>

9321 Closed Session -
<https://simbli.eboardsolutions.com/SU/6Okac2n002IH7QiOyqvirA==>

9321-E(1) Closed Session -
<https://simbli.eboardsolutions.com/SU/HugJnLcusrzLSVT90UPEcA==>

9321-E(2) Closed Session -
<https://simbli.eboardsolutions.com/SU/wSrEqCMiEHslshYFCluMQnxBg==>

9322 Agenda/Meeting Materials -
<https://simbli.eboardsolutions.com/SU/rPzCGxop9pluspluscD3iWn6mhcw==>

9323.2 Actions By The Board -
<https://simbli.eboardsolutions.com/SU/qTqIJZz7LWxdOXZSRTVLAA==>

9323.2-E(1) Actions By The Board -
<https://simbli.eboardsolutions.com/SU/E5GqXb1wi3InLIAbs692Zw==>

9323.2-E(2) Actions By The Board -
<https://simbli.eboardsolutions.com/SU/qVfpDmpluswpVdRGdSnZjRPQw==>

9324 Minutes And Recordings -
<https://simbli.eboardsolutions.com/SU/zH3GY0qGJetNLV3SrzWpnA==>